

The Waukon City Council met in regular session on March 16, 2020 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: Ben Rausch, John Ellingson, Gayle Decker, John Lydon, and Arvid Hatlan. Council members absent: None. Others present: City Manager Gary Boden; Police Chief Paul Wagner; Assistant Police Chief Lucas Inglett; Police Officer Ed Schoenthal; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse; The Standard- Joe Moses; and citizens.

The Mayor called the meeting to order. The order of the agenda was amended. Items 10. a., b., i., and j., were moved to the consent agenda and the remaining items for consideration/requests for direction were removed from the agenda.

Moved by: Ellingson

Seconded by: Lydon

To approve the revised consent agenda.

Agenda

Minutes of March 2, 2020 regular session.

Approval of Allamakee County Cattlemen's requests- permission to set up grill on Main Street for May is Beef Month, May 18th and Dairy Days, June 1st.

Approval of City Clerk/Treasurer Reports- February 2020.

To accept the audited Financial Statements of Veterans Memorial Hospital for fiscal year ended June 30, 2019 and 2018.

To accept the audited Financial Report of City of Waukon for fiscal year ended June 30, 2019.

Approval of Class C Liquor License (LC) Commercial with Sunday Sales for Spring Ave Pub, LLC d/b/a Spring Ave Pub, 7 Spring Ave.

Approval of the hiring of Natasha Wilkes, Administrative Assistant for the Police Department, with a starting date of March 17, 2020 and a starting rate of \$17.29 per hour.

Approval of the hiring of Kelby Moose, Water/Wastewater Operator for the Water/Sewer Department, with a starting date of March 23, 2020 and a starting rate of \$15.96 per hour.

Approval of insurance renewal provided by Upper Iowa Insurance Services Corporation effective April 2020 in the amount of \$176,189 for liability and property insurance renewal for the General Fund and in the amount of \$2,263 for the Airport Fund.

Approval of Pay Application #10 in the amount of \$368,195.51- Wastewater Treatment Plant Improvements Project- Wapasha Construction Co., Inc.

Payment of Claims

AFLAC	Insurance-March 2020	472.04
Allamakee Clayton Electric	Service	82.56
Allamakee Clayton Electric	Fire Station	5,666.67
Allamakee County Recorder	Service	26.00
Allamakee County Sheriff	Answering Services	750.00
Benjegerdes Machine	Parts	40.00
Bodensteiner Implement Co.	Parts-Blower	191.93
Bruening Rock Products	Supplies/Sand	1,024.01
Builders First Source	Materials	143.24
Carquest Auto Parts	Parts/Supplies	182.88
Casey's Business Mastercard	Fuel	52.83
Fallon Cassidy	Reimbursement	42.78
Century Link	Services	589.64
City Laundering Co.	Services	574.17
Culligan Water Conditioning	Service	35.00
Dell Marketing	Computer/Upgrade	5,220.22
DMACC	Training	500.00
Dorsey & Whitney LLO	GO/Refunding Bond	12,500.00
Fehr Graham Engineering	Services-Wastewater Imp	11,277.50
Fehr Graham Engineering	Services-GIS Mapping	623.00
Fehr Graham Engineering	Services-16 th Ave Improvement	584.5
James Garrett	Legal Fees	2925.33
Group Services	Admin Fees	283.75
Group Services	Self Claims	197.88
Hausladen's Auto	Supplies	21.48
IOWA DOT	Asphalt & Salt	8729.16
Jim's Full Service	Fuel-Ambulance	271.00
Ken Kerr Electric	Service/Parts	169.52
Keystone Laboratories	Water Testing	76.50
Kwik Trip	Fuel	1,864.66
Mulgrew Oil	Fuel-Ambulance	45.81
News Publishing	Services	623.14
Palmer Repair	Services	17.50
Panther Uniforms	Uniforms	800.60
RICOH	Copies	25.31

Roger's Lock & Key	Service	118.00
SHRED-IT	Service	45.00
Star Equipment	Parts/Labor	4,220.10
State Hygienic Lab	Testing	498.50
Pat Stone Construction	Street Light Cameras	300.00
Storey Kenworthy	Supplies	307.07
US Cellular	Service	672.88
Upper IA Insurance	Federal Insurance Renewal	2,263.00
Upper IA Insurance	City Insurance Renewal	176,189.00
Village Farm & Home	Supplies	439.46
Waukon Econ Development	Sign Reimbursement	10.62
West Side Waukon Lumber, Inc.	Concrete	29.99
Winke Law Office	Legal Services	98.00
Wrightway Computers	Computer Upgrade/Equipment	2,511.53
Treasurer-State of Iowa	WET Tax	2,299.00
Treasurer State of Iowa	Withholding	4,156.00
EFTPS	Federal Withholding	4,079.97
EFTPS	Soc. Sec./ Medicare Withholding	8,215.58
Waukon Postmaster	Postage Stamps	193.23
Treasurer-State of Iowa	Sales Tax	3,022.00
IWEA	Registration- Cooper	115.00
Iowa Law Enforcement Academy	Instructional Clothing	33.92
Town & Country Sanitation	Services	17,880.50
Waukon State Bank	Principal/Interest-Gunderson Clinic	4,550.00
FREEDOM Bank	Principal/Interest-Gunderson Clinic	4,550.00
IPERS	Police Withholding	2,857.27
IPERS	GENERAL Withholding	9,662.94
Vantage Transfer Agents	ICMA Retirement	562.08
Regular Payroll	Feb 23, 2020 – Mar 7, 2020	43,811.89

WELLNESS

Alliant Energy	Service	2,963.51
Century Link	Service	323.36
Dalco	Supplies	78.95
Fastenal Company	Supplies	204.87
Waukon Park & Rec	Services	590.00

GENERAL:	\$209,238.94	LIBRARY:	\$5,491.35	RUT:	\$22,805.65
SPEC REV EMPL:	\$7,005.77	T & A INS:	\$5.77	WELLNESS:	\$8,148.27
STREET:	\$584.50	TIF:	\$5,666.67	SEWER:	\$26,634.67
CAP EQUIP:	\$7,731.56	SEWER REV BOND:	\$12,500.00	GIS:	\$623.00
WATER:	\$28,172.83	DEBT GUNDERSEN:	\$9100.00	SEWER PLANT:	\$11,277.50

Yes: Lydon, Hatlan, Ellingson, Rausch, Decker
The Mayor declared the motion carried. No: 0

The Mayor announced that this was the time and place for the public hearing on the proposed budget of the City of Waukon for fiscal year ending June 30, 2021. The City Clerk announced that no oral or written comments were received. The Mayor declared the hearing closed.

Moved by: Lydon Seconded by: Decker
To agree to the resolution approving the annual budget for the City of Waukon for fiscal year ending June 30, 2021.
Yes: Rausch, Decker, Lydon, Ellingson, Hatlan No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3559 to the resolution.

Moved by: Hatlan Seconded by: Rausch
To agree to the resolution approving the annual budget for Veterans Memorial Hospital for fiscal year ending June 30, 2021.
Yes: Decker, Lydon, Ellingson, Hatlan, Rausch No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3560 to the resolution.

Under Public Comments: Ardie Kuhse- WEDC briefed that the Iowa Workforce Development has new guidelines out for applying for unemployment insurance. She is working on getting the word out to local businesses. It will have a big impact on employees and employers.

Under Departmental Reports:
Police Chief, Paul Wagner, briefed that he is working with Brooke Troendle of Walk-On Waukon group and the Department of Transportation (DOT) to obtain lighting for crosswalks. The police department is working with a suspect regarding damage to a new light pole located between West Street and Waukon State Bank. Wagner is waiting to hear whether the academy will still be in session. Wagner submitted an application to be accepted into the State Radio System for use of their tower. Wagner also announced that there will be a tornado drill held at approximately 10:00 AM on Wednesday, March 25th which coincides with Severe Weather Awareness Week. Street Superintendent, Keith Burrett, briefed that there is a spare light pole in the City garage that will be used to replace the damaged one referred to in the Police Chief's report. The Street Department has been sweeping streets and filling potholes. They are waiting for it to warm up in order to start using the Durapatch machine.

Water & Sewer Superintendent, Jim Cooper, briefed that the City passed the toxicity test they performed recently. Cooper shared a reminder that flushable wipes should in fact not be flushed down the sewer system. Council member, Hatlan, shared a report from the Park, Recreation and Wellness department, saying that the board will meet Thursday morning to discuss the spring recreation programs. They are anticipating that activities will be cancelled.

City Manager, Gary Boden, briefed that the Waukon Wellness Center and Library shut down earlier today. Boden made the recommendation to Council to close City Hall and City functions to the public until further notice, although employees would continue to work. With our limited staffing we are already by design skeleton staffed. Individuals are able to use the drop box and send payments via mail. A closed session to discuss a wage structure for Department of Public Works was removed from the agenda; it will be communicated by email to the Council along with implementation of a management pay plan. Thursday morning, the City Manager will be on the radio to discuss the "talk of the town". In the last week six building permits were issued, one being a sign permit for the Hy-vee/Dollar Fresh. Hy-vee is scheduled to close their sale in the next week or two. Ardie Kuhse, WEDC, added that she will post community notices on the electronic sign.

Council member, Gayle Decker, expressed his personal concern to the Mayor for being out of line in overruling what the City Council determined as an emergency/safety issue by unanimous vote to revoke the parade (St. Patrick's Day) permit. Additionally, the following council members, John Ellingson, Arvid Hatlan, and Ben Rausch, shared statements regarding the same issue and recommended the resignation of the Mayor. The Mayor replied that he would not resign and he was disappointed there was no direction given as how to proceed after the decision to revoke the permit was made. Council member Decker also shared that he felt the Mayor made a mistake and that Stone is very passionate about being Mayor. Decker shared that he would probably vote against terminating the Mayor.

Moved by: Lydon

Seconded by: Hatlan

To adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Lana D. Snitker
City Clerk