

COUNCIL ROOM-----May 7, 2018

The Waukon City Council met in regular session on May 7, 2018 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: Gayle Decker, John Lydon, Ben Rausch, John Ellingson and Arvid Hatlan (by phone). Council members absent: None. Others present: City Manager Dean Hilgerson; Water/Sewer Superintendent Robert Campbell; Park, Rec & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Police Chief Phil Young; City Attorney James Garrett; Ardie Kuhse – WEDC; Lyle TeKippe- Fehr Graham; Joe Moses – The Standard; and Citizens.

The Mayor called the meeting to order and announced the deletion of the “Allamakee County Emergency Management” from the agenda and the addition of “Street Core Outs” to the agenda.

Moved by: Lydon

Seconded by: Ellingson

To approve the consent agenda.

Agenda

Minutes of April 16, 2018 regular session.

Class C Beer Permit (BC) with Class B Native Wine Permit, Sunday Sales for Kwik Trip Inc., d/b/a Kwik Star #823., 101 Rossville Rd.

Carryout Wine Privilege for Allamakee County Agricultural Society d/b/a Allamakee County Agricultural society 705 Allamakee St.

Class C Beer Permit (BC) with Class B Native Wine Permit and Sunday Sales for Casey’s Marketing Company d/b/a Casey’s General Store #1997., 516 Rossville Rd.

Payment of Claims.

|                                   |                            |            |
|-----------------------------------|----------------------------|------------|
| Alliant Energy                    | services                   | 13,720.04  |
| AT & T                            | services                   | 51.60      |
| Bankers Trust Company             | princ/int.-GO Bonds        | 110,576.25 |
| Bankers Trust Company             | princ/int.-GO Bonds        | 150,538.75 |
| Bankers Trust Company             | princ/int.-GO Bonds        | 254,957.50 |
| Black Hills Energy                | services                   | 1,922.53   |
| Bodensteiner Implement Company    | parts                      | 135.09     |
| Bruening Rock Products, Inc.      | materials                  | 572.47     |
| CarQuest Auto Parts               | parts/supplies             | 545.86     |
| City Laundering Co.               | services                   | 847.90     |
| Clark Tire Pros                   | parts/labor                | 641.86     |
| Culligan Water Conditioning       | services                   | 35.00      |
| Group Services, Inc.              | adm. fees                  | 272.40     |
| Hankes Garage Doors, Inc.         | garage door-Ambulance      | 1,220.70   |
| Lucas Inglett                     | reimbursement              | 19.77      |
| JaDecc’s Inc.                     | curb & sidewalk            | 960.00     |
| Jim’s Full Service                | fuel                       | 1,847.80   |
| Johnson’s Lawn Care               | snow removal @ WWC         | 735.00     |
| Kathy Kleaned                     | services                   | 423.00     |
| Ken Kerr Electric                 | services                   | 45.00      |
| Kerndt Trenching Service          | services                   | 800.00     |
| McDonald Supply                   | supplies                   | 435.90     |
| Mulgrew Oil & Propane             | fuel-Ambulance             | 322.24     |
| News Publishing Co., Inc.         | services                   | 592.40     |
| Northeast Iowa Telephone Company  | services                   | 59.95      |
| Oden Sign Service                 | logos                      | 134.75     |
| Team Laboratory Chemical Corp.    | crack filler               | 7,139.75   |
| TestAmerica Laboratories, Inc.    | samples                    | 867.50     |
| Paul Wagner                       | reimbursement              | 120.00     |
| Waukon Economic Development Corp. | sign reimbursement         | 46.76      |
| Waukon Tire Center Inc.           | oil change/tires-Ambulance | 505.06     |
| Alcoholic Beverages Division      | city permit @ complex      | 120.00     |
| Blue Cross Blue Shield            | insurance                  | 15,135.91  |
| City of Waukon                    | petty cash                 | 74.39      |
| EFTPS                             | withholding                | 4,615.61   |
| EFTPS                             | withholding                | 8,133.24   |
| EFTPS                             | withholding                | 4,316.18   |
| EFTPS                             | withholding                | 7,776.80   |
| Rachel Brennan                    | deposit refund             | 150.00     |
| Regular Payroll                   | Apr 18 – Apr 21, 2018      | 35,831.89  |
| Town & Country Sanitation         | services                   | 18,251.25  |
| Treasurer – State of Iowa         | sales tax                  | 4,825.00   |
| Waukon Postmaster                 | postage                    | 159.60     |
| Waukon Trees Forever              | appropriation              | 2,000.00   |

**Fund Totals:**

|                |           |               |            |                |            |
|----------------|-----------|---------------|------------|----------------|------------|
| General:       | 58,637.59 | Library:      | 6,509.64   | RUT:           | 21,933.04  |
| Spec.Rev.Empl: | 10,615.98 | Wellness Ctr: | 7,281.45   | Street Improv: | 960.00     |
| Water:         | 16,203.38 | TIF Debt:     | 292,505.00 | Debt Service:  | 222,317.50 |
| Sewer:         | 15,519.12 |               |            |                |            |

Yes: Lydon, Hatlan (by phone), Ellingson, Decker, Rausch  
The Mayor declared the motion carried.

No: 0

Under Public Comments: Ardie Kuhse – WEDC discussed when the Council wanted the WEDC Board to provide a briefing and answer any questions. Charlie Waters from Boy Scout Troop 64 discussed his Eagle Scout project. Robert Irons discussed the sewer problem he was having and wanted to work with the City on several options to correct the problem.

Under Departmental Reports: Water/Sewer Superintendent Robert Campbell briefed that the rain flow to the sewer plant was high last week and with the 2019 IDOT resurfacing project he would present a list of projects that should be completed prior to the resurfacing and at the June 4<sup>th</sup> meeting. Police Chief Phil Young briefed that there were seven applications for the position and six interviews had been completed. There was discussion about having the Personnel Committee look into why there is a turnover in the department. Park, Rec & Wellness Director Jeremy Strub briefed that the Campground was open and Pool needed \$10,000 to \$15,000 in repairs due to freezing of pipes in the Pool Maintenance Room; and a report of a gofer problem at the Airport.

City Manager Dean Hilgerson briefed the Flood Maps have been received and was looking into a street signage replacement program. Due to the results of the LMI survey, the City qualified to proceed with a grant. He briefed on the meeting with one of the equipment suppliers for the new Waste Treatment Facility and that their cost estimate was significantly lower and wanted to visit an existing user of their equipment and find out how it was holding up.

The Council had a lengthy discussion on the need for a new snow plow truck and finance options, but wanted to come up with an equipment replacement plan.  
No Action Taken.

Moved by: Ellingson  
To table action on getting an asphalt machine.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon  
No: 0

Moved by: Rausch  
To approve the Tim & Nicki Smedsrud – 26 3<sup>rd</sup> Ave NW – side yard setback variances.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon  
No: 0

Moved by: Ellingson  
To approve the request from the Allamakee County Cattlemen Association to BBQ on sidewalk in front of KNEI on May 21, 2018 from 2:00 P.M. to 8:00 P.M.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Rausch  
No: 0

Moved by: Ellingson  
To approve the request from the Allamakee County Dairy Board to sell ice cream on West Street on May 21, 2018 from 3:30 P.M. to 8:00 P.M.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Rausch  
No: 0

The Council discussed the Village Farm & Home high water bill.  
Moved by: Decker  
To not give a reduction on the utility bill.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon  
No: 0

The Council had a lengthy discussion regarding abnormal utility bills and why the policy changed in the past.  
Moved by: Decker  
To leave the policy for utility bills “as is” with no reductions for high abnormal consumption.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon  
No: 0

The Council discussed the Police department vacancies and the status of the interview process.  
No Action Taken.

The Council discussed the condition of several of the City parking lots and the needs for repairs.  
Moved by: Lydon  
To get quotes to repair the City parking lots.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Rausch  
No: 0

The Council discussed the property that is available for a parking lot on Clinton Street. City Manager Dean Hilgerson briefed that the Good Sam Center requested a meeting to discuss parking in that area and would have more information for the May 21<sup>st</sup> meeting.  
No Action Taken.

Michael Hansen asked the Council to change the ordinance regarding Staffordshire terrier as classified as a dangerous and vicious animal as his family had one as an emotional support animal. There was a lengthy discussion about how was this dog chosen; did a doctor recommend the dog; was the dog trained as an emotion support animal and would a different breed of dog accomplish the same result as the Staffordshire is in the Pit Bull family of dogs.

Moved by: Decker

Seconded by: Lydon

To deny the request and give the family 30 days to remove the dog from the City.

Yes: 5

No: 0

The Mayor declared the motion carried.

City Clerk Allen Lyon briefed the Council that the sidewalk from the Park to the intersection at 7<sup>th</sup> Avenue SE was the responsibility of the City to maintain and snow removal per Council motion on Nov 15, 1999. The sidewalk along 2<sup>nd</sup> St SW from the Park to South Crest was the City's responsibility to maintain and snow removal per an easement with the McCabe's approved on Jan 2, 2001. The sidewalk on the north side of 3<sup>rd</sup> Ave NW from 5<sup>th</sup> St NW to 9<sup>th</sup> St NW is also the City's to maintain and snow removal per Council motion on Dec 7, 2009. The sidewalk from 9<sup>th</sup> St NW to the West Elementary is also the City's to maintain per an easement with the Promnitz's approved on Aug 27, 2007. The Council discussed a sidewalk program funding and enforcing the sidewalk ordinance.  
No Action Taken.

The Council discussed the spring bubbling up on Spring Ave north of Kwik Star.

Moved by: Lydon

Seconded by: Rausch

To get quotes to open up the area and locate the source of the spring.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Lydon

Seconded by: Decker

To get quotes to do soil testing on 1<sup>st</sup> Ave NW.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Lydon

Seconded by: Ellingson

To do several street core outs created by frost boils.

Yes: 5

No: 0

The Mayor declared the motion carried.

The Council discussed the problem of residents placing yard waste in the street and creating a problem for the street sweeper or getting into the storm sewer system.

Moved by: Rausch

Seconded by: Lydon

To publish notice reminding residents not to put yard waste in the street.

Yes: 5

No: 0

The Mayor declared the motion carried.

The Mayor announced that the Personnel Committee would consist of the Mayor, Councilmembers Hatlan and Lydon and City Manager Hilgerson.

Moved by: Rausch

Seconded by: Lydon

To enter the Mayor's appointment into the City Minutes.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Rausch

Seconded by: Lydon

To advertise to fill the position of Water/Sewer Superintendent with the retirement of Robert Campbell on June 29th, 2018.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Hatlan

Seconded by: Decker

To advertise to fill the position of City Clerk with the retirement of Allen Lyon on August 31, 2018

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Rausch

Seconded by: Lydon

To approve the 2nd reading of the Ordinance amending the Code of Ordinances for Sewer Rates.

Yes: Rausch, Decker, Lydon, Ellingson, Hatlan (by phone)

No: 0

The Mayor declared the motion carried.

Moved by: Lydon

Seconded by: Rausch

To approve the 2<sup>nd</sup> reading of the Ordinance amending the Code of Ordinances by modifying and clarifying the respective powers and duties of the Mayor and City Manager.

Yes: Decker, Lydon, Ellingson, Hatlan (by phone), Rausch

No: 0

The Mayor declared the motion carried.

Moved by: Rausch

Seconded by: Hatlan

To waive the 3<sup>rd</sup> reading and adopt the Ordinance amending the Code of Ordinances by modifying and clarifying the respective powers and duties of the Mayor and City Manager.

Yes: Lydon, Ellingson, Hatlan (by phone), Rausch, Decker

No: 0

The declared the ordinance adopted and the Clerk assign number 772 to the ordinance.

Moved by: Ellingson

Seconded by: Rausch

To agree to the resolution of setting May 21, 2018 for a Public Hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$658,000.00

Yes: Lydon, Ellingson, Hatlan (by phone), Rausch, Decker

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3315 to the resolution.

Moved by: Ellingson

Seconded by: Hatlan (by phone)

To agree to the resolution authorizing establishment of a new bank account for ACH transfers for funding for wastewater treatment improvements project.

Yes: Ellingson, Hatlan (by phone), Rausch, Decker, Lydon

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3316 to the resolution.

City Manager Dean Hilgerson updated the Council on the discussion the street light committee had regarding new versus reusing the existing street lights in the downtown area during the 2019 DOT project. Councilmember Lydon stated he was not in favor of having twice as many poles and if the City changes the poles out Alliant would not maintain the new poles. Ardie Kuhse – WEDC stated that WEDC & the Chamber did a survey of the downtown businesses and 45 were in favor of putting in new decorative poles as it would improve the downtown area by showing pride in it, but the benefits were not quantifiable and the City was lagging behind other cities. There was lengthy discussion on the number of poles going from 38 to 60 and that the costs were still not known. City Clerk Allen Lyon reminded the Council that while decorative is nice, of some of the other problems facing the City for lack of funding. City Manager Dean Hilgerson would have more information for the Council at the next meeting. No Action Taken.

Under Other matters: Councilmember Rausch gave an update trying to get high speed internet to the city.

Moved by: Rausch

Seconded by: Ellingson

To Adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Allen D. Lyon  
City Clerk