

COUNCIL ROOM-----Nov 5, 2018

The Waukon City Council met in regular session on Nov 5, 2018 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Ellingson, Gayle Decker, John Lydon, Ben Rausch (arriving late), and Arvid Hatlan (arriving late). Council members absent: None. Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Assistant Police Chief Paul Wagner; Park, Recreation & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; Assistant City Attorney Nicole Winke Gentes; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe & Lucas Elsbernd; Walk-On Waukon group- Brooke Troendle; The Standard- Joe Moses; Lyle Bodensteiner-Landlord; and citizens.

The Mayor called the meeting to order. The Mayor requested that under consent agenda, licenses- approval of ownership update for David A. Bell d/b/a Gus & Tony's Pizza & Steak House be added to the agenda, and under regular business number 15a, Menards, and number 15b, gophers at the airport, be added to the agenda.

Moved by: Lydon

Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of Oct 15, 2018 regular session.

Approval of ownership update for David A. Bell d/b/a Gus & Tony's Pizza & Steak House, 508 West Main Street.

Payment of Claims

AECOM Technical Services, Inc.	services	10,402.48
Allamakee County Sheriff	answering services	750.00
American Legion Post 62	flags	475.00
Anderson Law Firm	legal fees	630.00
AT & T	services	43.48
Bankers Trust Company	int./fees-GO Bond	19,173.75
Bankers Trust Company	int./fees-GO Bond	18,782.50
Bankers Trust Company	int./fees-GO Bond	14,958.75
Bieber Insurance & Real Estate	additional premium	325.00
Black Hills Energy	services	1,139.06
Brown Supply Co.	parts	555.00
Carquest Auto Parts	parts	382.03
Carquest Auto Parts	parts-Ambulance	73.50
City Laundering Co.	services	1,091.25
Clark Tire Pros	services	464.61
Compass Minerals	supplies	4,836.37
Culligan Water Conditioning	services	35.00
Dean's Plumbing & Heating	repairs at street shop	114.31
Galls, LLC	supplies	135.18
Group Services, Inc.	adm. fees	306.45
Group Services, Inc.	self-fund request	8.55
Hausladen's Auto Supply	part	1.25
Hawkins, Inc.	supplies	1,845.90
Iowa Law Enforcement Academy	evaluation	150.00
Iowa League of Cities	registration	90.00
Jim's Full Service	fuel	1,451.43
Ken Kerr Electric	services	294.52
Keystone Laboratories, Inc.	samples	64.00
Kris Krueger Plbg LLC	services	3,709.84
LnM Truck & Trailer Repair, LLC	parts	79.65
Midwest Patch/Hi-Viz Safety	signs	1,260.00
Northeast Iowa Telephone Company	services	59.95
Panther Uniforms, Inc.	supplies	612.89
Quillin's Food Ranch	UPS charges/supplies	162.24
Reggies Auto Body	services	200.00
River City Paving	street patching	20,850.00
Snitker Lawn & Tree Service	tree removal	3,200.00
Lana Snitker	reimbursement	77.87
TestAmerica Laboratories	samples	973.00
Tri State Doors LLC	repairs	375.00
Truck Country of Iowa	parts	137.64
Union Security Insurance Company	insurance	216.00
Veterans Memorial Hospital	lab work	215.00
Waukon Postmaster	first class presort fee	225.00
Waukon Tire Center Inc.	services-Ambulance	60.00
Zarnoth Brush Works, Inc.	brooms	572.00
Blue Cross Blue Shield	insurance	17,766.85
Coady Heiderscheit	reimbursement	18.00
Country Inn & Suites	lodging	237.44
EFTPS	withholding	4,401.14
EFTPS	withholding	8,363.14
EFTPS	withholding	4,138.82
EFTPS	withholding	8,199.82
Jim Cooper	reimbursement	136.20
Laurie Hatlan	reissue of lost check	127.54
Mark Benda	reimbursement	4.99

Regular Payroll	Oct 7, 2018 – Oct 20, 2018	37,735.27
River City Paving	pay est. #1-1 Ave NW resurfacing	40,195.96
Ryan & Jessica Jones	renters deposit refund	150.00
Town & Country Sanitation	services	17,752.75
Treasurer – State of Iowa	sales tax	2,512.00
Treasurer – State of Iowa	water excise tax	1,594.00
Troy Werger	renters deposit refund	150.00
Tyler Thesing	reimbursement	74.26
Waukon Postmaster	stamps	100.00
Waukon Postmaster	postage	158.48

**Fund Totals**

General:	49,004.53	Library:	6,755.26	Street Improv:	71,448.44
RUT:	29,003.92	Wellness Center:	7,922.56	Debt Service:	51,665.00
Water:	18,060.01	Spec.Rev.Empl:	9,132.07	T&A Ins Fund:	8.55
Sewer:	12,381.77				

Yes: Lydon, Hatlan, Ellingson, Rausch, Decker  
The Mayor declared the motion carried. No: 0

Under Public Comments: There were no public comments.

**Under Departmental Reports:**

Street Superintendent, Keith Burrett, briefed that all core outs are black topped and they are getting equipment tuned up for winter.

Water & Sewer Superintendent, Jim Cooper, briefed that a fire hydrant was replaced on Allamakee Street; Coady Heiderscheit accepted a position in Lansing-he's a valued employee and will be missed; had DNR inspection with 3 violations, all have been cleared up. There's a plan moving forward, when doing monthly reports Jim will assure we are in compliance; new Sure Jet will be delivered in December.

Park, Recreation & Wellness Director, Jeremy Strub, briefed the park, pool, campground and complex are all winterized. Park and Wellness Center Board are ready to take over snow removal of sidewalks.

City Manager, Dean Hilgerson, briefed that the abstract for the Hawkins' property the City is purchasing at the Waste Water Treatment Plant site is complete. We will wait for City Attorney title opinion in order to close on the property.; Requests For Proposals have been sent for research/budget numbers for a new police station.; Our Water Resource Restoration Sponsored Project application is being recommended for funding.; Adjoining property owners have shown concern over vacating the alley off of 7<sup>th</sup> Ave NE.

Moved by: Decker Seconded by: Lydon  
To agree to the resolution ordering the preparations of detailed plans, specifications, notice of hearing, notice to bidders and form of contract for the Wastewater Treatment Plant.  
Yes: Rausch, Decker, Lydon, Ellingson, Hatlan No: 0  
The Mayor declared the resolution approved and the Clerk assigned number 3372 to the resolution.

Lucas Elsbernd presented the Wastewater Treatment Plant plans to the council. He had met with Dean and Jim Cooper twice to review them. There were no significant changes since sending the plans to the DNR for approval. No action taken.

Moved by: Rausch Seconded by: Hatlan  
To agree to the resolution to finally approving detailed plans, specifications, notice of hearing, notice to bidders and form of contract for the Wastewater Treatment Plant.  
Yes: Lydon, Ellingson, Hatlan, Rausch, Decker No: 0  
The Mayor declared the resolution approved and the Clerk assigned number 3373 to the resolution.

Moved by: Rausch Seconded by: Lydon  
To set the public hearing date of December 17, 2018 at 7:00 PM to review an application for a State Revolving Fund (SRF) loan and to make available to the public the contents of an environmental information document and the City's project plan.  
Yes: 5 No: 0  
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Decker  
To agree to the resolution to transfer \$19,000 from the General Fund (property taxes) to the Library Fund for library expenses.  
Yes: Hatlan, Rausch, Decker, Lydon, Ellingson No: 0  
The Mayor declared the resolution approved and the Clerk assigned number 3374 to the resolution.

Moved by: Hatlan Seconded by: Rausch  
To agree to the resolution to transfer \$30,930 from the TIF Fund to the Debt Service Fund for the interest payments due December 1, 2018 on the General Obligation Bonds.  
Yes: Rausch, Decker, Lydon, Ellingson, Hatlan No: 0  
The Mayor declared the resolution approved and the Clerk assigned number 3375 to the resolution.



Moved by: Ellingson

Seconded by: Rausch

To approve enrollment in the Iowa Association of Municipal Utilities Training Program for \$1,137.48 per quarter plus associated costs beginning calendar year January 2019.

Yes: 5

No: 0

The Mayor declared the motion carried.

City Hall will be closed Friday, November 23<sup>rd</sup>.

No action taken.

Under Other Matters: Other matters mentioned include a concern regarding response time from Alliant.

Moved by: Lydon

Seconded by: Hatlan

To adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Lana D. Snitker  
City Clerk