

The Waukon City Council met in regular session via an electronic meeting on February 1, 2021 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. The Governor of Iowa declared a public emergency because of the COVID-19 pandemic. It has been determined that if an in-person meeting is impossible or impractical, per Iowa Code Section 21.8, we are permitted to conduct a meeting by electronic means. Council members present: John Ellingson, John Lydon, Arvid Hatlan, Ben Rausch (arriving late) and Gayle Decker. Council members absent: none. Others present: City Manager Gary Boden; Police Chief Paul Wagner; Library Director Cate St. Clair; Park, Rec and Wellness Center Director Jeremy Strub, Water & Sewer Superintendent Jim Cooper; Street Superintendent Keith Burrett; Finance Director Lana Snitker; Assistant City Attorney Kevin Stinn; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; The Standard- Joe Moses; and citizens.

The Mayor called the meeting to order.

Moved by: Lydon

Seconded by: Hatlan

To approve the consent agenda.

Agenda

Minutes of January 18, 2021 regular session.

Resolution – Approving the CDBG Administration Plan to the Iowa Economic Development Authority for CDBG Exterior Sustainable Program. The Clerk assigned number 3673 to the resolution.

Resolution – Establishing the Fiber Optics Capital Project Fund. The Clerk assigned number 3674 to the resolution.

Resolution – Agreeing to transfer \$25,000 from the General Fund to the Capital Project Fund – Fiber Optics for a high-speed fiber optic construction project. The Clerk assigned number 3675 to the resolution

Resolution – Establishing the 27th Payroll Funds. The Clerk assigned number 3676 to the resolution.

Resolution –Agreeing to transfer \$14,500.00 from General Fund to 27th Payroll- General Fund for FY2021 Committed Fund Balance. \$14,800.00 from General Fund to 27th Payroll- General Fund for FY2021 Committed Fund Balance. \$1,725.00 from Library Fund to 27th Payroll- Library Fund for FY2020 Committed Fund Balance. \$1,750.00 from Library Fund to 27th Payroll- Library Fund for FY2021 Committed Fund Balance. \$2,625.00 from Employee Benefits Fund to 27th Payroll- Employee Benefits for FY2020 Committed Fund Balance. \$2,675.00 from Employee Benefits Fund to 27th Payroll- Employee Benefits for FY2021 Committed Fund Balance. \$2,625.00 from Water Fund to 27th Payroll- Water Fund for FY2020 Committed Fund Balance. \$2,675.00 from Water Fund to 27th Payroll- Water Fund for FY2021 Committed Fund Balance. \$2,630.00 from Sewer Fund to 27th Payroll- Sewer Fund for FY2020 Committed Fund Balance. \$2,700.00 from Sewer Fund to 27th Payroll- Sewer Fund for FY2021 Committed Fund Balance. The Clerk assigned number 3677 to the resolution.

Resolution –Agreeing to transfer \$256,139.35 from the Water Operating Maintenance Replacement Fund to the Water Fund; and to close out the Water Operating Maintenance Replacement Fund. The Clerk assigned number 3678 to the resolution.

Resolution –Agreeing to transfer \$55,000 from the General Fund to the Municipal Facility Fund for renovation project to Waukon Police Station. The Clerk assigned number 3679 to the resolution.

Payment of Claims

Approval of Pay Application #5 of \$90,227.60 – Waukon Police Station Renovation Project – Dave’s Complete Construction

Payment of Claims:

February 1, 2021

| | | |
|-----------------------------------|---------------------------------|-----------|
| Alera Group | Safe-T Fund - January | 286.79 |
| Allamakee County Treasurer | Property Tax - Tierney Building | 283.00 |
| Alliant Energy | Electricity - January | 16,137.92 |
| Axon Enterprise, Inc. | Supplies | 284.24 |
| Blake Excavating | Repairs | 400.00 |
| Bodensteiner Implement | JD Utility Tractor/Mower | 25,856.10 |
| Brown Supply Company | Supplies | 102.00 |
| Bruening Rock Products | Supplies | 1,203.08 |
| CED/Culver Hahn Electric | Supplies | 256.00 |
| Century Link - Business Service | Telephone | 67.73 |
| Clark Tire Pros | Tires / Repairs - PD | 1,571.18 |
| Compass Minerals | Supplies | 6,368.04 |
| Continental Research Corporation | Supplies | 249.72 |
| Cunningham Hardware | Supplies | 377.30 |
| Electric Pump | Repairs | 4,209.97 |
| Freedom Bank | Gund-Prin/Int | 4,550.00 |
| Galls. LLC | Supplies | 547.95 |
| Hach Company | Supplies | 1,676.11 |
| Matt Hawkins Southside Rentals | Rent - February | 1,000.00 |
| Iowa Law Enforcement Academy | Evaluation- Doepcke | 150.00 |
| Lydon Electric Motors | Repairs | 67.65 |
| Martin Gardner Architecture | Designs | 450.00 |
| Mediacom Business | Telephone/Internet | 113.14 |
| Mid-States Organized Crime Center | 2021 MOCIC Membership | 100.00 |
| Mulgrew Oil & Propane | Fuel | 498.87 |
| Mulgrew Oil & Propane | Fuel - Ambulance | 335.87 |
| Northeast Iowa Telephone Company | Internet | 59.95 |
| Quillin's Food Ranch | UPS/Supplies | 243.16 |

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|------------------------------------|-----------------------------|------------------|-----------------|
| RW Pladsen, Inc. | Repairs | 54.58 | |
| Simmering-Cory / Iowa Codification | Code & Ordinance Books | 1,911.00 | |
| Skyline Construction | Water/Sewer Line - PD | 5,784.00 | |
| Skyline Construction | (2) Lines - McMillan Duplex | 5,880.00 | |
| TestAmerica | Testing | 1,683.00 | |
| Truck Equipment | Repairs | 3,496.59 | |
| Tyler Technologies | Incode Annual | 11,575.25 | |
| Paul Wagner | Reimburse - Simplisafe | 24.99 | |
| Waukon Chamber | Reimburse - Landscaping | 342.40 | |
| Waukon State Bank | Gund-Prin/Int | 4,550.00 | |
| PAID CLAIMS | | | |
| Regular Payroll | January 10 - 23, 2021 | 40,915.59 | |
| EFTPS | Federal Withholding | 3,650.26 | |
| EFTPS | SS/ Medicare Withholding | 8,266.78 | |
| Treasurer - State of Iowa | Sales Tax | 4,408.00 | |
| Treasurer - State of Iowa | WET Tax | 1,503.00 | |
| Iowa Workforce Development | Park - Unemployment | 1,191.84 | |
| Wapasha Construction | WWTP Pay App #20 | 161,481.10 | |
| Town Country Sanitation | Services | 17,977.00 | |
| Waukon Postmaster | Postage | 161.30 | |
| Wellmark Blue Cross & Blue Shield | Insurance - February | 24,196.82 | |
| Wellness Claims: | | | |
| Black Hills Energy | Gas | 1,649.87 | |
| Crexendo | Telephone | 182.34 | |
| Fareway | Concessions | 167.32 | |
| Fastenal | Supplies | 110.54 | |
| Geisler Brothers Company | Repairs | 1,876.40 | |
| Iowa Division of Labor Services | Boiler Inspection | 460.00 | |
| Wellness Trust Claims: | | | |
| Johnson Fitness & Wellness | Matrix Rower | 1,555.00 | |
| Park/Rec - Pool Claims: | | | |
| Black Hills Energy | Pool -Gas | 31.53 | |
| West Side Waukon Lumber | Repairs | 497.49 | |
| | | | |
| General: | 67,679.36 | 2020 Municipal: | 6,234.00 |
| Library: | 3,817.31 | McMillan Duplex: | 5,880.00 |
| RUT: | 21,526.05 | Wellness Trust: | 1,555.00 |
| Employee Ben.: | 16,467.75 | Wellness: | 6,197.47 |
| T & A Ins.: | 286.79 | Water: | 20,597.79 |
| Capital Equipment: | 25,856.10 | Sewer: | 26,351.04 |
| Sewer Plant: | 161,481.10 | Debt Gund: | <u>9,100.00</u> |
| | | TOTAL: | \$373,029.76 |

Yes: Lydon, Ellingson, Hatlan, Decker,
The Mayor declared the motion carried.

Absent: Rausch

No: 0

Rausch arrived to the meeting.

Under Public Comments: There were no public comments

Under Department Reports:

Library Director, Cate St. Clair mentioned they have had more library cards distributed for those out of the State. Park, Rec & Wellness Director, Jeremy Strub briefed that he received quotes for the HVAC system today. Council Member John Lydon mentioned he had citizens ask about shoveling the snow in the park, sidewalks and bridges. Jeremy stated that shoveling has not ever been done in the park and right now Troy Gress takes care of shoveling at the Wellness Center and the Library and the custodian work at the Wellness Center. If he were to shovel at the park it would take time away from his time at the Wellness Center. Also, due to lack of equipment they would not be able to plow out other areas. Police Chief, Paul Wagner briefed that the department has started implicit bias and de-escalation and use of force training. They will be doing a tobacco compliance check at all necessary facilities in town. As for work on the new Police Department building, the inside doors have been installed and the electricians have put temporary lighting in the office as they are waiting on the lights to come in; that may take up to two weeks.

City Manager, Gary Boden briefed that he is organizing a meeting with the housing committee, Lyle TeKippe and Katie Nolte on the FHLB grant. The Plat info is still being worked on with Pat Stone and will be brought back to the council for approval.

City Clerk, Sarah Snitker briefed that she submitted an application to the Allamakee County Community Foundation last week on behalf of the City of Waukon and departments for a grant for funds to purchase 11 Automated External Defibrillators (AED's); three would go in the patrol vehicles, one in the police department building, two to replace the ones at the Wellness Center, one in City Hall, one in the library, one in the street department building, one in the water & sewer department building and one in a water & sewer department vehicle. The awards should be announced in spring and if funded those will be purchased and installed right away.

Council Member Ben Rausch stated some citizens had concerns with snow plows going too fast. Street Supervisor Keith Burrett noted that he would speak with the driver but in some instances, they need to pick the speed up in order for the snow to be pushed up otherwise the streets will get narrow. Police Chef, Paul Wagner wanted to remind citizens that it is illegal to deposit snow out in the street.

