

COUNCIL ROOM-----September 5, 2017

The Waukon City Council met in regular session on September 5, 2017 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: Dwight Jones, Steve Wiedner, John Lydon, Don Steffens and Ben Rausch (arriving late). Council members absent: None. Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Water/Sewer Superintendent Robert Campbell; Assistant Park, Rec & Wellness Director Kim Kraus; Street Superintendent Keith Burrett; Assistant Police Chief Paul Wagner; Lyle TeKippe – Fehr Graham Engineering; James Garrett – City Attorney; Ardie Kuhse – WEDC; Joe Moses – The Standard; and citizens.

Moved by: Steffens

Seconded by: Wiedner

To approve the following consent agenda items:

Agenda

Minutes of August 21, 2017 regular session.

Payment of Claims

Allamakee County Treasurer		real estate taxes		1,354.00	
ASCAP		annual license fee		344.56	
Automatic Systems Co.		services		2,609.60	
Axon Enterprises, Inc.		supplies		80.44	
BAYCOM, Inc.		services		262.50	
Benjegerdes Machine, Inc.		sports field concession stand		1,698.88	
Black Hills Energy		services		704.12	
Bodensteiner Implement Company		parts		16.56	
Brink's Tree Service, LLC		tree removal		3,313.75	
Capco Products		hot water washer		3,495.00	
Carquest Auto Parts		parts/supplies		229.15	
Cintas		supplies		104.13	
City Laundering Co.		services		715.27	
Clark Tire Pros		parts/labor		72.40	
Culligan Water Conditioning		services		45.20	
Dean's Plumbing & Heating		parts/labor		835.00	
Devon Baumgartner		reimbursement		77.00	
Dietrich's Upholstery		repairs		80.00	
Fastenal Company		supplies		21.07	
Group Services, Inc.		adm. fees		295.10	
HD Supply Waterworks, LTD.		parts		781.30	
Iowa Department of Transportation		supplies		6,171.30	
Jim's Full Service		fuel		1,407.06	
Kelly Concrete		sports field concession stand		6,183.00	
Ken Kerr Electric		sports field concession stand		4,968.00	
Ken Kerr Electric		services		193.97	
Keystone Laboratories, Inc.		samples		64.00	
Kurth Plumbing & Heating LLC		sports field concession stand		6,146.54	
Kurth Plumbing & Heating LLC		materials/repairs		102.45	
McMillan Muffler		parts/labor		571.62	
Mulgrew Oil & Propane		supplies		421.00	
Oden Sign Service		labor/vinyl logos		255.00	
Rusty Berger Masonry, Inc.		sports field concession stand		21,250.00	
Sweeney Builders, Inc.		sports field concession stand		14,403.13	
TASC		adm. fees		92.49	
TestAmerica Laboratories, Inc.		samples		1,466.00	
Torkelson – Waukon		2017 dodge plow truck		45,157.00	
Union Security Ins. Co.		insurance		234.00	
City of Waukon		petty cash		63.10	
EFTPS		withholding		4,694.65	
EFTPS		withholding		8,698.44	
Garrett Kurth		digging bond refund		500.00	
Regular Payroll		Aug 13 – Aug 26, 2017		38,251.72	
Town & Country Sanitation		services		17,818.75	
Waukon Postmaster		postage		193.40	
General:	44,070.92	Library:	3,237.63	C-Mart Prop:	734.00
RUT:	23,437.24	Wellness Ctr:	4,692.38	Sports Field:	54,006.55
Water:	8,852.66	Spec.Rev.Empl:	3,270.84	West Side Dev:	540.00
Sewer:	7,799.43	Wellness Trust:	643.00	2015 Cap Improv:	45,157.00

Yes: Lydon, Steffens, Jones, Wiedner

No: 0

Absent: Rausch

The Mayor declared the motion carried.

The Mayor announced that this was the time and place for the public hearing on the 1<sup>st</sup> Ave NW & 2<sup>nd</sup> St NW Storm Sewer Improvements Project. The City Clerk stated that no oral or written comments had been received. The Mayor closed the public hearing.

Under Public Comments, Ardie Kuhse – WEDC invited the Council to take a tour of the Aveka facility on September 14<sup>th</sup>.

Council member Rausch arrives.

Under Departmental Reports, Water/Sewer Superintendent Robert Campbell briefed the Council on the tour of several types of waste treatment facilities that were visited. Assistant Park, Rec & Wellness Director Kim Kraus briefed that the Pool would be open for a “Dog Day” prior to season closing. Flag Football and Volleyball programs were getting under way.

Moved by: Wiedner  
To agree to the resolution that the Official Financial Report for City Streets and Parking for the City of Waukon, County of Allamakee, be approved for July 1, 2016 – June 30, 2017.  
Yes: Rausch, Steffens, Jones, Lydon, Wiedner  
The Mayor declared the resolution approved and the Clerk assigned number 3238 to the resolution.

Seconded by: Lydon

No: 0

The Council discussed the Aveka noise and odor issues.  
No Action Taken.

The Council discussed the request by Willie Henderickson for voluntary annexation, but no paperwork has been received by the city.  
No Action Taken.

Moved by: Lydon  
To approve the new Wastewater User Agreement with Aveka Nutra Processing for September 7, 2017 to September 7, 2018.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Rausch

No: 0

Moved by: Lydon  
To approve the new Wastewater User Agreement with WW Homestead Dairies for September 7, 2017 to September 7, 2018.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Steffens

No: 0

Ardie Kuhse – WEDC presented a close brief on RAGBRAI for the Council and it was estimated that 40,000 people were in the city for the event. The event revenue was over \$154,000 and expenditures were \$122,000. The profit of \$32,000 would be given to several local groups, with local non-profits groups having their vendor fee returned. An amount of \$7,500 would be set aside as seed money for future events.  
No Action Taken.

Ardie Kuhse – WEDC briefed the Council on the Plaza Art Project, the reason for the location, the timeline for the project and the selection process of the art.

Moved by: Jones  
To support the project.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Rausch

No: 0

Moved by: Lydon  
To agree to the resolution to proposing to the disposition of interest in real property by the City of Waukon, Iowa – Lot 6 West Side Development.  
Yes: Jones, Lydon, Wiedner, Rausch, Steffens  
The Mayor declared the resolution approved and the Clerk assigned number 3239 to the resolution.

Seconded by: Jones

No: 0

Moved by: Wiedner  
To agree to the resolution finally approving and confirming plans, specifications, and forms of contract for the 1<sup>st</sup> Ave NW and 2<sup>nd</sup> St NW Storm Sewer Project.  
Yes: Lydon, Wiedner, Rausch, Steffens, Jones  
The Mayor declared the resolution approved and the Clerk assigned number 3240 to the resolution.

Seconded by: Lydon

No: 0

Moved by: Rausch  
To agree to the resolution awarding the contract for 1<sup>st</sup> Ave NW and 2<sup>nd</sup> St NW Storm Sewer Project to Skyline Construction for \$213,573.03.  
Yes: Wiedner, Rausch, Steffens, Jones, Lydon  
The Mayor declared the resolution approved and the Clerk assigned number 3241 to the resolution.

Seconded by: Steffens

No: 0

The Council prohibited breed dogs being using as emotional support dogs.  
No Action Taken.

The Council discussed a request from a business owner to expand the two hour parking in the downtown business area. It was discussed that several businesses have customers that may exceed the two hour limit or also shop in several locations.

Moved by: Rausch  
To have Council members Steffens, Lydon with Street Superintendent Burrett and City Manager Hilgerson look into this further and present their findings to the Council.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Steffens

No: 0

City Manager Hilgerson briefed the Council regarding the options of a sidewalk along 4<sup>th</sup> St SE from East Main to Rossville Rd with the advantages and disadvantages of which side of the street it's located on. The estimated cost for just the side walk was in the \$95,000 to \$125,000 range. The Council wanted to look at different funding options.

No Action Taken.

The Council discussed the 2018 Street Project and need for a possible work session on September 13<sup>th</sup> with Travis Squires of Piper Jaffary to brief the Council on funding options, if he's available.

No Action Taken.

Moved by: Rausch  
To approve the tax abatement request for Harold & Linda Miller – 94 6<sup>th</sup> Ave SW and send to the County Assessor's Office.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Jones

No: 0

Moved by: Rausch  
To accept the quote of \$33,556.38 from River City Paving for street patching of 7,822 square feet in nine locations.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

The Council discussed the Police reserve officer pay for the RAGBRAI event.

Moved by: Jones  
To pay Reserve Officer Inglett and McNally the same rate of \$35.00 per hour as the other reserve officers received for the RAGBRAI event.

Seconded by: Lydon

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Rausch  
To agree to the resolution for the City to participate in the Iowa Department of Transportation sign replacement program.

Seconded by: Steffens

Yes: Jones, Lydon, Wiedner, Rausch, Steffens

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3242 to the resolution.

The Council discussed the quote to repair the bucket truck and wanted more information.

No Action Taken.

Moved by: Jones  
To approve the storm sewer easement agreement for 101 2<sup>nd</sup> St NW – King of Grace Lutheran Church.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Rausch

No: 0

Moved by: Rausch  
To approve the storm sewer easement agreement for 101 1<sup>st</sup> Ave NW – Adam & Jessica Kurth.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Moved by: Rausch  
To approve the proposal from Upper Explorerland to provide the \$9,178.00 in returned CDBG funding from the Blake property as the 25% local match to the Northeast Iowa Regional Housing Trust fund program.  
Yes: 5  
The Mayor declared the motion carried.

Seconded by: Jones

No: 0

The Council discussed the upcoming negotiations for the Police and Public Works union contracts.

Moved by: Rausch  
To have a committee of Mayor DeWalle, Council member Steffens, City Manager Hilgerson and Attorney John Anderson to discuss negotiations with the union representatives.

Seconded by: Jones

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Jones  
To agree to the resolution to transfer \$22,384.25 from Road Use Tax Fund to the Debt Service Fund for the principal/interest payment due October 1<sup>st</sup> on the Caterpillar Wheel Loader Lease from Caterpillar Financial Services Corporation.

Seconded by: Lydon

Yes: Lydon, Wiedner, Rausch, Steffens, Jones

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3243 to the resolution.

Moved by: Jones  
To agree to the resolution to transfer \$5,905.44 (Hotel/Motel money received in August 2017 and deposited in the General Fund) from the General Fund to the Hotel/Motel (Parks Improvements) Fund = \$4,429.08 (75%) and to the Hotel/Motel (Tourism/Economic Development) Fund = \$1,476.35 (25%).

Seconded by: Lydon

Yes: Wiedner, Rausch, Steffens, Jones, Lydon

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3244 to the resolution.

Moved by: Jones  
To agree to the resolution to transfer \$14,006.55 from the Hotel/Motel (Park Improvements) Fund to the Sports Fields sub fund for project building costs for the new Sports Fields concession stand.  
Yes: Rausch, Steffens, Jones, Lydon, Wiedner  
The Mayor declared the resolution approved and the Clerk assigned number 3245 to the resolution.

Seconded by: Lydon

No: 0

The Council discussed the remaining West Side Development lots and the current agreement with WEDC that didn't cover Lot 1 to Lot 5.

Moved by: Jones  
To have the West Side Development agreement changed to include the remaining lots.

Seconded by: Lydon

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Wiedner

Seconded by: Rausch

To Adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Allen D. Lyon  
City Clerk