COUNCIL ROOM---

The Waukon City Council met in regular session via an electronic meeting on August 3, 2020 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. The Governor of Iowa declared a public emergency because of the COVID-19 pandemic. It has been determined that if an in-person meeting is impossible or impractical, per Iowa Code Section 21.8, we are permitted to conduct a meeting by electronic means. Council members present: John Lydon, Gayle Decker, John Ellingson (arriving late), and Arvid Hatlan. Council members absent: Ben Rausch. Others present: Police Chief Paul Wagner; Park, Recreation and Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; Hacker, Nelson & Co- Neil Schraeder; Allamakee Clayton Electric Cooperative- Executive Vice President/General Manager Hollee McCormick; The Standard- Joe Moses; and citizens.

The Mayor called the meeting to order. The following item was added to the consent agenda: New Hire-approval of the hiring of Dustin Harrington, police officer for the Police Department, with a starting date of August 4, 2020 and a starting rate of \$19.24 per hour.

Moved by: Lydon Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of July 20, 2020 regular session. Minutes of July 27, 2020 special session.

Resolution- Agreeing to transfer \$50,000.00 from the General Fund to the Capital Project Fund-Maintenance Garage for the Maintenance Garage Project. The Clerk assigned number 3610 to the

Resolution- Agreeing to transfer \$12,959.30 from the Wellness Center Operating Fund to the General Fund for the Wellness Center employee share- reimbursement for July, 2020 payroll salaries. The Clerk assigned number 3611 to the resolution.

Resolution- Agreeing to transfer \$37,891.84 from the Sewer Revenue Fund to the Sewer Revenue Bond Sinking Fund for the principal/interest payment on the Sewer Revenue Bond, Series 2019. The Clerk assigned number 3612 to the resolution.

Resolution- Establishing the FYE 2021-2022 Street Improvement Capital Project Fund. The Clerk assigned number 3613 to the resolution.

Resolution- Agreeing to transfer \$591,357.38 from 2020 Street Improvement Bond Proceeds Fund and \$158,642.62 from Street Improvement Fund for a total of \$750,000 to the FYE 2021-2022 Street Improvement Capital Project Fund. The Clerk assigned number 3614 to the resolution.

Payment of Claims

Alliant Energy	Electricity	17,929.83
Black Hills Energy	Gas	477.85
Bodensteiner Body Works	Repairs	144.00
Bodensteiner Implement	Repairs	137.25
Bruening Rock Products	Supplies	1,317.24
CarQuest Waukon	Supplies	4.74
Cunningham Hardware	Supplies	171.19
Digital-Ally	Camera Equipment	5,672.00
Electric Pump	Lift Station	63,506.00
FirstNet / AT&T	Communications	98.29
Freedom Bank	Gund-Prin/Int	4,550.00
Gall's	Uniforms	382.06
Hach Company	Supplies	626.95
Hausladen's Auto Supply	Repairs	86.97
Matt Hawkins Southside	Rent - August	1,000.00
Iowa DNR	NPDES Permit	1,275.00
Iowa Dept Transportation	Supplies	2,415.00
Iowa One Call	Locates - June	65.70
Jim's Full Service	Fuel	1,604.80
Ken Kerr Electric	Repairs / Locate	215.00
Martin Gardner	Designs - PD	1,500.00
Mid-Iowa Solid Waste	Parts	3,033.20
Motorola Solutions	Radio Equipment	3,578.12
Municipal Supply	Parts	1,029.42
RW Pladsen	Repairs	113.31
Quill LLC	Supplies	21.49
Quillin's Food Ranch	UPS/ Supplies	196.51
Ed Schoenthal	Reimburse-Training	118.86
Lana Snitker	Reimburse - Supplies	12.78
TestAmerica	Testing	2,230.50
Paul Wagner	Reimburse - Zoom	16.04
Waukon City Club	Council Meeting	89.95
Waukon State Bank	Gund-Prin/Int	4,550.00
Waukon Tire Center	Repairs	252.90
WrightWay Computers	IT Services	454.63

Zarnoth Brush Works, I	nc. Suppli	Supplies	
Ziegler	Repair	S	623.99
Regular Payroll	July 12	2-July 25, 2020	43,500.99
EFTPS	Federa	l Withholding	3,990.72
EFTPS	SS/ Me	edicare W/H	9,184.52
Mike Ferring	Reimb	urse Dig Bond	750.00
Cardmember Services	Rec Su	ipplies	605.57
Cardmember Services	Wellne	ess Supplies	59.97
Wellmark BCBS	Insura	nce - August	20,655.86
Skyline Construction, Ir	ic. Plaza -	- Pay App #3	6,623.40
Skyline Construction, Ir	nc. Tennis	CourtPay #3	28,973.77
Town Country Sanitatio	n Service	es	17,879.75
Wapasha Construction	WWT	P Pay App #14	615,232.49
Waukon Postmaster Wellness Claims:	Postag	e	158.18
Black Hills Energy	Gas		80.10
Crexendo	Teleph	ione	177.05
Cunningham Hardware	Suppli	es	6.49
Fareway	Suppli	es	11.98
Fastenal	Suppli	es	224.89
Olympic Fire Protection	Annua	l Inspection	780.00
Weber Paper Park/Rec - Pool Claim	Suppli		94.56
Black Hills Energy	Pool		31.46
Cunningham Hardware	Repair	S	1,091.85
Fastenal	Suppli	es	91.56
Gary's Tractor	Repair	s	117.05
General:	53,597.78	Plaza Develop.:	6,623.40

General:	63,597.78	Plaza Develop.:	6,623.40
Library:	4,943.60	2020 Municipal:	1,500.00
RUT:	14,756.17	Wellness:	1,435.04
Employee Ben.:	14,667.34	Water:	16,576.28
Cap Equip.:	38,223.89	Sewer:	19,881.79
Hidden Creek:	63,506.00	Debt Gund:	9,100.00
Sewer Plant:	615,232.49	TOTAL:	870,043,78

Yes: Lydon, Hatlan, Decker

Absent: Ellingson, Rausch

No: 0

The Mayor declared the motion carried.

Under Public Comments: There were no public comments.

Under Department Reports:

Water & Sewer Superintendent, Jim Cooper, briefed that contractors started on the Hidden Creek Estates lift station.

Street Superintendent, Keith Burrett, briefed that patching and crack filling continues.

Police Chief, Paul Wagner, briefed that Officer Cassidy completed the FTO (Field Training) Program. The department is accepting sealed bids for a Crown Victoria police car. Bids are due August 13th, the same day that bids are due for the renovation project. The architect scheduled a tour of the police building for August 6th for contractors bidding on the renovation project. Officer Schoenthal has completed a Less Than Lethal Training.

Park, Recreation and Wellness Director, Jeremy Strub, briefed on the Freedom rock and staining of the wooden playground equipment. The school district will allow use of the gym and football field this Fall. There will be a full schedule of youth activities.

Mayor, Pat Stone, reported that owners of the Mexican restaurant are close to having a proposal ready for a steak house in the Tierney Building. The tour, taken by Council in a special session on July 27th, was good to get individuals involved and see what is being discussed.

Gayle Decker, Council member, mentioned a request for a summary of the City Manager's weekly activities.

Neil Schraeder, Hacker, Nelson & Co., presented the Financial Report for fiscal year ending June 30, 2019. He reminded that it is a cash basis audit. He mentioned the report includes the Robey Memorial Library Foundation, Waukon Economic Development Corporation, Waukon Trees Forever and the Veterans Memorial Hospital on Exhibit A. He highlighted areas of the Management letter and commended City Hall staff for there cooperation and assistance during the audit.

The Mayor Pro Tem announced that this was the time and place for the public hearing on proposed vacation of public street in the City of Waukon, Iowa- Lot A of vacated Fremont Street, now known as Fourth Avenue SW in Scott Shattuck's Third Addition to the City of Waukon. The City Clerk announced that no oral or written comments were received. The Mayor Pro Tem declared the hearing closed.

The Mayor Pro Tem announced that this was the time and place for the public hearing on proposed conveyance of real property interest by the City of Waukon, Iowa- Lot A of vacated Fremont Street, now known as Fourth Avenue SW in Scott Shattuck's Third Addition to the City of Waukon. The City Clerk announced that no oral or written comments were received. The Mayor Pro Tem declared the hearing closed.

Moved by: Lydon Seconded by: Decker

To approve the first reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998,

by establishing a Finance Director position and transferring duties from the City Clerk.

Yes: Decker, Lydon, Ellingson, Hatlan Absent: Rausch No: 0

The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Ellingson

To approve the first reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by providing an exception to the prohibition of certain dog breeds in the case of dogs that qualify as service animals.

Yes: Decker, Lydon, Ellingson, Hatlan Absent: Rausch No: 0

The Mayor declared the motion carried.

The Mayor recused himself from the following agenda item.

Moved by: Decker Seconded by: Ellingson

To approve the first reading of the ordinance vacating a public street in Scott Shattuck's Third Addition in the City of Waukon, Iowa- Lot A of vacated Fremont Street, now known as Fourth Avenue SW in Scott Shattuck's Third Addition to the City of Waukon.

Yes: Decker, Lydon, Ellingson, Hatlan Absent: Rausch No: 0

The Mayor Pro Tem declared the motion carried.

Moved by: Decker Seconded by: Ellingson

To waive additional readings of the ordinance vacating a public street in Scott Shattuck's Third Addition in the City of Waukon, Iowa- Lot A of vacated Fremont Street, now known as Fourth Avenue SW in Scott Shattuck's Third Addition to the City of Waukon.

Yes: Decker, Lydon, Ellingson, Hatlan Absent: Rausch No: 0

The Mayor Pro Tem declared the motion carried.

Moved by: Ellingson Seconded by: Hatlan

To approve the final reading of the ordinance vacating a public street in Scott Shattuck's Third Addition in the City of Waukon, Iowa- Lot A of vacated Fremont Street, now known as Fourth Avenue SW in Scott Shattuck's Third Addition to the City of Waukon.

Yes: Lydon, Ellingson, Hatlan, Decker Absent: Rausch No: 0

The Mayor Pro Tem declared the ordinance adopted and the Clerk assigned number 805 to the ordinance.

Moved by: Lydon Seconded by: Ellingson

To agree to the resolution approving and directing the conveyance of interest in real property- Lot A of vacated Fremont Street, now known as Fourth Avenue SW in Scott Shattuck's Third Addition to the City of Waukon. Yes: Decker, Lydon, Ellingson, Hatlan Absent: Rausch No: 0

The Mayor Pro Tem declared the resolution approved and the Clerk assigned number 3615 to the resolution.

Moved by: Lydon Seconded by: Ellingson

To agree to the resolution ordering preparation of detailed plans, specifications, notice of hearing, notice to bidders and form of contract- Police Station Renovation Project.

Yes: Decker, Lydon, Ellingson, Hatlan Absent: Rausch No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3616 to the resolution.

Moved by: Lydon Seconded by: Hatlan

To agree to the resolution approving detailed plans and specifications, notice of hearing, notice to bidders and form of contract- Police Station Renovation Project.

Yes: Lydon, Ellingson, Hatlan, Decker Absent: Rausch No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3617 to the resolution.

Moved by: Lydon Seconded by: Ellingson

To agree to the resolution waiving right to review the Iva Nell Althoff Estate sub-division plat.

Yes: Ellingson, Hatlan, Decker, Lydon Absent: Rausch No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3618 to the resolution.

There was discussion on granting an easement (for sanitary sewage treatment line) over City property for property located at 610 5th Avenue NW subject to final administrative and legal review.

Moved by: Ellingson Seconded by: Lydon

To approve granting that the dimensions be drawn out and City Attorney to prepare easement for the line under the manhole.

Yes: 4 Absent: 1 (Rausch) No: 0

The Mayor declared the motion carried.

Hollee McCormick, Executive Vice President/General Manager, Allamakee Clayton Electric Cooperative, briefed on costs and location of possible fiberoptic service to include City Hall. The area may cover, through a grant opportunity, the north and south side of 1st Avenue and go down Allamakee Street. It would cover approximately 355 services. The match to the grant would be approximately \$157,000 and they are asking for a contribution from the City.

Moved by: Ellingson Seconded by: Hatlan

To authorize expending \$50,000 as a portion of the local match for a grant for installation of fiberoptic cable. Yes: 4 Absent: 1 (Rausch) No: 0

The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Decker

To restructure the temporary police wage, establishing the under five-year experience wage from \$35.00 to \$31.93 and establishing the five year and over experience wage from \$40.00 to \$36.49. (This reduction reflects the employer portion of IPERS deducted from each rate.)

Yes: 4 Absent: 1 (Rausch) No: 0

The Mayor declared the motion carried.

The Council reviewed a contract to appoint City Attorney to Jeffrey L. Swartz starting September 1, 2020.

Moved by: Ellingson Seconded by: Lydon

To approve the legal contract for City Attorney.

Yes: 4 Absent: 1 (Rausch) No: 0

The Mayor declared the motion carried.

There was some discussion regarding operational concerns for Aveka Nutra Processing, LLC. Cooper, Water & Sewer Superintendent, briefed on the meeting attended by Gayle Decker, Gary Boden, John Ellingson, Pat Stone and himself with John and Tom at Aveka to go over most the recent spill and errors they were having and what they were going to try and do in the future to prevent these errors from getting to the City. John Ellingson commented that they put together a plan and how to address the problem. Gayle Decker was impressed with the meeting and feels there will be good dialogue between the Water & Sewer Superintendent and Aveka.

Moved by: Lydon Seconded by: Decker

To adjourn.

Yes: 4 Absent: 1 (Rausch) No: 0

The Mayor declared the motion carried.

Lana D. Snitker City Clerk