

COUNCIL ROOM-----Feb 18, 2019

The Waukon City Council met in regular session on February 18, 2019 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: Arvid Hatlan, John Ellingson, Gayle Decker, John Lydon, and Ben Rausch. Council members absent: None.

Others present: Police Chief Phil Young; Assistant Police Chief Paul Wagner; Park, Recreation & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse; Walk-On Waukon group- Brooke Troendle; The Standard- Joe Moses; and citizens.

The Mayor called the meeting to order.

Moved by: Hatlan

Seconded by: Lydon

To approve the consent agenda.

Agenda

Minutes of Feb 4, 2019 regular session, Feb 4, 2019 special session, and Feb 11, 2019 special session.

Approval of update of ownership Kwik Trip d/b/a Kwik Star #823, 101 Rossville Rd.

Approval of Clerk/Treasurer Reports- January 2019.

Payment of Claims

AFLAC	insurance	94.68
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	3,000.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	2,666.67
Allamakee Clayton Electric Coop	services	84.12
Anderson Law Firm	legal services	1,157.13
AT & T	services	8.93
Benjegerdes Machine, Inc.	parts/services	141.19
Bruce Equipment	sewer camera	9,750.00
Bruening Rock Products Inc.	snow hauler/materials	1,951.86
Casey's General Stores, Inc.	fuel	267.76
Century Link	services	444.78
Cunningham Hardware & Rental LLC	supplies	64.71
Fehr Graham Engineering & Environmental	services-Wastewater Treatment Plant	1,937.00
Galls, LLC	supplies	39.98
Hausladen's Auto Supply	supplies	51.33
Intoximeters, Inc.	supplies	149.50
Iowa Association of Municipal Utilities	2019-20 water member dues	820.00
Iowa Department of Natural Resources	storm water permit	700.00
Iowa Municipal Finance Officers Association	2019/2020 dues	50.00
James Garrett Law Office	legal fees	2,784.33
Jim's Full Service	fuel	1,198.37
Jim's Full Service	fuel-Ambulance	442.50
Kathy Kleaned	services	504.00
Keystone Laboratories, Inc.	samples	12.50
Kwik Trip Inc.	fuel	2,426.26
LnM Truck & Trailer Repair, LLC	parts/labor	2,104.47
Mulgrew Oil & Propane	fuel	535.60
Mulgrew Oil & Propane	fuel-Ambulance	331.01
Municipal Supply, Inc.	parts	1,022.00
NBS Calibrations	service	111.00
Palmer Repair Inc.	service	10.00
Quillin's Food Ranch	fuel/UPS charges/supplies	342.33
Reiser Implement Inc.	service	245.83
Ricoh USA, Inc.	copies	32.25
State Hygienic Laboratory	samples	39.00
Storey Kenworthy/Matt Parrott	supplies	407.89
US Cellular	services	497.80
USABlueBook	supplies	121.34
Village Farm & Home	supplies	279.81
Winke Law Office, PLC	legal fees	588.00
Ziegler Inc.	parts	95.94
EFTPS	withholding	3,722.43
EFTPS	withholding	7,335.86
Gary & Laura Iseli	deposit refund	150.00
IPERS	withholding	15,879.34
IPERS	withholding	6,621.77
Regular Payroll	Jan 27, 2019 – Feb 9, 2019	35,820.89
River City Paving	pay est. #3-1 <sup>st</sup> Ave NW Street Proj.	10,086.11
Treasurer – State of Iowa	state withholding	5,851.00
Treasurer – State of Iowa	water excise tax	2,000.00
Treasurer – State of Iowa	sales tax	3,535.00

**Fund Totals**

General:	33,284.38	Library:	4,709.53	Street Improv:	10,086.11
RUT:	21,062.15	Wellness Ctr:	9,813.41	Debt Service:	5,666.67
Water:	16,483.60	Spec.Rev.Empl:	9,024.18	Sewer Plant Imp:	1,937.00
Sewer:	15,523.24	Adm.Costs:	924.00		

Yes: Lydon, Hatlan, Ellingson, Rausch, Decker

No: 0

The Mayor declared the motion carried.

The Mayor announced that this was the time and place for the public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement. The City Clerk announced that no oral or written comments were received. The Mayor declared the hearing closed.

The Mayor announced that this was the time and place for the public hearing on proposal to enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement. The City Clerk announced that no oral or written comments were received. The Mayor declared the hearing closed.

Under Public Comments: Brooke Troendle, Walk-On Waukon group, asked if the City came to a conclusion on how much the City planned to a lot for sidewalks. The group wants to continue moving forward and not lose the \$25,000 grant they have been granted. She was assured there were funds budgeted for improvements such as sidewalks.

Under Departmental Reports:

Police Chief, Phil Young, briefed on receiving forfeiture money that will be used for replacing guns. He mentioned that current staff consisted of 5 officers. Officer, Jeremy Wicks, had recently resigned. He's received a few applications for a new officer that are being reviewed.

Street Superintendent, Keith Burrett, briefed on recent maintenance on the 1991 maintainer for approximately \$1,500. There were a number of breakdowns on other equipment. He mentioned purchasing a skid-steer loader. This item will be placed on the next agenda for consideration.

Water & Sewer Superintendent, Jim Cooper, shared the Monthly Operating Reports (MORs) from the wastewater treatment plant for the months of July through December 2018. The study showed 7 effluent violations to the NPDES permit. The sanitary sewer flow study completed by the City has identified areas of the collection system that are allowing the most infiltration and inflow to enter the system. The City intends to televise those areas and develop a strategy for reducing infiltration and inflow.

Park, Recreation & Wellness Director, Jeremy Strub, briefed that last week the technical part of the tennis courts grant through the US Tennis Association was approved. The grant process will be completed in a couple weeks. The grant could amount from \$40,000 to \$50,000. This would allow the City to put the project out to bid in the next two months and build the courts starting this summer. The Mayor asked if the City employee providing snow removal at the Wellness Center would have time to remove snow at the Library as well. Pat mentioned the benefits of having City employees do the removal rather than hire out to a third party.

Moved by: Rausch

Seconded by: Hatlan

To agree to the resolution to transfer \$924 from the Southeast Urban Renewal Area Tax Increment Revenue Fund to the Administrative Costs Tax Increment Sub Fund for additional administrative costs incurred during January, 2019.

Yes: Rausch, Decker, Lydon, Ellingson, Hatlan

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3400 to the resolution.

Moved by: Decker

Seconded by: Lydon

To agree to the resolution to transfer \$22,386.93 from the Special Revenue- Employee Benefit Fund to the Library Fund.

Yes: Decker, Lydon, Ellingson, Hatlan, Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3401 to the resolution.

Moved by: Hatlan

Seconded by: Rausch

To agree to the resolution to close the extension of Hwy 76 and Highway 9 and 76 for the St. Patrick's Day Parade.

Yes: Lydon, Ellingson, Hatlan, Rausch, Decker

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3402 to the resolution.

Moved by: Rausch

Seconded by: Hatlan

To agree to the resolution to close the extension of Hwy 76 N and Highway 9/76 for the Waukon Holiday Parade.

Yes: Ellingson, Hatlan, Rausch, Decker, Lydon

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3403 to the resolution.

Moved by: Decker

Seconded by: Lydon

To agree to the resolution taking additional action on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement.

Yes: Hatlan, Rausch, Decker, Lydon, Ellingson

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3404 to the resolution.

Moved by: Lydon

Seconded by: Decker

To agree to the resolution taking additional action on proposal to enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement.

Yes: Rausch, Decker, Lydon, Ellingson, Hatlan

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3405 to the resolution.

Moved by: Rausch

Seconded by: Hatlan

To agree to the resolution approving Contract and Performance and Payment Bonds for the Wastewater Treatment Plant Improvements Project.

Yes: Decker, Lydon, Ellingson, Hatlan, Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3406 to the resolution.

Zach Quale, Area Manager, Precision Concrete Cutting, presented information regarding a free sidewalk survey offered by the company to identify trip hazards that exceed ADA standards and present a significant liability risk. No Action Taken.

