

# **Want to get the latest announcements, cancellations, etc. for the Fall Park & Rec sports?**

**\*\*Park & Rec is no longer using the Remind texting app. We switched to a different app called "Heja." Here are the instructions for NEW & RETURNING USERS to join Flag Football and/or Volleyball.**

## **NEW USER**

**DOWNLOAD the Heja app (green icon..says sports team communication under Heja) & join 3<sup>rd</sup>/4<sup>th</sup> Grade Volleyball 2020 or Flag Football 2020 now!**

**-Once app is downloaded, open the app and you will need to click "JOIN TEAM." You will be asked to enter the team code. Here are the codes:**

**\*3<sup>rd</sup>/4<sup>th</sup> Grade Volleyball 2020 Code: HV-172643**

**\*Flag Football 2020 Code: WU-166378**

**You will be asked a few, simple questions after downloading the app to be able to join the group. Make sure you **TURN NOTIFICATIONS ON** when it asks you otherwise you **WILL NOT** see when an announcement is posted! Following these steps will get you joined to the group. **At least ONE parent in the household should be signed up to receive notifications/cancellations!****

## **RETURNING USER**

**1) Open the Heja App.**

**2) Click on the bottom tab where it says "Team." You should also see Chats and Schedule at the bottom.**

**3) Once you click Team, you will see a button on the top right-hand corner that says "My Teams." Once that is clicked, it will display which teams you have joined previously **PLUS** it will indicate whether you want to Create Team or Join Team.**

**4) You want to click "Join Team." It will then ask you to enter the team code. The 3<sup>rd</sup>/4<sup>th</sup> Grade Volleyball Code is **HV-172643**. The Flag Football Code is **WU-166378**. Once entered, click Continue. The next screen will show either "3<sup>rd</sup>/4<sup>th</sup> Grade Volleyball 2020" or "Flag Football 2020" and show the number of team members in the group. Under that, it will say **JOIN TEAM**. Click "Join Team." **NOTE: At any point that it asks you about turning notifications on/off, make sure you **TURN NOTIFICATIONS ON** otherwise you **WILL NOT** see when an announcement is posted! If you have a son playing football and a daughter playing volleyball, you will have to go through the process twice in order to join both groups.****

**5) The following screen will ask if you are a parent or not. Make sure to click **YES**, so that you register your son/daughter as a **PLAYER** and yourself as the **PARENT**. If you click **NO**, it will register you (parent) as the player.**

**6) Once the previous steps are followed, you will be added to the group! At least ONE parent in the household should be signed up to receive notifications/cancellations!**

**NOTE: YOU MUST DOWNLOAD THE APP TO SEE ANNOUNCEMENTS/CANCELLATIONS, ETC.**

**\*\*If you have any questions, please ask Kim by emailing [waukonparkrec@gmail.com](mailto:waukonparkrec@gmail.com) or texting/calling 563-568-7131.**