

The Waukon City Council met in regular session on September 6, 2016 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: Dwight Jones, Ben Rausch, John Lydon and Don Steffens. Council members absent: Steve Wiedner. Others present: Water/Sewer Superintendent Robert Campbell; Police Chief Phil Young; Park, Rec & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Lyle TeKippe – Fehr Graham Engineering; Ardie Kuhse – WEDC; Joe Moses – The Standard; and citizens.

The Mayor opened the meeting with prayer.

Moved by: Jones

Seconded by: Lydon

To approve the following consent agenda items:

Agenda

Minutes of August 15, 2016 regular session; August 23, 2016 special session.

Class "C" Liquor License Outdoor Services and Sunday Sales for Waukon City Club, LLC. d/b/a Waukon City Club 39 W. Main St.

Liquor License refund for Quillin's Basement 9 9th St SW.

Payment of Claims

Alliant Energy	service	982.84
AT & T	service	200.97
Allamakee County Economic Development	services-July'16	795.48
Allamakee County Sheriff	ans.service-Aug.'16	750.00
Allamakee County Treasurer	real estate taxes	1,408.00
ASCAP	annual license fee	342.36
Automatic Systems Co.	service	747.75
Black Hills Energy	service	658.83
Brink's Tree Service, LLC	tree/stump removal	830.00
Bruening Rock Products, Inc.	supplies	1,414.67
Byrnes Landscaping Services	city retaining wall	1,268.00
Carquest Auto Parts	supplies-ambulance	14.99
Chief Law Enforcement Supply	supplies	111.94
Culligan Water Conditioning	service	22.00
Cunningham Hardware & Rental	5 Bridge/Valley Trail-Flood	658.18
Display Sales	supplies	672.00
Fehr Graham Engineering	2016 Storm Sewer Imp.	4,414.50
Group Services, Inc.	self fund req.-Sept.'16	4,957.69
Group Services, Inc.	adm. fees-Sept.'16	283.75
Iowa Department of Transportation	asphalt emulsion	3,027.50
Iowa Prison Industries	sign	203.61
Jim's Full Service	fuel-ambulance	653.47
Kathy Kleaned	services	414.00
Kelly Concrete	street patches/curb gutter	2,487.00
Kelly Concrete	street patch/sidewalk/curb	16,557.00
Ken Kerr Electric	parts/labor	1,102.82
Kerndt Trenching Service	backhoe	390.00
Leiran's Auto Repair	parts/labor-ambulance	1,112.32
McMillan Muffler	parts/labor	191.00
McMillan Muffler	parts/labor-ambulance	68.75
Matt Benda Concrete Construction	street patches	4,312.50
Midland Scientific, Inc.	part	811.08
Mulgrew Oil Company	fuel-ambulance	334.24
Municipal Supply, Inc.	water meters/parts	11,702.10
NSI Lab Solutions	supplies	80.00
Sensus USA	annual support	1,665.98
Storey Kenworthy	2 file cabinets	405.46
TASC	adm. fee	90.00
Team Lab	supplies	135.00
Teamsters Local 238	union dues-Sept.'16	239.48
Test America	samples	500.00
Union Security Ins. Co.	ins.-Sept.'16	288.00
Waukon Area Fire Protection District	truck wheels	200.00
Waukon Economic Development Corp.	electric sign-reimbursement	46.77
West Side Auto Sales	bed liner	165.00
Waukon Tire Center, Inc.	parts	38.00
Waukon Tire Center, Inc.	parts-ambulance	168.95
West Side Waukon Lumber, Inc.	supplies	34.67
Waukon Postmaster	postage	199.80
Town & Country Sanitation	services	17,811.50
Regular Payroll	August 14-August 27, 2016	33,361.44
City of Waukon	petty cash	75.99
Regular Payroll	July 31-August 13, 2016	40,272.64
Rusty Berger Masonry, Inc.	pay est.#3-NW detention basin	184,919.04
EFTPS	withholding	4,333.71

EFTPS	withholding	8,267.28
Iowa Rural Water Association	registration fee	280.00
Treasurer, State of Iowa	sales tax	5,080.00
Les & Becky Lickiss	digging bond refund	500.00
Waukon Postmaster	postage stamps	235.00
FMSB	principal/interest	4,550.00
WSB	principal/interest	4,550.00
Blake Excavating	digging bond refund	500.00
Fund Totals: General:	67,644.07	Spec.Rev.Empl.Ben: 2,622.65
RUT:	37,885.80	Debt Gundersen: 9,100.00
Water:	25,153.15	Wellness Center: 9,426.20
Sewer:	11,123.06	City Hall Improv: 1,268.00
Library:	5,593.21	2011 Capital Imp: 185,763.04
Street Fund:	6,799.50	West Side Develop: 486.00
		Flood Fund: 658.18
		T&A Self Ins.: 4,957.69
		Storm Sew. Imp: 4,414.50

Yes: Lydon, Steffens, Jones, Rausch No: 0 Absent: Wiedner
The Mayor declared the motion carried.

Under Public Comments, Janelle Clark discussed that a cover for the new retention basin was missing, Lyle TeKippe – Fehr Graham Engineering explained the cover was getting a galvanized treatment.

Under Departmental Reports, Water/Sewer Superintendent Robert Campbell briefed that the pump for Well #5 was going to be reinstalled and see if the sand was under 5 parts per million, and if not, more bailing would need to be done. Street Department Keith Burrett briefed that the 2002 end loader needs to be replaced and asked it to be placed on the next agenda. Park, Rec & Wellness Director Jeremy Strub briefed that the fall programs were getting started.

Moved by: Rausch Seconded by: Lydon
To approve the closing of the first block of West Street on October 31, 2016 from 12:00 noon to 9:30 pm for "Truck or Treat".
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Jones Seconded by: Rausch
To approve the agreement with Fehr Graham for professional services on the sanitary sewer collection system spot repairs in Northgate and on 3rd Ave SW.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

The Council discussed the request from Jane Regan to extend the closure of the alley and parking lot for construction. The Council also discussed the cost estimate of \$32,300.00 to repair the storm sewer and blacktop a portion of the alley.
Moved by: Lydon Seconded by: Steffens
To provide Street Department Keith Burrett the authority to close the parking lot and alley as needed during the construction and to proceed with the proposed estimate of \$32,300 to repair the alley storm sewer, allowing the property owners to tie their downspouts in to prevent icing and re-blacktop the alley.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Steffens
To approve ordering the supplemental code changes from Iowa Codification Inc. dealing with the changes in the law for "Litter" and "Lien of Nonpayment".
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Rausch
To approve the waste water treatment agreement with WW Homestead Dairies.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Rausch
To approve the waste water treatment agreement with AVEKA Nutra Processing.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Jones
To approve the resolution to fix the date for the public hearing on general obligation corporate purpose loan agreements in the principal amount not to exceed \$1,690,000.00.
Yes: Lydon, Steffens, Jones, Rausch No: 0 Absent: Wiedner
The Mayor declared the resolution approved and the Clerk assigned number 3127 to the resolution.

Moved by: Lydon Seconded by: Rausch
To approve the engagement letter with Piper Jaffray.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Lydon
To approve the bond schedule for fifteen (15) years.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0
Absent: 1

Moved by: Lydon
To approve the distribution of Form of Term Sheet by Piper Jaffray.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0
Absent: 1

The Council discussed the August 24, 2016 storm and flood damage to the Park trails. The city Clerk will contact FEMA since the trails were just completed from the 2013 Flood projects which haven't been closed out by FEMA and present those results at the next Council meeting. The Council further discussed areas where the storm sewers need repair.
No Action Taken.

The City Clerk briefed the Council on the options of establishing a storm water utility as funding source and gave samples of a simple flat fee versus a fee where the property owner's rates vary by the square footage of impervious surface. The Council will have a special session on September 12, 2016 to consider whether to go forward or not.
No Action Taken.

Moved by: Lydon
To reimburse Howard Van Ruler \$770.00 for repairing a section of the City driveway approach on the shared alley behind his store.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Steffens
No: 0
Absent: 1

Moved by: Steffens
To hire Reilly Vine for the Water/Sewer Department with a starting wage of \$11.00 per hour and a start date of September 26, 2016.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0
Absent: 1

Moved by: Lydon
To approve the Mayor's appointment of Janelle Clark to the vacancy on the Planning & Zoning Board with the term expiration of September 21, 2020.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0
Absent: 1

Moved by: Lydon
To approve the WEDC request of \$850.00 for assistance in paying the property taxes for the Industrial Park and Park Place lots.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0
Absent: 1

Moved by: Steffens
To approve the City Clerk's request to advertise for an Assistant Payroll/Assistant Utility Billing Clerk.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0
Absent: 1

Moved by: Steffens
To approve the resolution approving the revised option to purchase the former C-Mart property.
Yes: Steffens, Lydon, Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3128 to the resolution.

Seconded by: Lydon
No: Jones
Absent: Wiedner

Moved by: Lydon
To approve the resolution approving the Official Financial Report for City Streets and Parking for July 1, 2015 – June 30, 2016.
Yes: Lydon, Steffens, Jones, Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3129 to the resolution.

Seconded by: Rausch
No: 0
Absent: Wiedner

The Council discussed the estimate of \$51,900.00 for spot repairs of the sanitary sewer in Northgate and one on 3rd Ave SW.

Moved by: Lydon
To proceed with the repairs.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Steffens
No: 0
Absent: Wiedner

The Council discussed the 7th Ave SE / Rossville Road project and not being able to get easements for two properties. It was discussed on how to proceed with the project.

Moved by: Jones
To proceed with the part of the project where the easements have been acquired.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0
Absent: 1

Moved by: Jones
To proceed with the storm sewer repairs in the vicinity of West Main St and 1st Ave SW in the 700 block.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch

No: 0

Absent: 1

Moved by: Jones
To approve the resolution agreeing to transfer \$658.18 from the Hotel/Motel (Park Improvements) Fund to the 2013 Flood Fund.
Yes: Lydon, Steffens, Jones, Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3130 to the resolution.

Seconded by: Lydon

No: 0

Absent: Wiedner

Moved by: Jones
To approve the resolution agreeing to transfer \$4,414.50 from the Street Improvement Fund to the Storm Sewer Improvement Fund for engineering costs, with the understanding that when loan proceeds are received, this amount will be paid back by transfer to the Street Improvement Fund.
Yes: Steffens, Jones, Rausch, Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3131 to the resolution.

Seconded by: Lydon

No: 0

Absent: Wiedner

Moved by: Jones
To approve a resolution agreeing to the transfer of \$10,415.00 from the General Fund to the T & A Self Insurance Partial Self Fund and the transfer of \$3,000.00 from the Library Fund to the T & A Self Insurance Partial Self Fund.
Yes: Jones Rausch, Lydon, Steffens
The Mayor declared the resolution approved and the Clerk assigned number 3132 to the resolution.

Seconded by: Lydon

No: 0

Absent: Wiedner

Moved by: Jones
To approve the resolution agreeing to transfer \$921.43 from the RUT Fund to the General Fund to correct a coding error.
Yes: Rausch, Lydon, Steffens, Jones
The Mayor declared the resolution approved and the Clerk assigned number 3133 to the resolution.

Seconded by: Lydon

No: 0

Absent: Wiedner

Moved by: Jones
To Adjourn.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Absent: 1

Allen D. Lyon
City Clerk