

The Waukon City Council met in regular session on October 3, 2011 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Loren Beneke presiding. Council members present: Trent Mitchell, Steve Wiedner, John Ellingson and Dave Sanderson. Council members absent: Joe Cunningham. Others present: City Attorney James Garrett, Police Chief Clark Bollman, Water/Sewer Superintendent Robert Campbell, Street Superintendent Randy Murphy, Development Officer/Zoning Administrator Al Lyon, Rick Meyer-Robey Memorial Library, Upper Explorerland Regional Planning Commission-Lori Brockway and Aaron Burkes, Kelly Bromelkamp-TeKippe Engineering, Sara Berges-Allamakee SWCD and citizens.

The Mayor opened the meeting with prayer.

Moved by: Sanderson

Seconded by: Mitchell

To approve the following consent agenda items:

Agenda

Minutes of September 19, 2011

Class "C" Liquor License with Sunday Sales renewal for Wesley Hill, d/b/a Waukon Bowling and Sports Center, 601 Rossville Road

Payment of claims

AT & T	service	34.68
Allamakee County Economic Development	services	1,695.00
Al Lyon	reimbursement	22.95
Alliant Energy	services	920.66
Bieber Insurance & Real Estate	insurance add-on	85.00
Black Hills Energy	services	917.93
Brown's Supply Company	supplies	390.48
Bresnahan Oil Company	fuel	211.24
Culligan Water Conditioning	service	30.00
Dean's Plumbing & Heating	supplies	28.54
Group Services, Inc.	self fund req.-Sept.'11	1,442.91
Group Services, Inc.	adm.fees-Sept.'-Oct.11	476.70
Grainger	supplies	68.30
Hawkins, Inc.	parts	164.35
IKON Office Solutions	copier service	236.12
Iowa League of Cities	registration	30.00
Matt Parrott	supplies	485.51
McDonald Supply	supplies	43.26
Reiser Implement, Inc.	toolcat	25,525.00
TeKippe Engineering	service	2,666.40
TeKippe Engineering	service	1,187.20
TeKippe Engineering	service	16,935.90
Teamsters Local 238	union dues-Oct.'11	232.00
Union Security Insurance Co.	ins.-Oct.'11	171.00
Waukon Area Fire Protection District	appropriation	17,500.00
West Side Waukon Lumber	supplies	36.80
Waukon Tire Center	service	178.35
Zahn Plumbing & Heating	supplies	32.98
Steve Hughes	reimbursement	118.57
Waukon Postmaster	postage stamps	44.00
Treasurer, State of Iowa	sales tax	4,876.00
Waukon Postmaster	postage stamps	44.00
Skyline Construction, Inc.	pay est. #3-2011 St Impr.	243,526.74
Paul Wagner	reimbursement	76.95
Regular Payroll	Sept. 4-Sept. 17, 2011	28,777.07
Iowa Department of Revenue	withholding	318.30
EFTPS	soc.sec. withholding	5,238.15
EFTPS	federal withholding	3,566.81
Robert Campbell	reimbursement	12.15
Pat Burckart	reimbursement	12.15
Steve Hughes	reimbursement	76.95

Fund Totals:	General: 38,322.70	Spec.Rev.Emp.Ben: 1,529.45
	RUT: 5,226.70	Wellness Center: 5,061.40
	Water: 8,638.88	2011 Capital Impr: 3,853.60
	Sewer: 7,477.51	Capital Equipment: 25,525.00
	Library: 2,669.62	Street Improve: 260,132.24

Yes: Ellingson, Wiedner, Mitchell, Sanderson

No: 0

Absent: Cunningham

The Mayor declared the motion carried.

Rick Meyer, Robey Memorial Library, spoke to the Council about the Library roof leaking. No action taken.

Lori Brockway, Upper Explorerland Regional Planning Commission, discussed with the Council the CDBG Community Development and Housing Needs Assessment and asked the Council to set a public hearing date for submittal of an application for Community Development Block Grant owner-occupied rehabilitation funding for the City.

Moved by: Mitchell

Seconded by: Ellingson

To schedule date of Public Hearing for October 17, 2011 at 7:00 o'clock p.m. in the Council Room at City Hall, for submittal of an application for CDBG owner-occupied rehabilitation funding for the City.

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

The Mayor announced that the competitive quotations for the 2011 Recreational Trail Project had been received and opened by the City Clerk at 10:00 a.m. on September 29, 2011. The Mayor further announced that this was the time and place for consideration of those proposals.

The City Clerk informed the Council that the following proposals had been submitted for the construction of the 2011 Recreational Trail Project:

<u>Name and Address of Bidder</u>	<u>Amount of Bid</u>
Skyline Construction Decorah, IA	\$43,933.55
Riehm Construction Waukon, IA	\$47,389.40* *#2-miscalculation *#14-unit price and total price were switched
Baker Concrete & Excavating Waverly, IA	\$58,880.00

The Council considered all the proposals received for the project.

Moved by: Ellingson

Seconded by: Wiedner

That the contract for the 2011 Recreational Trail Project be awarded to Skyline Construction, Inc. for \$43,933.55.

Yes: Wiedner, Sanderson, Ellingson, Mitchell

No: 0

Absent: Cunningham

The Mayor declared the motion carried.

Moved by: Mitchell

Seconded by: Wiedner

To authorize the Mayor to approve the contractor's performance and payment bonds, to execute the contract with the contractor and to authorize work to proceed under the contract.

Yes: Ellingson, Sanderson, Mitchell, Wiedner

No: 0

Absent: Cunningham

The Mayor declared the motion carried.

The Council discussed City/County Road Maintenance Agreement. No action taken.

Moved by: Ellingson

Seconded by: Wiedner

To approve two permanent sidewalk sign permits for Hartig Drug-21 West Main Street.

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Moved by: Mitchell

Seconded by: Wiedner

To agree with the Board of Adjustment's decision to grant Ron Kipp a 5 foot variance on the east side (front yard setback of 20 feet) and to grant a side yard variance of 4 feet on the north side to construct a storage building at 401 4<sup>th</sup> Avenue SW; and to agree with the Board of Adjustment's decision to grant Richard Sullivan a front yard setback variance of six feet for the north side and a front yard setback variance for the east side of six feet at property located at 102 2<sup>nd</sup> Avenue SW.

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Kelly Bromelkamp, TeKippe Engineering discussed proposed changes to Northgate Lift Station Project for approximate cost of \$16,000.00 and Water/Sewer Superintendent Robert Campbell updated the Council on other additional charges.

Moved by: Mitchell  
To approve change order #1 and payment estimate #2-\$66,733.37 to Winona Mechanical, Inc. for North Gate Lift Station Project.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Sanderson  
No: 0  
Absent: 1

Moved by: Ellingson  
To approve change order #1 and payment estimate #3-\$1,435.05 to Tschiggfrie Excavating Company for Trickling Filter Repair Project.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Wiedner  
No: 0  
Absent: 1

Moved by: Ellingson  
To approve resolution accepting work covering Trickling Filter Repair Project.  
Yes: Wiedner, Mitchell, Ellingson, Sanderson  
The Mayor declared the resolution approved and the Clerk assigned the number 2497 to the resolution.

Seconded by: Wiedner  
No: 0  
Absent: Cunningham

Moved by: Wiedner  
To approve Professional Service Agreements between the City of Waukon and TeKippe Engineering for the Waukon 5<sup>th</sup> Street SW Cost figures and 2012 Street Improvements Project.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Mitchell  
No: 0  
Absent: 1

The Mayor informed the Council that the Park Board agreed, at their last meeting, that it was not necessary at this time for Council action regarding park equipment.

Council member John Ellingson suggested starting the FYE 2013 City Budget process earlier.

Moved by: Mitchell  
To agree to the transfer of \$12,762.50 from the Water Fund to the Capital Equipment Fund and transfer of \$12,762.50 from the Sewer Fund to the Capital Equipment Fund.  
Yes: Ellingson, Sanderson, Mitchell, Wiedner  
The Mayor declared the resolution approved and the Clerk assigned the number 2498 to the resolution.

Seconded by: Sanderson  
No: 0  
Absent: Cunningham

Moved by: Wiedner  
To adjourn.  
Yes: 4  
The Mayor declared the motion carried.

Seconded by: Mitchell  
No: 0  
Absent: 1

Diane Sweeney  
City Clerk