

The Waukon City Council met in regular session on September 7, 2021 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. Council members present: John Lydon, Arvid Hatlan, John Ellingson, Gayle Decker and Ben Rausch. Council members absent: none. Others present: City Manager Gary Boden; Finance Director Lana Snitker; Police Chief Paul Wagner; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; Assistant City Attorney Kevin Stinn; WEDC- Ardie Kuhse; The Standard- Joe Moses; Fehr Graham – Lyle Tekippe; and citizens.

The Mayor called the meeting to order. He noted that under the consent agenda there is approval for the Cattlemen to grill in front of KNEI on September 20th. He also moved line items g. i., g. ii, and g. vii under Considerations/Requests for Direction.

Moved by: Decker Seconded by: Lydon
To approve the consent agenda.

- Agenda
- Minutes of August 16, 2021 regular session
- Approval of Class C Liquor License (LC) (Commercial) with Sunday Sales for Waukon City Club, LLC d/b/a Waukon City Club, 39 W Main St.
- Approval of Class E Liquor License (LE) with Class B Wine Permit, Class C Beer Permit (Carryout Beer) and Sunday Sales for Quillins Iowa, Inc. d/b/a Quillins Food Ranch, 9 9th St. SW.
- Approval of Iowa Economic Development Authority Community Catalyst & Remediation Grant Program Contract
- Approval of Cattlemen grilling in front of KNEI on September 20th, starting at 4 p.m.
- Approval of IAMU Safety Group Participant Agreement
- Resolution – Agreeing to the transfer of \$15,000 from the General Fund to the Library Fund for operations. The Clerk assigned number 3762 to the resolution.
- Resolution – Agreeing to the transfer of \$9,818.84 from the Wellness Center Operating Fund to the General Fund for the Wellness Center employee share – reimbursement for August, 2021 payroll salaries. The Clerk assigned number 3763 to the resolution.
- Resolution – Agreeing to the transfer of \$52,699.26 from the Sewer Revenue Fund to the Sewer Revenue Bond Sinking Fund for the principal/interest payment on the Sewer Revenue Bond, Series 2019 (\$43,598.13) and Series 2021 - \$1M (\$4,844.91) and Series 2021 - \$750K (\$4,256.22). The Clerk assigned number 3764 to the resolution.
- Resolution – Agreeing to the transfer of \$7,000 from the Sewer Fund to the Water Resource Restoration Fund for engineering costs for the Water Resource Restoration Sponsored Project, with the understanding that, when reimbursements are received through the Clean Water State Revolving Fund the amount will be paid back to the Sewer Fund. The Clerk assigned number 3765 to the resolution.
- Approval of City Clerk’s Treasurer’s Report August, 2021
- Payment of Claims

Payment of Claims for: September 7, 2021

Airgas USA	Repairs	48.43
Allamakee County Assessor	Zoning Map	7.50
Allamakee County Recorder	Recording Fees - Allison	37.00
Allamakee County Sheriff	Radio Communications – August	750.00
Allamakee County Treasurer	Property Tax - 1/2 = FY21/22	894.00
ASCAP	Music License	369.83
Blake Excavating	Repairs	350.00
Bodensteiner Implement	Repairs	96.61
Bruening Rock Products	Supplies	1,122.02
Carquest - Waukon	Repairs	61.76
Carquest - Waukon	Wiper Blades - Ambulance	105.92
Casper Plumbing & Heating	Repairs - Wellness Capital - 1/2	2,747.50
City Laundry	Uniforms	994.95
Clark Tire Pros	Repairs	29.95
Culligan Water Conditioning	Services	58.70
Cunningham Hardware	Supplies	489.62
Cunningham Hardware	Repairs - Ambulance	36.72
Digital Ally	Supplies	5,672.00
ECCO Midwest	Asbestos Removal - Sewer	6,500.00
Fehr Graham Engineering	Engineering - Water Resource	7,000.00
Freedom Bank	Gund-Prin/Int	4,550.00
Hankes Garage Doors	Garage Opener Sensors - Ambulance	337.48
Matt Hawkins Southside Rentals	Rent - September	1,000.00
Iowa One Call	Locates - July	52.20
Jim's Full Service	Fuel - August	2,517.90
Kathy Kleaned	Services	702.00
Kerr Electric	Locate	75.00
Keystone Laboratories	Water Testing	51.20
Kiesler Police Supply	Supplies	358.00
Gary Lonning Construction	Curb & Gutter	1,620.00
Martin Gardner Architecture	Engineering - PD	450.00
Mediacom Business	Telephone/Internet	147.05
Mulgrew Oil & Propane	Fuel - Ambulance	1,060.95
Municipal Supply, Inc.	Supplies	148.79
News Publishing	Services	568.99

Northeast Iowa Telephone Company	Internet	59.95	
Pop's Produce	Trees	4,800.00	
Quillin's Food Ranch	UPS/Supplies	365.49	
Reiser Implement	Repairs	1,606.91	
Sensus	Meter Reader Renewal	1,715.95	
Storey Kenworthy	Supplies	79.12	
Sun Life Financial	Insurance - September	252.00	
Swartz Law Firm, PLLC	Legal Services - August	2,248.00	
T & W Grinding	Composting Contract – 3rd Qtr. 2021	2,210.00	
TASC	COBRA - 4th Quarter Admin Fees	100.23	
Team Lab	Supplies	289.50	
TestAmerica	Testing	1,296.50	
Traffic Safety Corporation	Crosswalk Flasher	7,851.22	
Tri-State Business Machines	Maint. Agreement - Clerk	89.09	
Truck Country	Repairs	25.44	
Turf N Timber	Repairs	42.00	
USA BlueBook	Repairs	1,683.86	
Verizon	Communications - Police	151.54	
Waukon State Bank	Gund-Prin/Int	4,550.00	
West Side Waukon Lumber	Repairs	37.74	
Natasha Wilkes	Reimburse - Postage	4.80	
Wright Way Computers	IT Services	291.00	
Zeigler	Repairs	157.32	
PAID CLAIMS			
Regular Payroll	August 8-August 21, 2021	52,258.24	
EFTPS	Federal Withholding	4,649.41	
EFTPS	SS/ Medicare Withholding	10,434.80	
EBS-Employee Benefit Systems	Admin. Fees	248.00	
EBS-Employee Benefit Systems	SafeT Fund - August	7,746.60	
Iowa DNR	NW Detent Basin - Water Permit	154.80	
Iowa DNR	NW Detent Basin - Waste Water Permit	100.00	
Skyline Construction	2021 Street Improv - Pay App# 2	84,195.25	
Treasurer - State of Iowa	Sales Tax	3,110.00	
Treasurer - State of Iowa	WET Tax	2,033.00	
Wapasha Construction	WWTP Pay App #27	209,336.00	
Town Country Sanitation	Services	18,023.75	
Waukon Postmaster	10 rolls stamps	550.00	
Waukon Postmaster	Postage	199.53	
Waukon Postmaster	Postage	28.61	
WSB-CC- Intelligent Recording	4 Line Call Tracker - Police	967.75	
WSB-CC- Amazon	(2) Volume Controls - Police	41.98	
Wellmark Blue Cross & Blue Shield	Insurance - September	23,327.42	
Wellness Claims:			
Casper Plumbing & Heating	Repairs	342.65	
Casper Plumbing & Heating	Repairs - 1/2 HVAC	2,813.75	
Crexendo	Telephone	182.34	
Fareway	Concessions	69.14	
Fastenal	Supplies	156.73	
Tim Lund	Repairs - IT	78.55	
Menards	Shelving/Repairs	546.40	
Waukon Park & Recreation	Reimburse Program Fees	4,315.00	
Park/Rec - Pool Claims:			
Bodensteiner Implement	Repairs	29.17	
Bruening Rock Products	Supplies	21.96	
Fareway	Pool Concessions	170.83	
Fastenal	Supplies	53.36	
NEIA Wellness Rec Center	Volleyball Tournament	200.00	
Pepsi	Pool Concessions	218.50	
Quillin's Food Ranch	Fuel	134.62	
US Cellular	Telephone	146.93	
Welch, Inc.	LP Fuel	121.50	
General:	81,345.04	Sewer Plant:	215,836.00
Library:	4,964.54	NW Utilities:	254.80
RUT:	18,048.74	West Side Develop.:	340.00
Employee Ben.:	18,766.44	Wellness Capital Main.:	2,747.50
T & A Ins.:	136.52	Wellness:	9,412.00
Crosswalk Grant:	7,851.22	Water:	24,768.98
2021 St. Improvement:	84,195.25	Sewer:	13,158.71
Water Resource:	7,000.00	Debt Gund:	<u>9,100.00</u>
		FUND TOTALS:	\$497,926.30

Yes: Lydon, Ellingson, Hatlan, Rausch, Decker
The Mayor declared the motion carried.

No: 0

Under Public Comments: None

Under Department Reports: City Clerk Snitker provided an update on behalf of Park, Rec & Wellness Director, Jeremy Strub that they recently applied for the Fitness Center Relief grant. They have had the largest number of kids so far sign up for NFL flag football. The Jaycee shelter at the park has been taken down and the new shelter will be started soon. Lastly, 46 of the 60 trees for the city tree program have been given and there are still some left for anyone interested in a tree. Water & Sewer Superintendent Jim Cooper briefed that the NPDS permit is up for a new one but they have requested an extension from DNR for 6 months. Street Superintendent Keith Burrett briefed that they are patching, filling cracks and trimming trees. Police Chef Paul Wagner briefed that they were awarded the USDA grant for the new Tahoe and are completing necessary paperwork. They have had one officer resign and they are still working on completion for the crosswalk on 9th St. and 3rd Ave. NW.

Assistant City Attorney Stinn briefed that he has not received a response from Town and Country regarding the tonnage fees.

City Manager Gary Boden briefed that a meeting will be held next week with hospital administrators and ambulance providers in the county on whether to proceed with a county wide or district by district basis regarding EMS Services.

City Mayor Pat Stone discussed receiving two emails recently, one was from a tree board member with thanks for the tree program and the other was from a citizen commenting on how nice the town and airport are.

City Council member Hatlan brought up the curb stop in front of Howard's Home Furnishing and discussion on the owner wanting the city to pay costs to replace. Arvid mentioned he wants any of those types of discussions to be brought before council. Arvid also brought up the street project and concerns with engineering. Lyle Tekippe with Fehr Graham stated he would come meet with Arvid to go over concerns.

City Manager Boden discussed the NW Utility Improvements Project and the council had discussion on the project.

Moved by: Ellingson

Seconded by: Rausch

To approve ordering preparation of detailed plans, specifications, notice of hearing, notice to bidders and form of contract for the NW Utility Improvements Project.

Yes: Ellingson, Hatlan, Lydon, Rausch

No: Decker

The Mayor declared the resolution approved and the Clerk assigned number 3766 to the resolution.

Moved by: Ellingson

Seconded by: Rausch

To approve detailed plans & specifications, notice of hearing, notice to bidders and form of contract for the NW Utility Improvements Project with the public hearing scheduled for September 20, 2021 at 7:00 pm.

Yes: Ellingson, Hatlan, Lydon, Rausch, Decker

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3767 to the resolution.

Boden discussed that refunding loan agreement will help save the city money and that is why it is included into the proposal for the General Obligation Street Improvement borrowing.

Moved by: Rausch

Seconded by: Lydon

To set the date for the public hearing on proposal to enter into a General Obligation Street Improvement and Refunding Loan Agreement and to borrow money thereunder for September 20, 2021 at 7:00 pm.

Yes: Decker, Ellingson, Hatlan, Lydon Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3768 to the resolution.

City Clerk Snitker briefed that there was a conference call with Jim Thompson from Iowa Economic Development Authority regarding the CAT grant guidelines and provided updates on the Tierney Building project.

Moved by: Hatlan

Seconded by: Ellingson

To approve the additional work on the interior south wall foundation for \$3,908.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Lydon

Seconded by: Hatlan

To enter closed session per Iowa Code Chapter 21.5 (1) (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Yes: Decker, Hatlan, Ellingson, Lydon, Rausch

No: 0

The Mayor declared the motion carried.

Moved by: Hatlan

Seconded by: Rausch

To exit closed session.

Yes: Decker, Hatlan Ellingson, Lydon Rausch

No: 0

The Mayor declared the motion carried.

Moved by: Hatlan

Seconded by: Rausch

To enter into open session.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Hatlan

Seconded by: Rausch

To adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Sarah Snitker
City Clerk