

COUNCIL ROOM-----Nov 19, 2018

The Waukon City Council met in regular session on Nov 19, 2018 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Lydon, Arvid Hatlan, Ben Rausch, and Gayle Decker. Council members absent: John Ellingson.

Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Assistant Police Chief Paul Wagner; Park, Recreation & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; Walk-On Waukon group- Brooke Troendle; The Standard- Joe Moses; Bobby Regan- Landlord; James Deeney; and citizens.

The Mayor called the meeting to order. The Mayor announced packets will be delivered by the police department instead of mailed out.

Moved by: Lydon

Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of Nov 5, 2018 regular session.

Approval of Class C Liquor License (LC) (Commercial) with Sunday Sales for Three Cows LLC d/b/a Town Theater, 38 West Main Street.

Approval of the Clerk/Treasurer Reports- October 2018.

Payment of Claims

AFLAC	insurance	94.68
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	3,000.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	2,666.67
Allamakee Clayton Electric Coop	services	81.37
AT & T	services	518.32
Benjegerdes Machine, Inc.	bracket-Ambulance	22.79
Blake Excavating	services	987.50
Blue Cross Blue Shield	insurance	16,873.02
Brown Supply Co.	parts	1,275.15
Bruening Rock Products Inc.	materials	28.05
Builders First Source	materials	23.74
Capco Products	parts	24.64
Casey's General Stores, Inc.	fuel	409.71
Century Link	services	648.91
City Laundering Co.	supplies	71.28
Compass Minerals	supplies	4,317.39
Cunningham Hardware & Rental LLC	supplies	131.16
Dietrich's Upholstery	repairs-Ambulance	100.00
Electric Pump, Inc.	parts/2018 service agreement	3,991.15
Fehr Graham Engineering & Environmental	services-2018 1 Ave NW Resurfacing	3,999.25
Fehr Graham Engineering & Environmental	services-Wastewater Treatment Plant	115,494.00
Fehr Graham Engineering & Environmental	services-Inflow & Infiltration Study	1,580.00
Iowa Law Enforcement Academy	evaluation	150.00
Iowa One Call	services	51.30
Iowa Rural Water Association	2019 membership dues	325.00
Iowa Stormwater Education Partnership	SRF workshop 2018-Hilgerson	35.00
James Garrett Law Office	legal fees – October 2018	4,352.33
Jim's Full Service	fuel-Ambulance	452.50
Kathy Kleaned	cleaning services	423.00
Ken Kerr Electric	services	50.00
Kerndt Trenching Service	services	465.00
Kwik Trip Inc.	fuel	1,838.95
LnM Truck & Trailer Repair, LLC	repairs	302.64
Mayo Clinic	services	341.00
McCartney, Chris	reimbursement	41.14
Mulgrew Oil & Propane	oil	500.99
Mulgrew Oil & Propane	fuel	814.94
Mulgrew Oil & Propane	fuel-Ambulance	327.55
News Publishing Co., Inc.	services-October 2018	743.26
Ricoh USA, Inc.	copies	21.52
Schoenthal, Ed	reimbursement	50.99
Shopko	supplies	50.31
Star Equipment, LTD	repairs	7,747.58
Storey Kenworthy/Matt Parrott	supplies	666.29
TestAmerica Laboratories, Inc.	samples	931.50
US Cellular	services	485.17
Village Farm & Home	supplies	2,330.16
Waukon Economic Development Corp	sign reimbursement	41.21
Winke Law Office, PLC	legal fees	196.00
Alliant Energy	services	15,002.39
City of Waukon	petty cash	65.99
EFTPS	withholding	4,882.58
EFTPS	withholding	8,762.36
Farmers & Merchants Savings Bank	princ/int.-Gundersen Clinic	4,550.00
IPERS	withholding	11,816.78
IPERS	withholding	4,883.76
Regular Payroll	Oct 21, 2018 – Nov 3, 2018	40,320.16

Skyline Construction Inc.	digging bond refund	750.00
Treasurer – State of Iowa	withholding	4,590.00
Treasurer – State of Iowa	sales tax	3,561.00
Treasurer – State of Iowa	water excise tax	2,279.00
Waukon Postmaster	stamps	250.00
Waukon State Bank	princ/int.-Gundersen Clinic	4,550.00

Fund Totals:

General:	44,622.41	Library:	6,978.26	Street Improv:	3,999.25
RUT:	30,525.01	Wellness Ctr:	9,039.81	Debt Service:	5,666.67
Water:	21,712.55	Spec.Rev.Empl:	12,527.95	Gundersen Debt:	9,100.00
Sewer:	26,477.22	Sewer Plant Imp:	115,494.00	Storm Sewer Imp:	195.00

Yes: Lydon, Hatlan, Rausch, Decker Absent: Ellingson No: 0
The Mayor declared the motion carried.

Under Public Comments: There were no public comments.

Under Departmental Reports:

Police Chief, Phil Young, briefed that he would be requesting applications for an open position in the police department. The individual that drove over the High School Indian football signs has had charges filed against them.

Water & Sewer Superintendent, Jim Cooper, briefed that Automatic Systems worked on Well 5. Twelve applications were received for the Water/Sewer position.

Park, Recreation & Wellness Director, Jeremy Strub, briefed that attendance at the Wellness Center has picked up, now that the weather has changed. The tennis court is 95% funded; they are waiting on a possible donation from the U. S. Tennis Association; he will try to go out for bids in January or February. If this donation goes through, the project will be funded 100% by grants and donations.

City Manager, Dean Hilgerson, briefed that we are not ready to close on the Hawkins property, the title opinion has a couple of details to work out. He will be attending two workshops next week. He's expecting to have final plans as prepared by AECOM for the DOT street project by the next council meeting. There is one set of readable plans available in Dean's office. It should go out to bid in January.

Moved by: Lydon Seconded by: Decker
To approve the Annual Financial Report for FYE June 30, 2018.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Rausch
To approve the Urban Renewal (TIF) Report for FYE June 30, 2018.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Hatlan
To agree to the resolution establishing the amount of Tax Increment Finance for the Southeast Urban Renewal Area for the FYE June 30, 2020 in the amount of \$625,000.
Yes: Lydon, Hatlan, Rausch, Decker Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3376 to the resolution.

Moved by: Rausch Seconded by: Lydon
To agree to the resolution setting the annual appropriation amount of \$12,504 for tax rebates to Innovative Ag Services for FYE June 30, 2020.
Yes: Hatlan, Rausch, Decker, Lydon Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3377 to the resolution.

Moved by: Lydon Seconded by: Rausch
To agree to the resolution certifying the annual appropriation amount of \$26,000 for tax rebates to Reel-Core for FYE June 30, 2020.
Yes: Hatlan, Rausch, Decker, Lydon Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3378 to the resolution.

Moved by: Rausch Seconded by: Hatlan
To agree to the resolution to become a member of the Northeast Iowa Safety Alliance, appointing Jim Cooper as the delegate and Lana Snitker as the alternate.
Yes: Rausch, Decker, Lydon, Hatlan Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3379 to the resolution.

Moved by: Rausch Seconded by: Lydon
To approve the first reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by reducing the number of members of the Planning & Zoning Commission from seven to five.
Yes: Decker, Lydon, Hatlan, Rausch Absent: Ellingson No: 0
The Mayor declared the motion carried.

Moved by: Lydon
To adjourn.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch

Absent: 1

No: 0

Lana D. Snitker
City Clerk