COUNCIL ROOM----------April 19, 2021

The Waukon City Council met in regular session via an electronic meeting on April 19, 2021 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. The Governor of Iowa declared a public emergency because of the COVID-19 pandemic. It has been determined that if an in-person meeting is impossible or impractical, per Iowa Code Section 21.8, we are permitted to conduct a meeting by electronic means. Council members present: John Ellingson, John Lydon, Arvid Hatlan, Ben Rausch (arriving late) and Gayle Decker. Council members absent: none. Others present: City Manager Gary Boden; Finance Director – Lana Snitker; Police Chief Paul Wagner; Library Director Cate St. Clair; Park, Rec and Wellness Center Director Jeremy Strub, Water & Sewer Superintendent Jim Cooper; Street Superintendent Keith Burrett; Assistant City Attorney Kevin Stinn; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; The Standard- Joe Moses; Hacker Nelson - Neil Schraeder, Fair Board Members – Adam Bieber & Bobbi Baxter, Attorney – Bill Schaefer, Veteran's Memorial Hospital – Michael Coyle and citizens.

The Mayor called the meeting to order.

Moved by: Lydon Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of April 5, 2021 regular session

Approval of Class C Liquor License (LC) (Commercial) with Catering Privilege, Outdoor Service, and Sunday Sales for Green Valley Getaway LLC dba Green Valley Getaway, 78 16th Ave NW

Approval of Class E Liquor License (LE) with Class B Wine Permit (Carryout Wine-Includes Native Wine), Class C Beer Permit (Carryout Beer) and Sunday Sales for Casey's Marketing Company dba Casey's General Store #1997, 516 Rossville Rd.

Resolution – Agreeing to close the extension of Highway 9 and Highway 76 from 8th Avenue NW to East and West Main (Highway 76 North on Highway 9) to 2nd Street NW on Highway 76 North for the period beginning at 7:00 P.M. and ending at 8:00 P.M. on August 19, 2021 for the Waukon Corn Days Parade. The Clerk assigned number 3704 to the resolution.

Approve Public Hearing for May 3, 2021 for Police Department grant application through USDA for funding for a new squad car.

Approval of City Clerk/Treasurer's Report, March 2021

Approval of Audited financial statements of Veterans Memorial Hospital

Payment of Claims

Approval of Pay Application #23 of $190,000, Wastewater Treatment Plant Improvements – Wapasha Construction Co.

Payment of Claims for: **April 19, 2021**

Aflac	Insurance -April	683.64
Allamakee Clayton Electric	Electricity-March	86.24
Allamakee Clayton Electric	Principal - Fire Station	2,666.67
Allamakee Clayton Electric	Principal - Fire Station	3,000.00
Allamakee County Sheriff	Radio Communications-March	750.00
Askew Scientific Consulting	Services - Sewer	2,400.00
Benjegerdes Machine, Inc.	Repairs	22.40
Black Hills Energy	Gas - March	1,818.15
Bodensteiner Implement	Repairs	360.95
Brown Supply Company	Repairs	150.00
Bruening Rock Products	Supplies	112.03
Century Link	Telephone -March	402.73
City Laundering, Inc.	Uniforms - March	949.02
Culligan Water Conditioning	Services	312.14
Cunningham Hardware	Repairs	47.45
Chris Doeppke	Reimburse - Fuel	38.46
Chris Doeppke	Reimburse - Fuel	32.70
Dollar Fresh	Supplies	48.31
Fehr Graham Engineering	Engineering - Street Impr.	5,078.50
Fehr Graham Engineering	Engineering - Water Resource	18,500.00
Hausladen's Auto Supplies	Repairs	39.52
Innovative Ag Services - Phase 1	Tax Rebate - 1st Half 2021	12,957.78
Innovative Ag Services - Phase 2	Tax Rebate - 1st Half 2021	4,067.20
Iowa Assn. of Municipal Utilities	NISA - 2nd Quarter 2021	1,122.70
Iowa Dept. of Public Safety	Terminal Billing Fees - 1st Qtr 21	300.00
Iowa Law Enforcement Academy	Training	150.00
JaDecc's, Inc.	Supplies	49.95
Jim's Appliance	Washer / Dryer - Police	1,990.96
Jim's Full Service	Fuel	2,511.75
Jim's Full Service	Fuel - Ambulance	358.80
Keystone Laboratories	Testing	63.70
Kwik Trip, Inc.	Fuel	1,197.75
Lumen	Telephone -March	74.13
Municipal Supply, Inc.	Repairs	673.23
Mulgrew Oil & Propane	Fuel	80.11
Mulgrew Oil & Propane	Fuel	1,756.56
Mulgrew Oil & Propane	Fuel - Ambulance	533.67
News Publishing	Services	918.02
Palmer Repair, Inc.	Repairs	38.26

Reel-Core	Tax Rebate - 1st Half 2021	11,614.00
River City Paving	Supplies	193.45
SOS Technologies	AED Defibrillators	3,051.73
Spirit Springs Pest Control	Services	47.00
State Hygienic Laboratory	Testing	702.00
Storey Kenworthy	Supplies	1,389.66
Sun Life Financial	Insurance -May	252.00
Swartz Law Firm PLLC	Legal Services - March	5,463.04
Team Lab	Supplies	6,458.00
Tri-State Business Machines	Maint. Contract	40.00
Tri-State Business Machines	Maint. Contract	86.58
Truck Country	Repairs	82.21
USA Blue Book	Vac System	20,454.15
USA Blue Book	Repairs	236.63
US Cellular	Services - March	419.50
Village Farm & Home	Supplies	197.24
West Side Waukon Lumber	Repairs	91.99
Natasha Wilkes	Reimburse - Postage	5.65
Wright Way Computers	IT Services	25.00
PAID CLAIMS		
IPERS	March Withholding - Police	5,528.95
IPERS	March Withholding - Regular	11,942.77
Treasurer-State of IA	State W/H - March	4,338.00
Vantagepoint Transfer	ICMA Retirement -March	614.86
Regular Payroll	March 21-April 3, 2021	43,595.03
EFTPS	Federal W/H	3,954.48
EFTPS	SS / Medicare W/H	8,731.56
Treasurer-State of IA	Sales Tax	4,850.00
Treasurer-State of IA	WET Tax	1,548.00
Dave's Complete Construction	Police Station-remodel-pay #7	19,946.04
Upper Iowa Insurance	Annual Premium - Cyber/Data	2,400.00
Upper Iowa Insurance	Annual Premium - Airport	2,149.85
Upper Iowa Insurance	Annual Premium	185,967.00
WSB-CC-Des Moines Register	Monthly Subscription	13.90
PAID PARK & REC CLAIMS:		
Alliant Energy	Electricity	1,328.62
Wellness Claims:		
Alliant Energy	Electricity-March	3,075.84
Black Hills Energy	Gas - March	1,336.36
Cardmember Services	Supplies / Concessions	115.06
Casper Plumbing & Heating	Repairs	155.00
City of Waukon	Annual Insurance Reimbursement	3,625.75
Cunningham Hardware	Supplies	5.97
Fastenal	Supplies	23.99
Park/Rec - Pool Claims:		
Black Hills Energy	Gas - March - Pool	31.53
Bodensteiner Implement	Repairs	127.89
Bruening Rock Products	Rock	138.84
Cardmember Services	Supplies	582.01
Carrico Aquatic Resources	Supplies	2,175.00
Century Link	Telephone	38.32
Cunningham Hardware	Repairs	35.86
IA Dept Inspections & Appeals	Concessions License - Softball/Pool	300.00
News Publishing	Advertising	80.80
US Cellular	Telephone	127.16
Village Farm & Home	Repairs	30.47

General:	194,427.77	T.I.F.:	28,638.98
Library:	5,488.17	2020 Municipal:	19,946.04
RUT:	22,303.27	Wellness:	10,350.97
Employee Ben.:	11,716.47	Water:	32,660.19
T & A Ins.:	207.00	Sewer:	71,084.19
2021 Street Improv.:	5,078.50	Debt Service:	5,666.67
Water Resource:	18,500.00	FUND TOTALS:	$ 426,068.22

Yes: Lydon, Ellingson, Hatlan, Decker Absent: Rausch No: 0
The Mayor declared the motion carried.

Under Public Comments: There were no public comments
Council Member Ben Rausch arrived.

Under Department Reports:
Library Director Cate St. Clair briefed that they had their first story time in over a year last Thursday. Park, Rec & Wellness Director, Jeremy Strub briefed that the park staff started two weeks ago. Soccer has started and water at the park will be turned on the end of this week. The lifeguard training will occur in May. Lastly, they have a 2002 Black Durango that does not run properly which the council suggested getting rid of. Water & Sewer Superintendent Jim Cooper briefed they started hauling sludge this week and they were flushing hydrants this week. It is hopeful that the

plant will switch over in six weeks. Street Superintendent, Keith Burrett briefed they are finishing their first round of grinding stumps. Police Chief Paul Wagner briefed that Officer Doeppke will graduate this week from the academy.

Veteran's Memorial Hospital CEO Michael Coyle briefed that the in-patient values at the hospital have leveled off but the outpatient values have increased. Vaccines are going well with 50-60% of the county being vaccinated. The clinic will be opening to the general public on May 3rd. Monday morning will be a clinic time for sick kids. There have been over $400,000 in donations for the clinic and Michael wanted to thank everyone for their generous donations.

City Manager Gary Boden discussed that he and the Mayor would be attending a meeting this week regarding the Street Improvement Project. He has been attending ambulance service meetings and wanted to discuss in person council meetings on the next agenda. He discussed an opportunity the State brought forward and details about the City potentially being the siting of a meat packing plant with a decision to occur in May. Council members gave their opinions on the possibility of a plant.

Mayor Pat Stone briefed that he met with the contractor and engineer regarding the Police Renovation Project and signed off on the recent pay application as they made corrections to issues discussed at the last meeting. He asked if there was availability for community service and having that be an agenda item. He also mentioned he would like to discuss using a realtor to help sell City property.

Neil Schraeder with Hacker Nelson presented the City Audit.
Moved by: Lydon Seconded by: Hatlan
To approve the audit.
Yes: 5 No: 0
The Mayor declared the motion carried.

Discussion was had regarding the purchase offer the city received from the Fair Board and recommendations that were presented from the City Attorney Jeff Swartz.
Moved by: Decker Seconded by: Hatlan
To approve the purchase offer with the inclusion of the language from the City Attorney's recommendation, "that should the buyer cease to operate under its current structure, ending its operations of putting on the Allamakee County Fair, it would have an obligation to notify the city in writing within 30 days, and the city could exercise the option to purchase the property for the initial purchase price paid by the buyer, subject to any mortgages and liens of records."
Yes: Decker, Ellingson, Hatlan, Lydon, Rausch No: 0
The Mayor declared the motion carried.

The Mayor discussed having Travis Squires come to a meeting in the fall after the plant has opened and been running for a few months to evaluate the city's finances. The council suggested to wait and discuss this at a later date.
No action taken.

Jeremy Strub discussed possible options for a Tree Replacement Program. Cutting down trees was also discussed with Council member John Lydon stating he was okay with the street department cutting down trees where there is an issue.
No action taken.

Gary Boden discussed there was one bid received for 105 1st St. NW with the previous owner providing a request to reject the bid due to the cost and re-bid at a later date.
Moved by: Ellingson Seconded by: Lydon
To reject the bid at this time due to construction costs.
More discussion occurred and no roll call was taken so the motion did not carry.
Moved by: Hatlan Seconded by: Decker
To offer the previous owner the option to purchase the property back to build on the lot herself.
Yes: Hatlan, Decker, Lydon No: Rausch, Ellingson
The Mayor declared the motion carried.

Gary Boden discussed a grant opportunity for property removal with approval already in place.
Moved by: Rausch Seconded by: Lydon
To approve the temporary property possession of 20 4th Ave. SE.
Yes: 5 No:0
The Mayor declared the motion carried.

Finance Director Lana Snitker discussed a bill the city received from Town & Country Sanitation. Assistant City Attorney Kevin Stinn spoke about the current contract with Town & Country. The council requested that Kevin reach out to Town & Country to see if they would attend a council meeting to discuss the costs.
No action taken.

Discussion was had regarding the employees' feedback on the Employee Personnel Manual – Contract Portion.
Moved by: Hatlan Seconded by: Rausch
To approve the policy with the revisions except changing the payout of sick leave from the proposed 5 years to 10 years.
Yes: Hatlan, Rausch, Decker, Lydon No: Ellingson
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Decker
To adjourn.
Yes: 5 No: 0
The Mayor declared the motion carried.

Sarah Snitker
City Clerk