

COUNCIL ROOM-----Jan 21, 2019

The Waukon City Council met in regular session on January 21, 2019 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Ellingson, Arvid Hatlan, Gayle Decker, and John Lydon. Council members absent: Ben Rausch.

Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Assistant Police Chief Paul Wagner; Park, Recreation & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse and Howard Van Ruler; The Standard- Joe Moses; Library Director Cate St. Clair; Library Board Members including Linda Groe, Dean Sorenson, and Eileen Franks; Presenter Tim Busch, Owner of Iowa Flight Training; Airport Department Head Jim Wadsworth; Ambulance Department representative Diane Butikofer; and citizens.

The Mayor called the meeting to order.

Moved by: Lydon

Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of Jan 7, 2019 regular session and Jan 14, 2019 special session.

Approval of Clerk/Treasurer Reports- December 2018.

Payment of Claims

AFLAC	insurance	142.02
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	3,000.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	2,666.67
Allamakee Clayton Electric Coop	services	81.32
Anderson Law Firm	legal fees	202.50
AT & T	services	281.62
Bieber Insurance & Real Estate	additional premium	99.00
Blue Cross Blue Shield	insurance & EOB charges	16,077.01
Bodensteiner Body Werks	repairs	62.00
Bodensteiner Body Werks	repairs-Ambulance	40.00
Bruening Rock Products Inc.	materials	377.53
Casey's General Stores, Inc.	fuel	515.44
Century Link	services	656.99
Clark Tire Pros	parts/labor	919.97
Compass Minerals	supplies	5,731.11
Cunningham Hardware & Rental LLC	supplies	105.38
Cunningham Hardware & Rental LLC	supplies-Ambulance	45.38
Fehr Graham Engineering & Environmental	services-Inflow & Infiltration Study	790.00
Fehr Graham Engineering & Environmental	services-Wastewater Treatment Plant	28,117.50
Galls, LLC	supplies	107.55
Group Services, Inc.	self-fund request	100.00
Hach Company	supplies	529.62
Hausladen's Auto Supply	supplies	9.98
JaDecc's Inc.	supplies	10.00
James Garrett Law Office	legal fees	2,280.33
Jim's Full Service	fuel-Ambulance	278.05
Ken Kerr Electric	repair stop lights	100.00
Kwik Trip, Inc.	fuel	1,004.06
LnM Truck & Trailer Repair, LLC	repairs	955.28
Mathis Field Service, LLC	wastewater application	19,250.00
Mid-States Organized Crime Information Center	membership fees	100.00
Midwest Patch/Hi-Viz Safety	sign	90.00
Mulgrew Oil & Propane	fuel	1,359.69
Mulgrew Oil & Propane	fuel-Ambulance	402.40
Quillin's Food Ranch	fuel/supplies/UPS charges	308.63
US Cellular	services	464.69
USABlueBook	parts/supplies	201.93
Village Farm & Home	supplies	700.71
Village Farm & Home	parts-Ambulance	31.98
Waukon State Bank	box rent	8.00
West Side Waukon Lumber, Inc.	supplies	394.85
City of Waukon	petty cash	74.02
EFTPS	withholding	3,927.06
EFTPS	withholding	7,582.18
Farmers & Merchants Savings Bank	princ/int.-Gundersen Clinic	4,550.00
Regular Payroll	Dec 30, 2018 - Jan 12, 2019	33,924.53
Riehm Construction Co.	pay estimate #5-final	2,869.08
Treasurer - State of Iowa	sales tax	3,845.00
Treasurer - State of Iowa	WET tax	1,626.00
Waukon Postmaster	stamps	600.00
Waukon State Bank	princ/int.-Gundersen Clinic	4,550.00

**Fund Totals**

General:	25,632.99	Library:	6,007.00	Adm. Costs:	84.00
RUT:	19,375.35	Wellness Ctr:	7,937.93	Debt Service:	5,666.67
Water:	14,682.00	Spec.Rev.Empl:	7,186.03	Gundersen Debt:	9,100.00
Sewer:	25,488.51	Flood Fund:	2,869.08	Sewer Plant Imp:	28,117.50

Yes: Lydon, Hatlan, Ellingson, Decker

Absent: Rausch

No: 0

The Mayor declared the motion carried.

Under Public Comments: There were no public comments.

Under Departmental Reports:

Street Superintendent, Keith Burrett, briefed that minor repairs have been made preparing for the weather.

Water & Sewer Superintendent, Jim Cooper, briefed that lights were out on the North water tower that need to be replaced. He informed the Council that a new push camera was needed.

Park, Recreation & Wellness Director, Jeremy Strub, briefed that we're off to a good start at the Wellness Center. This week marks the 11<sup>th</sup> year anniversary of the Center. Free classes and activities through the Hospital will be offered. Most of the trees in the park are down. They should be cleaned up before the ground thaws. Troy Gress is doing a good job with snow removal at the Center. Jeremy has received a lot of positive comments.

City Manager, Dean Hilgerson, briefed that a sponsored project initiation meeting for a State Revolving Fund Loan was held Tuesday, January 15<sup>th</sup>. DOT project bid letting was held January 16<sup>th</sup>. The City has not received the results yet. There will be a presentation regarding a sidewalk survey at the February 4<sup>th</sup> Council meeting. There will be two more Budget Review workshops prior to submitting the publication to the paper Thursday, February 14<sup>th</sup>.

Moved by: Lydon

Seconded by: Hatlan

To agree to the resolution to transfer \$14,943.51 from the General Fund (proceeds from storm water utility fees) to the Storm Sewer Improvement Fund for project improvements.

Yes: Decker, Lydon, Ellingson, Hatlan

Absent: Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3394 to the resolution.

Moved by: Hatlan

Seconded by: Lydon

To agree to the resolution to transfer \$84 from the Southeast Urban Renewal Area Tax Increment Revenue Fund to the Administrative Costs Tax Increment Sub Fund for additional administrative costs incurred during December, 2018.

Yes: Decker, Lydon, Ellingson, Hatlan

Absent: Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3395 to the resolution.

Moved by: Lydon

Seconded by: Decker

To agree to the resolution approving Addendum to City Bridge Construction Funding agreement.

Yes: Lydon, Ellingson, Hatlan, Decker

Absent: Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3396 to the resolution.

The Planning & Zoning Board recommended the approval of the Fareway Addition subdivision plat.

Moved by: Ellingson

Seconded by: Lydon

To agree to the resolution to finally approving and accepting Fareway Addition subdivision plat.

Yes: Ellingson, Hatlan, Decker, Lydon

Absent: Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3397 to the resolution.

Tim Busch, owner of Iowa Flight Training, presented on The Benefits of Small Town Airports. He shared how the local community benefits and the importance of getting the community involved. He also provided information on improving the City airport.

No Action Taken.

Representatives from the Airport, Library and Ambulance Departments and Boards were present to review their budget proposals for Fiscal Year End 2020. Adjustments for the Airport and Ambulance were presented that reduced the budget numbers originally requested.

No Action Taken.

City Attorney, Jim Garrett, reviewed the second amended and substituted West Side Subdivision Development agreement. The only substantial change compared to the previous amended agreement is to divide the two larger lots in half resulting in four single family lots. In addition, expediting the transfer of ownership from the City to WEDC to save time otherwise spent on State legal requirements.

Moved by: Lydon

Seconded by: Hatlan

To accept the second amended and substituted agreement with WEDC.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

The City has not received the tabulation results yet for the DOT project bid letting that was held January 16<sup>th</sup>. As of date, there were no results to report for the bidding of the 2019 Street and Sidewalk Improvement Project.

No Action Taken.

There was lengthy discussion on the Urban Revitalization Plan- tax abatement program. The Mayor asked the Council to consider revising the plan to stimulate growth of new homes. Council member Ellingson mentioned the importance of development agreements.

No Action Taken.

Keith was contacted by an individual regarding the need for a street light at 12<sup>th</sup> Street NW.

No Action Taken.

The importance of testing and maintaining the storm/fire sirens was discussed.

No Action Taken.

Moved by: Decker  
To approve partial pay estimate No. 3- Final- River City Paving- 2018 1<sup>st</sup> Avenue NW Resurfacing in the amount of \$10,086.11.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Lydon

Absent: 1

No: 0

Moved by: Decker  
To set a special session for Budget Review for Monday, January 28<sup>th</sup> at 6:00 PM.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Lydon

Absent: 1

No: 0

Moved by: Hatlan  
To enter into closed session under Iowa Code Section 20.17(3) to discuss strategy relating to the re-opening of the Collective Bargaining Agreement with Chauffeurs, Teamsters and Helpers Union Local No. 238 regarding Waukon Police Department wages.  
Yes: Ellingson, Hatlan, Decker, Lydon  
The Mayor declared the motion carried.

Seconded by: Lydon

Absent: Rausch

No: 0

Moved by: Ellingson  
To enter into open session.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Decker

Absent: 1

No: 0

Moved by: Ellingson  
To re-open negotiations with the Union based on proposal as agreed upon by the Council in closed session.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Lydon

Absent: 1

No: 0

Under Other Matters: There were no other matters mentioned.

Moved by: Ellingson  
To adjourn.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Lydon

Absent: 1

No: 0

Lana D. Snitker  
City Clerk