

COUNCIL ROOM-----May 18, 2015

The Waukon City Council met in regular session on May 18, 2015 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Loren Beneke presiding. Council members present: Trent Mitchell, Steve Wiedner, Don Steffens and Dave Sanderson. Council members absent: Darrold Brink. Others present: City Attorney James Garrett, Assistant Police Chief Paul Wagner, Water/Sewer Superintendent Robert Campbell, Street Superintendent Randy Murphy, Deputy City Clerk Allen Lyon, Park/Recreation Director Jeremy Strub, members of Wellness Board and Park and Recreation Board, members of Airport Commission, Lyle TeKippe-TeKippe Engineering, a division of Fehr Graham Engineering and citizens.

The Mayor opened the meeting with prayer

Moved by: Mitchell

Seconded by: Wiedner

To approve the following consent agenda items:

Agenda

Minutes of May 4, 2015-special; May 4, 2015-regular

Clerk/Treasurer Reports-April 2015

Payment of claims

Alliant Energy	service	10,230.18
AT & T	service	334.39
Allamakee Clayton Electric Coop.	principal	3,000.00
Allamakee Clayton Electric Coop.	principal	2,666.67
Allamakee Clayton Electric Coop.	services	67.78
Allamakee County Economic Development	services-April '15	1,170.00
Allamakee County Sheriff	ans. serv.-May'15	750.00
Bankers Trust	principal/interest/fees	214,952.38
Bankers Trust	principal/interest/fees	47,151.25
Bankers Trust	principal/interest/fees	143,223.75
Wellmark Blue Cross Blue Shield	ins.-June '15	11,770.93
Bodensteiner/Waukon Implement	lawn mower-Park	8,936.84
Brown Supply Company	supplies/parts	1,085.88
Brink's Tree Service LLC	labor/tree removal	1,400.00
Bruening Rock Products	supplies	2,451.91
Carquest Auto Parts	parts/supplies	184.85
Casey's General Store	fuel	290.07
Century Link	service	768.19
City Laundering Company	service	428.76
Culligan Water Conditioning	service	43.40
Cunningham Hardware & Rental	parts/supplies	104.83
Farmers & Merchants Savings Bank	principal/interest	22,232.66
Farmers & Merchants Savings Bank	principal/interest	9,218.90
Fehr Graham Engineering	services	4,420.00
Fehr Graham Engineering	services-West Side Dev. Proj.	3,632.75
James A. Garrett	legal services-April '15	2,740.13
Grainger	parts/supplies	103.95
Group Services, Inc.	self fund req.-May '15	684.26
Innovative Energy LLC	fuel	1,023.93
Jim's Full Service	fuel	672.25
Kerndt Monument Works	memory bricks	735.00
Ken Kerr Electric	parts/labor	192.87
Keystone Laboratories, Inc.	samples	69.00
Kwik Trip, Inc.	fuel	771.92
New Publishing Co., Inc.	service	603.66
Quillin's Food Ranch	ups/supplies	127.68
River City Paving	supplies	583.85
Skyline Landscaping	edging/memory garden	170.00
Storey Kenworthy	supplies	290.15
Teamsters Local 238	union dues-May '15	222.48
Truck Equipment, Inc.	supplies/parts	719.42
US Cellular	service	383.31
Village Farm & Home	supplies	375.60
Westrum Leak Detection, Inc.	survey	2,300.00
Phil Young	reimbursement	9.35
Farmers & Merchants Savings Bank	principal/interest	4,550.00
Waukon State Bank	principal/interest	4,550.00
Waukon Postmaster	stamps	294.00
Regular Payroll	April 26, 2015 – May 9, 2015	29,556.12
EFTPS	federal withholding	3,913.67
EFTPS	soc.sec/medi, withholding	6,368.66
Chris McCartney	reimbursement	23.50
Judd Larson	digging bond refund	500.00
Treasurer, State of Iowa	state withholding	4,963.00
Bodensteiner/Waukon Implement	lawn mower	4,778.19

Alcoholic Beverage Division		beer permit	120.00
IPERS		withholding	13,205.50
IPERS		withholding	5,596.18
Fund Totals: General:	31,155.54	Spec.Rev.Employ.Ben:	13,002.69
RUT:	17,909.44	Wellness Center:	7,414.44
Water:	27,452.72	Hotel/Motel (Park Imp.):	8,936.84
Sewer:	16,021.12	Adm.Costs subfund:	550.00
Library:	4,839.63	Debt Gundersen:	9,100.00
TIF:	290,664.20	West Side Dev. subfund:	3,632.75
Debt Serv.:	151,031.41		

Yes: Steffens, Wiedner, Mitchell, Sanderson No: 0 Absent: Brink  
The Mayor declared the motion carried.

This being the time and place set for the Public Hearing on comprehensive plan, the Mayor called for any oral or written comments and there were none; the Clerk announced that no written comments had been previously received and the Mayor declared the Public Hearing closed.

The Mayor announced that this was the time and place set for hearing upon the designation of a revitalization "area" and the proposed revitalization plan for the "area". City Attorney James Garrett explained the proposal. Numerous property owners asked questions. The Mayor called for any oral or written objections and there were none; the Clerk announced that no written comments had been previously received and the Mayor declared the Public Hearing closed.

This being the time and place set for the Public Hearing on proposed amendment of the FYE June 30, 2015 City Budget, the Mayor called for any oral or written comments and there were none. The Clerk announced that no written objections had been previously filed and the Mayor declared the Public Hearing closed.

Moved by: Wiedner Seconded by: Steffens  
To approve resolution adopting the City of Waukon Comprehensive Plan: "Waukon Works in 2035".  
Yes: Wiedner, Mitchell, Steffens, Sanderson No: 0 Absent: Brink  
The Mayor declared the resolution approved and the Clerk assigned the number 2967 to the resolution.

Moved by: Steffens Seconded by: Mitchell  
To approve a resolution stating the intentions of the City Council with regard to the designation of a Revitalization "Area" and a proposed Revitalization Plan.  
Yes: Wiedner, Sanderson, Steffens, Mitchell No: 0 Absent: Brink  
The Mayor declared the resolution approved and the Clerk assigned the number 2968 to the resolution.

The Council deleted from the agenda-Ordinance designating a revitalization area in the City of Waukon, Iowa, under Iowa Code Chapter 404.

Moved by: Mitchell Seconded by: Sanderson  
To approve City Budget Amendment and Certification Resolution for FYE June 30, 2015.  
Yes: Steffens, Sanderson, Mitchell, Wiedner No: 0 Absent: Brink  
The Mayor declared the resolution approved and the Clerk assigned the number 2969 to the resolution.

The Council discussed with members of the Wellness Board and Park/Recreation Board proposed ordinance for new Park/Recreation and Wellness Commission.

Moved by: Mitchell Seconded by: Sanderson  
To table action on the ordinance.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Steve Pladsen, R.W. Pladsen, addressed the Council regarding police vehicles purchase and his bid.

Moved by: Mitchell Seconded by: Wiedner  
To table action on police vehicles purchase.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Airport Commission members addressed the Council regarding Iowa DOT application for airport seal coating.

Moved by: Wiedner Seconded by: Steffens  
To approve the submittal of a letter from the City approving Airport State Funding application-Fiscal year 2016 for two coats of black top sealer at a cost estimate of \$12,800.00 with the City's share of costs to be \$3,840.00.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Moved by: Mitchell Seconded by: Sanderson  
To approve Electric Facilities Extension Agreement (Advance by Cash Deposit) between the City of Waukon and Interstate Power and Light Company for West Side Project (12<sup>th</sup> Street NW-Lots 1-8) and to authorize the City Clerk to submit payment of \$16,611.59 to Interstate Power and Light Company.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Lyle TeKippe-TeKippe Engineering, a division of Fehr Graham Engineering discussed West Side Project-lawn area of lots. No action taken.

Moved by: Mitchell  
To approve change order #5-and payment estimate #3-\$62,989.23 to Skyline Construction, Inc. for West Side Development Project.

Seconded by: Wiedner  
No: 0  
Absent: 1

Yes: 4  
The Mayor declared the motion carried.

Lyle TeKippe-TeKippe Engineering, a division of Fehr Graham Engineering updated the Council on Logan Street Extension Project.

Moved by: Sanderson  
To approve the Professional Services Agreement between the City of Waukon and TeKippe Engineering, a Division of Fehr Graham Engineering and Environmental for Logan Street Extension.

Seconded by: Mitchell  
No: 0  
Absent: 1

Yes: 4  
The Mayor declared the motion carried.

The Council discussed with Rose Magner possibility of acquiring the vacated portion of 4<sup>th</sup> Street SW south of 4<sup>th</sup> Avenue SW (Lot 38), if segment of 4<sup>th</sup> Street SW north of that lot up to 4<sup>th</sup> Avenue SW were vacated and sold to the adjoining property owners. Rose Magner noted she wants both accesses to her property.

Moved by: Wiedner  
To table action on this matter.

Seconded by: Steffens  
No: 0  
Absent: 1

Yes: 4  
The Mayor declared the motion carried.

City Attorney James Garrett informed the Council that Dave and Christine Enyart are interested in acquiring the vacated segment of alley south of Fairgrounds. The Council instructed City Attorney to proceed with proper paperwork.

Moved by: Steffens  
To approve request from Virgil Thorstenson, member of the Wainwright Veterans Association for permission to close portion of block of 1<sup>st</sup> Avenue NW along south edge of Allamakee County Courthouse property (4-5 spaces) May 22-May 26, 2015 for mobile museum for Memorial Day activities.

Seconded by: Mitchell  
No: 0  
Absent: 1

Yes: 4  
The Mayor declared the motion carried.

City Attorney James Garrett discussed with the Council Sullivan Commercial Subdivision and failure to correct the one plat that was approved by the City and ask Council approval to proceed, if necessary, with legal actions to annul the plat that was recorded.

Moved by: Wiedner  
To authorize City Attorney to proceed.

Seconded by: Sanderson  
No: 0  
Absent: 1

Yes: 4  
The Mayor declared the motion carried.

Moved by: Mitchell  
To approve resolution agreeing to close the extension of Highway 9 and Highway 76 from 8th Avenue NW to East and West Main (Highway 76 North) on Highway 9 to 2<sup>nd</sup> Street NW on Highway 76 North for the period beginning at 7:00 P.M. and ending at 8:00 P.M. on June 1, 2015 for the Allamakee County Dairy Days Parade.

Seconded by: Steffens  
No: 0  
Absent: Brink

Yes: Wiedner, Mitchell, Steffens, Sanderson  
The Mayor declared the resolution approved and the Clerk assigned the number 2970 to the resolution.

The Council discussed Jane Saddler's high water bill at 306 3<sup>rd</sup> Avenue NW.

Moved by: Sanderson  
To approve credit on her account of \$68.36.

Seconded by: Mitchell  
No: 0  
Absent: 1

Yes: 4  
The Mayor declared the motion carried.

Moved by: Mitchell  
To reappoint Linda Groe, Dean Sorensen and Eileen Franks to the Library Board, six year terms expiring June 30, 2021.

Seconded by: Wiedner  
No: 0  
Absent: 1

Yes: 4  
The Mayor declared the motion carried.

Moved by: Mitchell  
To approve resolution agreeing to the transfer of \$20,780.25 from the Library Expansion Tax Increment Sub fund to the Southeast Tax Increment Fund for advancement repayment, in accordance with Resolution No. 2715 and No. 2751.

Seconded by: Sanderson  
No: 0  
Absent: Brink

Yes: Steffens, Wiedner, Sanderson, Mitchell  
The Mayor declared the resolution approved and the Clerk assigned the number 2971 to the resolution.

Moved by: Mitchell Seconded by: Sanderson  
To approve resolution agreeing to the internal loan transfer of \$550.00 from the SE Tax Increment Fund to the Administrative Costs sub fund.  
Yes: Steffens, Wiedner, Sanderson, Mitchell No: 0 Absent: Brink  
The Mayor declared the resolution approved and the Clerk assigned the number 2972 to the resolution.

Moved by: Mitchell Seconded by: Sanderson  
To approve resolution agreeing to the internal loan transfer of \$83,233.57 from the SE Tax Increment Fund to the West Side Development Project sub fund.  
Yes: Steffens, Wiedner, Sanderson, Mitchell No: 0 Absent: Brink  
The Mayor declared the resolution approved and the Clerk assigned the number 2973 to the resolution.

Moved by: Mitchell Seconded by: Sanderson  
To approve resolution agreeing to the transfer of \$5,000.00 from the Water Fund and \$15,000.00 from the Sewer Fund to the Capital Equipment Fund.  
Yes: Steffens, Wiedner, Sanderson, Mitchell No: 0 Absent: Brink  
The Mayor declared the resolution approved and the Clerk assigned the number 2974 to the resolution.

Moved by: Mitchell Seconded by: Sanderson  
To approve resolution agreeing to the transfer of \$2,500.00 from the General Fund to the Wellness Center Capital Maintenance Fund.  
Yes: Steffens, Wiedner, Sanderson, Mitchell No: 0 Absent: Brink  
The Mayor declared the resolution approved and the Clerk assigned the number 2975 to the resolution.

Moved by: Mitchell Seconded by: Sanderson  
To approve resolution agreeing to the transfer of \$100,000.00 from the Sewer fund to the Operation Maintenance and Replacement Fund.  
Yes: Steffens, Wiedner, Sanderson, Mitchell No: 0 Absent: Brink  
The Mayor declared the resolution approved and the Clerk assigned the number 2976 to the resolution.

Moved by: Mitchell Seconded by: Sanderson  
To approve resolution agreeing to the transfer of \$9,731.00 from the General Fund; \$342.00 from the Library Fund; \$513.00 from the RUT Fund to the T&A Self Insurance Partial Self Fund.  
Yes: Steffens, Wiedner, Sanderson, Mitchell No: 0 Absent: Brink  
The Mayor declared the resolution approved and the Clerk assigned the number 2977 to the resolution.

Moved by: Wiedner Seconded by: Steffens  
To adjourn.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Diane Sweeney  
City Clerk