

COUNCIL ROOM-----Aug 6, 2018

The Waukon City Council met in regular session on Aug 6, 2018 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Ellingson, Gayle Decker, John Lydon, Arvid Hatlan and Ben Rausch (by phone). Council members absent: None. Others present: City Manager Dean Hilgerson; Assistant Police Chief Paul Wagner; Park, Rec & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney James Garrett; Ardie Kuhse – WEDC; Lyle TeKippe- Fehr Graham; Ron Feigl - Holophane; Ross Eveltizer – Northeast Iowa RC&D; Joe Moses – The Standard; and citizens.

The Mayor called the meeting to order and announced the addition of two items – charge off of two delinquent utility accounts and the sale of a lot in the West Side Development and the deletion of the claim to Dorsey & Whitney for \$3,000.00.

Moved by: Lydon

Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of July 16, 2018 regular session

Approval of change of ownership for Shopko Stores Operating Co., d/b/a Shopko hometown #671, 819 11th Ave SW.

Approval of Class C Beer Permit (BC) with Class B Wine Permit (Carryout Wine – Includes Native Wine) and Sunday Sales Liquor License (LC) (Commercial) with Sunday Sales for Shopko Stores Operating Co., d/b/a Shopko hometown #671, 819 11th Ave SW.

Approval of Class C Liquor License (LC) (Commercial) with Living Quarters, Outdoor Service and Sunday Sales for Waukon City Club, LLC., d/b/a Waukon City Club, 39 West Main St.

Approval of Class E Liquor License (LE) with Class B Wine Permit (Carryout Wine – Includes Native Wine), Class C Beer Permit (Carryout Beer), and Sunday Sales for Quillins Iowa, Inc. d/b/a Quillins Food Ranch, 9 9th St SW.

Approval Class E Liquor License (LE) with Class B Wine Permit (Carryout Wine – Includes Native Wine), Class C Beer Permit (Carryout Beer) for Fareway Stores, Inc. d/b/a Fareway Stores, Inc. #062, 777 11th Avenue SW.

Approval of Class C Liquor License (LC) Commercial with Sunday Sales for Fiesta Vallarta, Inc. d/b/a Fiesta Vallarta, 9 E. Main St.

Payment of Claims

Allamakee County Recorder	services	39.00
Allamakee County Sheriff	ans. services	750.00
Alliant Energy	services	16,431.64
Anderson Law Firm	services	303.75
AT & T	services	41.97
Benjegerdes Machine, Inc.	parts	5.67
Bieber Insurance & Real Estate	add. premium	26.00
Black Hills Energy	services	690.13
Bodensteiner Implement Company	parts	154.03
Brink's Tree Service, LLC	services	1,830.00
Bruening Rock Products Inc.	materials	803.16
Carquest Auto Parts	parts	28.55
City Laundering Co.	services	1,047.94
Clark Tire Pros	services	528.80
County Materials Corporation	intake box	1,954.10
Culligan Water Conditioning	services	48.50
Dorsey & Whitney LLP	professional/legal services	10,000.00
Group Services, Inc.	adm. fees	283.75
Group Services, Inc.	self-fund request	1,046.07
Iowa Department of Natural Resources	annual PWS fee	447.58
Iowa Department of Natural Resources	annual NPDES permit fee	1,275.00
Iowa Department of Transportation	asphalt emulsion	4,765.00
Jim's Full Service	fuel	1,506.25
Jim's Full Service	fuel-Ambulance	187.10
Donald Johnson	lawn mower	150.00
Kathy Kleaned	services	405.00
McMillan Muffler	repairs-Ambulance	164.03
Midwest Patch/Hi-Viz Safety	signs/supplies	10,621.75
Mulgrew Oil & Propane	fuel	240.82
Mulgrew Oil & Propane	fuel-Ambulance	620.06
Municipal Supply, Inc.	parts	349.64
Northeast Iowa Telephone Company	services	59.95
NSI Lab Solutions	supplies	85.00
Pro-Vision Video Systems	supplies	1,164.88
R.W. Pladsen, Inc.	services	284.41
Reiser Implement Inc.	services	215.04
Star Equipment, LTD	pressure valve	379.31
Storey Kenworthy/Matt Parrott	supplies	77.35
Truck Country of Iowa	parts	34.18
Union Security Insurance Company	insurance	243.00
Waukon Tire Center Inc.	service	64.99
Waukon Tire Center Inc.	oil change-Ambulance	89.00
West Side Waukon Lumber, Inc.	supplies	10.00
Blue Cross Blue Shield	insurance	15,979.19

City of Waukon	petty cash	50.65
EFTPS	withholding	4,477.32
EFTPS	withholding	9,770.56
Regular Payroll	July 1, 2018 – July 14, 2018	47,726.56
Regular Payroll	July 15, 2018 – July 28, 2018	43,359.56
Skyline Construction, Inc.	pay estimate #4	13,569.97
Thern, Inc.	parts	483.00
Town & Country Sanitation	services	17,884.50
Treasurer – State of Iowa	sales tax	5,566.00
United States Treasury	PCORI fees	59.15
Waukon Postmaster	postage	157.36

Fund Totals

General:	90,202.50	Library:	8,849.61	Sewer Plant Imp:	10,000.00
RUT:	36,170.77	Wellness Ctr:	11,332.32	Storm Sewer Imp:	13,569.97
Water:	20,948.47	Spec.Rev.Empl:	8,778.42	T & A Ins Fund:	441.94
Sewer:	18,242.22				

Yes: Lydon, Hatlan, Ellingson, Decker, Rausch (by phone). No: 0
The Mayor declared the motion carried.

Under Departmental Reports: Park, Rec & Wellness Director Jeremy Strub briefed that the Circus was a success and the Pool would be closing Aug 22nd for the season. Assist Police Chief Paul Wagner briefed they had 33 bikes in storage to be disposed of. Street Superintendent Keith Burrett briefed that the three parking lots still had minor repairs to be completed and the new metal street signs were being installed and asked about getting rid of the old signs. Water & Sewer Superintendent Jim Cooper briefed that the City had a failed water test due to contamination, but the three re-tests came back ok and the City also had a DNR violation due to a report not being submitted while the Water/Sewer Superintendent's position was vacant.

City Manager Dean Hilgerson briefed that the 60% completed plans for the new Waste Water Treatment Facility were on file and submitted to the DNR for their review and after approval the 90% completed plans would be submitted in September.

Moved by: Lydon Seconded by: Hatlan
To agree to the resolution appointing Lana Snitker as City Clerk.
Yes: Rausch (by phone), Decker, Lydon, Ellingson, Hatlan No: 0
The Mayor declared the resolution approved and the City Clerk assigned number 3343 to the resolution.

Moved by: Lydon Seconded by: Rausch (by phone)
To approve Janine Wirth to hang a light from her building over the City sidewalk as long as it meets the height restriction.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Hatlan
To purchase furnace for the Street Department from Krueger Plumbing and Heating for the amount of \$3826.53.
Yes: 5 No: 0
The Mayor declared the motion carried.

The Council reviewed quotes from Nedi Masonry Repair, Rusty Berger Masonry and Zach Moyle Masonry. At the end of discussion it was decided to go with the west side of the building accepting the quote from Zach Moyle Masonry as the lowest.

Moved by: Decker Seconded by: Lydon
To accept the bid from Zach Moyle Masonry. Proceed with tuck pointing the front west side of City Hall at this time for \$8200.
Yes: 5 No: 0
The Mayor declared the motion carried.

There was lengthy discussion regarding the crosswalks at 5th Street NW and West Main Street.
Moved by: Decker Seconded by: Lydon
To leave the west crosswalk along with existing parking as is on 5th Street NW.
Yes: 5 No: 0
The Mayor declared the motion carried.

There was discussion regarding the location of the transformer.
No action was taken.

There was discussion of converting the median sidewalk.
No action was taken.

Ronald Feigl of Holophane briefed the Council on three designs for the City street lighting.
Moved by: Lydon Seconded by: Ellingson
To approve the Holophane pole and Cobra style light.
Yes: 5 No: 0
The Mayor declared the motion carried.

City Attorney James Garrett briefed the Council on the status of an agreement presented to Devon Baumgartner. Devon spoke with the Council in regard to this agreement. There was discussion regarding the revision of his contract.

Moved by: Ellingson

Seconded by: Lydon

To approve revision of the agreement presented to Devon Baumgartner.

Yes: 5

No: 0

The Mayor declared the motion carried.

City Attorney James Garrett briefed the Council on an agreement to provide for the training of an employee as a police officer and to specify the consideration that employee will provide to the City in return for the training.

Moved by: Ellingson

Seconded by: Lydon

To approve the revised agreement and have new employees moving forward sign it at the time of hire.

Yes: 5

No: 0

The Mayor declared the motion carried.

Assistant Police Chief Paul Wagner briefed the Council on unused funds under the Police SteP program.

Moved by: Ellingson

Seconded by: Decker

To purchase a camera for a police vehicle using the unused funds in the Police SteP program with a cost of \$1877.36.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Lydon

Seconded by: Rausch (by phone)

To set a policy for accumulated compensatory time and vacation time transfers.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Ellingson

Seconded by: Lydon

To agree to the resolution releasing interest in demolition cost reserve for fire damaged property.

Yes: Lydon, Ellingson, Hatlan, Rausch (by phone), Decker

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3347 to the resolution.

Moved by: Rausch (by phone)

Seconded by: Ellingson

To approve the second reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by modifying the required specifications for sidewalk construction, reconstruction and repair.

Yes: Ellingson, Hatlan, Rausch (by phone), Decker, Lydon

No: 0

The Mayor declared the motion carried.

Moved by: Ellingson

Seconded by: Lydon

To approve the third and final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by increasing water utility rates and imposing an infrastructure fee.

Yes: Hatlan, Rausch (by phone), Decker, Lydon, Ellingson

No: 0

The Mayor declared the ordinance adopted and the Clerk assigned number 778 to the ordinance.

Moved by: Ellingson

Seconded by: Lydon

To agree to the resolution approving the Official Financial Report for City Streets and Parking for the City of Waukon, County of Allamakee, for July 1, 2017 through June 30, 2018.

Yes: Rausch (by phone), Decker, Lydon, Ellingson, Hatlan

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3348 to the resolution.

Moved by: Ellingson

Seconded by: Rausch (by phone)

To agree to the resolution authorizing Waukon Mayor and Clerk to release home ownership assistance program and owner occupied housing rehabilitation program mortgages.

Yes: Decker, Lydon, Ellingson, Hatlan, Rausch (by phone)

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3349 to the resolution.

City Clerk Lana Snitker briefed the Council that forty-four delinquent utility accounts have been turned into Tri-State Adjustments for collection of debt. Two of the accounts were determined to be past the statute of limitations.

Moved by: Decker

Seconded by: Rausch (by phone)

To write off the two accounts, as follows, account #1-013700-04 \$42.99 and account #3-093100-05 \$100.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Hatlan

Seconded by: Lydon

To agree to the resolution proposing disposition of interest in real property by the City of Waukon, Iowa.

Yes: Ellingson, Hatlan, Rausch (by phone), Decker, Lydon

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3350 to the resolution.

Moved by: Decker

Seconded by: Lydon

To enter into closed session under Iowa Code Section 21.5(1)(j) to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the City would have to pay for that property.

Yes: Hatlan, Rausch (by phone), Decker, Lydon, Ellingson

No: 0

The Mayor declared the motion carried.

Moved by: Lydon
To enter into open session.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Hatlan

No: 0

Moved by: Hatlan
To adjourn.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Lana D. Snitker
City Clerk