

The Waukon City Council met in regular session on February 4, 2019 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Ellingson, Arvid Hatlan, Gayle Decker, and John Lydon. Council members absent: Ben Rausch.

Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Park, Recreation & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse; The Standard- Joe Moses; and citizens.

The Mayor called the meeting to order.

Moved by: Lydon

Seconded by: Ellingson

To approve the consent agenda.

Agenda

Minutes of Jan 21, 2019 regular session.

Approval of Class C Liquor License (LC)(Commercial) includes Class B Wine Permit (Carryout Wine- Includes Native Wine) with Outdoor Service and Sunday Sales for Allamakee County Agricultural Society, 705 Allamakee St (Pavilion).

Payment of Claims

Allamakee County Sheriff	answering services	750.00
Alliant Energy	services	15,744.86
AT & T	services	43.44
Black Hills Energy	services	2,756.46
Blake Excavating	hauling snow	1,540.00
Bruening Rock Products Inc.	materials	1,037.20
Carquest Auto Parts	supplies	615.64
City Laundering Co.	services	769.65
Compass Minerals	supplies	2,090.55
Culligan Water Conditioning	services	35.00
Devon Baumgartner	reimbursement	211.23
Fair Manufacturing, Inc.	parts	700.02
Group Services, Inc.	adm. fees	306.45
Hach Company	parts	219.24
Iowa One Call	services	10.80
JaDecc's Inc.	supplies	120.00
Kelly Concrete	hauling snow	1,540.00
Kerndt Trenching Service	hauling snow	630.00
Keystone Laboratories, Inc.	samples	79.50
Leiran Auto Repair LLC	repairs	543.78
NBS Calibrations	services	167.00
News Publishing Co., Inc.	services	568.51
Northeast Iowa Telephone Co.	services	59.95
Northeast Iowa Telephone Co.	services	130.00
Shopko	supplies	53.09
Simmering Cory/Iowa Codification	services	1,619.00
TestAmerica Laboratories, Inc.	samples	765.50
Torkelson's of Waukon, Inc.	services	58.93
Tyler Technologies, Inc.	maint. 2019/2020	10,523.54
Union Security Insurance Company	insurance	189.00
Waukon Economic Development Corp	sign reimbursement	35.26
Waukon Tire Center Inc.	services-Ambulance	148.00
West Side Waukon Lumber	hauling snow	605.00
Jeremy Wicks	reimbursement	6.75
Ziegler Inc.	services	330.51
EFTPS	withholding	3,687.61
EFTPS	withholding	7,313.28
Regular Payroll	Jan 13, 2019 - Jan 26, 2019	34,099.98
Town & Country Sanitation	services	17,919.75
Tyler Thesing	postage reimbursement	25.70
Waukon Postmaster	stamps	150.00
Waukon Postmaster	postage	159.88

**Fund Totals**

General:	53,226.95	Water:	15,144.77	Library:	3,496.98
RUT:	18,719.18	Sewer:	10,179.92	Wellness Ctr:	5,489.65
		Spec.Rev.Empl:	2,102.61		

Yes: Lydon, Ellingson, Decker

Absent: Hatlan, Rausch

No: 0

The Mayor declared the motion carried.

The Mayor announced that this was the time and place for the public hearing on proposed amendment to Waukon zoning ordinance. The City Clerk announced that no oral or written comments were received. The Mayor declared the hearing closed.



Under Public Comments: There were no public comments.

Hatlan returned to the meeting during Departmental Reports.

Under Departmental Reports:

Street Superintendent, Keith Burrett, briefed regarding the street light at 12<sup>th</sup> Street NW. Keith contacted REC for prices, if installed by them they would maintain it. It would be installed in the Spring. We've hired out to have snow hauled because we don't have the manpower to do it.

Water & Sewer Superintendent, Jim Cooper, briefed that they will continue to monitor temperatures of the water at the distribution system and the towers. The heater at the pump house went out last week. It is recommended we get a new one. It will cost \$2,900 to install a new one.

Park, Recreation & Wellness Director, Jeremy Strub, briefed that there is a leak in the roof needing repair. He is checking if it is still under warranty.

City Manager, Dean Hilgerson, briefed that the presentation regarding the sidewalk survey is postponed until February 18<sup>th</sup>. He met with the Allamakee/Clayton REC group working on a plan in conjunction with our broadband committee to develop a proposal for broadband service to the city. A survey will be sent out city-wide to determine interest in the service. The contract for the Wastewater Treatment Plant is expected to be signed February 18<sup>th</sup> pending the approval of the Environmental Impact report. The Department of Transportation (DOT) project bid letting was held January 16<sup>th</sup>. The City has received the tabulation results and they will be noted further down the agenda.

Moved by: Lydon

Seconded by: Ellingson

To approve the first reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by repealing restrictions related to the occupancy of residential rental property based upon the existence of familial or non-familial relationships between the occupants of such rental property.

Yes: Decker, Lydon, Ellingson, Hatlan

Absent: Rausch

No: 0

The Mayor declared the motion carried.

Moved by: Hatlan

Seconded by: Lydon

To waive additional readings of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by repealing restrictions related to the occupancy of residential rental property based upon the existence of familial or non-familial relationships between the occupants of such rental property.

Yes: Decker, Lydon, Ellingson, Hatlan

Absent: Rausch

No: 0

The Mayor declared the motion carried.

Moved by: Ellingson

Seconded by: Lydon

To approve the third and final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by repealing restrictions related to the occupancy of residential rental property based upon the existence of familial or non-familial relationships between the occupants of such rental property.

Yes: Lydon, Ellingson, Hatlan, Decker

Absent: Rausch

No: 0

The Mayor declared the ordinance adopted and the Clerk assigned number 786 to the ordinance.

Moved by: Hatlan

Seconded by: Ellingson

To agree to the resolution to fix a date of February 18, 2019 at 7:00 PM for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$10,000,000.

Yes: Ellingson, Hatlan, Decker, Lydon

Absent: Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3398 to the resolution.

Moved by: Ellingson

Seconded by: Hatlan

To agree to the resolution to fix a date of February 18, 2019 at 7:00 PM for a public hearing on proposal to enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$2,400,000.

Yes: Hatlan, Decker, Lydon, Ellingson

Absent: Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3399 to the resolution.

Moved by: Ellingson

Seconded by: Lydon

To set the public hearing date of March 4, 2019 at 7:00 PM for the FY2020 Budget.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Moved by: Decker

Seconded by: Lydon

To approve the proposal presented for the Police Wages Amendment to Union Contract.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Discussion was held regarding hiring a full time officer in replacement of Chris McCartney with recently amended wages. The position will be advertised.

No Action Taken.

Discussion was held regarding hiring a reserve officer. It was discussed what a reserve officer's duties are.

No Action Taken.



At this time, the Mayor requested a listing of vehicles be submitted by each department. Phil mentioned his new vehicle should be available by the end of the month.

No Action Taken.

Moved by: Ellingson  
To pledge \$4,000 to the Northeast Iowa Regional Housing Trust Fund for FY2020.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Lydon  
Absent: 1  
No: 0

Moved by: Lydon  
To pledge \$100 to Helping Services for Youth and Families for FY2020.  
Yes: 3  
The Mayor declared the motion carried.

Seconded by: Decker  
Absent: 1  
No: 1 (Ellingson)

Moved by: Ellingson  
To pledge \$3,897 to NEICAC mission for FY2020.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Hatlan  
Absent: 1  
No: 0

Dean Hilgerson recommended City Hall work with the ambulance group by putting an ad together to sell an ambulance that has been taken out of service. That they circulate the ad and accept sealed bids returned to City Hall on given a date. Bids are to be opened on that date.

Moved by: Ellingson  
To follow through with Dean's recommendation mentioned above.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Lydon  
Absent: 1  
No: 0

Moved by: Ellingson  
To change the charge of televising private sewer lines from a minimum of \$135 for first two hours to a minimum of \$200 for the first two hours.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Lydon  
Absent: 1  
No: 0

City Clerk Lana Snitker announced the bidding results for the 2019 Street and Sidewalk Improvement Project. Midwest Concrete, winning bidder, was the low bid at \$4,484,224.78. The only other bid was a joint venture of Wicks Construction and Skyline Construction at \$4,837,287.49. City Manager Dean Hilgerson mentioned that the city portion of the contract was less than what the DOT estimated, based on quantities. We will have City Staff monitoring our portion and take any issues we have to the DOT.  
No Action Taken.

Discussion returned to Budget Review. The Council picked up the review of the worksheets where they left off in the Special Session. Changes will be made and worksheets rerun. One more special session will be held prior to publication deadline.  
No Action Taken.

Under Other Matters: Matters mentioned included the urban revitalization plan- tax abatement program, delivery of packets, garbage pickup and cold weather.

Moved by: Decker  
To adjourn.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Lydon  
Absent: 1  
No: 0

Lana D. Snitker  
City Clerk

