COUNCIL ROOM----------Apr 11, 2016

The Waukon City Council met in special session on Apr 11, 2016 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: John Lydon, Don Steffens, Steve Wiedner, Ben Rausch and Dwight Jones (arriving late). Council members absent: None. Others present: Jim Garrett - City Attorney; Keith Burrett – Streets; Jeremy Troendle – The Standard; and Citizens.

The Council discussed the retaining wall between JaDecc's and the City parking lot on 1st Ave NW.
Moved by: Rausch Seconded by: Lydon
To have the retaining wall added as part of the parking lot sidewalk project along 1st Ave NW.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Council Member Jones arrives.

Keith Burrett from the Street Department presented the Council with a list of sections that will need to be cored out and then blacktopped. The Council discussed financing of the street repairs and asked that the list of repairs be prioritized and presented at the next meeting. A vehicle fee was discussed and to seek more information.
Moved by: Wiedner Seconded by: Lydon
To have the City Clerk fill out the required paperwork with the Iowa Department of Transportation to obtain a more accurate listing of vehicles that are registered within the City limits.
Yes: 5 No: 0
The Mayor declared the motion carried.

The Council then discussed the issue with street lights in the downtown area and the problem in locating the underground junction boxes. It was discussed if a copy of the "as build" plans would be available from the Iowa Department of Transportation.
No Action Taken.

The Council discussed the condition of the alley located between Howard's Home Furnishings and the City Parking Lot and who owned what portions.
Moved by: Steffens Seconded by: Lydon
To have the alley surveyed to determine the property lines.
Yes: 5 No: 0
The Mayor declared the motion carried.

The City Clerk briefed the Council on the software that will convert documents into an electronic searchable format. The Clerk stated that he would start with the Minute, Resolution and Ordinances Books as those would provide basic information required before looking for documents in the storage boxes.
Moved by: Lydon Seconded by: Steffens
To purchase the Laserfiche software from Advanced Systems Inc. for $4103.00 and to advertise for a temporary summer part-time help to start scanning documents.
Yes: 5 No: 0
The Mayor declared the motion carried.

The Council had a lengthy discussion about creating a City Manager position and what would that job entail and felt they needed to get more information from other cities in the region.
No Action Taken.

Moved by: Steffens Seconded by: Lydon
To Adjourn.
Yes: 5 No: 0
The Mayor declared the motion carried.

Allen D. Lyon
City Clerk