

The Waukon City Council met in regular session on October 4, 2021 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. Council members present: John Lydon, Arvid Hatlan, Gayle Decker and Ben Rausch (arriving late). Council members absent: None. Others present: City Manager Gary Boden; Police Chief Paul Wagner; Street Superintendent Keith Burrett; Park, Recreation & Wellness Director Jeremy Strub; Water & Sewer Superintendent Jim Cooper; City Attorney Jeff Swartz; WEDC- Ardie Kuhse; The Standard- Joe Moses; Fehr Graham – Lyle TeKippe & Paige Pierce; John Ellingson and citizens.

The Mayor called the meeting to order.

Moved by: Lydon

Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of September 20, 2021 regular session

Approval of Board of Adjustment Variance Approval – 402 2nd Ave. NE

Approval of Class B Native Wine Permit (WBN), with Sunday Sales for Rain or Shine Treasures, 5 E Main St.

Resolution – Waiving Right to Review Seven Rivers MC Property, LLC Subdivision Plat. The Clerk assigned number 3776 to the resolution.

Resolution – agreeing to the transfer of \$9,404.45 from the Wellness Center Operating Fund to the General Fund for the Wellness Center employee share – reimbursement for September, 2021 payroll salaries. The Clerk assigned number 3777 to the resolution.

Resolution – agreeing to the transfer of \$52,699.29 from the Sewer Revenue Fund to the Sewer Revenue Bond Sinking Fund for the principal/interest payment on the Sewer Revenue Bond, Series 2019 (\$43,598.13) and Series 2021-\$1M (\$4,844.93) and Series 2021-\$750K (\$4,256.23). The Clerk assigned number 3778 to the resolution.

Resolution – agreeing to the transfer of \$2,000 from the General Fund to the CDBG Housing Rehab Fund for general administration for Owner-occupied Housing Rehabilitation Program, with the understanding that, when reimbursements are received through the Community Development Block Grant the amount will be paid back to the General Fund. The City Clerk assigned number 3779 to the resolution.

Resolution – agreeing to the transfer of \$1,875.10 from the TIF Fund to the General Fund for final project costs/retainage on the 1st Street NW Watermain/McMillan Project. The Clerk assigned number 3780 to the resolution.

Resolution – agreeing to close the extension of Highway 76 N and Highway 9/76 from 5th Street NW to Rossville Road (Highways 9/76) to 1st Avenue SW to 6th Street SW to 6th Street NW for the period beginning at 5:30 PM and ending at 7:00 PM on December 6, 2021 for the Waukon Holiday Parade. The Clerk assigned number 3781 to the resolution.

Resolution – agreeing to change the mileage reimbursement allowance for use of private automobile on City business from fifty-seven and one half (\$.575) cents per mile to fifty-six (\$.56) cents per mile, beginning October 4, 2021. The City will update its rate each year, if necessary, based on the standard mileage rate issued by the Internal Revenue Service. The Clerk assigned number 3782 to the resolution.

Approval of Claims

**Payment of Claims for:**

**October 4, 2021**

Allamakee Economic Development	Contribution Qtr #2 FY 21/22	3,098.50
Allamakee County Sheriff	Answering Services - September	750.00
Allamakee Clayton REC	Letter of Credit - Fire Station	480.00
Alliant Energy	Electricity - September	21,441.68
American Legion Post 62	Flags	80.00
Bruening Rock Products	Supplies	2,080.15
CarQuest Waukon	Repairs	74.06
City Laundering Company	Uniforms - September	917.99
Clark Tire Pros	Repairs	939.93
Culligan	Supplies	164.24
Cunningham Hardware	Supplies	28.34
Dorsey & Whitney, LLP	Legal Services- WWTP/3rd SRF Loan	6,000.00
Freedom Bank	Gund-Prin/Int	4,550.00
Matt Hawkins Southside Rentals	Rent - July	1,000.00
Iowa Dept. of Natural Resources	Water Use Fee	95.00
Iowa Dept Transportation	Supplies	8,669.78
Jim's Appliance	Refrigerator	708.00
Keystone Laboratories	Water Testing	63.70
Kiesler Police Supply	Equipment / Supplies	1,380.00
Mediacom	Telephone/Internet	147.05
McMillan Muffler	Repairs	405.57
Midwest Patch / Hi-Viz	Supplies	944.00
News Publishing	Services	730.81
Northeast Iowa Telephone	Internet	59.95
Quillin's Food Ranch	Shipping / Supplies	166.37
Reel-Core, Inc.	Reimburse Franchise Fees - 3rd Qtr 2021	11,654.91
Reiser Implement	Repairs	150.00

Simmering Cory Iowa Codification	Fees - CDBG	2,000.00
Skyline Construction	2021 Street - Extra - Water Valves	2,200.00
Skyline Construction	2021 Street - Extra -Hydrant	3,667.58
Skyline Construction	2021 Street - Extra -Valve-St. Pat's School	5,801.10
Lana Snitker	Reimburse - Mileage	39.37
Snitker Tree Service	Services for 2nd St. Project	750.00
TestAmerica	Sewer Testing	1,210.50
Tri-State Business Machines	Maint.Agreement - Police	5.28
Tri-State Business Machines	Maint.Agreement - Clerk	89.01
Verizon	Communications	151.48
Waukon Economic Development	Contribution Qtr #2 FY 21/22	10,692.35
Waukon Fire Dept.	28E Agreement	21,250.00
Waukon State Bank	Gund-Prin/Int	4,550.00
Waukon Tire Center	Repairs	1,500.00
Waukon Tire Center	Repairs - Ambulance	129.90
West Side Lumber	Supplies	43.91
Wright Way Computers	IT Services	612.80
PAID CLAIMS:		
Regular Payroll	September 5 - 18, 2021	45,101.54
EFTPS	Federal Withholding	4,516.01
EFTPS	SS/ Medicare Withholding	9,191.34
EBS - Employee Benefits Systems	Admin Fees - October	248.00
EBS - Employee Benefits Systems	Safe-T Fund - September	262.45
Skyline Construction	2021 Street Improvement - Payment #3	133,447.21
Town & Country Sanitation	Services	17,862.25
Wapasha Construction	WWTP Pay App #25	79,416.26
Waukon Postmaster	Postage	180.80
Wellmark BCBS	Insurance - October	23,327.42
Wellness Claims:		
Crexendo	Telephone	182.34
Joe & Matt's Plumbing	Services	150.00
Debbie Rixen	Reimburse - Class	215.50
Park/Rec - Pool Claims:		
Epic Wear	Shirts - Football/Volleyball	913.80
Joe & Matt's Plumbing	Services	230.00
Menards	Field Paint	152.33
Ness Pumping	Services	275.00
Sherwin Williams	Field Paint	84.95
Jeremy Strub	Reimburse - Phone	270.00
General:	113,761.97	CDBG: 2,000.00
Library:	4,771.72	Wellness: 563.84
RUT:	24,739.16	Water: 30,170.72
Employee Ben.:	17,950.05	Sewer: 14,837.13
T & A Insurance:	262.45	Debt Gund: 9,100.00
2021 St. Improvement:	133,447.21	Debt Service: <u>480.00</u>
Sewer Plant:	85,416.26	FUND TOTALS: \$437,500.51

Yes: Lydon, Hatlan, Decker

Absent: Rausch

No: 0

The Mayor declared the motion carried.

Under Public Comments: John Ellingson discussed the positive impact for the city by partnering with Steve Pladsen on the McCabe property purchase.

Mayor Stone read a proclamation on Buddy Poppies. Whereas: the annual distribution of Buddy Poppies by the Veterans of Foreign Wars of the United States has been officially recognized and endorsed by governmental leaders since 1922, and whereas: VFW Buddy Poppies are assembled by disabled veterans, and the proceeds of this worthy fund-raising campaign are used exclusively for the benefit of disabled and needy veterans, and the widows and orphans of deceased veterans, and whereas: the basic purpose of the annual distribution of Buddy Poppies by the Veterans of Foreign Wars is eloquently reflected in the desire to "Honor the Dead by Helping the Living", therefore I, Pat Stone, Mayor of the City of Waukon do hereby urge the citizens of this community to recognize the merits of this cause by contributing generously to its support through your donations for Buddy Poppies on October 15, 2021 for the distribution of these symbols of appreciation for the sacrifices of our honored dead. I urge all patriotic citizens to wear a Buddy Poppy as mute evidence of our gratitude to the men and women of this country who have risked their lives in defense of the freedoms which we continue to enjoy as American citizens.

Under Department Reports: Park, Recreation & Wellness director Jeremy Strub briefed that all the trees from the tree program have been distributed. He noted that the new shelter in the park should be completed this week and they will start winterizing within the next month or two. Water & Sewer Superintendent Jim Cooper briefed that he and Mark



The Mayor declared the motion carried. No action following closed session.

Moved by: Hatlan

Seconded by: Lydon

To enter into closed session for a strategy meeting regarding employee union contract negotiations- exempt from Iowa open meeting law by Iowa Code Chapter 20.17 (3).

Yes: Hatlan, Rausch, Decker, Lydon

No: 0

The Mayor declared the motion carried. Roll call was taken: Hatlan, Rausch, Decker, Lydon

Moved by: Hatlan

Seconded by: Rausch

To exit closed session.

Yes: Hatlan, Rausch, Decker, Lydon

No: 0

The Mayor declared the motion carried.

Moved by: Rausch

Seconded by: Hatlan

To enter into open session.

Yes: Decker, Lydon, Hatlan, Rausch

No: 0

The Mayor declared the motion carried. No action following closed session.

Moved by: Rausch

Seconded by: Hatlan

To adjourn.

Yes: 4

No: 0

The Mayor declared the motion carried.

Sarah Snitker  
City Clerk