

The Waukon City Council met in regular session on Dec 4, 2017 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: Don Steffens, Ben Rausch, John Lydon, and Dwight Jones (arriving late). Council members absent: Steve Wiedner. Others present: City Manager Dean Hilgerson; Street Superintendent Keith Burrett; Police Chief Phil Young; Water/Sewer Superintendent Robert Campbell; Park, Rec & Wellness Director Jeremy Strub; City Attorney James Garrett; Lyle TeKippe-Fehr Graham; Lucas Elsbernd-Fehr Graham; Ardie Kuhse – WEDC; Joe Moses – The Standard; and Citizens.

The Mayor called the meeting to order.

Moved by: Lydon

Seconded by: Steffens

To approve the consent agenda:

Agenda

License-Class C Liquor License (LC) (Commercial) with Sunday Sales for Three Cows LLC.

d/b/a Town Theater 38 W. Main St.

Minutes of November 20, 2017 regular session.

Payment of Claims

Allamakee County Sheriff	ans. services	750.00			
Bieber Insurance & Real Estate	add. premium	39.00			
Billie J Jones	CPR renewal	150.00			
Black Hills Energy	services	1,990.33			
Brink's Tree Service, LLC	tree removal	1,706.25			
Brown Supply Co.	supplies	160.00			
Carquest Auto Parts	supplies	896.67			
City Laundering Co.	services	799.20			
Clark Tire Pros	parts/labor	786.13			
Compass Minerals	supplies	1,248.88			
Culligan Water Conditioning	services	35.00			
Electric Pump, Inc.	services	3,266.85			
Galls, LLC	supplies	69.95			
Group Services, Inc.	adm. fees	295.10			
Dean Hilgerson	travel reimbursement	63.72			
Jim's Full Service	fuel	708.20			
Jim's Full Service	fuel – ambulance	317.50			
Ken Kerr Electric	services/bulbs	3,820.16			
Kerndt Trenching Service	services – 4 th St SE	1,045.00			
Leiran Auto Repair LLC	services	72.00			
McMillan Muffler	replace battery	197.71			
Mid-American Research Chemical	supplies	288.72			
Midland Scientific, Inc.	supplies	552.22			
Midwest Patch/Hi-Viz Safety	stop signs	120.00			
Municipal Supply, Inc.	supplies	1,422.69			
Swartz Law Firm, PLLC	legal fees	462.00			
TASC	adm. fees	92.49			
TestAmerica Laboratories, Inc.	samples	691.50			
TriState Truck Equipment	parts	877.50			
Union Security Insurance Company	insurance	225.00			
Waukon Chamber of Commerce	membership dues	150.00			
Allamakee County Auditor	equalization int. payment	4,305.42			
Concrete Foundations, Inc.	pay est. #6-2016 PCC Street Repair	17,328.79			
EFTPS	withholding	4,916.70			
EFTPS	withholding	7,380.72			
Engineering & Construction Innovations, Inc.	pay est. #3-'17 Trenchless Storm Sew.	12,777.75			
Helen Lau	refund	225.00			
Iowa League of Cities	registration fee	45.00			
Iowa League of Cities	registration fee	75.00			
Regular Payroll	Nov 5 – Nov 18, 2017	33,114.71			
Skyline Construction, Inc.	pay est. #1-2 St NW/1 Ave NW	141,628.85			
Skyline Construction, Inc.	pay est. #2-San.Sew. Spot Repair	24,426.40			
Town & Country Sanitation	services	17,905.25			
Waukon Postmaster	postage	190.56			
Waukon State Bank	stop payment fee	20.00			
General:	40,907.61	Library:	3,315.08	TIF Debt:	4,305.42
RUT:	16,260.75	Wellness Ctr:	5,036.04	2016 Cap Imp:	12,777.75
Water:	8,235.81	Spec.Rev.Empl:	2,600.10	Storm Sewer Imp:	141,628.85
Sewer:	10,817.32	Street Improv:	17,328.79	Sewer Op Maint:	24,426.40

Yes: Lydon, Steffens, Rausch

No: 0

Absent: Wiedner, Jones

The Mayor declared the motion carried.

Under Departmental Reports, Street Superintendent Keith Burrett briefed on the quote received for a street light on 4th St SW.

Councilmember Jones arrives.

City Manager Dean Hilgerson briefed on several projects; the first was the 2019 IDOT project and the City's estimate would be \$989,000.00 with a timeline of Mar 2018 to approve the agreement with the State, with final plans being approved by Sep 2018 and bid letting in Dec 2018 to meet the Apr 2019 construction start date. He updated the Council on the Waste Treatment funding process with the State Revolving Fund and Clean Water Special projects application deadline and Iowa Economic Authority approval on the procurement process for a Low to Moderate Income survey. He would also be looking into the options of a new Police facility and the right of way along 4th St SE for sidewalks.

Moved by: Rausch
To appoint Jesse Delaney to a three year term on the Park, Rec and Wellness Board to fill the vacant seat that was created by the resignation of Arvid Hatlan who was resigning do to election to City Council.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0
Absent: 1

The Council discussed the updated engineering services contract from Delta-3 Engineering Inc. for the design of two tennis courts by the soccer Field Concession Stand.

Moved by: Rasuch
To accept the engineering services contract from Delta-3 Engineering for \$19,700.00.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0
Absent: 1

Moved by: Jones
To approve the tax abatement request for Les & Becky Lickliss – 305 Park Place Ct and to forward it to the County Assessor's Office.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0
Absent: 1

The Council discussed commercial tax rebates and whether there needs to be a minimum requirements regarding costs of expansion or jobs created.

Moved by: Jones
To refer the matter to WEDC for recommendations.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0
Absent: 1

Moved by: Jones
To set a public hearing date of Dec 18, 2017 for the request to rezoning 858 4th St NW from "R-2" to "M-1".
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0
Absent: 1

The Council had a lengthy discussion regarding the quote from Fehr Graham Engineering of \$1,048,000.00 for professional services on the Waste Water Treatment Facility project and City Manager Dean Hilgerson recommending a not to exceed amount of \$982,000.00. The Council discussed having further negotiations.

Moved by: Rausch
To table discussion until the Dec 18th meeting
Yes: 4
The Mayor declared the motion carried.

Seconded by: Jones
No: 0
Absent: 1

Moved by: Rausch
To table the Piper Jaffray municipal advisor agreement until Dec 18th.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0
Absent: 1

City Clerk Allen Lyon briefed the Council that with an estimated project cost of \$8,797,000.00 for Waste Treatment Facility, the annual payment would be \$534,036.00 with \$284,036.00 coming from sewer rate increases. The Council reviewed the provided spreadsheet of the different rate increase options and how it would affect customers over a four year period. The Council was also provided information showing the effects of changing the current billing cycle from quarterly to monthly with projected rate increases shown. The Council was also briefed on options of on-line payments and accepting credit card/debit card payments at City Hall with Lyon stating that he was still getting more information.
No Action Taken.

Moved by: Lydon
To Adjourn.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0
Absent: 1

Allen D. Lyon
City Clerk