

COUNCIL ROOM-----Mar 21, 2016

The Waukon City Council met in regular session on Mar 21, 2016 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: John Lydon, Don Steffens, Dwight Jones and Steve Wiedner. Council members absent: Ben Rausch. Others present: City Attorney James Garrett; Water/Sewer Superintendent Robert Campbell; Police Chief Phil Young; Park, Rec & Wellness Director Jeremy Strub; Keith Burrett – Streets; Lyle TeKippe – Fehr Graham Engineering; Jeremy Troendle – The Standard; and citizens.

The Mayor opened the meeting with prayer.

Moved by: Wiedner

Seconded by: Lydon

To approve the following consent agenda items:

Agenda

Minutes of Mar 7, 2016 regular; Mar 14, 2016 special.

Class C Liquor License with Sunday Sales, Catering Service and Outdoor Service for Green Valley Getaway LLC., d/b/a Green Valley Getaway, 78 16<sup>th</sup> Ave NW; Class C Liquor License with Sunday Sales and Outdoor Services for Waukon Golf & Country Club., d/b/a Waukon Golf & Country Club, 308 1<sup>st</sup> St SE.

Clerk/Treasurer's Reports for February 2016.

Payment of Claims

Allamakee Clayton Electric Coop	Fire Loan-principal	3,000.00
Allamakee Clayton Electric Coop	Fire Loan-principal	2,666.67
Alliant Energy	service	11,913.97
A-OK Well Service LLC	excavator	150.00
AT & T	service	306.21
Automatic Systems Company	parts	325.00
Tony Beneke Roofing & Construction	snow removal	1,563.75
Benjegerdes Machine, Inc.	parts/labor	822.37
Bodensteiner Implement Company	parts	199.95
Wellmark Blue Cross Blue Shield	ins.-April '16	12,844.57
Century Link	services	669.46
Compass Minerals	supplies	2,528.16
Fehr Graham Engineering	serv.-Valley Trail Bridge	475.27
Fehr Graham Engineering	serv.-permits-pond proj.	676.00
Fehr Graham Engineering	serv.-NW Detention Basin	22,134.50
Fehr Graham Engineering	serv.-2016 St. Proj./WWTP	8,802.25
Group Services, Inc.	self fund req.-March '16	1,891.08
Group Services, Inc.	adm. fees-April '16	272.40
Harland Technology Services	annual maintenance	2,227.00
Innovative Energy LLC	fuel	342.41
Jim's Full Service	fuel	971.35
Ken Kerr Electric	labor	280.00
Keith H. Lee	supplies	33.00
Kwik Trip, Inc.	fuel	876.18
LnM Truck & Trailer Repair LLC	supplies	65.46
Midwest Patch	supplies	716.80
Municipal Supply, Inc.	parts	1,127.50
Quillin's Food Ranch	ups/fuel/supplies	438.19
RACOM Corporation	parts	20.00
Ricoh USA, Inc.	copies	23.62
River City Paving	supplies	300.19
Shopko	supplies	29.53
State Hygienic Laboratory	samples	459.50
Swartz Law Firm, PLLC	legal fees	62.50
T & W Grinding	per agreement	2,125.00
Truck Equipment, Inc.	parts	634.44
Ultramax	supplies	298.00
US Cellular	services	435.12
Village Farm & Home	supplies/parts	76.32
Waukon Chamber of Commerce	sign expenses	1,024.18
Waukon Postmaster	postage stamps	98.00
IPERS	withholding	8,080.67
IPERS	withholding	3,845.30
Treasurer, State of Iowa	withholding	3,076.00
EFTPS	withholding	3,691.34
EFTPS	withholding	5,961.64
Regular Payroll	Feb. 28- March 12, 2016	38,068.84
Waukon State Bank	princ./int.-Gundersen	4,550.00
Farmers & Merchants Savings Bank	princ./int.-Gundersen	4,550.00
Treasurer, State of Iowa	sales tax	5,330.00

Fund Totals:	General:	21,422.90	Spec.Rev.Empl.Ben.:	8,371.85
	RUT:	33,571.38	T&A Self Fund Ins.:	1,866.71
	Water:	20,115.70	Flood Fund:	1,151.27
	Sewer:	14,367.44	Street Fund:	8,262.25
	Library:	5,957.21	Debt Gundersen Clinic:	9,100.00
	Wellness:	9,071.81	2011 Capital Improv.:	22,134.50
	TIF Fund:	5,666.67		

Yes: Lydon, Steffens, Jones, Wiedner.

No: 0

Absent: Rausch

The Mayor declared the motion carried.

Under Public comments, Wayne Martin addressed the Council about his neighbor denying him access to the city street. The council will have this on their April 4<sup>th</sup> agenda.

Under Departmental, Water/Sewer Superintendent Robert Campbell briefed the Council about a manhole that is collapsing on Rossville Road and the repair estimate of \$8,500. The Council directed him to proceed with the repair. Keith Burrett – Streets briefed the Council that several street lights were out on the first block of West Street and requested that Lyle TeKippe – Fehr Graham Engineering check their records for the project plans that would show where the underground wiring was routed to help locate the breakage. Park, Rec & Wellness Director Jeremy Strub briefed the Council that the Waukon Lions Club has awarded a \$20,000 grant from the Allamakee County Community Foundation for a new restroom/concession building in the Park.

Moved by: Jones  
To approve the request for the 2<sup>nd</sup> Annual “Tough Color Run” on April 30, 2016 from 8:30 to 11:00 a.m.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Steffens  
No: 0  
Absent: 1

Moved by: Jones  
To set the Public Hearing date for the voluntary annexation of a portion of Green Valley Getaway for April 4, 2016 at 7:00 p.m.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Lydon  
No: 0  
Absent: 1

Moved by: Lydon  
To approve the resolution ordering preparations of detailed plans, specifications, notice of hearing, notice to bidders and form of contract for the Northwest Detention Basin Project.  
Yes: Wiedner, Lydon, Jones, Steffens  
The Mayor declared the Resolution approved and the Clerk assigned number 3072 to the resolution.

Seconded by: Jones  
No: 0  
Absent: Rausch

Moved by: Lydon  
To approve the resolution approving detailed plans, specifications, notice of hearing, notice to bidders and form of contract with bids to be received by April 11, 2016 at 3:00 p.m.  
Yes: Lydon, Jones, Steffens, Wiedner  
The Mayor declared the Resolution approved and the Clerk assigned number 3073 to the resolution.

Seconded by: Wiedner  
No: 0  
Absent: Rausch

Moved by: Jones  
To approve the Indian Springs Pond Dredging - Jim Hanson Construction – Pay Estimate # 1 for \$38,712.50.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Steffens  
No: 0  
Absent: 1

The Council discussed the Street Superintendent position and wanted further discussion on Mar 28, 2016.  
No action taken.

The Council discussed additional employee for the Street Department.

Moved by: Wiedner  
To advertise the position and to post the position on the City bulletin boards.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Lydon  
No: 0  
Absent: 1

The Council discussed the 3<sup>rd</sup> Ave SW street intersection estimate, estimate to televise the sanitary sewer lines under the street and sidewalk bids for City sidewalks in the downtown area. After discussion wanted it place on a special session on Mar 28, 2016.

Moved by: Jones  
To accept the bid from Vis-a-Sewer to video 40 service laterals @ \$310 per service connection and video 5,000 linear feet of the 8” sanitary sewer line @ \$1.49 per linear foot for an estimated cost of \$19,850.00 along 3<sup>rd</sup> Ave SW.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Lydon  
No: 0  
Absent: 1

The Council discussed the City sidewalks in the street right of way and several storm intakes. The following bids were received:

Rolling Hills Construction \$32,400.00; Matt Benda Construction \$25,189.75; and Kelly Concrete \$15,638.00

Moved by: Lydon  
To accept the low bid from Kelly Concrete for \$15,638.00  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Wiedner  
No: 0  
Absent: 1

The Council discussed the Hotel/Motel Tax.  
No action taken.

The Council discussed Capital Improvement Fund Levy.  
No action taken.

The Council discussed the Local Vehicle Tax, but needed more information from the State.  
No action taken.

Mayor DeWalle left and Mayor Pro Tem Jones took over.

The Council reviewed the cost estimate options for the repair of the storm sewer from 7<sup>th</sup> Ave SE to Rossville Rd and will be further discussed at the Mar 28, 2016 special session.  
No action taken.

Park, Rec & Wellness Director Jeremy Strub briefed the Council that the Park & Wellness Board recommended hiring Kimberly Krause as the Park & Rec Program Director at \$28,000 and starting Mar 23, 2016.

Moved by: Steffens

Seconded by: Lydon

To hire Kimberly Krause as the Park & Rec Program Director starting on Mar 23, 2016 at \$28,000.00

Yes: 4

No: 0

Absent: 1

The Mayor Pro Tem declared the motion carried.

The City Clerk briefed the Council on the outstanding checks and need to consider having checks voided after a period of time.

Moved by: Lydon

Seconded by: Wiedner

To approve having "Void After 60 Days" placed on the checks when their replenished.

Yes: 4

No: 0

Absent: 1

The Mayor Pro Tem declared the motion carried.

Moved by: Jones

Seconded by: Lydon

To approve the resolution agreeing to transfer \$38,712.50 from the 2016 Capital Improvements Fund to the 2013 Flood Fund.

Yes: Wiedner, Steffens, Jones, Lydon

No: 0

Absent: Rausch

The Mayor Pro Tem declared the Resolution approved and the Clerk assigned the number 3074 to the resolution.

Moved by: Jones

Seconded by: Lydon

To approve the resolution agreeing to transfer \$1,151,27 from the Hotel/Motel (Park Improvements) Fund to the 2013 Flood Fund.

Yes: Steffens, Jones, Lydon, Wiedner

No: 0

Absent: Rausch

The Mayor Pro Tem declared the Resolution approved and the Clerk assigned the number 3075 to the resolution.

Moved by: Jones

Seconded by: Lydon

To approve the resolution agreeing to transfer \$14,000.00 from the Special Revenue Employment Benefit Fund to the Library General Fund.

Yes: Jones, Lydon, Wiedner, Steffens

No: 0

Absent: Rausch

The Mayor Pro Tem declared the Resolution approved and the Clerk assigned the number 3076 to the resolution.

Moved by: Lydon

Seconded by: Wiedner

To Adjourn

Yes: 4

No: 0

Absent: 1

The Mayor Pro Tem declared the motion carried.

Allen D. Lyon  
City Clerk