

The Waukon City Council met in regular session via an electronic meeting on September 21, 2020 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. The Governor of Iowa declared a public emergency because of the COVID-19 pandemic. It has been determined that if an in-person meeting is impossible or impractical, per Iowa Code Section 21.8, we are permitted to conduct a meeting by electronic means. Council members present: John Ellingson, Ben Rausch (arriving late), John Lydon, Arvid Hatlan, and Gayle Decker. Council members absent: None. Others present: City Manager Gary Boden; Police Chief Paul Wagner; Street Superintendent Keith Burrett; Park, Recreation & Wellness Director Jeremy Strub; Assistant City Attorney Kevin Stinn; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; The Standard- Joe Moses; and citizens.

The Mayor called the meeting to order.

Moved by: Lydon Seconded by: Ellingson

To approve the consent agenda.

Agenda

Minutes of September 8, 2020 regular session.

Approval of City Clerk/Treasurer Reports- August 2020.

Approval of Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday Sales for Good Fellas, Inc. dba Good Fellas, 29 W. Main Street.

Resolution- Accepting work covering Waukon Industrial Park Sidewalk Project. The Clerk assigned number 3629 to the resolution.

Resolution- Agreeing to transfer 25% (\$3,650.69) of the Hotel/Motel money received in August, 2020 and deposited into the General Fund from the General Fund to the Hotel/Motel Tourism/Economic Development Fund. The Clerk assigned number 3630 to the resolution.

Resolution- Approving contract and performance and payment bonds for the Police Station Renovation Project. The Clerk assigned number 3631 to the resolution.

Resolution- To close West Street from Main Street to First Avenue SW for "Trunk or Treat" event on October 31, 2020 from 12:00 noon to 9:00 PM. The Clerk assigned number 3632 to the resolution.

Payment of Claims

AFLAC	Insurance --September	619.52
Allamakee Clayton Electric	Electricity-August	86.41
Allamakee Clayton Electric	Principal - Fire Station	2,666.67
Allamakee Clayton Electric	Principal - Fire Station	3,000.00
Allamakee County Sheriff	Answering Services-Sept.	750.00
Alliant Energy	Electricity-August	18,778.33
Baycom, Inc.	Services	65.00
Blake, Wyatt	Reimburse - Training	73.50
Bruening Rock Products	Supplies	917.99
Century Link	Telephone -August	390.18
Century Link - Business	Telephone -August	54.36
Cunningham Hardware	Repairs	244.77
Evertel Technologies, LLC	Communications	216.00
Fehr Graham Engineering	Engineering - WWTP	8,868.00
Fehr Graham Engineering	Engineering - Hidden Creek	186.25
James Garrett Law Office	Services - August	642.33
Group Services	Administration Fees	329.15
Group Services	Safe-T Fund	6,098.03
Iowa Dept. of Transportation	Asphalt	4,594.50
Ken Kerr Electric	Repairs	195.89
Kwik Trip, Inc.	Fuel	993.47
MacQueen Equipment	Repairs	101.38
Marc-Mid-Am. Research	Supplies	135.03
Moose, Kelby	Reimburse -	351.08
Mulgrew Oil	Fuel	80.74
Mulgrew Oil	Fuel - Ambulance	337.13
Ness Pumping Service	Services	550.00
Ricoh USA Inc.	Copier	29.84
Skyline Construction	Repairs	2,953.50
Snitker, Lana	Reimburse - Supplies	41.51
Stericycle - Shred-It	Shredding	45.00
State Hygienic Laboratory	Testing	125.00
Sun Life Financial	Insurance - October	225.00
Upper Iowa Insurance	Insurance Add	120.00
US Cellular	Services - August	400.20
Village Farm & Home	Supplies	751.66

Wright Way Computers	IT Services	100.00	
Zarnoth Brush Works, Inc.	Supplies	576.00	
IPERS	August W/H - Police	4,304.74	
IPERS	August W/H - Regular	11,992.08	
Treasurer-State of IA	State W/H - August	4,303.00	
Vantagepoint Transfer	ICMA Retirement -August	589.54	
Regular Payroll	August 23-September 5, '20	41,980.81	
EFTPS	Federal W/H	3,919.94	
EFTPS	SS / Medicare W/H	8,835.92	
Treasurer- State of Iowa	WET Tax	2,384.00	
Treasurer- State of Iowa	Sales Tax	4,487.00	
Donley, Glenda	Refund - Deposit	150.00	
Freese, Susan	Refund - Deposit	134.05	
Turpen, Andrew	Refund - Deposit	150.00	
Verthein, Eric	Refund - Deposit	150.00	
John.HyVee Law Academy	Training - Police	1,618.50	
Skyline Construction	Ind. Park-Sidewalk-Final Pay	14,213.14	
WEB-Credit Card - Amazon	Uniform	48.24	
Wellmark BCBS	Insurance - October	19,637.90	
Wellness Claims:			
Alliant Energy	Electricity	4,278.78	
Black Hills	Gas	85.93	
Cardmember Services	Supplies	512.86	
Johnson Controls	Annual Inspection	182.00	
Waukon Park & Recreation	Trans. WWC- Program Fees	3,618.38	
Winona Controls	Repairs	374.75	
Park/Rec - Pool Claims:			
AgVantage FS	Fuel	690.91	
Alliant Energy	Electricity	1,240.15	
Bruening Rock Products, Inc.	Supplies	211.24	
Cardmember Services	Supplies / Uniforms	5,195.46	
Century Link	Telephone	37.51	
Clark Tire Pros	Repairs	653.42	
Gary's Tractor /Implement	Repairs	170.04	
JaDecc's, Inc.	Supplies	30.00	
US Cellular	Telephone	125.55	
Village Farm & Home	Supplies / Repairs	312.46	
Upper Iowa Insurance	Insurance - Add Rec	50.00	
West Side Lumber	Repairs	31.96	
General:	72,293.69	Hidden Creek Lift:	186.25
Library:	6,106.25	Wellness:	9,873.70
RUT:	16,469.88	Water:	25,451.36
Employee Ben.:	22,908.02	Sewer:	19,471.83
T & A Ins.:	6,098.03	Debt Service:	5,666.67
Sewer Plant:	8,868.00	TOTAL.:	\$193,393.68

Yes: Lydon, Hatlan, Ellingson, Decker
The Mayor declared the motion carried.

Absent: Rausch

No: 0

Under Public Comments: There were no public comments.

Under Department Reports:

Street Superintendent, Keith Burrett, briefed that the department is getting estimates on the cost to fix a hole in the storm sewer, at the curb and gutter, by Waukon State Bank drive-through. There's also a culvert pipe in front of the Street shop that needs to be fixed.

Police Chief, Paul Wagner, briefed that there is progress on the Police Station renovation project. The department is getting situated in their temporary location at City Hall. The new vehicle is in use. Officer Harrington will attend his first in person Academy training this week.

Park, Recreation and Wellness Director, Jeremy Strub, briefed that current programs include adult kickball, flag (1st – 4th grades) and tackle football (5th – 6th grades), and volleyball (3rd – 6th grades). A lot of cleaning and staining is getting completed at the park. He briefed that the Freedom rock was unveiled, with over 100 people in attendance. Memberships at the Wellness Center are getting back to normal. There will be more discussion on the HVAC system.

City Manager, Gary Boden, spoke on behalf of Water/Sewer Superintendent, Jim Cooper, to share that the Hidden Creek Estates Lift Station is up and running. Boden feels it would be beneficial to utilize TIF (Tax Increment Financing) to fund a water main on 1st Street NW. It will simultaneously assist in development of the duplexes across the street from the Police Station.

Mayor, Pat Stone, reported on a conversation shared with an AVEKA representative. He expects a report or plan to be shared in the next week or so. Stone is hoping the presentation regarding the Tierney building will be available for the special meeting to be held next week. He shared that he gave the Key to the City away to Ed Asner last Sunday. Asner had attended a movie festival in Spring Grove earlier that day and came to eat dinner at Green Valley afterwards.

City Manager, Gary Boden, made a recommendation to hire Sarah Snitker as City Clerk effective October 5th. He stated that her contract is very similar to the one drawn up for current City Clerk, Lana Snitker.

Moved by: Rausch

Seconded by: Lydon

To hire Sarah Snitker for the City Clerk position.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Ellingson

Seconded by: Rausch

To appoint Sarah Snitker to the City Clerk position.

Yes: 5

No: 0

The Mayor declared the motion carried.

The City Manager, Gary Boden, made a recommendation to appoint Lana Snitker as Finance Director/Treasurer effective October 5th.

Moved by: Ellingson

Seconded by: Lydon

To appoint Lana Snitker to Finance Director/Treasurer.

Yes: 5

No: 0

The Mayor declared the motion carried.

There was lengthy discussion regarding the hiring of engineer, Fehr Graham, to oversee and design the 2021 Street Improvements Program. Decker questioned putting the engineering up for bid. Boden commented that they've been involved with this project since the beginning. Ellingson commented on the need to act due to weather.

Moved by: Lydon

Seconded by: Hatlan

To engage Fehr Graham to design the 2021 Street Improvement Program and discuss making someone a City Engineer at a later date.

Yes: 5

No: 0

The Mayor declared the motion carried.

There was some discussion on the changes in state law which may apply to amendments to the city code including HF 737 animal regulations and HF 2502 that deals with fire arms and weapons. Assistant City Attorney, Kevin Stinn, recommended no action on either.

No Action Taken.

Moved by: Lydon

Seconded by: Ellingson

To adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Lana D. Snitker
City Clerk