

The Waukon City Council met in regular session on October 3, 2016 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: Dwight Jones, Ben Rausch, Steve Wiedner, John Lydon and Don Steffens. Council members absent: none. Others present: Water/Sewer Superintendent Robert Campbell; Police Chief Phil Young; Park, Rec & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Lyle TeKippe – Fehr Graham Engineering; Jeremy Brill – Fehr Graham Engineering; Ardie Kuhse – WEDC; Joe Moses – The Standard; and citizens.

The Mayor opened the meeting with prayer.

Moved by: Lydon

Seconded by: Rausch

To approve the following consent agenda items:

Agenda

Minutes of September 19, 2016 regular session; September 27, 2016 special session.

Class "C" Liquor License with Catering Privilege, Outdoor Services and Sunday Sales for Good Fellas Inc., d/b/a Good Fellas 29 West Main St.

Payment of Claims

Alliant Energy	service	6,802.54
Allamakee County Clayton Electric Coop	service	68.57
AT & T	service	55.31
Black Hills Energy	service	779.37
Brown Supply Company	supplies	1,162.92
Bruening Rock Products	supplies	68.76
Carquest Auto Parts	part/supplies	71.62
Carquest Auto Parts	supplies-ambulance	45.98
Cintas	supplies	116.47
City Laundering Company	service	573.33
Culligan Water Conditioning	service	45.20
Group Services, Inc.	adm.fees-Oct.'16	249.70
Iowa Department of Natural Resources	2017 water use fee	66.00
Jim's Full Service	fuel-ambulance	371.55
Keith H. Lee	supplies	93.90
Kerndt Trenching Service	backhoe labor	522.50
Chris McCartney	reimbursement	152.67
McMillan Muffler	parts/labor	430.43
Mulgrew Oil Company	fuel-ambulance	278.21
Ness Pumping	service	300.00
On-Site Information Destruction	service	62.50
RACOM Corporation	equipment	763.94
River City Paving	supplies	139.38
Sportsmen's Unlimited	supplies	9.99
Tactical Solutions	radar certification	124.00
Teamsters Local 238	union dues-Oct.'16	239.48
Test America	samples	500.00
Union Security Ins. Co.	ins.-Oct.'16	196.45
Viking Pest Control	service	85.00
Waukon Area Fire Protection District	28E agreement	21,250.00
Waukon Economic Development Corporation	reimb.-sign electricity	56.32
Waukon Tire Center, Inc.	parts/labor	275.44
Waukon Tire Center, Inc.	parts/labor-ambulance	945.48
Waukon Veterinary Service	supplies	13.90
West Side Waukon Lumber, Inc.	5 Bridges/Valley Trail-Flood proj.	686.21
West Side Waukon Lumber, Inc.	supplies	36.00
Regular Payroll	Sept. 11 – Sept. 24, 2016	29,995.85
EFTPS	withholding	4,159.79
EFTPS	withholding	6,637.48
River City Paving	Pay #1-2016 HMA St. Project	34,079.44
Rusty Berger Masonry	Pay #4-NW Detention Basin	8,504.87
Fund Totals:	General: 39,958.43	2011 Cap. Impr: 8,504.87
	RUT: 9,666.67	Street Fund: 34,079.44
	Water: 5,815.54	Spec.Rev.Empl.Ben: 1,930.71
	Sewer: 12,391.85	Flood Fund: 686.21
	Library: 3,392.55	Wellness Ctr: 4,590.28

Yes: Lydon, Steffens, Jones, Wiedner, Rausch

No: 0

The Mayor declared the motion carried.

Under Departmental Reports, Street Department Keith Burrett briefed that there were several locations needing storm sewer repair. Park, Rec & Wellness Director Jeremy Strub briefed that the DNR is finished with stocking the pond for next year.

The Mayor announced that this was the time and place specified for holding a public hearing on the proposal to enter into a loan agreement in an amount not to exceed \$1,600,000.00; for the purpose of financing the acquisition and the construction of a storm water detention facility, the construction of storm water system improvements, and construction of sidewalk repairs. Whereupon, the Mayor called for any oral or written comments and there were

none; the City Clerk announced that no oral or written comments had been received. The Mayor declared the hearing closed.

The Mayor announced that this was the time and place specified for holding a public hearing on the proposal to enter into a loan agreement in an amount not to exceed \$90,000.00; for the purpose of financing improvements to the municipal ambulance garage. Whereupon, the Mayor called for any oral or written comments and there were none; the City Clerk announced that no oral or written comments had been received. The Mayor declared the hearing closed.

The Mayor announced that this was the time and place specified for holding a public hearing on the proposal on the 2016 Trenched Storm Sewer Improvement Project. Whereupon, the Mayor called for any oral or written comments and there were none; the City Clerk announced that no oral or written comments had been received. The Mayor declared the hearing closed

Moved by: Rausch  
To approve the 10 foot variance request for Lee & Letha Folsom 701 West Main St. for the front yard setback.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Moved by: Steffens  
To approve the Urban Revitalization Program application for property tax exemption for Gwen Brainard – 96 6<sup>th</sup> Ave SW.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Lyle TeKippe – Fehr Graham Engineering, briefed the Council on the alley between East Main Street and 1<sup>st</sup> Ave NE and will have bids for the Oct 17<sup>th</sup> meeting.  
No Action Taken.

Moved by: Jones  
To approve the WEDC claim of \$1,657.50 for the period of 7/21/2016 to 8/20/2016.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

The Council reviewed a draft ordinance to create a storm water utility.  
Moved by: Jones  
To set the public hearing for the storm water utility ordinance for Oct 17, 2016  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

The Council discussed storm water runoff from one property on another and asked for more information.  
No Action Taken.

Moved by: Jones  
To approve the resolution finally approving and confirming plans, specifications and form of contract for 2016 Trenched Storm sewer Improvements Project.  
Yes: Jones, Lydon, Wiedner, Rausch, Steffens.  
The Mayor declared the resolution approved and the Clerk assigned number 3141 to the resolution.

Seconded by: Wiedner

No: 0

Moved by: Jones  
To approve the resolution awarding contract for the 2016 Trenched Storm Sewer Improvements Project to Ray's Excavating, 404 East Union St. Edgewood, Iowa 52042 with a bid of \$111,624.58.  
Yes: Steffens, Lydon, Wiedner, Rausch, Jones.  
The Mayor declared the resolution approved and the Clerk assigned number 3142 to the resolution.

Seconded by: Steffens

No: 0

Moved by: Jones  
To renew the agreement with T&W Grinding and Compost Services LLC. Until June 30, 2017 for \$8,500.00  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

The Council discussed the Le Roy Nolting property at 207 4<sup>th</sup> St. NW and the condition of the storage shed that was falling apart and open to the elements.  
Moved by: Lydon  
To coordinate the removal of the shed with City crews and charge the property owner \$200.00 per hour for clean-up.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Jones

No: 0

The Council discussed conditions of sidewalks in City and the need for getting them replaced or repaired and what options were available. It was discussed that it's the property owner's responsibly to maintain the sidewalk along their property.  
Moved by: Rausch  
To develop a plan to get the sidewalks repaired or replaced working with property owners and using assessment or nuisance abatement procedures.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

The Council discussed snow removal on sidewalks and the City currently charges \$75.00 per hour if City employees are required to do it; and have the charge increased to \$200.00 per hour with a minimum charge of one hour to clear the snow and ice off a sidewalk and to contact contractors to perform the work if City crews aren't available.

Moved by: Jones

Seconded by: Lydon

To approve drafting a resolution to increase the snow removal rate.

Yes: 5

No: 0

The Mayor declared the motion carried.

The Council discussed the parking of RV Campers, Travel Trailers and boats when people are staying in them or they present a safety issue. The Council wanted to receive more information on options available.

No Action Taken.

Moved by: Jones

Seconded by: Lydon

To proceed with the quote from Voltmer Inc. to replace the traffic signal pole for \$9,516.00 which was hit by a semi-trailer.

Yes: 5

No: 0

The Mayor declared the motion carried.

Jeremy Bril – Fehr Graham Engineering discussed the steps for completing the required EPA Compliance Plan prior to the December 31, 2016 deadline.

Moved by: Rausch

Seconded by: Wiedner

To approve the agreement with Fehr Graham Engineering to develop the EPA Compliance Plan and Waste Treatment Facility Plan for \$29,900.00.

Yes: 5

No: 0

The Mayor declared the motion carried.

Water/Sewer Superintendent Robert Campbell briefed the Council that all the bids haven't been received for the request for a portable generator.

No Action Taken.

Lyle TeKippe – Fehr Graham Engineering discussed the sanitary sewer spot repairs and would have bids for the Oct 17<sup>th</sup> meeting.

No Action Taken.

The City Clerk briefed the Council on one of the items discovered during the recent audit was travel claim had the receipt, but the receipt ticket wasn't itemize as to everything on it. The Auditor's recommendation was for the City to have a City reimbursement policy. The City Clerk will have a draft reimbursement policy for the Oct 17<sup>th</sup> meeting.

No Action Taken.

Moved by: Lydon

Seconded by: Steffens

To approve the resolution approving loan agreement in principal amount not to exceed \$1,600,000.00 and a separate loan agreement in principal amount not to exceed \$90,000.00 and awarding sale of General Obligation Corporate Purpose Bonds, Series 2016.

Yes: Steffens, Lydon, Wiedner, Rausch, Jones

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3143 to the resolution.

Moved by: Wiedner

Seconded by: Jones

To approve the resolution agreeing to the transfer of \$686.21 from Hotel/Motel (Park Improvements) Fund to the 2013 Flood fund.

Yes: Lydon, Steffens, Jones, Wiedner, Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3144 to the resolution.

Moved by: Steffens

Seconded by: Jones

To Adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Allen D. Lyon  
City Clerk