

COUNCIL ROOM-----December 15, 2014

The Waukon City Council met in regular session on December 15, 2014 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Loren Beneke presiding. Council members present: Trent Mitchell, Steve Wiedner, Don Steffens, Dave Sanderson and Darrold Brink. Council members absent: none. Others present: City Attorney James Garrett, Police Chief Phil Young, Street Superintendent Randy Murphy, Water/Sewer Superintendent Robert Campbell, Deputy City Clerk Allen Lyon, Lyle TeKippe-TeKippe Engineering, a division of Fehr Graham Engineering and citizens.

The Mayor opened the meeting with prayer.

Moved by: Wiedner

Seconded by: Brink

To approve the following consent agenda items:

Agenda

Minutes of December 1, 2014-special; December 1, 2014-regular

Special Class "C" Liquor License (BW) Beer/Wine and Sunday Sales for Helen Lau d/b/a

Yen Hing Dragon, 9 Spring Avenue

Clerk/Treasurer Reports-November 2014

Payment of claims

| | | |
|-----------------------------------|-------------------------------|-----------|
| Allamakee Clayton Electric Coop | Service | 68.22 |
| Allamakee Clayton Electric Coop | Loan Agreement - Fire Station | 3,000.00 |
| Allamakee Clayton Electric Coop | Loan Agreement - Fire Station | 2,666.67 |
| Allamakee County Economic Dev | Services-Oct./Nov. '14 | 2,422.50 |
| Allamakee County Sportsman's Club | Annual Membership | 50.00 |
| Alliant Energy | Services | 10,605.54 |
| American Legion | Flag | 25.00 |
| AT & T | Service | 205.57 |
| Benjegerdes Machine | Repairs | 92.27 |
| Wellmark Blue Cross Blue Shield | Ins.-Jan. '15 | 11,729.97 |
| Bruening Rock Products | Material | 2,042.70 |
| CarQuest | Parts | 651.34 |
| Casey's General Store | Fuel | 376.75 |
| Century Link | Service | 791.01 |
| City Laundering Co | Service | 442.50 |
| Compass Minerals | Supplies | 2,504.16 |
| Cresco Building Services | Library Pay # 16 - Final | 61,232.13 |
| Culligan Water | Service | 34.00 |
| Cunningham Hardware | Supplies | 269.83 |
| David Burrett | Reimbursement | 25.00 |
| DuWayne Snitker | Dog Pound | 315.00 |
| Fehr Graham Engineering | West Side Dev Proj.Engineer | 1,872.25 |
| Fehr Graham Engineering | Services | 1,222.75 |
| Fehr Graham Engineering | Services | 4,416.25 |
| Fehr Graham Engineering | WWTP-Engineer | 3,957.00 |
| Group Services | Safe T Fund | 5.13 |
| Group Services | Adm Fees-Jan. '15 | 272.40 |
| Hacker Nelson & Co | Service | 940.00 |
| Hansmeier Truck & Trailer | Parts/Labor | 812.15 |
| Hawkins | Part | 1,472.08 |
| Innovative Energy | Fuel | 1,480.97 |
| Iowa One Call | Service | 18.00 |
| JaDecc's Inc | Supplies | 194.84 |
| James Garrett | Legal Fees-Nov. '14 | 6,030.03 |
| Jim's Full Service | Fuel | 937.85 |
| Kathy Kleaned | Service | 774.00 |
| Kwik Trip | Fuel | 1,988.95 |
| McMillan Muffler | Parts/Labor | 142.43 |
| Municipal Pipe Tool Co | Equipment Repair | 38.42 |
| News Publishing Co | Legal Notices | 746.31 |
| Northeast IA Printers, Inc. | Supplies | 432.65 |
| Northway Well & Pump Co | Parts | 159.66 |
| Olson Explosive Inc | Supplies | 1,251.00 |
| Palmer Repair | Parts/Labor | 436.01 |
| Quillin's Food Ranch | Supplies | 178.04 |
| Scott Iverson | Service | 25.00 |
| Reiser Implement | Parts/Labor | 39.41 |
| Shopko | Supplies | 46.98 |
| Storey Kenworthy | Supplies | 662.91 |
| T & W Grinding | Agreement | 2,125.00 |
| Teamsters - Local 238 | Union Dues-Dec.'14 | 208.00 |
| Test America | Testing | 237.60 |

| | | |
|-----------------------|--------------------------------|--------------------------------------|
| Torkelson's of Waukon | Parts/Labor | 55.35 |
| Upper Explorerland | CDBG Adm Fees | 884.20 |
| US Cellular | Service | 314.16 |
| USA Bluebook | Supplies | 12.99 |
| Village Farm & Home | Supplies | 1,112.17 |
| Waukon Tire Center | Parts/Labor | 469.45 |
| West Side Lumber Inc | Supplies | 146.70 |
| Zee Medical Inc | Supplies | 12.75 |
| Ziegler Cat | Parts | 489.90 |
| Regular Payroll | Nov 23 to Dec 6 2014 | 27,674.77 |
| IPERS | Regular Withholding | 8,595.95 |
| IPERS | Withholding Police | 3,236.95 |
| Treas State of Iowa | State Withholding | 3,030.00 |
| EFTPS | Federal Withholding | 3,673.39 |
| EFTPS | Soc Sec / Medicare Withholding | 6,112.98 |
| Kurth Plumbing & Htg | Furnace | 2,333.33 |
| Fund Totals: General: | 32,448.46 | Spec.Rev.EmPLY.Ben: 10,505.73 |
| RUT: | 25,918.36 | CDBG Housing Rehab: 884.20 |
| Water: | 18,012.61 | Operation Main. Replace: 3,957.00 |
| Sewer: | 11,144.41 | Adm.Costs subfund: 312.50 |
| Library: | 4,529.17 | West Side Develop. subfund: 1,872.25 |
| TIF Fund: | 5,666.67 | 2011 Capital Improve: 1,222.75 |
| Street: | 4,416.25 | Capital Improvement: 2,333.33 |
| Wellness Ctr: | 6,373.45 | Library Expans. subfund: 61,232.13 |

Yes: Steffens, Wiedner, Mitchell, Brink, Sanderson No: 0
The Mayor declared the motion carried.

The City Clerk reported that the Project Engineers had filed a certificate in accordance with Iowa Code Section 584.58 showing that they had inspected the completed work and that the same had been performed in compliance with the terms of the contract pertaining to the 2013 Street Improvements project.

Moved by: Mitchell Seconded by: Steffens

To approve resolution accepting work covering 2013 Street Improvements Project.

Yes: Brink, Mitchell, Steffens, Sanderson No: Wiedner

The Mayor declared the resolution approved and the Clerk assigned the number 2903 to the resolution.

The City Clerk reported that the Project Engineers had filed the final schedule of assessments covering the 2013 Street Improvements Project, as directed by resolution of the City Council previously adopted.

Moved by: Mitchell Seconded by: Sanderson

To approve resolution adopting final assessment schedule for 2013 Street Improvements Project and confirming and levying the assessments.

Yes: Wiedner, Sanderson, Steffens, Mitchell, Brink No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2904 to the resolution.

Moved by: Mitchell Seconded by: Steffens

To approve change order #7-final and payment estimate # 9-\$1,132.21 to Skyline Construction, Inc. for 2013 Street Improvements Project.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Wiedner Seconded by: Brink

To approve West Side Development contract change order #2 for \$43,954.87.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Wiedner Seconded by: Steffens

To approve amended West Side Subdivision Development Agreement.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Sanderson Seconded by: Wiedner

To approve resolution proposing disposition of interest in real property by the City of Waukon, Iowa to WEDC, (West Side Development Project).

Yes: Wiedner, Sanderson, Steffens, Mitchell, Brink No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2905 to the resolution.

City Attorney James Garrett discussed information he received from WEDC representative Joe Cunningham regarding the West Side Development Project and the need for a 10 foot electric utility easement from the School.

Moved by: Wiedner Seconded by: Mitchell

To authorize City Attorney James Garrett to proceed with the West Side Development Project electric utility easement.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Mitchell
To approve resolution waiving right to review Ernest and Patricia Burroughs subdivision plat.
Yes: Brink, Steffens, Wiedner, Sanderson, Mitchell
The Mayor declared the resolution approved and the Clerk assigned the number 2906 to the resolution.

Seconded by: Wiedner

No: 0

Moved by: Wiedner
To approve the street light change request for Alliant Energy to provide and replace the light fixture-HPS Cobra head (like for like) for \$458.39, located in front of the US Post Office building on West Main Street.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Mitchell

No: 0

Moved by: Mitchell
To approve CDBG-(Clocksin-Loan #7)-Pay request #2-Tim Kruse d/b/a Kruse "N" Bries Construction-\$8,078.00-(Rehab) + \$3,375.00-(LHR) for a total of \$\$11,453.00.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Sanderson

No: 0

Moved by: Wiedner
To approve resolution agreeing to the internal loan transfer of \$624.08 from the SE Tax Increment Fund to the West Side Development Improvements Project sub fund.
Yes: Steffens, Sanderson, Mitchell, Wiedner, Brink
The Mayor declared the resolution approved and the Clerk assigned the number 2907 to the resolution.

Seconded by: Mitchell

No: 0

Moved by: Wiedner
To approve resolution agreeing to the transfer of \$624.09 from the Water Fund and \$624.08 from the Sewer Fund to the West Side Development Improvements Project sub fund for project costs.
Yes: Steffens, Sanderson, Mitchell, Wiedner, Brink
The Mayor declared the resolution approved and the Clerk assigned the number 2908 to the resolution.

Seconded by: Mitchell

No: 0

Moved by: Wiedner
To approve resolution agreeing to the internal loan transfer of \$312.50 from the SE Tax Increment Fund to the Administrative Costs sub fund.
Yes: Steffens, Sanderson, Mitchell, Wiedner, Brink
The Mayor declared the resolution approved and the Clerk assigned the number 2909 to the resolution.

Seconded by: Mitchell

No: 0

Moved by: Wiedner
To approve resolution agreeing to the transfer of \$8,000.00 from the General Fund (property taxes) to the Library Fund for Library expenses.
Yes: Steffens, Sanderson, Mitchell, Wiedner, Brink
The Mayor declared the resolution approved and the Clerk assigned the number 2910 to the resolution.

Seconded by: Mitchell

No: 0

Moved by: Wiedner
To approve resolution agreeing to the transfer of \$24,068.00 back to the General Fund from the CDBG Housing Rehabilitation Fund per Resolution No. 2887 (from grant money received from the State for this project).
Yes: Steffens, Sanderson, Mitchell, Wiedner, Brink
The Mayor declared the resolution approved and the Clerk assigned the number 2911 to the resolution.

Seconded by: Mitchell

No: 0

Moved by: Wiedner
To approve resolution agreeing to the transfer of \$764.07 back to the General Fund from the CDBG Housing Rehabilitation Fund per Resolution No. 2901 (from grant money received from the State for this project).
Yes: Steffens, Sanderson, Mitchell, Wiedner, Brink
The Mayor declared the resolution approved and the Clerk assigned the number 2912 to the resolution.

Seconded by: Mitchell

No: 0

Moved by: Wiedner
To approve resolution agreeing to the transfer of \$8,552.00 from the General Fund to the CDBG Housing Rehabilitation Fund for monthly claims, to be transferred back to the General Fund from the CDBG Housing Rehabilitation Fund after receiving grant money reimbursement from the State.
Yes: Steffens, Sanderson, Mitchell, Wiedner, Brink
The Mayor declared the resolution approved and the Clerk assigned the number 2913 to the resolution.

Seconded by: Mitchell

No: 0

Moved by: Wiedner
To approve resolution agreeing to the transfer of \$61,232.13 from the Trust & Agency Library Fund to the Library Expansion sub fund for project expenses.
Yes: Steffens, Sanderson, Mitchell, Wiedner, Brink
The Mayor declared the resolution approved and the Clerk assigned the number 2914 to the resolution.

Seconded by: Mitchell

No: 0

Moved by: Wiedner
To enter into closed session under Iowa Code Section 21.5(1)(j) to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.
Yes: Brink, Steffens, Wiedner, Sanderson, Mitchell
The Mayor declared the motion carried.

Seconded by: Steffens

No: 0

Moved by: Steffens
To end closed session.
Yes: Wiedner, Brink, Mitchell, Steffens, Sanderson
The Mayor declared the motion carried.

Seconded by: Sanderson
No: 0

Moved by: Wiedner
To adjourn.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Mitchell
No: 0

Diane Sweeney
City Clerk