COUNCIL ROOM----------January 16, 2016

The Waukon City Council met in regular session on January 16, 2016 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: Dwight Jones, Steve Wiedner, Don Steffens and Ben Rausch. Council members absent: John Lydon. Others present: Police Chief Phil Young; Street Superintendent Keith Burrett; Water/Sewer Superintendent Robert Campbell; Lyle TeKippe – Fehr Graham Engineering; Larry Gelo; Jim Wadsworth; Mike Wadsworth; Joe Moses – The Standard.

The Mayor opened the meeting with prayer.

Moved by: Wiedner Seconded by: Jones

To approve the following consent agenda items:

Agenda

Minutes of January 3, 2017 regular session.

Class "C" Beer and Class "B" Wine Permit (Carryout Wine – Includes Native Wine) renewal with Sunday Sales for DOLGEN CORP. LLC d/b/a Dollar General Store #7229, 805 11th Avenue SW.

Clerk/Treasurer Reports – December 2016.

Payment of Claims

| | | |
|---|---|---|
| Allamakee Clayton Electric Coop | services | 67.78 |
| Allamakee Clayton Electric Coop | princ. - fire station | 3,000.00 |
| Allamakee Clayton Electric Coop | princ. - fire station | 2,666.67 |
| Allamakee Community School District | stop sign set-up | 1,890.00 |
| Allamakee County Economic Development | 3rd quart contribution | 3,098.25 |
| Alliant Energy | services | 7,037.08 |
| AT & T | services | 193.69 |
| Benjegerdes Machine, Inc. | parts | 266.61 |
| Black Hills Energy | services | 2,685.44 |
| Brown Supply Co. | parts | 144.00 |
| Bruening Rock Products Inc. | materials | 1,421.00 |
| Carquest Auto Parts | parts | 274.09 |
| Casey's General Stores, Inc. | fuel | 142.08 |
| Century Link | services | 799.62 |
| City Laundering Co. | services | 690.87 |
| Clark Tire Pros | parts/labor | 949.46 |
| Compass Minerals | supplies | 4,008.61 |
| Culligan Water Conditioning | services | 55.40 |
| Cunningham Hardware & Rental | parts/supplies | 291.19 |
| Cunningham Hardware & Rental | ambulance supplies | 68.14 |
| Grainger | parts | 212.70 |
| Group Services | self-fund request | 435.86 |
| Fehr Graham Engineering | services | 1,110.00 |
| Fehr Graham Engineering | services | 4,119.00 |
| Fehr Graham Engineering | services | 1,306.50 |
| Fehr Graham Engineering | services | 3,887.00 |
| Hausladen's Auto Supply | supplies | 14.29 |
| Iowa Codification, Inc. | services | 482.00 |
| James Garrett Law Office | legal fees | 2,571.33 |
| Jim's Full Service | fuel | 842.10 |
| Jim's Full Service | ambulance fuel | 682.05 |
| Kruger Lawn & Landscaping | snow removal | 1,725.00 |
| Kwik Trip Inc. | fuel | 2,998.29 |
| Leiran Auto Repair LLC | parts/labor | 118.26 |
| Mid-American Research Chemical | ice melt | 523.39 |
| Mulgrew Oil Co. | fuel | 511.98 |
| Mulgrew Oil Co. | ambulance fuel | 400.00 |
| News Publishing Co., Inc. | services | 492.65 |
| Olson Explosives Inc. | supplies | 2,646.00 |
| Palmer Repair | parts | 151.54 |
| Palmer Repair | repairs | 124.40 |
| Quillin's Food Ranch | supplies/UPS charges | 175.72 |
| Reiser Implement Inc. | repairs | 309.09 |
| Ricoh USA, Inc. | copier contract | 27.43 |
| School Bus Sales Co. | parts/service | 239.99 |
| Storey Kenworthy/Matt Parrott | supplies | 639.08 |
| Truck Country | parts/labor | 1,602.62 |
| Truck Equipment Inc. | parts | 537.88 |
| US Cellular | services | 674.70 |
| Valley Crane & Construction | ambulance garage addition | 82,985.40 |
| Village Farm & Home | parts/supplies | 334.97 |
| Waukon Economic Development Corp. | 3rd quarter contribution | 9,500.00 |
| Waukon State Bank | box rent | 8.00 |
| Waukon Tire Center Inc. | parts | 1,742.84 |
| West Side Waukon Lumber, Inc. | supplies | 21.00 |
| EFTPS | withholding | 4,871.29 |
| EFTPS | withholding | 7,349.48 |
| Farmers & Merchants Savings Bank | princ./int. | 4,550.00 |
| IPERS | withholding | 4,240.83 |
| IPERS | withholding | 8,967.92 |
| Jane Regan Byrnes | digging bond refund | 500.00 |
| Mary E. Bresnahan | #3-land & interest | 112,200.00 |
| Regular Payroll | Dec 18 – Dec 31, 2016 | 33,499.41 |
| Treasurer-State of Iowa | withholding | 3,585.00 |
| Waukon State Bank | princ./int. | 4,550.00 |

| | | | | | |
|---|---|---|---|---|---|
| General: | 43,920.26 | Wellness Ctr: | 6,290.42 | Debt Gundersen: | 9,100.00 |
| Library: | 3,912.36 | Spec.Rev.Empl: | 5,604.01 | 2016 Cap. Impr: | 199,304.40 |

| | | | | | |
|---|---|---|---|---|---|
| RUT: | 34,789.69 | T&A Ins. Fund: | 435.86 | Adm Costs: | 140.00 |
| Water: | 10,644.42 | Street Impr: | 1,110.00 | Sewer Op Maint: | 3,887.00 |
| Sewer: | 13,411.88 | TIF Debt: | 5,666.67 | | |

Yes: Rausch, Steffens, Jones, Wiedner No: 0 Absent: Lydon
The Mayor declared the motion carried.

Under Departmental Reports, Water/Sewer Superintendent Robert Campbell briefed that an electrical panel at the Pump House needed to be replaced.

The Mayor deleted Item #1 on the agenda and replaced with item #10 Airport Hangar. Jim Wadsworth of the Airport Board briefed the Council that an individual wanted to construct 42' x 40' new hangar. The Council wanted to discuss lease agreements with the City Attorney.
No Action Taken.

City Clerk Allen Lyon briefed the Council on the proposal he received from AFLAC to offer the option of Accidental, Disability and Cancer Insurance to City Employees at their expense for a reduced group rate.
Moved by: Jones Seconded by: Rausch
To look further into the plan and see if the Employees are interested.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Steffens
To approve the second reading of an ordinance amending the Code of Ordinances of the City of Waukon, Iowa 1998 for the purpose of establishing a maximum amount of franchise fee to be collected from electrical utility customers and providing for a rebate of all franchise fees received by the City for any customer in excess of the established maximum.
Yes: Steffens, Wiedner, Rausch, Jones No: 0 Absent: Lydon
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Jones
To waive additional readings and adopt the ordinance.
Yes: Jones, Wiedner, Rausch, Steffens No: 0 Absent: Lydon
The Mayor declared the Ordinance approved and the Clerk assigned number 751 to the Ordinance.

The Council discussed the recently adopted Storm Water Utility Ordinance and the need to clarify the definition of "User" prior to starting the billing process.
No Action Taken.

Moved by: Steffens Seconded by: Jones
To approve partial pay estimate #2 Final for $1,601.35 on the Five Bridges Trail repair to Skyline Construction Inc.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Steffens Seconded by: Jones
To approve the letter of acceptance for the Five Bridges Trail repair.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Wiedner Seconded by: Jones
To approve partial pay estimate #2 Final for $882.86 on the alley between East Main and 1st Ave NE to Ray's Excavation Inc.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

The Council discussed resurfacing of the Alley between East Main and 1st Ave NE.
No Action Taken.

The Council discussed the request from Alliant Energy for right of way work, but wanted to get additional information for the Feb 6th Council meeting.
No Action Taken.

The Council discussed the trenchless storm sewer work and the next phase.
Moved by: Steffens Seconded by: Jones
To proceed with lining the storm sewer that the City has received easements for and stopping at the north edge of the parking lot.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

The Council discussed whether the Green Valley Bridge should be widened during the design phase to accommodate a bike/walking lane.
No Action Taken.

Moved by: Jones Seconded by: Rausch
To agree to a resolution to transfer $5,324.00 from the Hotel/Motel Economic Tourism Fund to the General Fund for portion of economic development projects, support, and administrative costs.
Yes: Jones, Wiedner, Rausch, Steffens No: 0 Absent: Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3166 to the resolution.

Moved by: Jones Seconded by: Rausch
To agree to a Resolution of an internal loan Transfer $1,601.35 from the 2016 Capital Improvements fund to the Flood Fund for 5 Bridges Trail repair costs, with the understanding that when FEMA proceeds are received, this amount will be paid back by transfer to the 2016 Capital Improvement Fund.
Yes: Wiedner, Rausch, Steffens, Jones No: 0 Absent: Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3167 to the resolution.

Moved by: Jones Seconded by: Rausch
To agree to a Resolution to transfer $15,000.00 from the General Fund to the City Hall Improvements Fund.
Yes: Rausch, Steffens, Jones, Wiedner No: 0 Absent: Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3168 to the resolution.

Moved by: Jones Seconded by: Rausch
To agree to a Resolution to transfer $200,000.00 from the Sewer Operations Maintenance Fund to the Sewer Plant Improvements Fund.
Yes: Steffens, Jones, Wiedner, Rausch No: 0 Absent: Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3169 to the resolution.

Moved by: Jones Seconded by: Rausch
To agree to a Resolution to transfer $10,000.00 from the General Fund to the Capital Equipment Fund (Police); Transfer $5,000.00 from the General Fund to the Capital Equipment Fund (Clerk); Transfer $5,000.00 from the General Fund to the Capital Equipment Fund (Park).
Yes: Jones, Wiedner, Rausch, Steffens No: 0 Absent: Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3170 to the resolution.

Moved by: Jones Seconded by: Rausch
To agree to a Resolution to transfer $3,000.00 from the General Fund to the Gundersen Maintenance Fund.
Yes: Wiedner, Rausch, Steffens, Jones No: 0 Absent: Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3171 to the resolution.

Moved by: Jones Seconded by: Rausch
To agree to a Resolution to transfer $10,000.00 from the General Fund to the Wellness Capital Maintenance Fund.
Yes: Jones, Wiedner, Rausch, Steffens No: 0 Absent: Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3172 to the resolution.

Moved by: Jones Seconded by: Rausch
To agree to a Resolution to an Internal loan transfer $45,000 from the General Fund to the TIF Fund; and then transferred from the TIF Fund to the C-Mart/Police Facility Sub Fund for the purchase of the Herman property for a Police Facility with the understanding that when TIF Funds are received, this amount will be paid back by transfer to the TIF Fund and then transferred to the General Fund.
Yes: Rausch, Steffens, Jones, Wiedner No: 0 Absent: Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3173 to the resolution.

Moved by: Jones Seconded by: Rausch
To agree to a Resolution to transfer $140.00 from the TIF Fund to the TIF Admin Costs Sub Fund.
Yes: Steffens, Jones, Wiedner, Rausch No: 0 Absent: Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3174 to the resolution.

Moved by: Jones Seconded by: Rausch
To agree to a Resolution to Set the date of the Public Hearing for expanding the TIF District to include construction of a Police Facility on Feb 21, 2017 at 7:00 P.M.
Yes: Jones, Wiedner, Rausch, Steffens No: 0 Absent: Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3175 to the resolution.

The Council discussed the Pond Project.
No Action Taken.

Under Other Matters, City Clerk Allen Lyon briefed the Council on the budget process and will start meeting with the Finance Committee to review expenditures.
No Action Taken.

Moved by: Jones Seconded by: Steffens
To Adjourn.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Allen D. Lyon
City Clerk