

The Waukon City Council met in regular session on November 1, 2021 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. Council members present: John Lydon, Arvid Hatlan, Gayle Decker, Ben Rausch (arriving late) and Andy Sires. Council members absent: none. Others present: City Manager Gary Boden; Police Chief Paul Wagner; Street Superintendent Keith Burrett; Park, Recreation & Wellness Director Jeremy Strub; Water & Sewer Superintendent Jim Cooper; City Attorney Jeff Swartz; WEDC- Ardie Kuhse; The Standard- Joe Moses; Fehr Graham – Lyle TeKippe & Sam Ertl; Group Services - Ranae Warren; Piper Sandler & Co. – Travis Squires and citizens.

The Mayor called the meeting to order.

Moved by: Hatlan

Seconded by: Lydon

To approve the consent agenda.

Agenda

Minutes of October 18, 2021 regular session

Approval of Plat of Survey – Lot 2 of Lot 2 in Lot 2; Lot 6 in Lot 13 in Lot 1

Resolution – Waiving right to review LeRoy McCabe Estate Subdivision Plat. The Clerk assigned number 3794 to the resolution.

Resolution – Agreeing to the transfer of \$11,868.75 from the TIF Fund to the Debt Service Fund for the interest payments due December 1, 2021 on the 2015 General Obligation Corporate Purpose and Refunding Bonds. The Clerk assigned number 3795 to the resolution.

Resolution – Agreeing to the transfer of \$9,220.31 from the Wellness Center Operating Fund to the General Fund for the Wellness Center employee share – reimbursement for October, 2021 payroll salaries. The Clerk assigned number 3796 to the resolution.

Resolution – Agreeing to the transfer of \$52,699.28 from the Sewer Revenue Fund to the Sewer Revenue Bond Sinking Fund for the principal/interest payment on the Sewer Revenue Bond, Series 2019 (\$43,598.12) and Series 2021-\$1M (\$4,844.93) and Series 2021-\$750K (\$4,256.23). The Clerk assigned number 3797 to the resolution.

Resolution – Approving contract and performance and payment bonds for the 2021 NW Utility Improvements Project. The Clerk assigned number 3798 to the resolution.

Approval of Claims

Payment of Claims for:

November 1, 2021

Allamakee County Auditor	1/2 Equalization / Interest - Fire Station	1,486.74
Allamakee County Sheriff	Radio Communications	750.00
Matt Benda Concrete	Street Patching	9,276.00
Matt Benda Concrete	Street Patch - Black Hills	945.00
Bruening Rock Products	Supplies	322.77
Christensen Electric	Repairs - Tierney Bldg.	1,473.58
Cunningham Hardware	Supplies	157.93
Dash Medical Gloves	Supplies	441.80
Electric Pump	Supplies	213.68
Freedom Bank	Gund-Prin/Int	4,550.00
Matt Hawkins Southside Rentals	Rent - November	1,000.00
Iowa Assn of Municipal Utilities	NISA Dues - 4th Quarter 2021	1,122.70
Iowa Department of Transportation	Supplies	31,949.92
Kelly Concrete	Retaining Wall / 2021 Street Improv	5,800.00
Klocke's Emergency Vehicles	Repairs - Ambulance	38.87
Kurth Plumbing & Heating	Furnace Filters	186.95
McMillan Muffler	Repairs	88.16
Mediacom Business	Telephone/Internet	146.12
Northeast Iowa Telephone	Internet	59.95
Olsgard Auto	Repairs	128.27
Or-Tec Sales	Supplies	1,130.48
Palmer Abstract	Abstract - Tierney's - CAT Grant	262.00
RW Pladsen	Repairs	167.92
River City Paving	Street Patching	5,200.00
Ed Schoenthal	Reimburse - Duty Bag	50.00
Snitker Tree Service	Tree Removal	1,500.00
Sun Life Financial	Insurance - November	243.00
Swartz Law Firm, PLLC	Legal Services - October	3,132.00
TestAmerica	Sewer Testing	1,317.00
Tri-State Business Machines	Maint. Agreement	40.00
Tri-State Business Machines	Maint. Agreement	105.22
Tri State Doors	Repairs	800.00
Truck Country	Repairs	335.12
UMB Bank	Interest - GO Bond 2015	13,263.75
UMB Bank	Interest - GO Bond 2016	12,243.75
USPS	Annual First Class Pre-Sort	265.00
Verizon	Communications	151.45
Viking Pest Control	Services - Sept/Oct	90.00
Voltmer, Inc.	Services - Crosswalk Grant	3,000.00
Waukon State Bank	Gund-Prin/Int	4,550.00
Waukon Tire Center	Repairs	1,293.78
Zarnoth Brush Works	Supplies	607.00
Zeigler	Repairs	165.68

PAID CLAIMS

Regular Payroll	October 3 - 16, 2021	45,429.39
EFTPS	Federal Withholding	4,769.77
EFTPS	SS/ Medicare Withholding	9,315.16
EBS-Employee Benefit Systems	Admin. Fees - November	240.00
EBS-Employee Benefit Systems	SafeT Fund - October	762.92
Iowa Water Environment Assn.	Conference - Water - Cooper/Benda	70.00
Skyline Construction	2021 Street Improv - Pay App# 4	191,999.38
Carl Thornton	Reimburse - Dig Bond	750.00
Wellmark Blue Cross & Blue Shield	Insurance - November	22,908.63
Wellness Claims:		
Crexendo	Telephone	179.96
Fareway	Concessions	67.49
Fastenal	Supplies	217.17
Jerry's Upholstery	Recover 44 chairs - Senior Citizen Center	6,073.65
Menards	Shelving/Repairs	
Weber Paper	Supplies	624.52
Park/Rec - Pool Claims:		
Bodensteiner Implement	Repairs	72.37
Bruening Rock Products	Supplies	246.60
Isaac Ericson	Football Referee	40.00
Fareway	Concessions	11.97
Dalton Frick	Football Referee	60.00
Charlie Ghegan	Football Referee	100.00
Noah Hatlan	Football Referee	120.00
Dylan Hogan	Football Referee	60.00
Leiran Auto Repair	Repairs	149.46
Cashton Lloyd	Football Referee	90.00
Lincoln Snitker	Football Referee	80.00
General:	41,101.25	Tierney's Re-Development: 262.00
Library:	4,936.24	Wellness: 7,162.79
RUT:	62,957.17	Water: 11,603.29
Employee Ben.:	17,923.08	Sewer: 11,153.85
T&A Insurance:	117.24	TIF: 379.50
Crosswalk Grant:	3,000.00	Debt Gundersen: 9,100.00
2021 Street Improvement:	197,799.38	Debt Services: <u>26,994.24</u>
		FUND TOTALS: \$394,490.03

Yes: Lydon, Hatlan, Decker, Sires
The Mayor declared the motion carried.

Absent: Rausch

No: 0

Under Public Comments: There were no public comments

Under Department Reports: Park, Recreation & Wellness director Jeremy Strub briefed that they will be turning the water off to the bathrooms at the park this week and also that the new shelter in the park is completed and they are looking for suggestions for a name. Water & Sewer Superintendent Jim Cooper briefed that they will be replacing a water valve tomorrow on West Street and 3rd Ave. SW. Jim mentioned he attended the Iowa Water Environment Association regional meeting last week and was awarded the 2021 Operator of the Year. He was also nominated for Vice-President. Street Superintendent Keith Burrett mentioned they are still doing leaf pick up and getting ready for winter. Police Chief Wagner briefed they had no issues on Halloween and mentioned Mason Kwilinski was sworn in prior to tonight's meeting.

Council Member Ben Rausch arrived during department reports.

Lyle Tekippe with Fehr Graham gave an update on the Street Improvement Project noting that the surfacing is in place and they are zeroing in on the punch list items including sidewalk items.

City Attorney Swartz noted that are hiring another attorney in their office who will start in the next few months.

City Manager Boden briefed that we will need to have a meeting to discuss the capital improvement plan and suggested having that at a January council meeting. He noted that the plans for the Tierney Building project are still being drafted and it might take most of November for those to be completed. Council Member Hatlan addressed concerns with having the personnel policy getting completed and discussed the possibility of hiring someone to complete that.

Ranae Warren from Group Services discussed the Waukon medical renewal packages and the differences between the plans with council members asking specifics on each plan.

Moved by: Rausch

Seconded by: Lydon

To approve the Wellmark Current/Renewal Plan U5H/9UC.

Yes: 5

No: 0

The Mayor declared the motion carried.

City Manager Boden discussed financing for the 2022 street improvement project and mentioned the differences in getting a bid from a local bank as opposed to a formal bond issue. Piper Sandler & Co. will get bids from the local banks. No action taken.

Sam Ertl with Fehr Graham discussed the cost estimates and designs for the potential streets up for discussion for the 2022 street improvement project.

Moved by: Rausch

Seconded by: Hatlan

To approve moving forward with the plans presented to address 5th Ave. NW including storm sewer, 2nd St. NW, 2nd Ave. NW and to start drafting plans to move forward with 4th St. NW.

Yes: 5

No: 0

The Mayor declared the motion carried.

City Clerk Snitker discussed some upcoming Community Development Block Grant opportunities including the CDBG-CV and the CDBG Catalyst grant. The council was in favor with continuing to research grants and for the Clerk to open the opportunity up for anyone to bring forward a proposal if eligible.

No action taken.

City Clerk Snitker discussed leases at the Airport Hangers. Conversation was had regarding rent and insurance.

Moved by: Rausch

Seconded by: Sires

To not charge rent to those who own the buildings but to get a lease in place and collect a copy of the liability insurance from the owners.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Hatlan

Seconded by: Rausch

To approve the Land Lease Agreement Amendment – SW 3 Acres City-Owned Portion of the Bresnahan property subject to final review of that property being released immediately.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Hatlan

Seconded by: Rausch

To adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Sarah Snitker
City Clerk