COUNCIL ROOM----------Apr 1, 2019

The Waukon City Council met in regular session on April 1, 2019 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Lydon, John Ellingson, Gayle Decker, Arvid Hatlan, and Ben Rausch (arriving late). Council members absent: None. Others present: City Manager Dean Hilgerson, Police Chief Phil Young; Park, Recreation & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; Walk-On Waukon group- Brooke Troendle and Jayne McCormick; Allamakee County Economic Development & Tourism- Valerie Reinke; Mohn Surveying, Inc.- Roger Mohn; The Standard- Joe Moses; and citizens.

The Mayor called the meeting to order.
Moved by: Lydon Seconded by: Decker
To approve the consent agenda.

Agenda
Minutes of Mar 18, 2019 regular session.
Payment of Claims

Alliant Energy	services	15,373.90
American Legion Post #62	USA flag	55.00
Black Hills Energy	services	2,315.62
Bodensteiner Implement Company	parts	48.21
Carquest Auto Parts	parts-Ambulance	67.93
City Laundering Co.	supplies	864.45
Clark Tire Pros	parts/labor	243.82
Culligan Water Conditioning	services	288.44
Environmental Resource Associates	supplies	534.52
Group Services, Inc.	adm. fees	295.10
Group Services, Inc.	self-fund request	3,457.76
Hach Company	parts	227.89
Hacker, Nelson & Co., P.C.	FYE 2018 Audit	13,675.00
Intoximeters, Inc.	supplies	190.00
Keith Burrett	reimbursement	9.40
Mulgrew Oil & Propane	fuel-Ambulance	630.04
News Publishing Co., Inc.	services	484.48
Racom Corporation	reprogram radios	367.50
Racom Corporation	antennas	20.00
R.W. Pladsen, Inc.	parts/labor	46.89
TestAmerica Laboratories, Inc.	samples	1,246.00
Tri-State Business Machines	supplies	139.90
Union Security Insurance Company	insurance	209.89
USABlueBook	supplies	59.34
Waukon Area Fire Protection District	28E Agreement	21,250.00
Waukon Veterinary Clinic	service	189.00
WBC Mechnical	services	3,292.99
Phil Young	reimbursement	28.75
Ziegler Inc.	parts	436.68
EFTPS	federal withholding	3,718.66
EFTPS	soc.sec./medicare withholding	7,258.72
Farmers & Merchants Savings Bank	princ/int.-Gundersen Clinic	4,550.00
Regular Payroll	Mar 10-23, 2019	33,652.19
Town & Country Sanitation	services	18,053.75
Waukon Postmaster	postage	159.95
Waukon State Bank	princ/int.-Gundersen Clinic	4,550.00

Fund Totals

General:	80,964.96	Water:	14,745.58	Spec.Rev.Empl:	1,938.97
Library:	3,451.78	Sewer:	12,594.49	T&A Ins. Fund:	30.94
RUT:	10,066.56	Wellness Ctr:	5,098.49	Gundersen Debt:	9,100.00

Yes: Lydon, Hatlan, Ellingson, Decker Absent: Rausch No: 0
The Mayor declared the motion carried.

Under Public Comments: There were no public comments.

Ben Rausch arrives during departmental reports.

Under Departmental Reports:
Police Chief, Phil Young, briefed that testing for new applicants is April 13th. Interviews will begin sometime following.
Street Superintendent, Keith Burrett, briefed about work schedule and core outs. He also shared information on various trash bins to use once the Department of Transportation (DOT) project is done. It was noted that the Street Department would remind the downtown businesses that the bins/cans are for public use not individual business use.
Water & Sewer Superintendent, Jim Cooper, briefed that Bruening would be finishing digs for the road project. They will honor prior year bids. The digs are deeper and there are time constraints for the City crew.
Park, Recreation & Wellness Director, Jeremy Strub, briefed that park employees have started back to work. The soccer program will start next Saturday. Tennis court bids will be read April 10th at the Wellness Center for the Tennis Court Project and expect to work on the courts this summer. Park tree removal is complete and Hangartner is waiting to seed.

City Manager Dean Hilgerson briefed that Wednesday the preconstruction meeting for the Wastewater Treatment Plant will be lead by Lucas Elsbernd, Fehr Graham, with contractors and subcontractors in attendance at the City Hall. Tentative project start date is April 15th. The City manager along with the City Clerk and one Council member, Gayle Decker, attended the ambulance board meeting last week. A draft of a 28e agreement between the City, hospital, ambulance board and townships is to be drawn up. In regards to the sidewalk survey proposed by Precision Concrete, Dean contacted other Cities regarding their contracts. Until we determine how we want to approach the sidewalk situation, he recommends not getting into a contract at this time. Safety training sessions with the Iowa Association of Municipal Utilities are being attended.

Moved by: Rausch Seconded by: Lydon
To agree to the resolution to authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of $10,000,000 Sewer Revenue Bonds, Series 2019.
Yes: Rausch, Decker, Lydon, Ellingson, Hatlan No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3411 to the resolution.

Moved by: Hatlan Seconded by: Rausch
To agree to the resolution agreeing to close the extension of Highway Allamakee Street (Hwy 9) from the Allamakee County Courthouse South on Allamakee (Hwy 9), traveling across to Main Street (9 and 76) to Spring Avenue (9 and 76) to Rossville Road (9 & 76) to Oakland Cemetery for the period beginning at 9:30 A. M. and ending at 11:00 A. M. on May 27, 2019 for the Memorial Day Parade.
Yes: Decker, Lydon, Ellingson, Hatlan, Rausch No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3412 to the resolution.

Due to the increased cost of the Wastewater Treatment Plant project, there's a need to consider amending the sewer rate ordinance effective July 1, 2019.
Moved by: Lydon Seconded by: Rausch
To approve the first reading of the ordinance amending the code of ordinances of the City of Waukon, Iowa, 1998, by increasing wastewater utility service charges.
Yes: Lydon, Rausch, Decker No: Ellingson, Hatlan
The Mayor declared the motion carried.

Valerie Reinke presented information on Northeast Iowa Regional Housing Trust Fund/Residential Home Removal Program.
No Action Taken.

Moved by: Hatlan Seconded by: Lydon
To approve the request from the Allamakee Cattlemen group to set up a grill and the Dairy Wagon on May 20th in front of KNEI to promote May is beef month.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Lydon
To set the public hearing date for budget amendment for FYE June 30, 2019 for Monday, May 6th.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Hatlan
To accept the service transition from Bankers Trust Company to UMB bank, n. a., and approve the acknowledgement to assignment.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Lydon
To accept the appointment and naming of committee members for the Community Facilities Planning & Technical Assistance Committee. The members will be the City Manager, the City Clerk, the Mayor, WEDC representative-Ardie Kuhse, and two council members: John Lydon and Gayle Decker.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Hatlan
To authorize the City Clerk to apply renter's deposits to delinquent utility accounts without obtaining prior approval each time.
Yes: 5 No: 0
The Mayor declared the motion carried.

There was lengthy discussion of purchasing a sewer camera. There are two demonstrations scheduled in the coming weeks. The demo unit previously priced is no longer available.
Moved by: Rausch Seconded by: Hatlan
To table discussion of purchasing a sewer camera to the May 6th Council meeting after demonstrations are reviewed.
Yes: 5 No: 0
The Mayor declared the motion carried.

Dean Hilgerson, City Manager, shared that two engineering services quotes were received for the 2019 Sidewalk Project. One quote was from Fehr Graham and the other quote was from Mohn Surveying. Both were in attendance representing their firms.

Moved by: Lydon Seconded by: Rausch
To use Mohn Surveying for the engineering for the 2019 Sidewalk Project in the amount of $4,000.
Yes: 5 No: 0
The Mayor declared the motion carried.

There was lengthy discussion regarding street core outs. Street Superintendent Keith Burrett and the City Manager will continue to monitor the situation and identify what's available in the budget.
No Action Taken.

Moved by: Ellingson Seconded by: Rausch
To accept quote for the Access Systems Network Assessment for $500, including all City agencies.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Hatlan Seconded by: Decker
To proceed obtaining quotes for tablets for council member/council meeting use. The preference is for Apple iPad/iPad Pro and Otterbox cases.
Yes: 5 No: 0
The Mayor declared the motion carried.

There was some discussion regarding seal coating/chip sealing/maintenance of 2nd Street NW and 3rd Avenue NW, as well as three blocks around the hospital. It was also brought up that the parking lot behind Hartig Drug pharmacy will need some maintenance as well.
No Action Taken.

City Manager Dean Hilgerson updated the Council regarding the progress with the Green Valley subdivision. There was no more information. A rezoning application, followed by a preliminary plat, is to be presented to Planning & Zoning, along with other requirements, before the Council acts on the plan.
No Action Taken.

There was lengthy discussion regarding the progress of the 2019 Department of Transportation (DOT) Street Project. Original plan was to start sidewalk work downtown but changed to north end of town with plan to work south on Allamakee. We are expecting communication to occur between the DOT and homeowners regarding the sidewalk removal process. The poles for the traffic signals aren't expected to arrive timely. There was also discussion and direction by the Council to remove the remaining trees in the boulevard.
No Action Taken.

The Council discussed consideration of hiring a part time individual to monitor property nuisances and put together projects for the City Council to address. Current enforcement has been reactionary.
Moved by: Ellingson Seconded by: Decker
To allow Council Member, John Ellingson to work with City Manager, Dean Hilgerson, on a job description, hours, how we are going to pay for it and report back to Council no later than the first meeting in May.
No Action Taken.

It was asked by the Mayor that the motion be repeated.
Moved by: Ellingson Seconded by: Rausch
To investigate a part time nuisance control officer at approximately 20 hours per week, Council Member Ellingson and City Manager Hilgerson will work to identify a job description, pay rate, scope of duties and be back with a proposal April 15th.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Hatlan Seconded by: Rausch
To set Saturday, May 11th as the City Wide Spring Clean Up.
Yes: 5 No: 0
The Mayor declared the motion carried.

Under Other Matters: Other matters included Plaza Committee, LED sign, Fairground sign, Tierney building and Civil Engineering and Architecture class, broadband survey, filling Shopko space, personnel committee meeting to discuss police officers and City Manager positions, and storm sirens.

Moved by: Ellingson Seconded by: Rausch
To adjourn.
Yes: 5 No: 0
The Mayor declared the motion carried.

Lana D. Snitker
City Clerk