

The Waukon City Council met in regular session on June 5, 2017 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: Steve Wiedner, John Lydon, Dwight Jones, Ben Rausch and Don Steffens. Council members absent: None. Others present: Street Superintendent Keith Burrett; Park, Rec & Wellness Director Jeremy Strub; Water/Sewer Superintendent Robert Campbell; Police Chief Phil Young; Lyle TeKippe – Fehr Graham Engineering; James Garrett - City Attorney; Ardie Kuhse – WEDC; Joe Moses – The Standard; and citizens.

The Mayor opened the meeting with prayer.

Moved by: Lydon

Seconded by: Steffens

To approve the following consent agenda items:

Agenda

Minutes of May 15, 2017 regular session.

Class "C" Liquor License (LC) (Commercial) Class B Native Wine Permit with Outdoor Service and Sunday Sales for Waukon Banquet Center LLC., d/b/a Waukon Banquet Center LLC, 612 Rossville Rd.

Special Class "C" Liquor License (B/W)(Beer/Wine) with Sunday sales for Yen Hing Dragon LLC., d/b/a Yen Hing Dragon LLC, 9 Spring Ave.

Payment of Claims

Allamakee Co. Sheriff	ans. service	750.00			
Alliant Energy	services	5,103.77			
Anderson Law Firm	services	1,660.00			
AT & T	services	127.48			
Barco Municipal Products Inc.	supplies	212.72			
Bieber Insurance & Real Estate	insurance	2,386.00			
Black Hills Energy	services	1,103.81			
Brink's Tree Service, LLC	tree removal	1,316.25			
Bodensteiner Implement Company	parts/rental	477.36			
Bruening Rock Products, Inc.	materials	4,459.11			
Builders First Source	supplies	85.62			
Carquest Auto Parts	supplies	12.83			
Cintas	supplies	97.95			
City Laundering Co.	services	752.51			
Clark Tire Pros	services	29.95			
Croell Inc.	supplies	243.50			
Culligan Water Conditioning	services	35.00			
DCI	registration	45.00			
First Supply LLC	supplies	159.74			
Group Services, Inc.	adm. fees	283.75			
Group Services, Inc.	self-fund request	931.50			
Innovative Ag Services Co.	supplies	42.58			
Iowa Law Enforcement Academy	evaluation	140.00			
IDNR	certification renewals	540.00			
Iowa DOT	asphalt emulsion	1,807.50			
Iowa Pump Works, Inc.	supplies	487.83			
Jim's Full Service	fuel	1,341.73			
Ken Kerr Electric	parts/labor	8,988.84			
Keith Lee	supplies	238.50			
McMillan Muffler	parts/labor	1,409.65			
Midwest Patch/Hi-Viz Safety	supplies	130.00			
Pop's Produce LLC	planters	100.00			
R.W. Pladsen, Inc.	parts/labor	43.16			
TASC	adm. fee	92.49			
TestAmerica Laboratories, Inc.	samples	691.50			
Union Security Ins. Co.	insurance	225.00			
Voss Signs, LLC	signs	327.50			
Paul Wagner	reimbursement	48.95			
West Side Waukon Lumber, Inc.	supplies	15.00			
Zarnoth Brush Works, Inc.	supplies	506.50			
Allamakee County Auditor	interest-fire station	4,548.74			
Jeff Allison	digging bond refund	500.00			
EFTPS	withholding	4,241.18			
EFTPS	withholding	6,929.26			
EFTPS	withholding	4,311.81			
EFTPS	withholding	7,275.80			
Farmers & Merchants Savings Bank	princ/int.	4,550.00			
Farmers & Merchants Savings Bank	princ/int.	8,820.00			
Farmers & Merchants Savings Bank	princ/int.	22,232.66			
Ray's Excavating LLC	pay est. #2	41,162.59			
Regular Payroll	April 9, 2017 – April 22, 2017	33,884.27			
Town & Country Sanitation	services	17,860.00			
Treasurer-State of Iowa	sales tax	4,974.00			
Waukon Postmaster	postage	191.13			
Waukon State Bank	princ/int.	4,550.00			
General:	46,893.45	Library:	3,869.03	Street Imp:	6,266.61
RUT:	14,911.07	Wellness Ctr:	7,783.23	TIF Debt:	13,368.74
Water:	18,518.77	Spec.Rev.Empl:	4,001.01	Debt Service:	22,232.66
Sewer:	14,199.86	T&A Ins Fund:	931.50	Debt Gundersen:	9,100.00
		2016 Cap Imp:	41,162.59	Storm Sewer Imp:	243.50

Yes: Steffens, Jones, Rausch, Lydon, Wiedner

No: 0

The Mayor declared the motion carried.

The Mayor announced that this was the time and place specified for holding a public hearing on the proposal for water rate increases. Whereupon, the Mayor called for any oral or written comments and there were none; the City Clerk announced that no oral or written comments had been received. The Mayor declared the hearing closed.

Under Departmental Reports, Street Superintendent Keith Burrett briefed that the storm sewer behind the car wash on Rossville Road had separated in four places. Park, Rec & Wellness Director Jeremy Strub briefed that the Pool has opened and the new concession stands are also open.

Sandy Halverson addressed the Council about the parking situation along Main Street with a two hour parking limit and more handicap spots.. The Council discussed several options and will address it at the next meeting.
No Action Taken.

Lyle TeKippe – Fehr Graham Engineering presented the City with the award for the Northwest Detention Pond they had received from the American Council of Engineering Companies of Iowa in the special projects category.
No Action Taken.

Moved by: Rausch
To approve the first reading of an ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by adding a chapter permitting the operation of all-terrain vehicles and off-road utility vehicles on city streets and other public areas and regulating their use.
Yes: Lydon, Steffens, Wiedner, Rausch
The Mayor declared the motion carried.

Seconded by: Lydon

No: Jones

The Council discussed an ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by adding a chapter permitting the operation of Golf Carts on city streets and other public areas and regulating their use.

Moved by: Rausch
To Table for more information on the registration process.

Seconded by: Jones

Yes: 5

No: 0

The Mayor declared the motion carried.

The Council discussed changes in the State law regarding fireworks and asked the City Attorney to draft an ordinance for the next meeting.

Moved by: Lydon
To have the City Attorney draft an ordinance.

Seconded by: Steffens

Yes: 5

No: 0

The Mayor declared the motion carried.

The Council discussed changes in the State law on firearms and wanted more information on the changes.
No Action Taken.

The City Clerk briefed the Council on the information received from IDOT regarding resurfacing of Hwy 9 from the intersection by John Deere to the entrance of Northgate and Hwy 76 from the stop light to the intersection of 9th Street. The preliminary cost of the project would be \$2,069,000.00 with the City's portion being \$ 271,000.00. The City Clerk also briefed that the State was looking at the concept plan of replacing the sidewalks during the resurfacing and the early cost estimate was \$1,009,000.00
Lyle TeKippe – Fehr Graham Engineering briefed the Council that the preliminary costs for the 1st Ave SW project would be \$1,608,966.00

No Action Taken.

Moved by: Jones
To fill the newly created vacancy in the Street Department.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

The Council discussed debris being placed in the street and the City Clerk stated that he was in the process of seeing how other cities handle it.

No Action Taken.

Moved by: Wiedner
To get cost estimates on replacing a portion of the storm sewer that runs near the new addition at Reel-Core.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Steffens

No: 0

Moved by: Rausch
To get cost estimates to repair the storm sewer running under the parking lot at Kurth Plumbing & Heating.
Yes: The Council discussed the spring leak on Spring Avenue and wanted to get more information.
No Action Taken.

Seconded by: Lydon

Moved by: Jones
To approve the plans and specifications for Alley South of City Hall HMA Improvements project with the bid letting June 14, 2017.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Moved by: Jones
To approve a memorandum of understanding with the Northeast Iowa Task Force for monthly reimbursement for digital service.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Rausch

No: 0

Moved by: Steffens
To approve the variance request for Stephanie James – 517 West Main Street.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Wiedner

No: 0

Moved by: Jones
To agree to the resolution to waive the right to review of the Plat of Survey for Jack Sweeney – Lot 2 in NE ¼ -NE ¼ Quarter of Section 20 and Lot 6 in NW ¼ - NW ¼ Quarter of Section 21; Township 98N; Range 5 West of the Fifth Principle Meridian, Allamakee County.
Yes: Jones, Wiedner, Lydon, Rausch, Steffens
The Mayor declared the resolution approved and the Clerk assigned number 3198 to the resolution.

Seconded by: Lydon

No: 0

Moved by: Rausch
To approve the tax abatement for Vickie Snitker – 201 3rd St SW and send it to the County Assessor's Office.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0

Moved by: Lydon
To approve the Roadway Maintenance Agreement for Allamakee County/City of Waukon and the Iowa Department of Transportation regarding snow removal responsibilities for July 1, 2017 to June 30, 2018.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0

Ardie Kuhse – WEDC updated the Council on the progress of the RAGBRAI planning and that the next community town hall meeting on it will be June 28th 6pm at Iron Ridge Church.
No Action Taken.

Councilmember Jones left.

Moved by: Steffens
To approve the first reading of an ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by increasing water utility service rates and imposing an infrastructure fee.
Yes: Lydon, Steffens, Wiedner, Rausch
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0
Absent: Jones

Moved by: Lydon
To approve the 2016 PCC Street Repairs – Contract Change Order#3 – increase of \$6,604.97 to Concrete Foundations Inc.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0
Absent: Jones

Moved by: Lydon
To approve the 2016 PCC Street Repairs – Partial Pay Estimate #3 for \$26,358.72 to Concrete Foundations Inc.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0
Absent: 1

Moved by: Rausch
To agree to a resolution approving the economic development agreement between the City of Waukon and the Waukon Economic Development Commission.
Yes: Lydon, Steffens, Wiedner, Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3199 to the resolution.

Seconded by: Lydon
No: 0
Absent: Jones

Moved by: Rausch
To agree to a resolution to transfer \$12,883.45 from Trust & Agency Library Fund to the Library General Fund for expenses, with the understanding that any unused portion will be returned to the Trust & Agency Fund after June 30, 2017.
Yes: Wiedner, Lydon, Rausch, Steffens
The Mayor declared the resolution approved and the Clerk assigned number 3200 to the resolution.

Seconded by: Lydon
No: 0
Absent: Jones

Councilmember Jones returns.

Moved by: Wiedner
To direct the City Attorney to draft an ordinance creating the City Manager position.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0

Moved by: Jones
To enter into closed session under Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in a matter where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
Yes: Wiedner, Rausch, Steffens, Lydon, Jones
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0

Moved by: Rausch
To go into open session.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0

Moved by: Lydon
To Adjourn.
Yes: 5
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0

Allen D. Lyon
City Clerk