

COUNCIL ROOM-----Mar 18, 2019

The Waukon City Council met in regular session on March 18, 2019 at 7:13 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: Gayle Decker, John Ellingson, John Lydon, and Arvid Hatlan (arriving late). Council members absent: Ben Rausch.

Others present: City Manager Dean Hilgerson, Police Chief Phil Young; Park, Recreation & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe and Lucas Elsbernd; Walk-On Waukon group- Brooke Troendle and Jayne McCormick; Hacker, Nelson & Co- Neil Schraeder and Jenny Hennessy; The Standard- Joe Moses; and citizens.

The Mayor called the meeting to order. The meeting started when there was a quorum present. Prior to this there was public comment regarding Shopko and three departmental reports.

Moved by: Lydon

Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of Mar 4, 2019 regular session.

Approval of Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday Sales for Waukon Golf & Country Club, 308 1<sup>st</sup> St SE.

Approval of Class C Liquor License (LC) (Commercial) with Sunday Sales for Spring Ave Pub, LLC d/b/a Spring Ave Pub, 7 Spring Avenue.

Approval of Clerk/Treasurer Reports- February 2019.

Payment of Claims

AFLAC	insurance	259.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	3,000.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	2,666.67
Allamakee Clayton Electric Coop	services	90.75
Anderson Law Firm	legal services	101.25
Bieber Insurance & Real Estate	insurance add on	109.00
Blue Cross Blue Shield	insurance	15,037.83
Bruening Rock Products, Inc.	materials	629.14
Casey's General Stores, Inc.	fuel	69.02
Century Link	services	508.73
Compass Minerals	supplies	3,091.55
Culligan Water Conditioning	service/supplies	55.40
Cunningham Hardware & Rental LLC	supplies	80.10
Fehr Graham Engineering & Environmental	services-Inflow & Infiltration Study	790.00
Fehr Graham Engineering & Environmental	services-Wastewater Treatment Plant	14,518.25
Galls, LLC	supplies	91.20
Group Services, Inc.	self-fund request	3,843.53
Harland Technology Services	maintenance agreement 2019/2020	2,712.00
James Garrett Law Office	legal fees-Feb. 2019	2,686.33
Jim's Full Service	fuel-Ambulance	292.45
Keystone Laboratories, Inc.	samples	62.50
Kwik Trip, Inc.	fuel	2,603.96
Kurth Plumbing & Heating, LLC	parts/labor	129.74
Mulgrew Oil & Propane	fuel	532.07
News Publishing Co., Inc.	services-Feb. 2019	744.47
NBS Calibrations	service	121.00
Northeast Iowa Telephone Co.	services	59.95
Olsgard Auto	parts/labor/supplies	1,024.69
R.W. Pladsen, Inc.	parts/labor	145.63
Ricoh USA, Inc.	copies	27.56
Sabre Industries	parts	1,026.32
Shred-It USA	service	45.00
State Hygienic Laboratory	samples	459.50
T & W Grinding	per agreement	2,210.00
Truck Country of Iowa	parts	188.78
US Cellular	services	472.92
Village Farm & Home	supplies	145.51
EFTPS	federal withholding	3,728.61
EFTPS	soc.sec./medicare withholding	7,313.10
Homebuyers Inc.	refund	479.30
IPERS	withholding	3,816.27
IPERS	withholding	10,680.80
Regular Payroll	Feb 24 – Mar 9, 2019	33,739.80
Treasurer – State of Iowa	state withholding	4,069.00
Treasurer – State of Iowa	water excise tax	2,495.00
Treasurer – State of Iowa	sales tax	2,735.00

**Fund Totals**

General:	29,217.18	Library:	6,876.06	Debt Service:	5,666.67
RUT:	25,084.34	Wellness Ctr:	9,158.21	Sewer Plant Imp:	14,518.25
Water:	21,590.75	Spec.Rev.Empl:	9,664.25	T&A Ins Fund:	3.35
Sewer:	7,909.62				

Yes: Lydon, Ellingson, Decker

Absent: Hatlan, Rausch

No: 0

The Mayor declared the motion carried.

Under Public Comments: Public comments were shared prior to the meeting.

Under Departmental Reports:

Park, Recreation & Wellness Director, Jeremy Strub, briefed that the park tree removal is close to completion. He met with tennis court engineers this week. The project will be put out for bids and if the bids come in close to estimates, we should be able to go ahead. The bids will be opened April 10<sup>th</sup> at the Wellness Center. If all goes well, they will be building the tennis courts this summer.

Hatlan arrives during City Manager's report.

City Manager Dean Hilgerson briefed on the sidewalk survey; he will check with other Cities regarding their opinion. The broadband survey is in the final drafting stage. We will be working on the budget amendment process for the current fiscal year in the coming weeks. Tree removal is going on in town. Wednesday, Dean and others will be attending the pre-construction meeting for the Department of Transportation (DOT) Street Project. Anticipated beginning date of sidewalk replacement/street re-milling/resurfacing is April 1<sup>st</sup>. The pre-construction meeting for the Wastewater Treatment Plant Project is expected to take place, Wednesday, April 3<sup>rd</sup> at City Hall. Dean and Lana met with Northeast Iowa RC&D to discuss availability of grant money for the airport. They will write the grant for us for a State DOT grant due April 26<sup>th</sup> with grant money available for up to 85% of different projects. With this, we will be cooperating with Northeast Iowa RC&D to be involved in a Community Facilities Planning and Technical Assistance Program. A committee will be appointed to work with that group, at the next Council meeting. They will proceed with plans and discussion.

Moved by: Decker

Seconded by: Lydon

To agree to the resolution to transfer the total of \$10,935.62 (Hotel/Motel money received in March, 2019 and deposited into the General Fund) from the General Fund to Hotel/Motel (Park Improvements) Fund in the amount of \$8,201.71 (75%) and to the Hotel/Motel (Tourism/Economic Development) Fund in the amount of \$2,733.91 (25%).

Yes: Decker, Lydon, Ellingson, Hatlan

Absent: Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3409 to the resolution.

Moved by: Lydon

Seconded by: Hatlan

To agree to the resolution declaring necessity and providing for notice of hearing on proposed amended revitalization plan.

Yes: Decker, Lydon, Ellingson, Hatlan

Absent: Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3410 to the resolution.

Neil Schraeder of Hacker, Nelson & Company presented the Audited Financial Statements for the fiscal year ended June 30, 2018. He felt the audit went well and thanked the staff for their cooperation.

Moved by: Hatlan

Seconded by: Decker

To accept the Audited Financial Statements for the fiscal year ended June 30, 2018 presented by Hacker, Nelson & Co.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Lucas Elsbernd of Fehr Graham presented an Inflow and Infiltration Investigation Report for the City of Waukon. He highlighted areas of concern and recommended target areas for inflow and infiltration reduction. Consideration to purchase a sewer camera will be placed on the next agenda.

No Action Taken.

Brooke Troendle of Walk-On Waukon group presented an estimate for a sidewalk project around the City park. City Attorney Jim Garrett will look into the process for accepting bids or proposals.

No Action Taken.

City Manager Dean Hilgerson updated the Council regarding the progress with the Green Valley subdivision. A preliminary plat is to be presented to Planning & Zoning, along with other requirements, before the Council acts on the plan.

No Action Taken.

Moved by: Lydon

Seconded by: Hatlan

To accept the Financial Statements for June 30, 2018 and 2017 for Veterans Memorial Hospital as provided by Eide Bailly.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Under Other Matters: Other matters included seal coating on a rotating basis, packet distribution, color copier and tablets, power outage, storm siren, and parking ordinance.

Moved by: Hatlan

Seconded by: Lydon

To adjourn.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Lana D. Snitker  
City Clerk