

The Waukon City Council met in regular session on December 19, 2016 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: Dwight Jones, Steve Wiedner, John Lydon, Don Steffens and Ben Rausch (arriving late). Council members absent: None. Others present: Assistant Police Chief Paul Wagner; Street Superintendent Keith Burrett; Water/Sewer Superintendent Robert Campbell; City Attorney James Garrett; Lyle TeKippe – Fehr Graham Engineering; George TeKippe – Fehr Graham Engineering; Lenny Bulman – Reel Core; Ardie Kuhse – WEDC; Joe Moses – The Standard; and citizens.

The Mayor opened the meeting with prayer.

Moved by: Steffens

Seconded by: Wiedner

To approve the following consent agenda items:

Agenda

Minutes of December 5, 2016 regular session.

Class B Beer (Includes Wine Coolers) with Sunday Sales, and Living Quarters for Dave A. Bell d/b/a Gus & Tony's Pizza and Steakhouse, 508 West Main Street.

Clerk/Treasurer Reports – November 2016.

Payment of Claims

Allamakee Clayton Electric Coop	principal-fire station loan	3,000.00
Allamakee Clayton Electric Coop	principal-fire station loan	2,666.67
Alliant Energy	services	10,452.57
Amazon	supplies	418.14
AT & T	services	180.93
Benjegerdes Machine, Inc.	parts	7.01
Wellmark Blue Cross Blue Shield	insurance	13,485.70
Wellmark Blue Cross Blue Shield	EOB change	230.00
Brink's Tree Service, LLC	tree removal	1,192.50
Brown Supply Co.	supplies	192.00
Bruening Rock Products	materials	5.31
Casey's General Stores	fuel	179.04
Century Link	services	643.03
Chad Kelly Concrete	snow hauler	1,402.50
Chief Supply Corporation	supplies	138.70
Cintas Corporation	supplies	72.04
Compass Minerals	supplies	2,567.44
Cunningham Hardware & Rental	supplies/parts	218.30
Electric Pump	parts/labor	3,695.35
Fehr Graham Engineering	services	1,583.00
Fehr Graham Engineering	services	14,606.50
Fehr Graham Engineering	services	9,894.75
Fehr Graham Engineering	services	2,093.00
Grainger	parts	381.50
Group Services	self-fund request	248.64
Iowa One Call	service	47.70
JaDecc's Inc.	supplies	19.99
James Garrett Law Office	legal fees	4,421.33
Jim's Full Service	fuel	1,381.35
John Kerndt Trenching	snow hauler	382.50
Kathy Kleaned	cleaning services	468.00
Keystone Laboratories	testing	24.00
Kirkwood Community College	overview	125.00
Kwik Trip Inc.	fuel	315.03
Mulgrew Oil Co.	fuel	934.74
Palmer Repair	parts	345.17
Pro-Build	supplies	31.38
Ricoh USA, Inc.	supplies	22.89
Shopko	supplies	57.96
Stillwell Brothers	snow hauler	110.00
Storey Kenworthy/Matt Parrott	supplies	188.51
Truck Equipment, Inc.	parts	857.63
T & W Grinding	per agreement	2,125.00
US Cellular	services	673.91
Village Farm & Home	parts/supplies	563.59
Paul Wagner	reimbursement	13.90
EFTPS	withholding	6,578.48
EFTPS	withholding	4,151.85
Farmers & Merchants Savings Bank	princ/int.	4,550.00
IPERS	withholding	4,238.97
IPERS	withholding	8,733.94
Keller Williams Trust Account	earnest money-PD facility	5,000.00
NEIA Community Action Corp.	refund-earnest money-PD facility	200.00
Regular Payroll	Nov 20 – Dec 3, 2016	29,618.59
Treasurer-State of Iowa	state withholding	3,375.00
Waukon Postmaster	postage stamps	235.00
Waukon State Bank	princ/int.	4,550.00

General:	24,039.53	Spec.Rev.Empl:	9,460.55	Debt Gundersen:	9,100.00
Library:	5,971.64	T&A Ins. Fund:	248.64	2016 Cap. Impr:	9,894.75
RUT:	28,427.58	Wellness Ctr:	6,539.86	2015 Cap. Impr:	5,000.00
Water:	17,073.84	Street Impr:	14,606.50	C-Mart Prop:	200.00
Sewer:	15,155.33	TIF Debt:	5,666.67	Capital Equipment:	418.14
				Sewer Op Maint:	2,093.00

Yes: Lydon, Steffens, Jones, Wiedner
The Mayor declared the motion carried.

No: 0
Absent: Rausch

Council member Rausch arrives.

Under Departmental Reports, Street Superintendent Keith Burrett briefed that things went well for the first two snow storms with minor breakdowns. He asked that a notice be placed in the paper to remind citizens not to blow or push their snow into the street.

Water/Sewer Superintendent Robert Campbell briefed that the motor on the snow blower had failed and they would need to get a new snow blower.

Assistant Police Chief Paul Wagner briefed they were still receiving applications for the vacant position.

City Clerk Allen Lyon briefed that the City received notice that the health insurance premiums will be reduced by 3% for 2017 and would be sending notice to the employees after the payroll deduction amounts are verified. The union grievances had been resolved with a Letter of Agreement with the Police Union. He also asked that a notice be placed in the paper to remind citizens that they had 24 hours after a weather event to clear the public sidewalks.

Moved by: Lydon
To approve change order #1 for an increase of \$127.30 for the Alley between East Main and 1st Ave NE with Ray's Excavation Inc.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Steffens
No: 0

Moved by: Lydon
To approve partial pay estimate #1 for \$16,774.44 for the Alley between East Main and 1st Ave NE with Ray's Excavation Inc.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Steffens
No: 0

Moved by: Lydon
To approve the letter of acceptance for the Alley between East Main and 1st Ave NE with Ray's Excavation Inc.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Steffens
No: 0

Moved by: Lydon
To approve change order #1 for an increase of \$4,383.70 for the 2016 Trenched Storm Sewer Improvements Project with Ray's Excavation Inc.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Steffens
No: 0

Moved by: Lydon
To approve partial pay estimate #1 for \$96,843.70 for the 2016 Trenched Storm Sewer Improvements Project with Ray's Excavation Inc.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Steffens
No: 0

Moved by: Lydon
To approve change order #2 for increase of \$3,57.62 for the Valley Trail Flood Repairs with Riehm Construction Co.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Steffens
No: 0

Moved by: Lydon
To approve partial pay estimate #3 for \$24,572.28 for the Valley Trail Flood Repairs with Riehm Construction Co.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Steffens
No: 0

Moved by: Lydon
To approve change order #2 for increase of \$245.28 for the 2016 PCC Street Repairs with Concrete Foundations Inc.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Steffens
No: 0

Moved by: Lydon
To approve partial pay estimate #2 for \$69,785.76 for the 2016 PCC Street Repairs with Concrete Foundations Inc.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Steffens
No: 0

The Council discussed the Electrical Franchise Fee and what options are available to assist high usage industrial and commercial users.

Moved by: Steffens

Seconded by: Lydon

To have a resolution at the next Council meeting to cap the monthly 3% electrical fee at \$500.00 and anything over would be rebated to the user on a quarterly basis after they provided copies of their electric bills.

Yes: 5

No: 0

The Mayor declared the motion carried.

The Council discussed the bids received for replacement of City Hall windows, but wanted to get parts of the bids clarified.

No Action taken.

Maura Jones addressed the Council regarding the proposed Police Facility and if the citizens were going to be asked for a tax increase to pay for it and was informed that funding options would be considered once plans and costs have been identified.

No Action Taken.

George TeKippe – Fehr Graham Engineering briefed the Council on the Waste Water Treatment Plant compliance report that needs to be submitted this week. The plant design and specifications will need to be completed in five months to stay on track to meet the EPA compliance order.

Moved by: Wiedner

Seconded by: Jones

To approve the presented compliance report and submitting it to the EPA.

Yes: 5

No: 0

The Mayor declared the motion carried.

The Council discussed delinquent utility accounts.

Moved by: Steffens

Seconded by: Rausch

To agree to have the City Attorney notify the Court that in the small claims case with Jeff Hanson to settle for \$371.40 plus \$85.00 court costs.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Steffens

Seconded by: Rausch

To approve charging renters a \$150.00 deposit when the landlord has the utility account put in the renter's name.

Yes: 5

No: 0

The Mayor declared the motion carried.

The Mayor announced the deletion of the resolution to transfer funds from the Tax Increment Finance Fund to the C-Mart/Police Facility Subfund.

Moved by: Steffens

Seconded by: Jones

To approve the resolution agreeing to internal loan transfer of \$24,572.28 from the 2016 Capital Improvements Fund to the Flood Fund for Valley Trail repair costs, with the understanding that when FEMA proceeds are received, this amount will be paid back to the 2016 Capital Improvements Funds.

Yes: Jones, Wiedner, Lydon, Rausch, Steffens

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3161 to the resolution.

Under Other Matters, the Council discussed the upcoming budget process and City Manager position.

Moved by: Steffens

Seconded by: Lydon

To Adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Allen D. Lyon
City Clerk