

The Waukon City Council met in regular session on January 3, 2017 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: Dwight Jones, Don Steffens, John Lydon, Steve Wiedner and Ben Rausch (arriving late). Council members absent: None. Others present: Street Superintendent Keith Burrett; Park, Rec & Wellness Director Jeremy Strub; Water/Sewer Superintendent Robert Campbell; Police Chief Phil Young; Lyle TeKippe – Fehr Graham Engineering; City Attorney James Garrett; Ardie Kuhse – WEDC; Joe Moses – The Standard; and citizens.

The Mayor opened the meeting with prayer.

Moved by: Steffens Seconded by: Lydon

To approve the following consent agenda items:

- Agenda
- Minutes of December 19, 2016 regular session.
- Payment of Claims

Allamakee Co. Sheriff	ans. service	750.00	
Alliant Energy	services	1,446.40	
AT & T	services	104.64	
Brown Supply Co.	supplies	2,137.95	
Bruening Rock Product	materials/snow removal	1,828.57	
Robert Campbell	reimbursement	11.20	
ChemSearch	supplies	201.78	
Compass Minerals	supplies	5,055.15	
Fair Manufacturing, Inc.	parts	1,177.03	
Group Services, Inc.	adm. fees	283.75	
Iowa Law Enforcement Academy	recertification	15.00	
Iowa Prison Industries	sign	35.90	
McMillan Muffler	parts/labor	412.76	
Olsgard Auto Sales, LLC	parts	709.27	
Olson Explosives Inc.	supplies	1,323.00	
R W Pladsen, Inc.	parts/labor	44.40	
The Standard	subscription	41.00	
Swartz Law Firm, PLLC	legal fees	938.00	
TASER International	parts	411.96	
Team Lab	supplies	389.00	
Teamsters Local 238	union dues	239.48	
Test America	testing	908.00	
Tri State Doors	repairs	150.00	
Union Security Ins. Co.	insurance	211.04	
Usgaard & Smith Sales	snow blower	1,200.00	
Waukon Area Fire Protection District	28E agreement	21,250.00	
Waukon Economic Development Corp.	reimbursement	31.79	
Westrum Leak Detection	services	795.00	
West Side Waukon Lumber	supplies	75.00	
Ziegler Inc.	parts	200.62	
Concrete Foundations Inc.	street repair project	69,785.76	
EFTPS	withholding	7,264.76	
EFTPS	withholding	5,014.50	
Ray's Excavating, LLC	services-alley	16,774.44	
Ray's Excavating, LLC	services-storm sewer	92,001.52	
Regular Payroll	Dec 4 – Dec 17, 2016	33,276.10	
Riehm Construction Co.	valley trail flood repairs	24,572.28	
Town & Country Sanitation	services	17,857.50	
Treasurer State of Iowa	sales tax	5,281.00	
Waukon Postmaster	postage	150.62	
General: 58,889.46	Wellness Ctr: 6,608.14	Spec.Rev.Empl: 1,954.90	
Library: 3,306.21	Water: 11,301.38	Street Impr: 69,785.76	
RUT: 38,867.48	Sewer: 7,049.04	2016 Cap. Impr: 92,021.52	
		Flood Fund: 24,572.28	

Yes: Lydon, Steffens, Jones, Wiedner No: 0  
Absent: Rausch

The Mayor declared the motion carried.

Council member Rausch arrives.

Under Departmental Reports, Water/Sewer Superintendent Robert Campbell briefed that 6 to 8 manholes in the Hidden Creek area would need to be repaired to prevent water infiltration. Rec & Wellness Director Jeremy Strub briefed that the ice rink in the Park would be opening soon.

Moved by: Jones Seconded by: Rausch

To approve the Mayor appointments as follows:

- Mayor Pro Tem – Dwight Jones.
- Fire Committee – Duane DeWalle, Don Steffens, Ben Rausch.
- Water/Sewer Committee – John Lydon, Steve Wiedner.
- Street Committee – Dwight Jones, John Lydon.
- Ordinance Committee – Steve Wiedner, Dwight Jones.

Finance Committee – Don Steffens, Ben Rausch.  
Police Chief – Phil Young; Assistant Police Chief – Paul Wagner.  
Police Officers – Chris McCartney, Chad Dugan, David Burrett, Jeremy Wicks, Danielle McNally (Permanent Part-Time Officer), Luke Inglett (Permanent Part-Time Officer).  
Reserve Officers – Samantha Hancock, Eric Van Horn.  
City Clerk – Allen Lyon; City Clerk’s Office – Rita Swenson, Cindy Leikvold, Anna Hoins.  
Water/Sewer Superintendent – Robert Campbell; Water/Sewer Department – Brian Deeny, Pat Burckart, Coady Heiderscheit, Riley Vine.  
Street Superintendent – Keith Burrett; Street Department – Pat Egan, Brent Johnson, Dakota Ness, Cory Huinker.  
Riley Vine,  
Zoning/Development Officer – Allen Lyon.  
City Attorney – James Garrett; Assistant City Attorney – Jeff Swartz.  
Health Officer – Dr. Steve Perkins.  
Yes: 5 No: 0  
The Mayor declared the motion carried.

Moved by: Jones Seconded by: Rausch  
To set the date of regular Council meetings as the first and third Mondays of the month at 7:00 o’clock P.M. at City Hall, 101 Allamakee St. and the agenda to be posted on the bulletin board at the City Hall entrance and the Standard be designated the official newspaper.  
Yes: 5 No: 0  
The Mayor declared the motion carried.

Moved by: Jones Seconded by: Steffens  
To agree to a resolution to name Waukon state Bank and Farmers & Merchants Savings Bank as depositories with a maximum balance set at \$8,000,000.00 in each bank.  
Yes: Jones, Wiedner, Lydon, Rausch, Steffens No: 0  
The Mayor declared the resolution approved and the Clerk assigned number 3162 to the resolution.

The Council discussed three estimates received for window replacement at City Hall.

Ashbacher’s Building Supplies	\$13,510.00
Mike Ferring Construction	\$17,696.55
West Side Lumber	\$17,975.00

Moved by: Steffens Seconded by: Jones  
To accept the estimate of \$13,510.00 from Ashbacher’s Building Supplies.  
Yes: 4 No: 1 (Wiedner)  
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Rausch  
To approve the first reading of an ordinance amending the Code of Ordinances of the City of Waukon, Iowa 1998 for the purpose of establishing a maximum amount of franchise fee to be collected from electrical utility customers and providing for a rebate of all franchise fees received by the City for any customer in excess of the established maximum.  
Yes: Steffens, Lydon, Wiedner, Rausch, Jones No: 0  
The Mayor declared the motion carried.

City Attorney James Garrett briefed the Council that the Thies plat wasn’t complete.  
No Action Taken.

Moved by: Steffens Seconded by: Jones  
To agree to a resolution establishing the Airport Capital Improvements Fund.  
Yes: Jones, Wiedner, Lydon, Rausch, Steffens No: 0  
The Mayor declared the resolution approved and the clerk assigned number 3163 to the resolution.

Moved by: Lydon Seconded by: Jones  
To agree to a resolution to transfer \$17,000.00 from the General Fund (property taxes) to the Library Fund for Library expenses.  
Yes: Rausch, Steffens, Jones, Lydon, Wiedner No: 0  
The Mayor declared the resolution approved and the Clerk assigned number 3164 to the resolution.

Moved by: Jones Seconded by: Rausch  
To agree to a resolution to transfer the total of \$6,986.08 (Hotel/Motel money received in December, 2016 and deposited into the General Fund) from the General Fund to Hotel/Motel (Park Improvements) Fund = \$5,239.56 (75%) and to the Hotel/Motel (Tourism/Economic Development) Fund = \$1,746.52 (25%)  
Yes: Steffens, Lydon, Wiedner, Rausch, Jones No: 0  
The Mayor declared the resolution approved and the Clerk assigned number 3165 to the resolution.

Moved by: Jones Seconded by: Lydon  
To have the City Clerk check into asbestos testing of the Herman property.  
Yes: 5 No: 0  
The Mayor declared the motion carried.

Moved by: Jones

Seconded by: Lydon

To enter into closed session under Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in a matter which is pending litigation where its disclosure would likely to prejudice or disadvantage the position of the governmental body in that litigation.

Yes: Jones, Steffens, Rausch, Wiedner, Lydon

No: 0

The Mayor declared the Council in closed session.

Moved by: Jones

Seconded by: Wiedner

To enter into open session

Yes: 5

No: 0

The Mayor declared the Council in open session.

Under Other Matters, the Council discussed the budget process.

Moved by: Steffens

Seconded by: Jones

To Adjourn

Yes: 5

No: 0

The Mayor declared the motion carried.

Allen D. Lyon  
City Clerk