

The Waukon City Council met in regular session on January 6, 2020 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Ellingson, Gayle Decker, Arvid Hatlan, John Lydon, and Ben Rausch. Council members absent: None. Others present: City Manager Gary Boden; Police Chief Paul Wagner; Assistant Police Chief Lucas Inglett; Park, Recreation and Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse; The Standard- Joe Moses; Steve Kiesau; and citizens.

The Mayor called the meeting to order.

Moved by: Lydon

Seconded by: Rausch

To approve the consent agenda.

Agenda

Resolution- Agreeing to transfer \$24,169.17 from the Sewer Revenue Fund to the Sewer Revenue Bond Sinking Fund for the principal/interest payment on the Sewer Revenue Bond, Series 2019. The Clerk assigned number 3533 to the resolution.

Resolution- Agreeing to transfer \$9,437.95 from the Wellness Center Operating Fund to the General Fund for the Wellness Center employee share-reimbursement for the December, 2019 payroll salaries. The Clerk assigned number 3534 to the resolution.

Minutes of December 16, 2019 regular session.

Minutes of December 16, 2019 special session.

Payment of Claims

ACED & Tourism	3 <sup>rd</sup> qtr. contribution	3,098.50
Allamakee County Assessor	zoning map	10.50
Allamakee County Sportsmans Club	membership	50.00
American Legion Post #62	flags	110.00
Alliant Energy	services	16,213.96
Gary Boden	reimbursement	103.24
Builders First Source	supplies	15.36
Mark Benda	reimbursement	30.00
Bodensteiner Implement Company	supplies	21.24
Bruening Rock Products, Inc.	supplies	26.60
Black Hills Energy	services	1,966.36
Robert Campbell	consult fee	250.00
Carquest Auto Parts	supplies	901.90
City Laundering Co.	service	738.06
Clark Tire Pros	parts/labor	879.41
Compass Minerals America, Inc.	supplies	1,634.58
Culligan Water Conditioning	service	35.00
Employee Data Forms of MO, LLC	supplies	28.25
Galls, LLC	supplies	146.94
Group Services, Inc.	self fund request-Dec.'19	1,546.71
Group Services, Inc.	adm. fees-Jan.'20	306.45
Gundersen Health System	physical	77.00
Iowa One Call	service-locate	22.50
MTM Sales, Inc.	parts	241.57
Jim's Full Service	fuel	1,024.60
Keystone Laboratories, Inc.	samples	50.00
Kurth Plumbing & Heating, LLC	parts/labor	451.61
LnM Truck & Trailer Repair, LLC	parts/labor	44.63
Martin Gardner Architecture	design renovation	2,349.82
McMillan Muffler	parts/labor	232.57
Mediacom	service	310.60
Mid-States Organized Crime Information Center	membership fee	100.00
Motorola Solutions, Inc.	band radios	33,120.00
Northeast Iowa Telephone Company	service	59.95
News Publishing Co., Inc.	services	691.94
PiperJaffray	agent services-GO bonds	23,141.00
Qualification Targets, Inc.	training target	271.80
Quillin's Food Ranch	UPS charge/fuel	245.27
Reel Core, Inc.	franchise fee rebate	5,471.57
The Standard	renewal	43.00
Stanard & Associates, Inc.	testing	29.00
TestAmerica Laboratories, Inc.	samples	1,446.00
Torkelson's of Waukon, Inc.	parts/labor	94.90
Tri-State Doors LLC	transmitters	140.00
Union Security Ins. Co.-SunLife Financial	ins.-Jan.'20	216.00
Waukon Area Fire Protection	28E agreement	21,250.00
Waukon Chamber of Commerce	Waukon sign expense	1,493.00
WEDC	3 <sup>rd</sup> qtr. contribution	9,990.30
WEDC	sign reimbursement	53.72
Waukon Tire Center, Inc.	parts/labor	890.66
West Side Waukon Lumber, Inc.	supplies	28.47
Wright Way Computers	technology upgrade	6,628.35

Sheila Clair	digging bond refund	750.00
Zero9 Holsters	radio cases	399.60
Regular Payroll	Dec. 1- Dec 14, 2019	41,448.78
EFTPS	federal withholding	4,623.35
EFTPS	soc.sec./medicare withholding	8,896.74
Microsoft Corporation	office 365 licenses	1,248.00
IDNR	operator certificate	80.00
Wapasha Construction Co., Inc.	pay #7-wastewater treatment plant proj.	158,135.02
Wellmark Blue Cross/Blue Shield	ins.-Jan. '20	21,536.38
Town & Country Sanitation	services	17,769.50
Waukon Postmaster	postage	159.60
Regular Payroll	Dec. 15- Dec. 28, 2019	50,291.25

Fund Totals: General:	137,518.71	Spec.Rev.Emp.Ben.:	11,065.04	Sewer Plant:	158,135.02
Library:	9,433.41	Franchise:	5,471.57	T & A Self Ins.:	25.97
RUT:	20,769.25	Capital Equipment:	39,748.35	Street Imp. GO:	23,141.00
Water:	24,061.35	Sewer:	14,291.44		

Yes: Lydon, Hatlan, Ellingson, Rausch, Decker  
The Mayor declared the motion carried. No: 0

Under Public Comments: There were no public comments.

Under Departmental Reports:

Police Chief, Paul Wagner, briefed that Officer Cassidy is attending the academy. Wagner will be in touch with the STEP Program in order to purchase new PBT (Preliminary Breath Testing) equipment. He has the Background Policy packets ready for review. Future discussion items will include looking at methods to recruit officers to fill the two positions that are currently vacant.

Street Superintendent, Keith Burrett, briefed that it's been quiet, due to the mild winter. The department has had time for repairs, touch ups and getting things ready for Spring.

Water & Sewer Superintendent, Jim Cooper, briefed that the lift station located in the hidden creek area, by the old White house may need some revamping or replacement. Mark Benda has completed his certification for Grade One Wastewater.

Park, Recreation & Wellness Director, Jeremy Strub, briefed that the business at the Wellness Center has increased with New Year's resolutions being made. The Bidy Basketball programs have started. Volleyball was offered a couple of weeks over the holidays.

City Manager, Gary Boden, briefed that there will be a special session held January 8<sup>th</sup> at the Wellness Center. Boden has been working with Aveka regarding options to extend their water main. Boden has completed the pay plan for employee wages and will review with the Personnel Committee Thursday morning at 7:00 AM. He will be available to discuss with other Council members one on one following the meeting as well. The furniture for the Council chambers and his office has arrived.

Mayor, Pat Stone, briefed that Rose Magner has resolved the tree issues on her property. He joined City Clerk, Lana Snitker, last week at a meeting with Luana Savings Bank to close the General Obligation Corporate Purpose and Refunding Bonds, Series 2020. He met with Roger Mohn, Mohn Surveying, to discuss the Waukon Industrial Park Sidewalk Project.

Moved by: Rausch Seconded by: Lydon  
To approve the third and final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by amending provisions pertaining to conflict of interest.  
Yes: Rausch, Decker, Lydon, Ellingson, Hatlan No: 0  
The Mayor declared the ordinance adopted and the Clerk assigned number 798 to the ordinance.

Moved by: Lydon Seconded by: Decker  
To approve the third and final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by amending provisions pertaining to operating budget preparation.  
Yes: Ellingson, Hatlan, Rausch, Decker, Lydon No: 0  
The Mayor declared the ordinance adopted and the Clerk assigned number 799 to the ordinance.

Moved by: Rausch Seconded by: Lydon  
To approve the second reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by increasing the fine for admitted violations of parking restrictions.  
Yes: Rausch, Decker, Lydon, Ellingson, Hatlan No: 0  
The Mayor declared the motion carried.

Discussion was held regarding the ordinance providing for cost of living adjustments each year to the municipal water utility service rates. Council would like to see an annual adjustment of 2.5% instead of rates adjusted by cost of living increase or decrease. Although a roll call vote was taken, the ordinance will be substantially revised and the Council agreed to wait until the next meeting to take any formal action.  
No Action Taken.

The Mayor announced that this was the time and place for the public hearing on budget amendment #1 for FYE June 30, 2020. The City Clerk announced that no oral or written comments were received. The Mayor declared the hearing closed.



The Mayor appointed the following positions (not requiring council approval):

Mayor Pro-Tem: Gayle Decker; Fire Committee: Arvid Hatlan, John Lydon; Water/Sewer Committee: John Lydon, Arvid Hatlan; Street Committee: Ben Rausch, John Ellingson; Ordinance Committee: John Ellingson, Gayle Decker; and Finance Committee: Gayle Decker, Ben Rausch.

Mayor appointments were made requiring council approval.

Moved by: Lydon Seconded by: Rausch

To accept the Mayor's appointments as follows:

Police Chief: Paul Wagner.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Lydon

To appoint the following positions:

City Clerk: Lana Snitker; Health Officer: Dr. Barbee; Water/Sanitary Sewer Superintendent: Jim Cooper; Street Superintendent: Keith Burrett; and Zoning Administrator: Gary Boden.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Decker

To enter into closed session under Iowa Code Section 21.5(1) (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Yes: Hatlan, Rausch, Decker, Lydon, Ellingson

No: 0

The Mayor declared the motion carried.

Rausch left the meeting prior to the closed session discussion.

Moved by: Hatlan Seconded by: Lydon

To enter into open session.

Yes: Decker, Lydon, Ellingson, Hatlan

Absent: Rausch

No: 0

The Mayor declared the motion carried.

No action following closed session.

Moved by: Hatlan

Seconded by: Ellingson

To adjourn.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Lana D. Snitker  
City Clerk