

The Waukon City Council met in regular session on July 18, 2016 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: John Lydon, Dwight Jones, Don Steffens, Steve Wiedner and Ben Rausch. Council members absent: None. Others present: City Attorney James Garrett; Water/Sewer Superintendent Robert Campbell; Police Chief Phil Young; Park, Rec & Wellness Director Jeremy Strub; Street Department Keith Burrett; Lyle TeKippe – Fehr Graham Engineering; Val Reinke – ACED; Ken Kerr, Howard Van Ruler, Lori Brockway – Upper Explorerland; Ardie Kuhse – WEDC; Joe Moses – The Standard; and citizens.

The Mayor opened the meeting with prayer.

Moved by: Steffens

Seconded by: Lydon

To approve the following consent agenda items:

Agenda

Minutes of July 5, 2016 regular.

Clerk/Treasurer Reports – June 2016

Class “C” Beer Permit (includes Class “B” Wine Permit including Native Wines) with Sunday Sales for Shopko Stores Operation Co., d/b/a Shopko Hometown #671, 819 11th Ave SW.

Allamakee County Agricultural Society, transfer of permit from 705 Allamakee St (Pavilion) to 705 Allamakee St (Grandstand).

Payment of Claims

Alliant Energy	service	11,838.21
AT & T	service	286.94
Allamakee County Economic Development	1 st qtr. contribution	3,098.25
Allamakee County Economic Development	service-June '16	1,185.00
Allamakee/Clayton Electric Coop	Fire Station/principal	2,666.67
Allamakee/Clayton Electric Coop	Fire Station/principal	3,000.00
Allamakee/Clayton Electric Coop	service	67.67
Wellmark Blue Cross/Blue Shield	ins.-Aug.'16	12,442.16
Benjegerdes Machine, Inc.	parts/labor	450.78
Bruening Rock Products	materials	776.13
Carquest Auto Parts	parts/supplies	79.14
Casey General Store	fuel	395.14
Century Link	service	658.82
Chief Law Enforcement Supply	parts	99.00
City Laundering Company	service	626.33
Clark Tire Center, Inc.	parts/labor	92.33
Culligan Water Conditioning	service	35.00
Cunningham Hardware & Rental	supplies/parts	313.35
Fehr Graham Engineering	services-2016 Street Impr. /WWTP	8,500.25
Fehr Graham Engineering	services-NW Detention Basin	8,619.50
Fehr Graham Engineering	services-Indian Springs Pond	186.00
Fehr Graham Engineering	services-2016 Storm Sewer Improv.	4,887.75
James A. Garrett	legal fees-June '16	2,784.33
Group Services, Inc.	self fund req.-July'16	478.86
Iowa One Call	service	41.40
Innovative Energy LLC	fuel	466.02
Iowa Department of Natural Resources	annual water fee	452.63
Iowa Department of Transportation	asphalt emulsion	2,330.00
Jim's Full Service	fuel	1,565.17
Ken Kerr Electric	parts/labor	933.00
Keystone Laboratories, Inc.	samples	62.00
Kustom Signals, Inc.	radar speed trailer	5,795.00
Kwik Trip, Inc.	fuel	129.86
LnM Truck & Trailer Repair LLC	parts/labor	2,278.81
Keith H. Lee	supplies	137.82
Midland Scientific	parts	385.25
Municipal Supply, Inc.	supplies	1,169.10
News Publishing Co., Inc.	service	852.02
OCCOutdoors, Inc.	trash cans	3,309.21
Oden Sign Service	labor	145.00
Pat Burckart	reimbursement	131.40
R.W. Pladsen, Inc.	parts/labor	154.55
Quillin's Food Ranch	fuel/ups/supplies	152.53
Ricoh USA, Inc.	copier contract	27.48
River City Paving	supplies	91.88
Shopko Stores, LLC	supplies	22.98
Storey Kenworthy	supplies	505.15
Swartz Law Firm PLLP	legal fees-July '16	168.00
US Cellular	service	368.62
Village Farm & Home	supplies	413.00
Mariana Vega	interpreter	60.00
Vernon Manufacturing	parts	162.50
Waukon Economic Development Corp.	reimbursement	45.70
Waukon Economic Development Corp.	1 st qtr. contribution	3,750.00
Blake Excavating LLC	digging bond refund	500.00

Waukon State Bank	annual debit card fee	10.00
Jim Hanson Construction	Pay est. #2-Indian Springs Pond	43,541.73
DCI	registration fee	40.00
R.W. Pladsen, Inc.	2016 truck/plow	40,025.00
IPERS	withholding	3,973.83
IPERS	withholding	8,912.66
Treasurer-State of Iowa	withholding	3,459.00
EFTPS	withholding	4,632.69
EFTPS	withholding	9,451.30
Regular Payroll	June 19-July 2, 2016	46,714.24
Farmers & Merchants Savings Bank	princ./int.-Gundersen	4,550.00
Waukon State Bank	princ./int.-Gundersen	4,550.00
Fund Totals:	General:	54,149.85
	RUT:	21,565.95
	Water:	18,759.20
	Sewer:	12,598.73
	Library:	5,872.02
	Wellness:	6,703.33
	Spec.Rev.Emp:	11,210.09
	Flood Fund:	43,727.73
	TIF Fund:	5,666.67
	2015 Capital Improv:	40,025.00
	Street Fund:	7,565.25
	T&A Self Ins.Fund:	478.86
	Storm Sewer Improv.:	4,887.75
	Econ. Development:	3,309.21
	2011 Capital Improv:	8,619.50
	Capital Equip.:	5,795.00
	Debt Gundersen:	9,100.00

Yes: Lydon, Steffens, Jones, Wiedner, Rausch No: 0
The Mayor declared the motion carried.

Under Departmental Reports, Water/Sewer Superintendent Robert Campbell reported that with previous heavy rains the flow at the Waste Water Treatment Plant would increase by 2 million gallons; the new detention basin reduced the flow to 900,000 gallons. Street Department Keith Burrett reported that the Street Sweeper rear motor had failed, but was under warranty.

Lori Brockway – Upper Explorerland briefed the Council on the options for CDBG housing funds that were returned to the City. The Council will have this on their Aug 1st agenda.
No Action Taken.

The Council discussed nuisance abatement in regarding a pot-bellied pig located in the trailer court.

Moved by: Lydon Seconded by: Steffens

To give 30 days to have the pot-bellied pig removed.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Rausch

To approve a three year audit agreement with Hacker Nelson & Co., P.C.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Steffens Seconded by: Rausch

To exempt the Waukon Area Fire Protection District fire station from the natural gas and electric franchise fees.

Yes: 5 No: 0

The Mayor declared the motion carried.

The City Clerk briefed the Council on records retention and that there are different time limits for them and there are records being stored that aren't required or have any historical value. The Clerk also briefed the Council that over 42,000 pages of documents have been scanned so far.

Moved by: Lydon Seconded by: Rausch

To approve the quote with On-Site Information Destruction of Waterloo, Iowa for \$45.00 per quarter for the first 300 pounds and \$12.50 for each hard drive. To purchase a Brother ADS 2000e scanner for \$299.00.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Wiedner Seconded by: Lydon

To have the City Attorney contact several property owners abutting the south City Parking lot about establishing an alley.

Yes: 5 No: 0

The Mayor declared the motion carried.

Ken Kerr of Kerr Electric briefed the Council on the issue with several inoperable street lights in the downtown area and the problem in locating the breaks in the wires.

Moved by: Lydon Seconded by: Rausch

To proceed with locating the breaks and junction boxes.

Yes: 5 No: 0

To Mayor declared the motion carried.

Moved by: Lydon Seconded by: Jones

To approve the Northwest Detention Basin partial pay estimate #2 for \$80,532.38 to Rusty Berger Masonry, Inc.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Lydon
To approve the resolution approving contract and performance and payment bonds for the 2016 PCC Street Repairs Project to Concrete Foundations, Inc. of New Hampton for \$318,373.90.
Yes: Rausch, Steffens, Jones, Lydon, Wiedner
The Mayor declared the resolution approved and the Clerk assigned number 3118 to the resolution.

Seconded by: Steffens

No: 0

Lyle TeKippe – Fehr Graham Engineering briefed the Council on the status of the 2016 HMA Street Repair Project and bids are due by July 27, 2016.
No Action Taken.

Lyle TeKippe – Fehr Graham Engineering briefed the Council on the issues with the Northgate Sanitary Sewer system and still waiting on additional information from Vis-a-Sewer to identify the location of the manholes that were leaking.
No Action Taken.

The Council discussed the Countryside Estates sanitary sewer and the cost estimate of \$137,830.00. Residents Ken Lampman and Larry Gelo spoke out against the project.
No Action Taken.

The Council discussed the Rossville Rd/7th Ave SW storm sewer project and the status of getting easements.
No Action Taken.

The Council discussed the Indian Springs Pond project and haven't heard anything more from the contractor.
No Action Taken.

Moved by: Jones
To approve the Valley Trails partial pay estimate #2 for \$4,833.60 to Riehms Construction Co.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Rausch

No: 0

The Council discussed the vacancy on the Park, Rec / Wellness Board and will have it on the next agenda.
No Action Taken.

The Council discussed the vacancy on the Planning & Zoning Board and will have it on the next agenda.
No Action Taken.

Moved by: Rausch
To advertise for the position in the Water/Waste Water Department.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Moved by: Jones
To approve the resolution agreeing to transfer \$5,019.60 from the Hotel/Motel (Park Improvements) Fund to the 2013 Flood Fund.
Yes: Jones, Steffens, Wiedner, Lydon, Rausch
The Mayor declared the resolution approved and the Clerk assigned the number 3119 to the resolution.

Seconded by: Lydon

No: 0

Moved by: Jones
To approve a resolution agreeing to the internal loan transfer of \$4,888.75 from the Street Improvement Fund to the Storm Sewer Improvement Fund for engineering costs, with the understanding that when loan proceeds are received, this amount will be paid back by transfer to the Street Improvement Fund.
Yes: Steffens, Rausch, Wiedner, Lydon, Jones
The Mayor declared the resolution approved and the Clerk assigned the number 3120 to the resolution.

Seconded by: Lydon

No: 0

Moved by: Jones
To approve a resolution agreeing to the transfer of \$17,000 from the General Fund (property taxes) to the Library Fund for Library expenses.
Yes: Rausch, Wiedner, Lydon, Jones, Steffens
The Mayor declared the resolution approved and the Clerk assigned the number 3121 to the resolution.

Seconded by: Lydon

No: 0

Moved by: Steffens
To Adjourn.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Allen D. Lyon
City Clerk