

COUNCIL ROOM-----Jan 18, 2016

The Waukon City Council met in regular session on Jan 18, 2016 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: Dwight Jones, John Lydon, Don Steffens, Steve Wiedner and Ben Rausch. Council members absent: None. Others present: City Attorney James Garrett; Water/Sewer Superintendent Robert Campbell; Police Chief Phil Young; Park, Rec & Wellness Director Jeremy Strub; Keith Burrett – Streets; Lyle TeKippe – Fehr Graham Engineering; Ardie Kuhse – WEDC; Jason Meyer – The Standard; and citizens.

The Mayor opened the meeting with prayer.

Moved by: Wiedner

Seconded by: Jones

To approve the following consent agenda items:

Agenda

Minutes of Jan 4, 2016 regular; Jan 11, 2016 special.

Clerk/Treasurer's Reports –December 2015

Payment of Claims

Allamakee Clayton Electric Coop	principal-Fire Station	2,666.67
Allamakee Clayton Electric Coop	principal-Fire Station	3,000.00
Allamakee Clayton Electric Coop	service	68.43
Allamakee County Recorder	service	7.00
Allamakee County Sportsmans Club	membership fee	50.00
Alliant Energy	service	12,599.88
Amazon	supplies	466.82
AT & T	services	249.26
Benjegerdes Machine, Inc.	parts/supplies/labor	324.20
Wellmark Blue Cross Blue Shield	ins.-Feb.'16	12,442.16
Brink's Tree Service, LLC	tree removal	1,725.00
Brown Supply Company	parts	1,481.51
Bruening Rock, Inc.	supplies/snow removal	5,410.72
Casey's General Store, Inc.	fuel	605.85
Century Link	service	732.34
City Laundering Company	services	655.43
Compass Minerals America	supplies	4,538.13
Cunningham Hardware & Rental	supplies/parts	317.44
Fair Manufacturing, Inc.	parts	293.76
Fehr Graham Engineering	services-flood-pond proj.	5,142.75
Fehr Graham Engineering	services-NW basin-2016 Cap. Imp.	3,690.75
Fehr Graham Engineering	services-2016 St. Impr.	15,609.75
James Garrett Law Office	legal fees-Dec.'15	3,620.83
Group Services, Inc.	adm. fees-Feb.'16	261.05
Innovative Energy, LLC	fuel	408.64
Jim's Full Service	fuel	132.70
Keystone Laboratories, Inc.	samples	58.00
Kwik Trip, Inc.	fuel	1,155.97
Mid-States Organized Crime Info. Ctr.	membership fee	100.00
News Publishing Co., Inc.	services	376.76
Olson Explosives, Inc.	supplies	2,502.00
Palmer Repair	parts/labor	981.26
Quillin's Food Ranch	ups charges	108.98
Reiser Implement, Inc.	parts/labor	327.93
Ricoh USA, Inc.	copier service	15.98
Storey Kenworthy	office chair	325.27
Storey Kenworthy/Matt Parrott	supplies	1,225.66
US Cellular	service	376.86
USA BlueBook	parts	86.61
Village Farm & Home	supplies	891.25
Waukon Economic Development Corp.	3 <sup>rd</sup> qtr. contribution	3,500.00
Waukon State Bank	box rental	8.00
Wertjes Uniforms	supplies	504.36
Ziegler, Inc.	parts	1,087.12
Waukon Postmaster	stamps	245.00
EFPTS	withholding	6,551.62
EFTPS	withholding	4,257.59
IPERS	withholding	3,874.07
IPERS	withholding	8,259.42
Treasure, State of Iowa	withholding	3,125.00
Regular Payroll	Dec. 20, 2015 - Jan. 2, 2016	30,116.61
Mary Bresnahan	pay #2-land acquisition	175,000.00
Waukon Postmaster	postage	159.25
Town & Country Sanitation	services	17,602.50

Fund Totals: General:	52,013.56	Spec.Rev.Employ.Ben:	9,616.00
RUT:	33,157.39	Flood Fund:	5,142.75
Water:	16,481.48	Wellness Center:	5,677.79
Sewer:	13,107.76	Street Fund:	14,705.25
Library:	5,064.74	2016 Cap.Improve:	178,690.75
TIF Fund:	5,666.67		

Yes: Lydon, Steffens, Jones, Wiedner, Rausch. No: 0  
The Mayor declared the motion carried.

Under Public Comments, Ardie Kuhse – WEDC briefed the Council on the WMT Tractorcade that will be based out of Waukon on June 12 through June 15, 2016 and that around 500 tractors will be participating.

Under Departmental Reports, the Council was briefed by Park, Rec & Wellness Director Jeremy Strub that a water sprinkler had failed spraying water in one of the restrooms at the Wellness Center.

Attorney Bill Shafer spoke on behalf of Roger and Jeanette Ruegnitz in regards to an easement they granted the City in 1991 and required them to repair their sewer line last year.

Moved by: Jones Secoded by: Wiedner

To approve payment of the claim for \$668.70

Yes: 4 No: 1 (Steffens)

The Mayor declared the motion carried.

The Council discussed whether to continue the practice of a three year rotation of the City Insurance between Leschensky Insurance and Bieber Insurance.

Moved by: Wiedner Secoded by: Lydon

To continue with the three year rotation and have Bieber Insurance handle the City insurance for the next three years.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Wiedner Secoded by: Jones

To designate Fehr Graham Engineering as the Project engineers for the 2016 Street Improvements Project.

Yes: Jones, Steffens, Rausch, Wiedner, Lydon No: 0

The Mayor declared the motion carried.

Moved by: Wiedner Secoded by: Rausch

To adopt the preliminary resolution pursuant to Section 384.42 of the Iowa Code covering the 2016 Street Improvement Project.

Yes: Steffens, Rausch, Wiedner, Lydon, Jones No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3054 to the resolution.

Moved by: Jones Secoded by: Lydon

To adopt the resolution approving and adopting preliminary plans and specifications, estimate of cost and plat and schedule for the 2016 Street Improvement Project.

Yes: Rausch, Wiedner, Lydon, Jones, Steffens No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3055 to the resolution.

Moved by: Wiedner Secoded by: Steffens

To approve the resolution of necessity covering the 2016 Street Improvements Project and setting the public hearing date on the 16<sup>th</sup> of Feb 2016 at 6:00 o'clock P.M. in the Council Room at City Hall.

Yes: Wiedner, Lydon, Jones, Steffens, Rausch No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3056 to the resolution.

Moved by: Steffens Secoded by: Wiedner

To approve the resolution authorizing the use of competitive quotation procedures and delegating authority to solicit and receive proposals for the following Project: Park Pond Dredging.

Yes: Lydon, Jones, Steffens, Rausch, Wiedner No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3057 to the resolution.

Lyle TeKippe – Fehr Graham Engineering briefed the Council on the bids for the Park Pond Dredging project and the recommendation to go with the second lowest bidder of Jim Hanson Construction for \$99,360.00.

Moved by: Steffens Secoded by: Lydon

Yes: Steffens, Rausch, Wiedner, Lydon, Jones No: 0

The Mayor declared the motion carried.

Moved by: Steffens Secoded by: Jones

To approve the resolution authorizing the use of competitive quotation procedures and delegating authority to solicit and receive proposals for the following Project: Valley Trail.

Yes: Lydon, Jones, Steffens, Rausch, Wiedner No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3058 to the resolution

Lyle TeKippe – Fehr Graham Engineering briefed the Council on the bids for the Park Valley Trail project and the recommendation to go with the low bidder of Riehm Construction Co for \$46,749.95.

Yes: Rausch, Wiedner, Lydon, Jones, Steffens

No: 0

The Mayor declared the motion carried.

The City Clerk briefed the Council on the requirement for a Debit Card with Waukon State Bank as several online vendors won't accept checks or set up accounts.

Moved by: Steffens

Seconded by: Rausch

To approve getting a Debit Card to be used only by the City Clerk.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Wiedner

Seconded by: Rausch

To approve the resolution to sponsor the grant application for the Waukon Lions Club to construct a Concession Building in the Park.

Yes: Wiedner, Lydon, Jones, Steffens, Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3059 to the resolution

Moved by: Jones

Seconded by: Lydon

To approve the resolution agreeing to transfer the total of \$7,372.92 (Hotel/Motel money received in December, 2015 and deposited into the General Fund) from the General Fund to Hotel/Motel (Parks Improvement) Fund = \$5,529.69 (75%) and to the Hotel/Motel (Tourism/Economic Development Fund = \$1,843.23 (25%).

Yes: Steffens, Rausch, Wiedner, Lydon, Jones,

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3060 to the resolution

Moved by: Steffens

Seconded by: Lydon

To Adjourn

Yes: 5

No: 0

The Mayor declared the motion carried.

Allen D. Lyon  
City Clerk