

COUNCIL ROOM-----Nov 6, 2017

The Waukon City Council met in regular session on Nov 6, 2017 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: Steve Wiedner, Don Steffens, Dwight Jones, Ben Rausch and John Lydon. Council members absent: None. Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Street Superintendent Keith Burrett; Water/Sewer Superintendent Robert Campbell; Park, Rec & Wellness Director Jeremy Strub; City Attorney James Garrett; Lyle TeKippe-Fehr Graham; Lucas Elsbernd-Fehr Graham; Ardie Kuhse – WEDC; Joe Moses – The Standard; and citizens.

The Mayor called the meeting to order and announced that Memorial Garden sign and bid opening for sale of Park Jeep would be added to the agenda.

Moved by: Jones

Seconded by: Wiedner

To approve the consent agenda:

Agenda

Minutes of October 16, 2017 regular session.

Payment of Claims

|                                       |                                      |            |
|---------------------------------------|--------------------------------------|------------|
| Allamakee County Economic Development | 2 <sup>nd</sup> quarter contribution | 3,098.25   |
| Allamakee County Sheriff              | answering services                   | 750.00     |
| Amazon                                | supplies                             | 264.99     |
| AT & T                                | services                             | 42.48      |
| Automatic Systems Co.                 | services                             | 1,526.75   |
| Axon Enterprises, Inc.                | supplies                             | 3944.41    |
| Bankers Trust                         | interest/fees                        | 20,538.75  |
| Bankers Trust                         | interest/fees                        | 19,957.50  |
| Bankers Trust                         | interest/fees                        | 15,576.25  |
| Black Hills Energy                    | services                             | 1,018.13   |
| Bodensteiner Implement Company        | parts                                | 269.43     |
| Brown Supply Co.                      | parts                                | 580.00     |
| Builders First Source                 | supplies                             | 764.64     |
| Carquest Auto Parts                   | parts                                | 617.77     |
| Cintas                                | supplies                             | 102.28     |
| City Laundering Company               | services                             | 778.25     |
| Clark Tire Pros                       | services                             | 404.54     |
| Compass Minerals                      | supplies                             | 6,647.74   |
| Culligan Water Conditioning           | services                             | 51.95      |
| First Supply LLC                      | supplies                             | 48.75      |
| Group Services, Inc.                  | adm. fees                            | 306.45     |
| Hennessy & Sons Towing                | ambulance tow                        | 250.00     |
| Iowa One Call                         | services                             | 37.80      |
| Jim's Full Service                    | fuel                                 | 1,233.30   |
| Jim's Full Service                    | fuel – ambulance                     | 229.90     |
| Kathy Kleaned                         | services                             | 414.00     |
| Keystone Laboratories, Inc.           | samples                              | 64.00      |
| Leiran Auto Repair LLC                | service - ambulance                  | 373.58     |
| LnM Truck and Trailer Repair LLC      | parts/services                       | 187.90     |
| Midwest Patch/Hi-Viz Safety           | signs/supplies                       | 2,731.00   |
| Mulgrew Oil Co.                       | fuel                                 | 1,723.87   |
| Mulgrew Oil Co.                       | fuel – ambulance                     | 617.28     |
| Northeast Iowa Telephone Company      | services                             | 80.45      |
| NSI Lab Solutions                     | supplies                             | 139.00     |
| Racom Corporation                     | services                             | 2,686.00   |
| Skyline Construction, Inc.            | house demolition                     | 10,250.00  |
| Team Laboratory Chemical Corp.        | supplies                             | 391.50     |
| TestAmerica Laboratories, Inc.        | samples                              | 1,643.70   |
| Union Security Insurance Company      | insurance                            | 225.00     |
| Waukon Postmaster                     | first-class presort fee              | 225.00     |
| Waukon Tire Center Inc.               | service – ambulance                  | 79.95      |
| West Side Waukon Lumber, Inc.         | supplies                             | 63.00      |
| Phil Young                            | reimbursement                        | 25.98      |
| Brian Brainard                        | deposit refund                       | 150.00     |
| Concrete Foundations, Inc.            | pay estimate #5                      | 4,727.47   |
| Crossroads Mobile Maintenance         | bucket truck repairs                 | 6,372.54   |
| EFTPS                                 | withholding                          | 4,934.56   |
| EFTPS                                 | withholding                          | 7,777.96   |
| EFTPS                                 | withholding                          | 4,972.57   |
| EFTPS                                 | withholding                          | 7,685.88   |
| Engineering Construction, Inc.        | pay estimate #2                      | 235,652.25 |
| Larry Gelo                            | digging bond refund                  | 750.00     |
| Reel-Core, Inc.                       | franchise fee rebate                 | 6,814.22   |
| Regular Payroll                       | Oct 8 – Oct 21, 2017                 | 34,773.75  |
| Skyline Construction, Inc.            | pay estimate #1                      | 26,829.05  |
| Town & Country Sanitation             | services                             | 17,844.75  |
| Treasurer – State of Iowa             | sales tax                            | 4,331.00   |
| Waukon Postmaster                     | postage                              | 161.60     |
| Waukon Postmaster                     | 5 rolls stamps                       | 245.00     |

|          |           |                 |           |                 |            |
|----------|-----------|-----------------|-----------|-----------------|------------|
| General: | 53,355.79 | Wellness Ctr:   | 6,256.74  | C-Mart Prop:    | 10,250.00  |
| RUT:     | 30,701.88 | Franchise Fund: | 6,814.22  | Debt Service:   | 22,317.50  |
| Water:   | 10,577.61 | Spec.Rev.Empl:  | 5,265.88  | 2016 Cap Imp:   | 235,652.25 |
| Sewer:   | 11,778.06 | Street Improv:  | 4,727.47  | Capital Equip:  | 3,944.41   |
| Library: | 4,008.26  | TIF Fund:       | 32,505.00 | Sewer Op Maint: | 26,829.05  |

Yes: Lydon, Steffens, Wiedner, Rausch, Jones      No: 0  
The Mayor declared the motion carried.

The Mayor announced that this was the time and place for the Public Hearing for the Annual Financial Report for FYE June 30, 2017. The City Clerk stated that no oral or written comments had been received. The Mayor closed the public hearing.

Under Public Comments, Ardie Kuhse – WEDC asked that the Council form a committee to look at new street lights for the downtown area as part of the 2019 project. Jim Allison asked that a street light be installed on 4<sup>th</sup> Ave & 5<sup>th</sup> St SW.

Under Departmental Reports, Police Chief Phil Young briefed that five back-up batteries for the storm sirens have failed. Street Superintendent Keith Burrett briefed that the sign replacement project was completed and the Christmas lights would be going up next week. Park, Rec & Wellness Director Jeremy Strub briefed that the Park had been winterized and the Wellness Center is celebrating its tenth year.

City Manager Dean Hilgerson briefed on the meetings he had with the “Walk-on Waukon” group. The City’s share of the 2019 IDOT project would be about \$1,000,000 with the addition of rewiring the downtown street lights, stop light replacement, a potential of 1,900 feet of curb replacement. He also discussed funding of the Waste Treatment Facility and discussed the Street Shop.

Moved by: Jones      Seconded by: Lydon  
To approved the request to place a sign for the Memorial Garden in the street right of way along 11<sup>th</sup> Ave SW.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

City Clerk Allen Lyon opened the one bid received for the 1995 Jeep Grand Cherokee from Will Young for \$52.50.  
Moved by: Jones      Seconded by: Rausch  
To reject the bid and look at other options to disposing of the vehicle.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

City Manager Dean Hilgerson briefed the Council on his discussions about a five year tax rebate with Lenny Bulman of Reel-Core and that the \$900,000 expansion project would be creating 15 to 20 new jobs.  
Moved by: Wiedner      Seconded by: Rausch  
To direct the City Attorney to proceed with drafting the paperwork for a five tax rebate plan.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

Park, Rec & Wellness Director Jeremy Strub discussed the 5K & 8K Turkey Trot for November 23, 2017 from 8 am to 12 noon.  
Moved by; Lydon      Seconded by: Rausch  
To approve the 5K & 8K Turkey Trot route.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

Moved by: Jones      Seconded by: Steffens  
To approve Pay Estimate #2 – Final for \$1,112.04 to River City Paving for the Alley south of City Hall.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

Moved by: Lydon      Seconded by: Wiedner  
To approve the Annual Financial Report for FYE June 30, 2017.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

Lucas Elsbernd-Fehr Graham briefed the Council on the preliminary facility plan using the Activated Sludge (Oxidation Ditch) system with Enhanced Biological Nutrient Removal (EBNR) for the new Waste Treatment Facility with an estimated cost of \$9,035,000. There was discussion on the difference of a base treatment facility versus an advance treatment and if the life cycle cost was less than 15%, the City was required to go with the advance treatment plan using the EBNR. The plan will be submitted to the IDNR for their review with final plan and specifications being approved by August 2018. A project timeline was also presented with a final completion date of June 2020.  
Moved by: Lydon      Seconded by: Jones  
To proceed with the facility plan using the Activated Sludge (Oxidation Ditch) system with Enhanced Biological Nutrient Removal (EBNR) for the new facility.  
Yes: 5      No: 0  
The Mayor declared the motion carried.

