The Waukon City Council met in regular session via an electronic meeting on March 15, 2021 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. The Governor of Iowa declared a public emergency because of the COVID-19 pandemic. It has been determined that if an in-person meeting is impossible or impractical, per Iowa Code Section 21.8, we are permitted to conduct a meeting by electronic means. Council members present: John Ellingson, John Lydon, Arvid Hatlan, Ben Rausch (arriving late) and Gayle Decker. Council members absent: none. Others present: City Manager Gary Boden; Police Chief Paul Wagner; Park, Rec and Wellness Center Director Jeremy Strub, Water & Sewer Superintendent Jim Cooper; Street Superintendent Keith Burrett; Assistant City Attorney Kevin Stinn; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; The Standard- Joe Moses; Teamsters Union Local No. 238 – Dan Macdonald; Fair Board Member Bobbi Baxter, Attorney Bill Schafer and citizens.

The Mayor called the meeting to order.

Moved by: Lydon Seconded by: Hatlan

To approve the consent agenda.

Agenda

Minutes of March 2, 2021 special session.

Approval of renewal of 5-year term on the Airport Board – Mike Wadsworth

Approval of Waukon Wellness Center Heating Repair Estimate, \$6,203.00

Approval of Class E Liquor License (LE) with Class B Wine Permit (Carryout Wine-Includes Native Wine) and with Class C Beer Permit (Carryout Beer) and with Sunday Sales for Hy-Vee, Inc. d/b/a Hy-Vee Waukon Dollar Fresh, 819 11<sup>th</sup> Avenue SW

Approval of Renewal of Farm Lease with John Byrnes

Approval of Additional Authorized Signer, City Clerk Sarah Snitker, on Bank Accounts at Waukon State Bank

Scheduling Public Hearing for March 29, 2021 – Sale of Real Estate Property at Fairgrounds to Allamakee County Fair Board

Resolution – Authorizing Establishment of new bank account for ACH transfers for Medical Claims Funding for the City of Waukon Health Plan. The Clerk assigned number 3693 to the resolution. Approval of City Clerk/Treasurers Reports – February 2021

Payment of Claims

Approval of Pay Application #22 of \$269,536.28 – Wastewater Treatment Plant Improvements Project – Wapasha Construction Co.

## Payment of Claims for: March 15, 2021

AFLAC	Insurance - March	651.00
Allamakee Clayton Electric	Electricity-February	88.26
Allamakee Clayton Electric	Principal - Fire Station	2,666.67
Allamakee Clayton Electric	Principal - Fire Station	3,000.00
Becker Plumbing & Heating	Furnace Repair - PD	137.00
Benjegerdes Machine, Inc.	Repairs	53.62
Black Hills Energy	Gas -February	2,675.87
Blake Excavating	Repairs	470.00
Bodensteiner Implement	Repairs	211.90
Bruening Rock Products	Supplies	469.86
Carquest	Repairs	119.49
Ceiling Pro Plus	Repairs	410.00
Century Link	Telephone-February	401.49
City Laundering, Inc.	Uniforms - February	734.18
Clark Tire Pros	Tires	789.36
Compass Minerals	Supplies	7,594.68
Continental Research Corporation	Supplies	254.05
Culligan Water Conditioning	Services	62.00
Cunningham Hardware	Repairs	134.32
Dave's Complete Construction	Flooring - PD	5,493.29
Frannie Decker	Reimburse – Supplies	55.19
Chris Doeppke	Reimburse - Fuel	35.94
Chris Doeppke	Reimburse - Fuel	37.08
Chris Doeppke	Reimburse - Fuel	57.27
Chris Doeppke	Reimburse - Fuel	40.00
Fehr Graham Engineering	Engineering - WWTP	4,251.75
Fehr Graham Engineering	Engineering - Street Impr.	14,948.50
Galls	Supplies	40.80
Hacker, Nelson & Co. PC	2019/20 Audit	14,875.00
Hennessy Towing	Towing	200.00
Iowa Law Enforcement Academy	Evaluation	150.00
Iowa Prison Industries	Academy Uniform	230.00
Jim's Full Service	Fuel	2,883.25
Jim's Full Service	Fuel - Ambulance	174.55
Keystone Laboratories	Testing	63.70
Kwik Trip, Inc.	Fuel	1,872.53
LNM Truck & Trailer Repair	Repairs	2,501.88
McMillan Muffler	Repairs	72.60

News Publishing		Services	472.21
NSI Lab Solutions		Supplies	173.00
Olsgard Auto		Repairs	1,406.20
Panther Uniforms, Inc.		Uniforms	639.36
State Hygienic Laborate	ory	Testing	40.00
Storey Kenworthy	Ž	Supplies	401.10
Swartz Law Firm PLLC	C	Legal Services - February	2,442.00
Tri-State Business Mac	hines	Maint. Contract - PD	40.00
Tri-State Business Mac	hines	Maint. Contract	90.18
Truck Country		Repairs - Street	18.55
US Cellular		Services - February	419.22
Village Farm & Home		Supplies-	432.72
Paul Wagner		Reimburse - Simplisafe	24.99
Paul Wagner		Reimburse -Supplies	69.96
Welter Storage Equipm	ent	Office Furnishings - PD	7,785.00
Natasha Wilkes		Reimburse - Postage	10.60
Natasha Wilkes		Reimburse - Supplies	39.41
Natasha Wilkes		Reimburse - Postage	8.55
Wright Way Computers	5	IT Services	290.00
PAID CLAIMS			
IPERS		February Withholding - Police	4,393.82
IPERS		February Withholding-Regular	12,193.26
Treasurer-State of IA		State W/H - February	4,111.00
Vantagepoint Transfer		ICMA Retirement -February	614.86
Regular Payroll		February 21 - March 6, 2021	43,757.30
EFTPS		Federal W/H	4,054.79
EFTPS		SS / Medicare W/H	8,886.44
Fannie Borntreger		Renter Deposit Refund	150.00
John Burke		Renter Deposit Refund	150.00
Dave's Complete Const	ruction	Police Station-remodel-pay #6	41,265.78
Holly Smith		Renter Deposit Refund	150.00
WSB-CC-Amazon Wellness Claims:		Supplies - Police	29.99
Benjegerdes Machine, l	Inc.	Repairs	35.65
Cunningham Hardware		Supplies	32.22
Fastenal		Supplies	153.75
Olympic Fire Protection	n Corp	Semi-Annual Inspection	695.00
Quillins	1	Supplies	72.31
Park/Rec - Pool Clai	ims:	••	
Capco Products		Repairs	355.97
Allamakee ISU		Spraying Renewal	45.00
News Publishing		Advertising	242.40
Quillins		Fuel	73.14
Quillins		Tuci	/3.14
General:	69,627.29	2020 Municipal:	46,896.07
Library:	5,388.36	Wellness:	988.93
RUT:	27,290.49	Water:	11,132.57
Employee Ben.:	11,299.51	Sewer:	7,682.67
2021 Street Improv:	14,948.50		5,666.67
Sewer Plant:	4,251.75		205,172.81
			203,172.01
Yes: Lydon, Ellingson, I The Mayor declared the			No: (

The Mayor declared the motion carried.

Under Public Comments: There were no public comments

## Under Department Reports:

Park, Rec & Wellness Director, Jeremy Strub briefed that they have a board meeting on Thursday morning. After discussion with City Manager Gary Boden, they are hoping for a tree replacement program to happen in the fall. Water & Sewer Superintendent Jim Cooper briefed that it is too early to get a date on when they will be switching to the new plant. He discussed purchasing the dump truck from the street department. Street Superintendent, Keith Burrett briefed that bids came in on the dump truck. Police Chief Paul Wagner briefed that they are moved into the new police station and they are submitting a grant application for the special Traffic Enforcement Program for a car camera.

Assistant City Attorney Kevin Stinn briefed about discussion he had with the Fair Board Attorney Bill Schafer regarding a purchase offer for a portion of property at the fairgrounds. He mentioned a survey would need to be done and is checking in on if a subdivision is needed. He stated a new lease would be needed as well.

City Manager Gary Boden discussed there would not be a public hearing on March 29th regarding sale of real estate property at fairgrounds, but it instead might happen at the April 5<sup>th</sup> regular session. A new contract with Dr. Ed Askew, PhD, with Askew Scientific Consulting was approved. A meeting was held with some employees last week to go over the personnel manual. Lastly, there is an ad going out in the paper this week regarding receiving bids on construction for the residential duplex at 105 1st Ave. NW.

Mayor Pat Stone mentioned there was a good turnout for the St. Patrick's Day Parade.

Council Member Ben Rausch arrived during reports.

Council Member John Ellingson mentioned he and council member John Lydon met with a developer and received plans for residential development. Lydon mentioned he would be in favor of having the city-wide spring cleanup occurring the first week of May. City Clerk Sarah Snitker mentioned she would confirm dates with Town & Country Sanitation and put on the next agenda for approval.

The Mayor announced this was the time and place for the public hearing on the Fiscal Year 2022 Annual Budget. The City Clerk announced that no oral or written comments were received. The Mayor declared the hearing closed.

The Mayor announced this was the time and place for the public hearing on the 2021 Street Improvements Project. The City Clerk announced that no oral or written comments were received. The Mayor declared the hearing closed.

Moved by: Lydon Seconded by: Decker

To approve the Annual Budget for the City of Waukon for Fiscal Year Ending June 30, 2022.

Yes: Decker, Ellingson, Hatlan, Lydon, Rausch No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3694 to the resolution.

Moved by: Ellingson Seconded by: Rausch

To approve the Annual Budget for Veterans Memorial Hospital for Fiscal Year Ending June 30, 2022.

Yes: Decker, Ellingson, Hatlan, Lydon, Rausch No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3695 to the resolution.

Lyle TeKippe with Fehr Graham discussed the 2021 Street Improvement Project bids that were received and gave the council their recommendation.

Moved by: Lydon Seconded by: Hatlan

To award the contract for the 2021 Street Improvements Project to Skyline Construction Inc. with a bid of \$773,719.96.

Yes: Decker, Ellingson, Hatlan, Lydon, Rausch No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3696 to the resolution.

Moved by: Rausch Seconded by: Lydon

To set the Date for a Public Hearing on Proposal to Enter into a Sewer Revenue Loan and Disbursement Agreement and to Borrow Money thereunder in a Principal Amount not to Exceed \$1,000,000 for April 5, 2021.

No: 0

Yes: Decker, Ellingson, Hatlan, Lydon, Rausch

The Mayor declared the resolution approved and the Clerk assigned number 3697 to the resolution.

City Manager Gary Boden discussed that the City Council has reviewed the options for a contract per the Teamsters Union Local No. 238.

Moved by: Decker Seconded by: Lydon

To adopt a 1-year agreement with the wage increase of 1.75% and all permissive language removed from the contract.

Yes: 5 No: 0

The Mayor declared the motion carried.

Dan MacDonald with Teamsters Union Local No.238 asked the council if grade pay was approved and it was confirmed that it will be a part of the agreement. He mentioned he hopes that the workers will not lose out on the items they currently have with the transfer from the contract to the handbook. No action taken.

Water & Sewer Superintendent Jim Cooper discussed their current Trav-L-Vac is 16 years old and in poor shape and discussed replacing the current one with the same type they have.

Moved by: Lydon Seconded by: Rausch

To approve the purchase of a Trav-L-Vac for the Water/Sewer Department for \$20,454.15.

Yes: 5 No: 0

The Mayor declared the motion carried.

Park, Rec & Wellness Director Jeremy Strub discussed the plan that was put in place to help with water run off at the park at no additional cost to the city.

Moved by: Lydon Seconded by: Rausch

To approve authorization to go to final design of the Iowa Department of Natural Resources Approved Plan.

Yes: 5 No: 0

The Mayor declared the motion carried.

Council Member Arvid Hatlan briefed about meeting with members from the Good Samaritan Society regarding their parking lot construction and recommended Lyle TeKippe with Fehr Graham to review the plans to make sure they meet City Ordinance.

No action taken.

Moved by: Lydon Seconded by: Hatlan

To adjourn.

Yes: 5 No: 0

The Mayor declared the motion carried.

Sarah Snitker City Clerk