

The Waukon City Council met in regular session via an electronic meeting on June 1, 2020 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, and via Zoom technology. Mayor Pat Stone presided (via Zoom). The Governor of Iowa declared a public emergency because of the COVID-19 pandemic. It has been determined that if an in-person meeting is impossible or impractical, per Iowa Code Section 21.8, we are permitted to conduct a meeting by electronic means. Council members present: John Lydon (in person), Gayle Decker (via Zoom), Ben Rausch (via Zoom), John Ellingson (via Zoom), and Arvid Hatlan (via Zoom). Council members absent: None. Others present: Police Chief Paul Wagner and Assistant Police Chief Lucas Inglett (in person), Water & Sewer Superintendent Jim Cooper (in person), Street Superintendent Keith Burrett (in person); On behalf of Allamakee County Fair Board- Tyler Plein and Bobbi Baxter; The following individuals via Zoom: City Manager Gary Boden; Park, Recreation and Wellness Director Jeremy Strub; Library Director Cate St. Clair; City Attorney Jim Garrett; RC Tech Representative- Mike Day; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; The Standard- Joe Moses; and citizens.

The Mayor called the meeting to order.

Moved by: Lydon

Seconded by: Rausch

To approve the consent agenda.

Agenda

Minutes of May 18, 2020 special session.

Minutes of May 18, 2020 regular session.

Approval of upgrade- Class E Liquor License (LE) with Class B Wine Permit, Class C Beer Permit (Carryout Beer) and Sunday Sales for Casey's Marketing Company dba Casey's General Store #1997, 516 Rossville Rd.

Approval of Class B Beer (BB) (includes Wine Coolers) for Liddiard, LLC. dba Lid's Bar & Grill, 1350 9th St SW.

Resolution- Agreeing to transfer \$2,972.85 from the TIF Fund to the Debt Service Fund for the City's equalization interest payment due June 1, 2020 to the County (per agreement) for the Fire Station. The Clerk assigned number 3580 to the resolution.

Resolution- Agreeing to transfer \$3,908.80 from the Wellness Center Operating Fund to the General Fund for the Wellness Center employee share-reimbursement for the May, 2020 payroll salaries. The Clerk assigned number 3581 to the resolution.

Resolution- Agreeing to transfer \$37,891.84 from the Sewer Revenue Fund to the Sewer Revenue Bond Sinking Fund for the principal/interest payment on the Sewer Revenue Bond, Series 2019. The Clerk assigned number 3582 to the resolution.

Approval of Change Order #3 in the amount of \$78,686.95- Wastewater Treatment Plant Improvements Project- Wapasha Construction Co., Inc.

Payment of Claims

Alliant Energy	Electricity	15,459.31
Blake Excavating	Repairs	750.00
Bodensteiner Implement	Repairs	2.75
Bruening Rock Products	Supplies	416.90
Robert Campbell	Consultation	250.00
CarQuest Waukon	Supplies	1,043.40
Croell Inc.	Supplies	60.00
Cunningham Hardware	Supplies -	353.68
Fehr Graham Engineering	Engineer-WWTP	12,296.00
Group Services	Safe-T Fund -May	1,137.44
Matt Hawkins Southside Rentals	Rent - May / June	2,000.00
Iowa Dept. of Transportation	Supplies	2,437.50
Iowa Finance Authority	Prin/Int/Service WWTP	195,150.35
Iowa One Call	Locates - April	82.80
Kelly Concrete	Driveway - Police	17,775.00
Ken Kerr Electric	Services	50.00
Martin Gardner Architecture	Designs - Police Station	2,898.00
Ness Pumping Service	Services	1,360.00
Northeast Iowa Telephone	Internet	59.95
Quill LLC	Supplies	60.98
T & W Grinding	Agreement	2,210.00
Sun Life Financial	Insurance - June	198.00
TASC	Insurance Fees	100.23
USA Blue Book	Supplies	282.95
Vessco, Inc.	Supplies	1,191.56
Paul Wagner	Reimbursement - Zoom	32.08
WrightWay Computers	IT Services	317.13
Regular Payroll	May 3 - May 16, 2020	35,998.44
EFTPS	Federal Withholding	3,273.31
EFTPS	SS / Medicare Withholding	7,693.12
Allamakee Clayton Electric	Loan Agreement Fire Station	2,666.67

Allamakee Clayton Electric	Loan Agreement Fire Station	3,000.00
Allamakee County Auditor	Equalization- Int. Fire Station	2,972.85
Derrick Anderson	Water Deposit Refund	150.00
Kevin Bills	Water Deposit Refund	150.00
Century Link	Telephone	86.10
Mediacom	Council -Internet	176.90
Skyline Construction, Inc.	Plaza -- Pay App #1	44,593.96
Town & Country Sanitation	Services	17,990.00
Treasurer, State of Iowa	Sales Tax	1,892.00
Treasurer, State of Iowa	Wet Tax	1,775.00
Wapasha Construction	WWTP Pay App #12	1,030,438.84
Waukon Postmaster	Postage	195.51
Wellmark BCBS	Insurance - June	19,193.15

Wellness Claims:

Black Hills Energy	Gas	1,059.28
Century Link	Telephone	49.89
Crexendo	Telephone	147.17
Cunningham Hardware	Supplies	25.55
Fastenal	Supplies	43.10
Johnson Controls	Phone Alarm	890.00

Park/Rec - Pool Claims:

Bodensteiner Implement	Supplies	105.14
Century Link	Telephone	36.87
Cunningham Hardware	Repairs	63.61
Epic Wear	Adult Volleyball	132.80
Fastenal	Supplies	265.14
Innovative Ag Service	Grass Seed	43.00
Ken Kerr Electric	Park - underground power	1,104.95
Ness Pumping Service	Port-A-Potty	175.00
Waukon Power Sports	Repairs	177.21
West Side Waukon Lumber	Repairs	26.25

General:	52,341.74	Plaza Develop.:	44,593.96
Library:	6,219.24	2020 Municipal:	20,673.00
RUT:	16,671.05	Wellness:	2,214.99
Employee Ben.:	8,789.06	Water:	19,821.55
T & A Ins.:	8.64	Sewer:	20,710.81
Sewer Plant:	1,233,883.26	Debt Service:	<u>8,639.52</u>
		TOTAL:	\$1,434,566.82

Yes: Lydon, Hatlan, Ellingson, Rausch, Decker
The Mayor declared the motion carried.

No: 0

Under Public Comments: Tyler Plein and Bobbi Baxter were present on behalf of the Allamakee County Fair Board. They informed the Council of the plans for the upcoming county fair and that a decision would be made Wednesday to finalize details. The Mayor and two Council members, Ellingson and Lydon, commented that it was time to proceed and continue plans for the fair as scheduled.

Under Department Reports:

Street Superintendent, Keith Burrett, briefed that the new Durapatch machine should arrive on Wednesday. Demonstrations to the department will take place at a later date.

Water & Sewer Superintendent, Jim Cooper, briefed that the issues with the digester lid are resolved. The North water tower is painted and back in service. The hydrant that was hit in April near Shopko was replaced.

Police Chief, Paul Wagner, briefed that there are good candidates for the police officer position that have been testing very well. There was a state radio training on May 20th. They are using FirstNet now for their cell phone service.

Park, Recreation and Wellness Director, Jeremy Strub, briefed that it has been a slow reopening of business. Next Monday classes will be offered. Little League baseball and softball may start June 15th. Slow pitch softball will start June 22nd. Music in the Park will start June 18th.

Library Director, Cate St. Clair, briefed that the library opened today, June 1st. There were 15 – 20 patrons that visited. They continue to sanitize materials and will have free standing hand sanitizer units placed around the library. The staff will not be wearing masks but will have masks available for public use. Due to regulations, they are cancelling their summer in house programming but looking forward to starting programming again in August. They will still offer summer reading program with online activities and packets to take home. The library will not be participating in the Fair this year, due to lack of volunteers and scheduling. The community room is still available but study rooms will be closed.

City Manager, Gary Boden, briefed on several topics including: health insurance rates, lawn mowing policy, a dead tree needing removal, a pit bull that is not allowed by ordinance, finances at City Hall, Police Department architect schedule, collection of water/sewer utility billings, a contract with the new City attorney, McMillan property and grant agreements, and possibilities of fiber optic services at City Hall.

The Mayor reported that a new restaurant is coming to town. He believes Spring Avenue Pub building was sold and the laundry mat is extending their business.

John Lydon mentioned that 24 individuals had voiced interest in seeing if the pool could reopen for lessons. Strub commented that although the Governor recently opened pools for lessons and lap swimming, it would take three weeks to prepare the pool and the regulations/guidelines for social distancing and COVID-19 remain the same.

The following resolution is in regards to a 27th payroll in FYE2022. One-third of the estimated expense is to be committed in the fund balance over the next three fiscal years.

Moved by: Rausch Seconded by: Decker
To agree to the resolution to commit fund balance in accordance with GASB Statement No. 54.
Yes: Rausch, Decker, Lydon, Ellingson, Hatlan No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3583 to the resolution.

The following resolution is in regards to West Side Development Project Lot 2 in Lot 1. It will be utilized for the school district house-building program.

Moved by: Lydon Seconded by: Hatlan
To agree to the resolution proposing disposition of interest in real property by the City of Waukon, Iowa.
Yes: Decker, Lydon, Ellingson, Hatlan, Rausch No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3584 to the resolution.

City Attorney, Jim Garrett, briefed on an alley adjoining lots owned by William and Kathryn Campbell.

Moved by: Rausch Seconded by: Hatlan
To agree to the resolution authorizing conveyance of previously vacated alley segment.
Yes: Lydon, Ellingson, Hatlan, Rausch, Decker No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3585 to the resolution.

Moved by: Lydon Seconded by: Rausch
To agree to the resolution to close the extension of Highway 9 and Highway 76 for the Allamakee County Dairy Days Parade on Monday, June 15, 2020 from 7:30 P.M. through 9:00 P.M.
Yes: Ellingson, Hatlan, Rausch, Decker, Lydon No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3586 to the resolution.

The following motion is in regards to the form of contract with Skyline Construction, Inc. in the amount of \$143,855.00 for the Hidden Creek Lift Station Improvements.

Moved by: Hatlan Seconded by: Ellingson
To approve the form of contract for Hidden Creek Lift Station Improvements.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Hatlan
To approve the performance and payment bonds for Hidden Creek Lift Station Improvements.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Lydon
To give direction to the City Attorney to replace the flood plain ordinance and proceed with the formal adoption process.
Yes: 5 No: 0
The Mayor declared the motion carried.
Jim Garrett was directed to proceed with preparing the flood plain ordinance without the optional language. The order of items will be reworked and brought for formal adoption at the next meeting.

Moved by: Rausch Seconded by: Lydon
To discontinue the marketing agreement with Utility Service Partners Private Label, Inc.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Hatlan
To direct the City Clerk to pursue credit cards as a means of payment for City services.
Yes: 5 No: 0
The Mayor declared the motion carried.

The following items are to be purchased in fiscal year ending June 30, 2021.
Moved by: Decker Seconded by: Lydon
To accept the quote for Police Department vehicle radios (3) from Motorola Solutions, Inc. in the amount of \$12,718.50 and purchase the radios.
Yes: 5 No: 0
The Mayor declared the motion carried.
The old radios will be disposed of in order to get the best return on them.

Three quotes were received for a preliminary plat and design of infrastructure underground and in order for the process to lead to a planning commission review for a duplex dwelling on Bresnahan property. Documents are being prepared in order to pursue a grant due in December. The three quotes included: Erdman Engineering in the amount of \$22,000, Fehr Graham in the amount of \$17,900, and Mohn Surveying in the amount of \$5,000. Boden assured the quotes were comparable and “apples to apples”. The proposed water main is to be constructed from 9th Street to 5th Street.

Moved by: Lydon

Seconded by: Ellingson

To accept the low bid of \$5,000 from Mohn Surveying.

Yes: 5

No: 0

The Mayor declared the motion carried.

Mike Day, RC Tech representative, was present via Zoom to brief on capabilities to live stream and video conference for Council meetings. The next step will be to go to the next level of investigation and involve the City’s IT company.

Moved by: Ellingson

Seconded by: Lydon

To agree to moving forward setting up audio and visual technical upgrades at City Hall and continue to work with RC Tech.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Hatlan

Seconded by: Lydon

To adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Lana D. Snitker
City Clerk