

The Waukon City Council met in regular session on October 17, 2016 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: Dwight Jones, Don Steffens, Steve Wiedner, John Lydon and Ben Rausch (arriving late). Council members absent: none. Others present: Water/Sewer Superintendent Robert Campbell; Police Chief Phil Young; Park, Rec & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Lyle TeKippe – Fehr Graham Engineering; Ardie Kuhse – WEDC; Joe Moses – The Standard; and citizens.

The Mayor opened the meeting with prayer.

Moved by: Lydon Seconded by: Jones

To approve the following consent agenda items:

- Agenda
- Minutes of October 3, 2016 regular session.
- Clerk/Treasurer Reports – September 2016.
- Payment of Claims

Alliant Energy	service	12,169.20
AT & T	service	228.02
Allamakee Clayton Electric Coop	principal-Fire Station	3,000.00
Allamakee Clayton Electric Coop	principal-Fire Station	2,666.67
Allamakee County Economic Development	2 nd qtr. contribution	3,098.25
Allamakee County Sheriff	ans. service	750.00
Wellmark Blue Cross Blue Shield	ins.-Nov. '16	12,442.16
Bodensteiner Implement Company	parts	528.13
Bruening Rock Products, Inc.	supplies	43.43
Casey's General Stores, Inc.	fuel	252.99
Century Link	service	685.02
Cunningham Hardware & Rental	supplies/parts	233.59
Employee Data Forms of MO., LLC	supplies	27.25
James Garrett Law Office	services-Sept. '16	2,616.33
Hennessy Towing	service	50.00
Hi-Viz Safety	supplies	1,020.00
Indi-Com Electric & Surveillance, Inc.	service	13.00
Innovative Ag Services	real estate tax abatement	29,362.80
Iowa One Call	service	46.80
Jim's Full Service	fuel	955.06
Keystone Laboratories, Inc.	samples	62.00
Mulgrew Oil Co.	fuel	494.39
News Publishing Co., Inc.	service	783.12
The Northway Corporation	Well #5-repairs	85,905.00
Quillins Food Ranch	ups-fuel-supplies	511.26
RACOM Corporation	service	285.00
Reiser Implement	parts	223.38
Ricoh USA, Inc.	copier contract	32.71
Shopko Stores LLC	supplies	29.99
Storey Kenworthy/Matt Parrott	supplies	933.11
Swartz Law Firm, PLLC	services	98.00
Truck Country of Iowa	parts/labor	742.90
USA BlueBook	parts/supplies	311.36
US Cellular	service	475.71
Village Farm & Home	supplies	167.27
Paul Wagner	reimbursement	14.55
Waukon Economic Development Corporation	2 nd qtr. contribution	3,750.00
Waukon Trees Forever	contribution	2,000.00
Grand Harbor Resort-Dubuque	lodging	102.35
Waukon Economic Development Corporation	services thru 8-20-16	1,657.50
Treasurer State of Iowa	state withholding	5,002.00
IPERS	withholding	12,410.09
IPERS	withholding	6,223.34
Regular Payroll	Sept. 25-Oct. 8, 2016	35,267.01
Town & Country Sanitation	services	17,784.00
Waukon Postmaster	postage	153.68
EFTPS	withholding	6,484.34
EFTPS	withholding	4,086.65
General:	63,068.12	Spec.Rev.Employ.Ben: 11,587.42
RUT:	18,765.22	TIF Fund: 35,029.47
Water:	101,661.11	Wellness Ctr: 7,357.60
Sewer:	12,312.68	Library: 6,397.79

Yes: Lydon, Steffens, Jones, Wiedner
The Mayor declared the motion carried.

No: 0

Absent: Rausch

The Mayor announced that this was the time and place specified for holding a public hearing on the proposal to enter into a lease agreement with Caterpillar Financial Services Corporation for an End Loader for the Street Department with the lease amount of \$111,922.20. Whereupon, the Mayor called for any oral or written comments and there were none; the City Clerk announced that no oral or written comments had been received. The Mayor declared the hearing closed.

The Mayor announced that this was the time and place specified for holding a public hearing on the proposed ordinance to establish a Storm and Surface Water Drainage System Utility. Whereupon, the Mayor called for any oral or written comments and there were none; the City Clerk announced that no oral or written comments had been received. The Mayor declared the hearing closed.

Under Public Comments Pam Delphey discussed her neighbor's pouring of a large cement pad and possible runoff going into her garage.

Council member Rausch arrives.

Under Departmental Reports: Water/Sewer Superintendent Robert Campbell discussed manhole repair on the former Bresnahan property. Street Department Keith Burrett briefed that another storm sewer needed repair in the Northgate area. Park, Rec & Wellness Director Jeremy Strub briefed that winterizing of the facilities at the Park has started. City Clerk Allen Lyon briefed that the Annual Financial Report for FYE2016 was completed and that the public hearing would be November 7th.

Moved by: Wiedner
To deny the request for Waukon Public House for Living Quarters Privilege to be added to the existing liquor license.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Moved by: Wiedner
To approve the resolution approving the lease agreement for a Caterpillar End Loader for \$111,922.20.
Yes: Steffens, Lydon, Wiedner, Rausch, Jones
The Mayor declared the resolution approved and the clerk assigned number 3145 to the resolution.

Seconded by: Lydon

No: 0

Moved by: Jones
To approve the first reading of an ordinance amending the Code of Ordinances of the City of Waukon, Iowa 1998 by establishing a Storm and Surface Water Drainage System Utility.
Yes: Lydon, Steffens, Jones, Wiedner, Rausch
The Mayor declared the motion carried.

Seconded by: Wiedner

No: 0

Moved by: Jones
To approve the resolution approving the contract and performance and payment bonds for the 2016 Trenched Storm Sewer Improvements Project with Ray's Excavating of Edgewood, Iowa for \$111,624.58 pending the receipt of insurance liability paperwork.
Yes: Jones, Wiedner, Lydon, Rausch, Steffens
The Mayor declared the resolution approved and the Clerk assigned 3146 to the resolution.

Seconded by: Lydon

No: 0

Moved by: Jones
To hire Cory Huinker for the Street Department starting October 31, 2016 at a starting wage of \$13.00 per hour.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Rausch

No: 0

The City Clerk brief the Council that the individual selected for the Assistant Payroll/Utility position needed to be contacted to see if they would accept the position and have the Council approve the hiring at the Nov 7th meeting.
No Action Taken.

Moved by: Steffens
To approve the resolution providing for the issuance of a \$1,625,000 General Obligation Corporate Purpose Bond and provide for the levying of taxes.
Yes: Lydon, Steffens, Jones, Wiedner, Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3147 to the resolution.

Seconded by: Lydon

No: 0

Lyle TeKippe – Fehr Graham Engineering briefed the Council on the construction delay for the Alley between East Main and 1st Ave NE.
No Action Taken.

Moved by: Lydon
To approve the resolution establishing policies regarding the abatement of vegetation nuisances in the City of Waukon, Iowa
Yes: Rausch, Steffens, Jones, Lydon, Wiedner
The Mayor declared the resolution approved and the Clerk assigned number 3148 to the resolution.

Seconded by: Rausch

No: 0

Moved by: Lydon
To approve a resolution establishing policies regarding snow and ice removal from public sidewalks.
Yes: Steffens, Jones, Lydon, Wiedner, Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3149 to the resolution.

Seconded by: Rausch

No: 0

Moved by: Jones
To approve the purchase of a 30Kw Caterpillar Generator from Ziegler Cat for \$32,820.00 for the Water/Sewer Department.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Wiedner

No: 0

The Council discussed the conditions on the Police Department facility and what options are available and the need for more information.
No Action Taken

Moved by: Lydon
To approve a request from Alycia Burdick 907 2nd St NW for a “Deaf Child Playing” sign.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Rausch

No: 0

City Attorney James Garrett briefed the Council that the laws for the Family Medical Leave Act policy have changed and the policy for the City and Veterans Memorial Hospital need to be updated.
Moved by: Lydon
To approve the resolution to update the City’s Family Medical Leave Act policy with the Veterans Memorial Hospital’s policy.
Yes: Rausch, Steffens, Jones, Lydon, Wiedner
The Mayor declared the resolution approved and the Clerk assigned number 3150 to the resolution.

Seconded by: Steffens

No: 0

Moved by: Jones
To approve the upgrade to the City Hall phone system from Northeast Iowa Telephone of Monona, Iowa for \$4,325.00.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Rausch

No: 0

The Council discussed the electrical and sidewalk replacement in the downtown Plaza.
Moved by: Lydon
To table until spring.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Rausch

No: 0

Moved by: Jones
To approve the Urban Revitalization Program application for property tax exemption for Carol Moe – 98 6th Ave SW.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Moved by: Jones
To approve the Urban Revitalization Program application for property tax exemption for Harry Brickman – 92 6th Ave SW.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Lyle TeKippe – Fehr Graham Engineering, presented the Council with a quote to repair the Valley Trail in the Park that was damaged during the August 24, 2016 storm event. Other options were considered to find a permanent solution.
No Action Taken.

The City Clerk briefed the Council on the DOT’s notification of doing traffic counts in Northeast Iowa next year and requesting to know if any street repairs would prevent them from placing counters.
No Action Taken.

The City Clerk presented a draft Employee Reimbursement Policy for review.
No Action Taken.

Moved by: Jones
To approve the resolution accepting work covering the Northwest Detention Basin Project.
Yes: Jones, Wiedner, Lydon, Rausch, Steffens
The Mayor declared the resolution approved and the Clerk assigned number 3151 to the resolution.

Seconded by: Lydon

No: 0

Moved by: Jones
To approve the resolution agreeing to transfer \$17,000.00 from General Fund (property taxes) to the Library Fund for Library expenses.
Yes: Rausch, Steffens, Jones, Lydon, Wiedner
The Mayor declared the resolution approved and the clerk assigned number 3152 to the resolution.

Seconded by: Lydon

No: 0

Moved by: Jones

Seconded by: Lydon

To approve the resolution agreeing to transfer \$157,541.43 from the West Side Development Project Tax Increment Sub fund to the Southeast Tax Increment Fund for advancement repayment, in accordance with Resolution No. 2907, No. 2927, No. 2935, No. 2963, No. 2973, No. 2989, No. 2995, No. 3006, No. 3007, No. 3018, No. 3026.

Yes: Steffens, Lydon, Wiedner, Rausch, Jones

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3153 to the resolution.

Moved by: Steffens

Seconded by: Lydon

To Adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Allen D. Lyon
City Clerk