

The Waukon City Council met in regular session on Sep 18, 2017 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: John Lydon, Don Steffens, Steve Wiedner, Ben Rausch and Dwight Jones. Council members absent: None. Others present: City Manager Dean Hilgerson; Water/Sewer Superintendent Robert Campbell; Police Chief Phil Young; Park, Rec & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Ardie Kuhse – WEDC; Lyle TeKippe- Fehr Graham; Joe Moses – The Standard; and citizens.

The Mayor announced the deletion of item 21 from the agenda.

Moved by: Lydon

Seconded by: Jones

To approve the consent agenda:

Agenda

Minutes of September 5, 2017 regular session; September 13, 2017 special session.

Clerk/Treasurer Reports – August 2017

Class “B” Native Wine Permit (WBN) for Sherri Hunstad d/b/a Waukon greenhouse 27 Spring Ave.

Payment of Claims

AFLAC	insurance	200.64
Allamakee Clayton Electric Coop	services	81.42
Allamakee Clayton Electric Coop	princ/Fire Station Loan	3,000.00
Allamakee Clayton Electric Coop	princ/Fire Station Loan	2,666.67
Allamakee County Recorder	services	17.00
Alliant Energy	services	14,247.80
AT & T	services	7.13
Benjegerdes Machine, Inc.	parts	63.24
Bieber Insurance & Real Estate	additional premium	579.00
Brown Supply Co.	supplies	277.19
Bruening Rock Products Inc.	materials	810.07
Builders First Source	materials	13.66
Casey’s General Stores, Inc.	fuel	401.41
Century Link	services	639.32
Cunningham Hardware & Rental	supplies	190.57
Devon Baumgartner	reimbursement	364.00
Elliott Equipment Company	snow blower	71,232.00
Fehr Graham Engineering & Environmental	services	2,571.40
Fehr Graham Engineering & Environmental	services	1,329.25
Fehr Graham Engineering & Environmental	services	1,267.50
Fehr Graham Engineering & Environmental	services	347.75
Fehr Graham Engineering & Environmental	services	1,721.25
Fehr Graham Engineering & Environmental	services	5,868.50
Fehr Graham Engineering & Environmental	services	5,042.00
Gordy’s Auto Body & Salvage	repairs	1,079.00
Group Services	self-fund request	4.65
Iowa Department of Transportation	asphalt emulsion	1,725.50
Iowa One Call	services	32.40
Iowa Plains Signing, Inc.	pavement marking – paint	3,074.50
James Garrett Law Office	legal fees	3,120.33
Ken Kerr Electric	services	100.00
Kwik Trip Inc.	fuel	625.38
News Publishing Co., Inc.	services-August	651.60
Northeast Iowa Regional Housing Trust Fund	re-use funds	9,178.00
Palmer Repair Inc.	services	102.50
Quillin’s Food Ranch	supplies/UPS charges	208.95
Ricoh USA, Inc.	copies	21.78
Secretary of State	application fee	30.00
Shopko	supplies	13.27
Skyline Construction, Inc.	Park St - manhole improv	5,995.00
State Hygienic Laboratory	samples	600.00
Storey Kenworthy	supplies	237.00
Storey Kenworthy/Matt Parrott	supplies	1,111.72
Swartz Law Firm, PLLC	legal fees	1,190.00
T & W Grinding	per agreement	2,125.00
Tactical Solutions	radar certifications	93.00
USABlueBook	supplies	86.09
US Cellular	services	502.20
Village Farm & Home	supplies	263.55
Paul Wagner	reimbursement	48.28
Waukon Economic Development Corp	sign reimbursement	55.59
Teamsters Local 238	union dues	248.48
AVG	anti-virus renewal	222.99
EFTPS	withholding	5,174.42
EFTPS	withholding	8,258.30
Iowa Rural Water Association	registration fee	280.00
IPERS	withholding	7,118.17
IPERS	withholding	14,772.48

Regular Payroll			Aug 27 – Sept 9, 2017		33,975.70
Roger Mahr			digging bond refund		750.00
Treasurer – State of Iowa			withholding		6,243.00
Waukon Postmaster			postage		245.00
General:	44,932.32	Wellness Ctr:	5,307.27	Adm Costs:	420.00
RUT:	21,574.56	Spec.Rev.Empl:	11,225.38	West Side Dev:	6,342.75
Water:	13,981.65	T&A Ins Fund:	4.65	CDBG Housing:	9,178.00
Sewer:	11,682.32	Street Improv:	7,589.75	2016 Cap Imrov:	1,329.25
Library:	4,422.63	TIF Debt:	5,666.67	Capital Equip:	71,232.00
		Storm Sewer Imp:	5,042.00	Sewer Op Maint:	2,571.40

Yes: Lydon, Steffens, Wiedner, Rausch, Jones      No: 0  
The Mayor declared the motion carried.

Under Departmental Reports, Police Chief Phil Young reported that the Herman house would be coming down this week. Street Superintendent Keith Burrett reported that the blacktopping of the core outs has been completed. City Manager Dean Hilgerson reported that the IDOT field review of the 2019 resurfacing project is being scheduled for early October. Park, Rec & Wellness Director Jeremy Strub reported that flag football is underway and attendance at the Wellness Center is picking up.

Robert Regan addressed the Council about a letter he received regarding his renter not paying their utility bill.  
Moved by: Lydon      Seconded by: Wiedner  
To approve waiving the penalties of \$107.22 and allowing three months to pay the remaining amount of \$1,094.75.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

Moved by: Steffens      Seconded by: Lydon  
To approve the 6 foot variance for Carl & Kelly Wille at 205 1<sup>st</sup> St NE.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

Moved by: Wiedner      Seconded by: Rausch  
To approve the 1 foot variance for Dennis DeBuhr at 537 4<sup>th</sup> St SE.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

Moved by: Lydon      Seconded by: Wiedner  
To approve the 12<sup>th</sup> St NW & Park Place Court - Final Pay Estimate #2 for \$2,733.92 to River City Paving.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

Moved by: Jones      Seconded by: Rausch  
To approve the 2017 Trenchless Storm Sewer Pay Estimate #1 for \$7,125.00 to Engineering & Construction Innovations Inc.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

The Council discussed a requested change order for the 2017 Trenchless Storm Sewer Project of an additional 100 feet on the north end of the storm sewer under the Casey's parking lot where the pipe is showing signs of deterioration. One option was to use a cement grout to repair the bottom for \$27,000.00 and the second option was to spin cast the interior for \$58,000.00. There was a lengthy discussion about the two options.  
Moved by: Wiedner      Seconded by: Lydon  
To spin cast the 100 feet for \$58,000.00 while the company was still on site.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

Moved by: Rausch      Seconded by: Lydon  
To agree to a resolution approving the contract and performance and payment bonds for the 1<sup>st</sup> Ave NW & 2<sup>nd</sup> St NW Storm Sewer Improvements Project.  
Yes: Steffens, Jones, Lydon, Wiedner, Rausch      No: 0  
The Mayor declared the resolution approved and the Clerk assigned number 3246 to the resolution.

Moved by: Rausch      Seconded by: Lydon  
To approve the supplement agreement with WEDC regarding the remaining lots in the West Side Development.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

Moved by: Rausch      Seconded by: Steffens  
To agree to the resolution approving and directing the conveyance of interest in real property – Lot 6 West Side Development for \$25,000.00.  
Yes: Lydon, Wiedner, Rausch, Steffens, Jones      No: 0  
The Mayor declared the resolution approved and the Clerk assigned number 3247 to the resolution.

Moved by: Lydon  
To approve Pat Stone to allow his roof gutter to overhang the alley at 12 Allamakee St.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Rausch  
No: 0

The Council discussed the 2018-2019 Street project and to find out what the City's share of the IDOT project in 2019.

Moved by: Rausch  
To table further engineering work on 1<sup>st</sup> Ave SW until City's costs are finalized for the 2019 IDOT project.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon  
No: 0

The Council discussed the rewiring of the street lights and replacing the stop light and would know more after the IDOT field review in early October.

Moved by: Lydon  
To table until the Oct 16<sup>th</sup> meeting.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Rausch  
No: 0

City Manager Dean Hilgerson briefed the Council on his discussion with USDA as one source of funding for the Waste Water Treatment Facility and the final funding may consist of several funding sources.  
No Action Taken.

Moved by: Lydon  
To accept the low bid from Torkelson Motors of \$25,880.00 for a 2018 Dodge 2500 Tradesman 4x4 Pick-up and the bid from Olsgard Auto for a wide out snow plow for \$6,650.00.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Steffens  
No: 0

Moved by: Rausch  
To waive the building fee for the construction class project house in the West Side Development.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Jones  
No: 0

Moved by: Rausch  
To approve \$50,000.00 to the Waukon Area Fire Protection Board for the City's share of the new tanker truck.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Steffens  
No: 0

Street Superintendent Keith Burrett briefed the Council on needed storm sewer repairs between Rossville Road and West Street where the seams are separating. An estimate from Kelly Concrete of \$185.00 per seam was discussed to expose, wrap and seal the 28 pipe seams.

Moved by: Wiedner  
To accept the bid of \$185.00 per seam from Kelly Concrete.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Rausch  
No: 0

Moved by: Lydon  
To accept the repair bid of \$5,867.54 from Crossroads Maintenance to repair and certify the City bucket truck.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Jones  
No: 0

Moved by: Rausch  
To approve \$3,000.00 for the purchase of radios for the Street Department trucks.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Jones  
No: 0

City Clerk Allen Lyon briefed the Council on that of the forty delinquent utility accounts turned to TSA for debt collection, three utility accounts were determined to be past the statute of limitations.

Moved by: Rausch  
To charge off the three accounts 2-298000-02 for \$177.34; 2-6710000-02 for \$531.91; and 2-730000-02 for \$315.11.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Jones  
No: 0

Moved by: Jones  
To agree to the resolution authorizing Internal Advance from the TIF Fund to the Administrative Costs Subfund \$420.00.  
Yes: Steffens, Jones, Lydon, Wiedner, Rausch

Seconded by: Lydon  
No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3248 to the resolution.

Moved by: Jones  
To agree to the resolution to transfer \$17,000.00 from the General Fund (property taxes) to the Library Fund for Library expenses.  
Yes: Jones, Lydon, Wiedner, Rausch, Steffens

Seconded by: Lydon  
No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3249 to the resolution.

