COUNCIL ROOM----------July 19, 2021

The Waukon City Council met in regular session on July 19, 2021 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. Council members present: Gayle Decker, John Lydon, Arvid Hatlan (arriving late), John Ellingson. Council members absent: Ben Rausch. Others present: City Manager Gary Boden; Police Chief Paul Wagner; Park, Rec and Wellness Center Director Jeremy Strub; Water & Sewer Superintendent Jim Cooper; Street Superintendent Keith Burrett; Assistant City Attorney Kevin Stinn; WEDC- Ardie Kuhse; The Standard- Joe Moses; Fehr Graham – Lyle Tekippe; Walk-On Waukon – Brooke Troendle and citizens.

The Mayor called the meeting to order.

Moved by: Lydon Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of July 6, 2021 regular session

Approval of Police Department – officers previously considered Temporary will be considered a part-time officer: pay to be adjusted to existing pay scale effective July 1, 2021. Pay will be consistent to years of experience on the existing scale.

Approval of a budgeted item for purchase of a dump trailer for $8,000 for the street department.

Resolution – Waiving Right to Review Ray D. and Kerry M. Wacker Subdivision Plat. The Clerk assigned number 3743 to the resolution.

Resolution – Waiving Right to Review Steven and Michael Johanningmeier Subdivision Plat. The Clerk assigned number 3744 to the resolution.

Resolution – Agreeing to the transfer of $7,000 from the Sewer Fund to the Water Resource Restoration Fund for engineering costs for the Water Resource Restoration Sponsored Project, with the understanding that, when reimbursements are received through the Clean Water State Revolving Fund the amount will be paid back to the Sewer Fund. The Clerk assigned number 3745 to the resolution.

Resolution – Authorizing termination of its contract with Upper Explorerland Regional Planning Commission for CDBG grant administration and technical services. The Clerk assigned 3746 to the resolution.

Approval of DNR – Derelict Building Program Contract with Darold Berger Masonry, Inc. for $20,000.

Approval of City Clerk's/Treasurers Report for June, 2021

Approval of Pay Application #26 for $226,785.87 to Wapasha Construction Co. for the Wastewater Treatment Plant Improvements Project

Approval of Change Order #1 for $6,000 for the Street Improvements Project

Approval of Pay Application #1 for $93,071.06 to Skyline Construction, Inc. for the Street Improvements Project

Payment of Claims

Payment of Claims for: **July 19, 2021**

Aflac	Insurance - July	1,025.46
Allamakee Clayton Electric	Electricity-June	86.40
Allamakee Clayton Electric	Principal - Fire Station	2,666.67
Allamakee Clayton Electric	Principal - Fire Station	3,000.00
Alliant Energy	Electricity-June	15,962.86
Becker Hardware	Repairs	573.17
Black Hills Energy	Gas - June	1,291.01
Bodensteiner Implement	Repairs	5.06
Brown Supply Company	Supplies	8,195.07
Bruening Rock Products	Supplies	246.24
Century Link	Telephone - June	320.39
Cunningham Hardware	Supplies	97.71
Dollar Fresh	Supplies	44.25
Fehr Graham Engineering	Engineering - WWTP	7,748.25
Fehr Graham Engineering	Engineering - 2021 Street Impr.	8,264.75
Fehr Graham Engineering	Engineering - Water Resource	7,000.00
Fehr Graham Engineering	Engineering - NW Detention Basin	439.00
Fehr Graham Engineering	Engineering - Diamond Maps - Sewer	375.00
Galls	Uniforms	483.22
Iowa DNR - Air Quality	Asbestos Notification Fee - Tierney's	100.00
Iowa DNR - Water Supply	Annual PWS Fee	444.10
JaDecc'S	Repairs	50.00
Jim's Full Service	Fuel - Ambulance	119.60
Kwik Trip, Inc.	Fuel	1,441.74
LNM Truck Repair	Repairs	34.90
Lumen	Telephone	71.09
Mediacom	Telephone/ Internet	124.78
Mulgrew Oil	Fuel	46.45
Mulgrew Oil	Fuel - Ambulance	727.26
Northway Corporation	Repairs	4,393.84
Snitker Lawn & Tree Service	Tree Trim/Grinding	8,350.00
Storey Kenworthy	Supplies / Checks	827.57
Swartz Law Firm	Legal Services - June	2,227.50
Tri-State Business Machines	Maint. Agreement	40.00
Tri-State Business Machines	Maint. Agreement	91.69
Tri-State Doors	Repairs / Transmitters	260.00

US Cellular	Services - June	419.22
Village Farm & Home	Supplies-	370.28
Paul Wagner	Reimburse - Supplies	38.82
Waukon Feed Ranch	Supplies	61.25
PAID CLAIMS		
IPERS	June Withholding - Police	4,821.64
IPERS	June Withholding - Regular	13,120.62
Treasurer-State of Iowa	State W/H - June	4,327.00
Vantagepoint Transfer	ICMA Retirement -June	614.86
Regular Payroll	June 27 - July 10, 2021	55,751.65
EFTPS	Federal W/H	4,211.35
EFTPS	SS / Medicare W/H	10,913.18
Doug Ahlstrom	Dig Bond Refund	750.00
EBS-Employee Benefit Systems	Admin. Fees	248.00
EBS-Employee Benefit Systems	SafeT Fund - June	927.84
Samantha Larsen	Water Deposit Refund	150.00
Treasurer-State of Iowa	Sales Tax	4,947.00
Treasurer-State of Iowa	WET Tax	1,749.00
WSB-CC-Amazon	Post Hole Pounder - Street	1,389.99
WSB-CC-Des Moines Register	Monthly Subscription	13.90
Wellness Claims:		
Alliant Energy	Electricity-June	4,496.27
Black Hills Energy	Gas - June	255.04
Cardmember Services	Supplies	498.58
Crexendo	Telephone	183.77
Fastenal	Supplies	100.22
Light Source Central	Repairs	41.79
Park/Rec - Pool Claims:		
AgVantage FS	Fuel	1,062.99
Allamakee School District	Transportation-Swim Team	1,324.40
Alliant Energy	Electricity - June	3,939.12
Black Hills Energy	Gas - Pool	33.16
Bodensteiner Implement	Repairs - Park	1,476.89
Bruening Rock Products	Rock - Park	18.20
Cardmember Services	Supplies	1,150.72
Carrico Aquatic Resources	Pool Supplies	1,951.22
Century Link	Telephone	38.24
Elliott Jewelers	Engraving	12.00
Epic Wear	Pool/Park & Dance shirts	794.28
Fastenal	Supplies	264.70
Carlyn Lechtenberg	Pool - Refund	60.00
JaDecc's	Supplies	6.00
Myers-Cox Company	Concessions -Pool	430.42
News Publishing	Advertising	80.80
Palmer Repair	Repairs	97.50
Pepsi-cola of Lacrosse	Concessions -Pool	296.80
Quillin's	Fuel	456.08
Snitker Lawn & Tree Service	Tree Removal	1,900.00
State Hygienic Laboratory	Pool Testing	27.00
US Cellular	Telephone	146.93
Village Farm & Home	Repairs	993.91
West Side Waukon Lumber	Repairs	56.00

General:	91,429.79	Water Resource:	7,000.00
Library:	5,412.52	NW Detention Basin:	439.00
RUT:	21,611.47	Tierney's/Plaza Develop:	100.00
Employee Ben.:	13,269.52	Wellness:	6,900.67
T & A Ins.:	279.95	Water:	23,900.88
2021 Street:	8,264.75	Sewer:	12,170.19
Sewer Plant:	7,748.25	Debt Service:	5,666.67
		FUND TOTALS:	$ 204,193.66

Yes: Lydon, Ellingson, Decker Absent: Rausch, Hatlan No: 0
The Mayor declared the motion carried.

Under Public Comments: None

Council Member Arvid Hatlan arrived during department reports.

Under Department Reports: Park, Rec & Wellness Director, Jeremy Strub briefed that the large AC Unit at the Wellness Center was fixed. Park and Rec will be hosting a Circus August 12th and 13th with tickets to be sold at Freedom Bank, Waukon State Bank and Fareway; more information will be coming. Water & Sewer Superintendent Jim Cooper briefed that the demolition is progressing well at the old plant and they plan to have a candidate for hire to be approved at the next council meeting. Street Superintendent Keith Burrett briefed that they are still filling cracks and patches on the streets. Police Chef Paul Wagner briefed that they are working with Alliant Energy on rebates. They were approved for the grant for the crossing lights at 9th Street and 3rd Avenue NW and will have the purchase of equipment on the next agenda for approval. Lastly, he mentioned they were approved the grant for vehicles but it still needs to be approved federally.

City Manager Gary Boden briefed that due to project costs, the city will need to get an architect or engineer to draft specs for the portions of the work the city plans to pay for regarding the Tierney Building project. Therefore, the start date of the project might be later than anticipated as those projects will need to be bid out.

Public Hearing – on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement. There were no oral or written comments received. The Mayor declared the public hearing closed.

Moved by: Lydon Seconded by: Decker
To approve taking additional action on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement.
Yes: Decker, Ellingson, Hatlan, Lydon Absent: Rausch No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3747 to the resolution.

Moved by: Lydon Seconded by: Decker
To set a date of August 16, 2021 for public hearing amending the current budget for the City of Waukon for FYE June 30, 2022.
Yes: Decker, Ellingson, Hatlan, Lydon Absent: Rausch No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3748 to the resolution.

Moved by: Lydon Seconded by: Ellingson
To approve the first reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, by amending the notice provisions for junk vehicles on private property.
Yes: Lydon, Ellingson, Hatlan, Decker Absent: Rausch No: 0
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Decker
To waive additional readings of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, by amending the notice provisions for junk vehicles on private property.
Yes: Lydon, Ellingson, Hatlan, Decker Absent: Rausch No: 0
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Hatlan
To approve the final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, by amending the notice provisions for junk vehicles on private property.
Yes: Lydon, Ellingson, Hatlan, Decker Absent: Rausch No: 0
The Mayor declared the ordinance adopted and the Clerk assigned number 811 to the ordinance.

City Manager Boden discussed considerations for items on the Capital Improvement Plan and requested council direction.
Moved by: Decker Seconded by: Lydon
To recommend a reserve fund to help with cost of future emergency/fire vehicles setting aside between $50,000-$70,000 per year from the 1% Local Options Sales Tax.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Decker
To direct City Manager to look at a 2 million bond issue to be paid back in 10-12 years.
Motion died for lack of 2nd.

Moved by: Decker Seconded by: Ellingson
To direct City Manager to look at a 2.5 million bond issue to be paid back in 10-12 years.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Hatlan Seconded by: Lydon
To recommend to move forward with the sidewalk project around the golf course with an accurate estimate, with completion in FY ’23.
Yes: 3 Absent: 1 No: 1 (Decker)
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Hatlan
To start to get specifications for a street department/park and rec department building.
Yes: 3 Absent: 1 No: 1 (Decker)
The Mayor declared the motion carried.

City Clerk Snitker and Street Superintendent Burrett discussed a renovation project at Waukon Dental and dumpster placement.
Moved by: Ellingson Seconded by: Lydon
To give Keith Burrett authority to make the decisions on the dumpster placement.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Lydon
To adjourn.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Sarah Snitker
City Clerk