

The Waukon City Council met in regular session on December 17, 2018 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: Arvid Hatlan, John Ellingson, John Lydon, and Gayle Decker. Council members absent: Ben Rausch. Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Assistant Police Chief Paul Wagner; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse; Fehr Graham Lyle TeKippe and Lucas Elsbernd; The Standard- Joe Moses; Rob Johanningmeier; and citizens.

The Mayor called the meeting to order. The Mayor requested that under regular business item number 13 be removed and add the following items: number 13 to set public hearing date to review proposed plans, specifications, form of contract and estimated cost of the Iowa Department of Transportation street project and number 13a resolution regarding the Iowa Department of Transportation street project.

Moved by: Lydon

Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of Dec 3, 2018 regular session.

Approval of Class B Beer (BB)(includes wine coolers) with Living Quarters and Sunday Sales for David A. Bell d/b/a Gus & Tony's Pizza & Steak House, 508 West Main Street.

Approval of Clerk/Treasurer Reports- November 2018.

Payment of Claims

AFLAC	insurance	94.68
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	3,000.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	2,666.67
Allamakee Clayton Electric Coop	services	81.34
Allamakee County Sheriff	answering services	750.00
Anderson Law Firm	legal fees	90.00
AT & T	services	271.29
Automatic Systems Co.	services	11,082.00
Blake Excavating	services	1,500.00
Bodensteiner Body Werks	repairs	182.55
Brown Supply Co.	supplies	330.00
Bruening Rock Products Inc.	materials	2,074.93
Casey's General Stores, Inc.	fuel	311.62
Century Link	services	656.08
City Laundering Co.	services	615.37
Compass Minerals	supplies	4,291.21
Culligan Water Conditioning	services	35.00
Cunningham Hardware & Rental LLC	supplies	242.66
Fehr Graham Engineering & Environmental	services-2018 1 st Ave NW	596.75
Fehr Graham Engineering & Environmental	services-Inflow & Infiltration Study	1,580.00
Fehr Graham Engineering & Environmental	services-Wastewater Treatment Plant	73,562.12
Galls, LLC	supplies	423.96
Group Services, Inc.	self-fund request	21.86
Hausladen's Auto Supply	parts	7.38
Hill's Plumbing & Heating	services	205.00
Dean Hilgerson	reimbursement	253.80
James Garrett Law Office	legal fees	2,994.33
Jim's Full Service	fuel	1,114.80
Jim's Full Service	fuel-Ambulance	261.35
Keystone Laboratories, Inc.	samples	64.00
Kwik Trip Inc.	fuel	1,317.86
Mulgrew Oil & Propane	fuel	826.79
Mulgrew Oil & Propane	fuel-Ambulance	454.68
Northeast Iowa Telephone Company	services	59.95
Olsgard Auto	parts	827.92
On-Site Information Destruction	services	45.00
Palmer Repair Inc.	services	380.95
Panther Uniforms, Inc.	supplies	3,043.90
Plumbers Depot Inc.	supplies	110.43
Quillin's Food Ranch	supplies/UPS charges	164.10
Reiser Implement, Inc.	toolcat	5,500.00
Ricoh USA, Inc.	copies	36.64
R.W. Pladsen, Inc.	parts	6.35
Shopko	supplies	50.98
Lana Snitker	reimbursement	27.86
Sommer Pumper Septic Service LLC	services	405.00
Storey Kenworthy/Matt Parrott	supplies	18.40
TASC	adm. fees	94.83
Truck Country	services	959.43
T & W Grinding	services-per agreement	2,167.50
Union Security Insurance Company	insurance	243.00
US Cellular	services	499.55
Village Farm & Home	supplies	685.69
Winke Law Office	legal fees	308.00
EFTPS	withholding	9,636.83



EFTPS	withholding	11,680.58
Farmers & Merchants Savings Bank	princ/int.-Gundersen Clinic	4,550.00
IPERS	withholding	10,959.98
IPERS	withholding	4,916.18
James Garrett Trust Account	property purchase	982.60
Matthew/Jennifer Hawkins	property purchase	11,250.00
Michael Mitchell	deposit refund	150.00
Northeast Iowa Investment Group, LLC	property purchase	7,500.00
R.W. Pladsen	digging bond refund	750.00
Regular Payroll	Nov 18, 2018 – Dec 1, 2018	45,897.33
Riehm Construction Co.	pay estimate #4	687.56
Town & Country Sanitation	services	17,933.50
Treasurer – State of Iowa	withholding	4,866.00
Waukon Postmaster	certified letters	82.80
Waukon Postmaster	postage	190.40
Waukon State Bank	princ/int.-Gundersen Clinic	4,550.00

Fund Totals

General:	58,758.69	Library:	4,253.78	Street Improv:	596.75
RUT:	25,865.50	Wellness Ctr:	6,463.86	Debt Service:	5,666.67
Water:	24,373.21	Spec.Rev.Empl:	7,727.01	Gundersen Debt:	9,100.00
Sewer:	21,869.71	T&A Ins Fund:	21.86	Sewer Plant Imp:	93,294.72
		Flood Fund:	687.56	Capital Equip:	5,500.00

Yes: Lydon, Hatlan, Ellingson, Decker No: 0 Absent: Rausch
The Mayor declared the motion carried.

The Mayor announced that this was the time and place for the public hearing to review an application for a State Revolving Fund (SRF) loan and to make available contents of an Environmental Information Document (EID) and the City's project plan. The City Clerk announced that no oral or written comments were received. The Mayor declared the hearing closed.

The Mayor announced that this was the time and place for the public hearing and consideration of bids for the proposed Wastewater Treatment Plant Improvements Project. The City Clerk announced that no oral or written comments were received. The Mayor declared the hearing closed.

Under Public Comments: There were no public comments.

Under Departmental Reports:

Street Superintendent, Keith Burrett, briefed that there was some tree trimming and vehicle maintenance. Water & Sewer Superintendent, Jim Cooper, briefed that the digester is still being pumped, Wyatt Blake has started employment, and the new sewer jet will be delivered this week and training will start. Dean shared Park, Recreation & Wellness Director, Jeremy Strub's report. Dean briefed that traveling youth basketball, biddy basketball and adult volleyball are underway. The tennis court fundraiser is going well. The timeline for bid letting is mid to late February with the courts to be built during the Spring/Summer. He met recently with the US Tennis Association representative and the grant will be completed in a couple weeks.

City Manager, Dean Hilgerson, briefed that Hawkins' property closing is finalized; the art project will be delivered and stored in the basement of the City Hall, Karrie Darnell has been named the project manager for the SRF special water projects and an initiation meeting is being planned. DOT project bid letting is set for January 16th. The current estimate for the City portion is \$959,000. There will be a special session/budget workshop Monday, January 14th at 6:00 PM with Travis Squires, Piper Jaffray attending. In the interim, Lana and Dean will be doing prep work.

The ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by reducing the number of members of the Planning & Zoning Commission from seven to five was amended.

Moved by: Hatlan Seconded by: Decker
To approve the first reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by reducing the number of members of the Planning & Zoning Commission from seven to five.
Yes: Decker, Lydon, Ellingson, Hatlan No: 0 Absent: Rausch
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Lydon
To waive additional readings of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by reducing the number of members of the Planning & Zoning Commission from seven to five.
Yes: Decker, Lydon, Ellingson, Hatlan No: 0 Absent: Rausch
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Lydon
To approve the third and final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by reducing the number of members of the Planning & Zoning Commission from seven to five.
Yes: Decker, Lydon, Ellingson, Hatlan No: 0 Absent: Rausch
The Mayor declared the ordinance adopted and the Clerk assigned number 780 to the ordinance.

Moved by: Ellingson

Seconded by: Lydon

To waive additional readings of the following ordinances:

amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by amending provisions pertaining to alcoholic beverage control.

amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by amending provisions pertaining to traffic regulations.

amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by amending provisions pertaining to cigarette and tobacco permits.

amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by repealing provisions relating to imprisonment for persons convicted of city code violations.

amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by imposing liability on the owner of any lot or parcel abutting on a public sidewalk for injury resulting from failure to maintain the sidewalk in a state of good repair.

Yes: Lydon, Ellingson, Hatlan, Decker

No: 0

Absent: Rausch

The Mayor declared the motion carried.

Moved by: Ellingson

Seconded by: Lydon

To approve the third and final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by amending provisions pertaining to alcoholic beverage control.

Yes: Ellingson, Hatlan, Decker, Lydon

No: 0

Absent: Rausch

The Mayor declared the ordinance adopted and the Clerk assigned number 781 to the ordinance.

Moved by: Ellingson

Seconded by: Lydon

To approve the third and final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by amending provisions pertaining to traffic regulations.

Yes: Ellingson, Hatlan, Decker, Lydon

No: 0

Absent: Rausch

The Mayor declared the ordinance adopted and the Clerk assigned number 782 to the ordinance.

Moved by: Ellingson

Seconded by: Lydon

To approve the third and final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by amending provisions pertaining to cigarette and tobacco permits.

Yes: Ellingson, Hatlan, Decker, Lydon

No: 0

Absent: Rausch

The Mayor declared the ordinance adopted and the Clerk assigned number 783 to the ordinance.

Moved by: Ellingson

Seconded by: Lydon

To approve the third and final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by repealing provisions relating to imprisonment for persons convicted of city code violations.

Yes: Ellingson, Hatlan, Decker, Lydon

No: 0

Absent: Rausch

The Mayor declared the ordinance adopted and the Clerk assigned number 784 to the ordinance.

Moved by: Ellingson

Seconded by: Lydon

To approve the third and final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by imposing liability on the owner of any lot or parcel abutting on a public sidewalk for injury resulting from failure to maintain the sidewalk in a state of good repair.

Yes: Ellingson, Hatlan, Decker, Lydon

No: 0

Absent: Rausch

The Mayor declared the ordinance adopted and the Clerk assigned number 785 to the ordinance.

Moved by: Lydon

Seconded by: Decker

To agree to the resolution to finally approving and confirming plans, specifications and form of contract for Wastewater Treatment Plant Improvements Project.

Yes: Decker, Lydon, Ellingson, Hatlan

No: 0

Absent: Rausch

The Mayor declared the resolution approved and the Clerk assigned number 3383 to the resolution.

The Mayor announced that the bids for the Wastewater Treatment Plant Improvements Project had been received and opened by the City Clerk, with the assistance of the Project Engineers at 2:00 PM on December 13, 2018. The Mayor further announced that this was the time and place set for the consideration of the bids for the Wastewater Treatment Plant Improvements Project by the Council. The City Clerk informed the Council that the following bids and proposals had been submitted for the construction of the Wastewater Treatment Plant Improvements Project: Wapasha Construction Co., Inc., Winona, MN in the amount of \$11,232,861.61; Gridor Construction, Inc., Buffalo, MN in the amount of \$11,969,200; John T. Jones, Fargo, ND in the amount of \$12,025,000; Olympic Builders General Contractors, Inc., Holmen, WI in the amount of \$12,818,561.46; Portzen Construction, Inc., Dubuque, IA in the amount of \$12,666,967.74; and Staab Construction Corporation, Marshfield, WI in the amount of \$12,837,000. Ellingson requested more time to consider the bids and suggested discussion continue at the end of the agenda. It was agreed discussion would continue at the end of the agenda.

No Action Taken.

Moved by: Lydon

Seconded by: Decker

To agree to the resolution to compile ordinances as a supplement to the Code of Ordinances of the City of Waukon, Iowa, 1998.

Yes: Lydon, Ellingson, Hatlan, Decker

No: 0

Absent: Rausch

The Mayor declared the resolution approved and the Clerk assigned number 3384 to the resolution.

Moved by: Hatlan

Seconded by: Lydon

To agree to the resolution accepting work covering Valley Trail Flood Repairs Project.

Yes: Ellingson, Hatlan, Decker, Lydon

No: 0

Absent: Rausch

The Mayor declared the resolution approved and the Clerk assigned number 3385 to the resolution.

Moved by: Decker

Seconded by: Lydon

To agree to the resolution delegating authority, to the City Clerk, to certify delinquent municipal utility charges to the County Treasurer.

Yes: Hatlan, Decker, Lydon, Ellingson

No: 0

Absent: Rausch

The Mayor declared the resolution approved and the Clerk assigned number 3386 to the resolution.

Moved by: Ellingson

Seconded by: Lydon

To agree to the resolution to transfer \$2,715.37 from the CDBG Housing Rehabilitation Fund to the General Fund and close the CDBG Housing Rehabilitation Fund.

Yes: Decker, Lydon, Ellingson, Hatlan

No: 0

Absent: Rausch

The Mayor declared the resolution approved and the Clerk assigned number 3387 to the resolution.

Moved by: Ellingson

Seconded by: Lydon

To set the public hearing date on the proposed plans, specifications, form of contract and estimated cost of the 2019 DOT street project for January 7th at 7:00 PM.

Yes: Decker, Lydon, Ellingson, Hatlan

No: 0

Absent: Rausch

The Mayor declared the motion carried.

Rob Johanningmeier shared his concerns regarding the sidewalk snow removal. The ordinance was reviewed. It was noted that there was public notification in the designated official newspaper, The Standard, and by radio. Two other individuals voiced concerns, Michelle Dickson and Justin Piggott. There was a suggestion to use door hangers. Enforcement of sidewalk ordinances would be discussed as a later agenda item.

No Action Taken.

The Mayor asked for recommendations to fill a vacancy on the Board of Adjustment. Recommendations will be brought to the next meeting.

No Action Taken.

John Simmons resigned from the Library Board.

Moved by: Hatlan

Seconded by: Lydon

To appoint Joey Lapel to the Library Board to fulfill the remaining time of John's term through June 30, 2023.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Moved by: Lydon

Seconded by: Ellingson

To release the mortgage on the land in the Industrial Park where the new federal building will be built.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

There was lengthy discussion regarding sidewalk ordinances and their enforcement. A timeline of one year was suggested for notice and dividing the City into sections to complete the projects. Jim Garrett mentioned a comprehensive plan was drawn up approximately 25 years ago. Dean Hilgerson mentioned he had been approached by a firm that would present to the Council regarding doing a sidewalk assessment. There will be a presentation set up for a future meeting.

No Action Taken.

Dean Hilgerson discussed the Centurylink Line Volume Plan contract which would save the City around \$2,000 per year. We will also look at reducing long distance service costs significantly. Once complete he will give a report to the Council.

No Action Taken.

City Clerk Lana Snitker requested the authority to write off one account (#3-146611-00) turned into Tri-State Adjustments determined to be past the statute of limitations.

Moved by: Lydon

Seconded by: Ellingson

To give authority to the Clerk to write off any accounts that are past the statute of limitations of five years.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

City Hall will be closed Monday, December 24th.

No Action Taken.

The Mayor asked the Council to review a proposal for a new police station.

No Action Taken.

There was lengthy discussion regarding police compensation. Options were discussed with the desire to retain good police officers.

Moved by: Ellingson

Seconded by: Decker

To immediately reopen negotiations with the union that represents Waukon Police Department with the intent of adjusting wages within the scope of the conversation of the meeting. Also, ask the City Manager to look into increasing the starting wage in subsequent steps as was discussed and that fits within the current budget.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Discussion returned to consideration of bids for the Wastewater Treatment Plant Improvements Project. The Council considered all of the proposals received for the proposed Wastewater Treatment Plant Improvements Project.

Moved by: Ellingson

Seconded by: Lydon

To agree to the resolution awarding contract for the Wastewater Treatment Plant Improvements Project to the low bidder, Wapasha Construction Co., Inc., Winona, MN in the amount of \$11,232,861.61.

Yes: Decker, Lydon, Ellingson, Hatlan

No: 0

Absent: Rausch

The Mayor declared the resolution approved and the Clerk assigned number 3388 to the resolution.

Under Other Matters: There were several items mentioned including options regarding City Attorney and City Engineer, Ambulance Trust Fund, alternate street parking, and street closing for St. Patrick's Day.

Moved by: Ellingson

Seconded by: Lydon

To adjourn.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Lana D. Snitker
City Clerk

