

COUNCIL ROOM-----March 15, 2021

The Waukon City Council met in regular session via an electronic meeting on March 15, 2021 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. The Governor of Iowa declared a public emergency because of the COVID-19 pandemic. It has been determined that if an in-person meeting is impossible or impractical, per Iowa Code Section 21.8, we are permitted to conduct a meeting by electronic means. Council members present: John Ellingson, John Lydon, Arvid Hatlan, Ben Rausch (arriving late) and Gayle Decker. Council members absent: none. Others present: City Manager Gary Boden; Police Chief Paul Wagner; Park, Rec and Wellness Center Director Jeremy Strub, Water & Sewer Superintendent Jim Cooper; Street Superintendent Keith Burrett; Assistant City Attorney Kevin Stinn; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; The Standard- Joe Moses; Teamsters Union Local No. 238 – Dan Macdonald; Fair Board Member Bobbi Baxter, Attorney Bill Schafer and citizens.

The Mayor called the meeting to order.

Moved by: Lydon

Seconded by: Hatlan

To approve the consent agenda.

Agenda

Minutes of March 2, 2021 special session.

Approval of renewal of 5-year term on the Airport Board – Mike Wadsworth

Approval of Waukon Wellness Center Heating Repair Estimate, \$6,203.00

Approval of Class E Liquor License (LE) with Class B Wine Permit (Carryout Wine-Includes Native Wine) and with Class C Beer Permit (Carryout Beer) and with Sunday Sales for Hy-Vee, Inc. d/b/a Hy-Vee Waukon Dollar Fresh, 819 11<sup>th</sup> Avenue SW

Approval of Renewal of Farm Lease with John Byrnes

Approval of Additional Authorized Signer, City Clerk Sarah Snitker, on Bank Accounts at Waukon State Bank

Scheduling Public Hearing for March 29, 2021 – Sale of Real Estate Property at Fairgrounds to Allamakee County Fair Board

Resolution – Authorizing Establishment of new bank account for ACH transfers for Medical Claims Funding for the City of Waukon Health Plan. The Clerk assigned number 3693 to the resolution.

Approval of City Clerk/Treasurers Reports – February 2021

Payment of Claims

Approval of Pay Application #22 of \$269,536.28 – Wastewater Treatment Plant Improvements Project – Wapasha Construction Co.

**Payment of Claims for:**

**March 15, 2021**

AFLAC	Insurance - March	651.00
Allamakee Clayton Electric	Electricity-February	88.26
Allamakee Clayton Electric	Principal - Fire Station	2,666.67
Allamakee Clayton Electric	Principal - Fire Station	3,000.00
Becker Plumbing & Heating	Furnace Repair - PD	137.00
Benjegerdes Machine, Inc.	Repairs	53.62
Black Hills Energy	Gas -February	2,675.87
Blake Excavating	Repairs	470.00
Bodensteiner Implement	Repairs	211.90
Bruening Rock Products	Supplies	469.86
Carquest	Repairs	119.49
Ceiling Pro Plus	Repairs	410.00
Century Link	Telephone-February	401.49
City Laundering, Inc.	Uniforms - February	734.18
Clark Tire Pros	Tires	789.36
Compass Minerals	Supplies	7,594.68
Continental Research Corporation	Supplies	254.05
Culligan Water Conditioning	Services	62.00
Cunningham Hardware	Repairs	134.32
Dave's Complete Construction	Flooring - PD	5,493.29
Frannie Decker	Reimburse – Supplies	55.19
Chris Doepcke	Reimburse - Fuel	35.94
Chris Doepcke	Reimburse - Fuel	37.08
Chris Doepcke	Reimburse - Fuel	57.27
Chris Doepcke	Reimburse - Fuel	40.00
Fehr Graham Engineering	Engineering - WWTP	4,251.75
Fehr Graham Engineering	Engineering - Street Impr.	14,948.50
Galls	Supplies	40.80
Hacker, Nelson & Co. PC	2019/20 Audit	14,875.00
Hennessy Towing	Towing	200.00
Iowa Law Enforcement Academy	Evaluation	150.00
Iowa Prison Industries	Academy Uniform	230.00
Jim's Full Service	Fuel	2,883.25
Jim's Full Service	Fuel - Ambulance	174.55
Keystone Laboratories	Testing	63.70
Kwik Trip, Inc.	Fuel	1,872.53
LNM Truck & Trailer Repair	Repairs	2,501.88
McMillan Muffler	Repairs	72.60

News Publishing	Services	472.21	
NSI Lab Solutions	Supplies	173.00	
Olsgard Auto	Repairs	1,406.20	
Panther Uniforms, Inc.	Uniforms	639.36	
State Hygienic Laboratory	Testing	40.00	
Storey Kenworthy	Supplies	401.10	
Swartz Law Firm PLLC	Legal Services - February	2,442.00	
Tri-State Business Machines	Maint. Contract - PD	40.00	
Tri-State Business Machines	Maint. Contract	90.18	
Truck Country	Repairs - Street	18.55	
US Cellular	Services - February	419.22	
Village Farm & Home	Supplies-	432.72	
Paul Wagner	Reimburse - Simplisafe	24.99	
Paul Wagner	Reimburse -Supplies	69.96	
Welter Storage Equipment	Office Furnishings - PD	7,785.00	
Natasha Wilkes	Reimburse - Postage	10.60	
Natasha Wilkes	Reimburse - Supplies	39.41	
Natasha Wilkes	Reimburse - Postage	8.55	
Wright Way Computers	IT Services	290.00	
PAID CLAIMS			
IPERS	February Withholding - Police	4,393.82	
IPERS	February Withholding- Regular	12,193.26	
Treasurer-State of IA	State W/H - February	4,111.00	
Vantagepoint Transfer	ICMA Retirement -February	614.86	
Regular Payroll	February 21 - March 6, 2021	43,757.30	
EFTPS	Federal W/H	4,054.79	
EFTPS	SS / Medicare W/H	8,886.44	
Fannie Borntreger	Renter Deposit Refund	150.00	
John Burke	Renter Deposit Refund	150.00	
Dave's Complete Construction	Police Station-remodel-pay #6	41,265.78	
Holly Smith	Renter Deposit Refund	150.00	
WSB-CC-Amazon	Supplies - Police	29.99	
Wellness Claims:			
Benjegerdes Machine, Inc.	Repairs	35.65	
Cunningham Hardware	Supplies	32.22	
Fastenal	Supplies	153.75	
Olympic Fire Protection Corp	Semi-Annual Inspection	695.00	
Quillins	Supplies	72.31	
Park/Rec - Pool Claims:			
Capco Products	Repairs	355.97	
Allamakee ISU	Spraying Renewal	45.00	
News Publishing	Advertising	242.40	
Quillins	Fuel	73.14	
General:	69,627.29	2020 Municipal:	46,896.07
Library:	5,388.36	Wellness:	988.93
RUT:	27,290.49	Water:	11,132.57
Employee Ben.:	11,299.51	Sewer:	7,682.67
2021 Street Improv:	14,948.50	Debt. Service:	<u>5,666.67</u>
Sewer Plant:	4,251.75	TOTAL:	205,172.81

Yes: Lydon, Ellingson, Hatlan, Decker  
The Mayor declared the motion carried.

Absent: Rausch

No: 0

Under Public Comments: There were no public comments

#### Under Department Reports:

Park, Rec & Wellness Director, Jeremy Strub briefed that they have a board meeting on Thursday morning. After discussion with City Manager Gary Boden, they are hoping for a tree replacement program to happen in the fall. Water & Sewer Superintendent Jim Cooper briefed that it is too early to get a date on when they will be switching to the new plant. He discussed purchasing the dump truck from the street department. Street Superintendent, Keith Burrett briefed that bids came in on the dump truck. Police Chief Paul Wagner briefed that they are moved into the new police station and they are submitting a grant application for the special Traffic Enforcement Program for a car camera.

Assistant City Attorney Kevin Stinn briefed about discussion he had with the Fair Board Attorney Bill Schafer regarding a purchase offer for a portion of property at the fairgrounds. He mentioned a survey would need to be done and is checking in on if a subdivision is needed. He stated a new lease would be needed as well.

City Manager Gary Boden discussed there would not be a public hearing on March 29<sup>th</sup> regarding sale of real estate property at fairgrounds, but it instead might happen at the April 5<sup>th</sup> regular session. A new contract with Dr. Ed Askew, PhD, with Askew Scientific Consulting was approved. A meeting was held with some employees last week to go over the personnel manual. Lastly, there is an ad going out in the paper this week regarding receiving bids on construction for the residential duplex at 105 1<sup>st</sup> Ave. NW.

Mayor Pat Stone mentioned there was a good turnout for the St. Patrick's Day Parade.

Council Member Ben Rausch arrived during reports.

