

The Waukon City Council met in regular session on June 17, 2013 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Loren Beneke presiding. Council members present: Trent Mitchell, Steve Wiedner, John Ellingson and Dave Sanderson. Council members absent: Joe Cunningham. Others present: Assistant City Attorney Jeff Swartz, Police Chief Phil Young, Water/Sewer Superintendent Robert Campbell, Street Superintendent Randy Murphy, Development Officer/Zoning Administrator Allen Lyon, Lyle TeKippe-TeKippe Engineering, a Division of Fehr Engineering and citizens.

The Mayor opened the meeting with prayer.

Moved by: Mitchell

Seconded by: Sanderson

To approve the following consent agenda items:

Agenda

Minutes of June 3, 2013-special; June 3, 2013-regular

Clerk/Treasurer Reports-May 2013

Cigarette Permits (7-1-13 – 6-30-14)

Class "C" Liquor License renewal with Sunday Sales for Waukon Banquet Center LLC,

d/b/a Waukon Banquet Center LLC, 612 Rossville Road

Payment of claims

Cresco Building Services	pay req. #4-Library Exp. Proj.	64,923.00
Fehr Graham Engineering	services-Library Exp. Proj.	162.50
Martin Gardner Architecture	services-Library Exp. Proj.	2,333.10
AT & T	services	275.33
Allamakee County Economic Development	services	7.50
Alliant Energy	services	7,151.30
Allamakee County Recorder	service	17.00
Allamakee Community School District	stop sign set up	2,115.00
Wellmark Blue Cross Blue Shield	ins.-July '13	9,671.68
Brink's Tree Service, LLC	tree removal	1,575.00
Brown Supply Company	supplies	194.00
Carquest Auto Parts	parts/supplies	150.00
Carquest Auto Parts	supplies-ambulance	28.88
Century Link	services	791.85
City of Waukon	appropriation	5,500.00
City Laundering Company	service	349.48
Cunningham Hardware	parts/supplies	148.40
Culligan Water Conditioning	service	31.00
Fehr Graham Engineering	services-DOT proj.	7,076.00
Fehr Graham Engineering	services	10,893.25
Galls	supplies	173.31
James A. Garrett	legal services-May '13	3,100.49
Hansmeier Truck & Trailer LLC	parts	12.61
Hausladen's Auto Supply	parts	294.22
Iowa Law Enforcement Academy	education	60.00
Innovative Energy, LLC	fuel-ambulance	1,822.10
Innovative Energy, LLC	fuel	496.04
Iowa One Call	service	53.10
Jim's Full Service	fuel-ambulance	561.60
Jim's Full Service	fuel	476.65
Keystone Laboratories, Inc.	samples	58.00
Klocke Emergency Vehicle	parts-ambulance	1,160.90
Kwik Trip, Inc.	fuel	1,860.48
Matt Parrott/Storey Kenworthy	supplies	535.51
Municipal Pipe Tool Co., LLC	equipment	3,750.00
News Publishing Co. Inc.	service	559.75
Northeast Iowa Printers, Inc.	supplies	184.00
Palmer Repair	parts	39.50
Quillin's Food Ranch	fuel-ups charges/supplies	577.56
Reiser Implement, Inc.	parts	182.94
River City Paving	supplies	553.27
Stanard & Assoc. Inc.	testing info	75.00
Storey Kenworthy/Matt Parrott	supplies	36.14
Teamsters Local 238	union dues-June '13	294.96
T & W Grinding	agreement	2,125.00
Torkelson's of Waukon	parts/labor	880.20
Upper Explorerland Reg. Planning Commission	services-CDBG	3,016.65
US Cellular	services	305.13
Village Farm & Home	supplies	238.21
Waukon Tire Service	parts/labor	162.95
Waukon Greenhouse	plants	1,254.00
Waukon Wellness Center	senior citizens exp.	5,000.00
Richard Zahasky	services	1,541.45
Zee Medical, Inc.	supplies	58.00
Zarnoth Brush Works, Inc.	parts	506.50
IPERS	withholding	4,835.72
IPERS	withholding	12,352.39

Treasurer, State of Iowa		state withholding	4,370.00
James Garrett Trust Account		West Side Development-purchase	139,446.73
Regular Payroll		May 26-June 8, 2013	32,514.63
EFTPS		withholding	6,040.10
EFTPS		withholding	3,425.66
Town & Country Sanitation		services	16,955.95
Waukon Postmaster		postage	230.00
Waukon Postmaster		postage	193.61
Farmers & Merchants Savings Bank		princ./int.	4,550.00
Waukon State Bank		princ./int.	4,550.00
Fund Totals:	General: 67,107.06	Debt Gundersen Clinic: 9,100.00	
	RUT: 15,092.54	West Side Dev.Proj.: 139,463.73	
	Water: 18,069.12	Spec.Rev.Employ.Ben: 11,158.78	
	Sewer: 17,817.97	CDBG Housing Rehab: 3,016.65	
	Library: 4,666.82	DOT Subfund: 7,076.00	
	Street: 7,502.25	Adm. Costs subfund: 962.50	
	Wellness: 6,413.26	Library Exp.Proj.: 67,418.60	
Yes: Ellingson, Mitchell, Sanderson		No: 0	Absent: Wiedner, Cunningham
The Mayor declared the motion carried.			

Public Comments were heard from Josh Miller regarding the marking of the one way street (alley) between East Main Street and First Avenue NE; Lola Dahlstrom regarding West Side Development Project.

Council member Steve Wiedner entered the meeting.

Roger Mohn, Mohn Surveying was present to discuss with the Council sanitary sewer to the Welsh property and spoke of a possible time table. Lyle TeKippe, TeKippe Engineering, a Division of Fehr Engineering and the Council discussed the option of running the sanitary sewer west to Country Side Estates and instructed Engineer Lyle TeKippe to obtain cost figures for the next regularly scheduled Council meeting, with the understanding the Welsh's will bring information to the meeting regarding proposed subdivision.

The Council discussed Herb and Julie Snitker storm water runoff problem at 301 3<sup>rd</sup> Avenue NW.

Moved by Ellingson  
 Seconded by: Sanderson  
 To approve overflow pressure relief valve, not to exceed \$1,000.00.  
 Yes: 4  
 No: 0  
 Absent: 1  
 The Mayor declared the motion carried.

Moved by: Ellingson  
 Seconded by: Mitchell  
 To approve resolution waiving right to review Mark Lomen subdivision plat.  
 Yes: Wiedner, Sanderson, Ellingson, Mitchell  
 No: 0  
 Absent: Cunningham  
 The Mayor declared the resolution approved and the Clerk assigned the number 2687 to the resolution.

Moved by: Mitchell  
 Seconded by: Sanderson  
 To approve the City's release of Right of First Refusal, pursuant to the Right of First Refusal Agreement filed on September 14, 2010.  
 Yes: 4  
 No: 0  
 Absent: 1  
 The Mayor declared the motion carried.

City Agent Allen Lyon updated the City Council on the West Side Development Project. The Council discussed the question raised by Lola Dahlstrom asking if the City would pay them \$1,500.00 and allow them to keep the scrap if they tore down their own mobile home.

Moved by: Mitchell  
 Seconded by: Ellingson  
 That Allen Lyon City Agent for the project be authorized, on behalf of the City, to approve payments not to exceed \$1,500.00 to mobile home owners for sale of their mobile home to the City pending receiving clear title, clean up contract or any other type of contract/agreement deemed necessary as drafted by the City Attorney and authorized the City Clerk to make payments to mobile home owners upon receiving approval from Project City Agent Allen Lyon.  
 Yes: 4  
 No: 0  
 Absent 1  
 The Mayor declared the motion carried.

Water/Sewer Superintendent Robert Campbell presented to the Council cost proposal from Electric Pump for \$15,983.00 for Northview Estates lift station-retro fit.

Moved by: Ellingson  
 Seconded by: Wiedner  
 To approve cost proposal from Electric Pump for \$15,983.00.  
 Yes: 4  
 No: 0  
 Absent: 1  
 The Mayor declared the motion carried.

Moved by: Mitchell  
 Seconded by: Sanderson  
 To approve payment estimate #1-\$7,125.00 to Skyline Construction, Inc. for 2013 Street Improvements Project.  
 Yes: 4  
 No: 0  
 Absent: 1  
 The Mayor declared the motion carried.

Moved by: Wiedner Seconded by: Mitchell  
To approve change order #1 and payment estimate #1-\$79,120.47 to Skyline Construction, Inc. for 13<sup>th</sup> Avenue SW Street Improvements Project.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Moved by: Sanderson Seconded by: Wiedner  
To approve Park Place-DNR Sewage Treatment Agreement and Water Supply Service Agreement.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Moved by: Mitchell Seconded by: Wiedner  
To approve Professional Services Agreement between the City of Waukon and TeKippe Engineering, a Division of Fehr Graham Engineering for Bresnahan Easements.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Sanderson  
To approve payment of \$20,170.00 to Decker Sporting Goods (Bison) for soccer goals, combo field goal posts/soccer goals, as per cost estimate approved at the the March 18, 2013 Council meeting.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Moved by: Mitchell Seconded by: Wiedner  
To approve payment of \$10,742.68 to Bodensteiner/Waukon Implement for John Deere tractor mower and mower deck.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Sanderson  
To approve CDBG-(Pausch-Loan #2)-Pay request #3-to Roger Bockenstedt d/b/a Bockenstedt & Pierce for \$3,605.00-Rehab + \$1,845.00-LHR = \$5,450.00.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Sanderson  
To approve CDBG-(Blake-Loan #3)-Lead Hazard reduction Homeowner relocation costs for \$367.94 to Super 8 Decorah.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Moved by: Mitchell Seconded by: Ellingson  
To approve resolution transfer of \$1,487.74 from the Economic Development Special Account Fund to Hotel/Motel (Economic/Tourism) Fund for the Waukon Visioning for the Future Project and payback.  
Yes: Wiedner, Sanderson, Ellingson, Mitchell No: 0 Absent: Cunningham  
The Mayor declared the resolution approved and the Clerk assigned the number 2688 to the resolution.

Moved by: Mitchell Seconded by: Wiedner  
To approve payment of \$10,000.00 for FYE 2013 to Waukon Economic Development Corporation for Waukon Visioning for the Future Project.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Sanderson  
To approve Contractual Service Agreement between the City of Waukon and Allamakee County Economic Development Commission, effective July 1, 2013 – June 30, 2014.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Wiedner  
To approve resolution authorizing Economic Development Grant to Allamakee County Economic Development.  
Yes: Wiedner, Mitchell, Ellingson, Sanderson No: 0 Absent: Cunningham  
The Mayor declared the resolution approved and the Clerk assigned the number 2689 to the resolution.

Moved by: Mitchell Seconded by: Wiedner  
To approve the agreement between the City of Waukon and T & W Grinding and Compost Services, LLC.-yard waste compost for July 1, 2013 – June 30, 2014.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Moved by: Mitchell  
To approve Delinquent Utility Account Collection Policy and Procedures.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Wiedner  
No: 0  
Absent: 1

Moved by: Ellingson  
To reappoint Kate Wooden, Ann Hagensick and Connie Schneden as trustees to the Library Board, six year terms expiring June 30, 2019.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Sanderson  
No: 0  
Absent: 1

Moved by: Mitchell  
To appoint Lydia Debes to the Waukon Planning and Zoning Commission, to fill vacancy created by the resignation of Dave Duncklee, term expiring September 21, 2013.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Sanderson  
No: 0  
Absent: 1

Moved by: Ellingson  
To appoint Joe Griffith to the Waukon Park and Recreation Board, to fill vacancy created by the resignation of Cory Shelton, term expiring April 17, 2015.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Wiedner  
No: 0  
Absent: 1

Moved by: Mitchell  
To approve resolution agreeing to close the extension of Highway IA 76/IA 9 from 610 Rossville Road to West Main, IA 76 right on 6<sup>th</sup> Street NW to 3<sup>rd</sup> Avenue NW ending at 1061 3<sup>rd</sup> Avenue NE for the period beginning at 2:30 P.M. and ending at 3:15 P.M. on September 27, 2013 for the Homecoming Parade.  
Yes: Ellingson, Sanderson, Mitchell, Wiedner  
The Mayor declared the resolution approved and the Clerk assigned the number 2690 to the resolution.

Seconded by: Wiedner  
No: 0  
Absent: Cunningham

Moved by: Mitchell  
To approve resolution agreeing to the transfer of \$5,500.00 from the General Fund to the Ambulance Trust Fund.  
Yes: Ellingson, Wiedner, Sanderson, Mitchell  
The Mayor declared the resolution approved and the Clerk assigned the number 2691 to the resolution.

Seconded by: Wiedner  
No: 0  
Absent: Cunningham

Moved by: Mitchell  
To approve resolution agreeing to the transfer of \$12,521.81 from the General Fund (property taxes) to the Library Fund for Library expenses.  
Yes: Ellingson, Wiedner, Sanderson, Mitchell  
The Mayor declared the resolution approved and the Clerk assigned the number 2692 to the resolution.

Seconded by: Wiedner  
No: 0  
Absent: Cunningham

Moved by: Mitchell  
To approve resolution agreeing to the transfer of \$144.20 from the Economic Development Special Account Fund to the CDBG Housing Rehabilitation Fund for City share of grant.  
Yes: Ellingson, Wiedner, Sanderson, Mitchell  
The Mayor declared the resolution approved and the Clerk assigned the number 2693 to the resolution.

Seconded by: Wiedner  
No: 0  
Absent: Cunningham

Moved by: Mitchell  
To approve resolution agreeing to the transfer of \$100,000.00 from the Water Fund to the Water Operation Maintenance Replacement Fund.  
Yes: Ellingson, Wiedner, Sanderson, Mitchell  
The Mayor declared the resolution approved and the Clerk assigned the number 2694 to the resolution.

Seconded by: Wiedner  
No: 0  
Absent: Cunningham

Moved by: Mitchell  
To approve resolution agreeing to the transfer of \$40,000.00 from the Sewer Fund to the Operation, Maintenance and Replacement Fund.  
Yes: Ellingson, Wiedner, Sanderson, Mitchell  
The Mayor declared the resolution approved and the Clerk assigned the number 2695 to the resolution.

Seconded by: Wiedner  
No: 0  
Absent: Cunningham

Moved by: Mitchell  
To approve resolution agreeing to the transfer of \$25,000.00 from the Water Fund to the Capital Equipment Fund.  
Yes: Ellingson, Wiedner, Sanderson, Mitchell  
The Mayor declared the resolution approved and the Clerk assigned the number 2696 to the resolution.

Seconded by: Wiedner  
No: 0  
Absent: Cunningham

Moved by: Mitchell  
To approve resolution agreeing to the transfer of \$1,000.00 from the General Fund to the Gundersen Clinic Maintenance/Improvement Fund.  
Yes: Ellingson, Wiedner, Sanderson, Mitchell  
The Mayor declared the resolution approved and the Clerk assigned the number 2697 to the resolution.

Seconded by: Wiedner  
No: 0  
Absent: Cunningham

Moved by: Mitchell  
To approve resolution agreeing to the transfer of \$46,568.00 from the Economic Development Special Account Fund to the General Fund.  
Yes: Ellingson, Wiedner, Sanderson, Mitchell  
No: 0  
Absent: Cunningham  
The Mayor declared the resolution approved and the Clerk assigned the number 2698 to the resolution.

Moved by: Wiedner  
To approve resolution agreeing to the internal loan transfer of \$962.50 from the SE Tax Increment Fund to the Administrative Costs sub fund.  
Yes: Wiedner, Mitchell, Ellingson, Sanderson  
No: 0  
Absent: Cunningham  
The Mayor declared the resolution approved and the Clerk assigned the number 2699 to the resolution.

Moved by: Wiedner  
To approve resolution agreeing to the internal loan transfer of \$86,196.47 from the SE Tax Increment Fund to the DOT Maintenance Garage Project sub fund.  
Yes: Wiedner, Mitchell, Ellingson, Sanderson  
No: 0  
Absent: Cunningham  
The Mayor declared the resolution approved and the Clerk assigned the number 2700 to the resolution.

Moved by: Wiedner  
To approve resolution agreeing to the internal loan transfer of \$20,170.00 from the SE Tax Increment Fund to the Lomen Property Project Cost sub fund.  
Yes: Wiedner, Mitchell, Ellingson, Sanderson  
No: 0  
Absent: Cunningham  
The Mayor declared the resolution approved and the Clerk assigned the number 2701 to the resolution.

Moved by: Wiedner  
To adjourn.  
Yes: 4  
No: 0  
Absent: 1  
The Mayor declared the motion carried.

Diane Sweeney  
City Clerk