

COUNCIL ROOM-----June 4, 2018

The Waukon City Council met in regular session on June 4, 2018 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Lydon, Ben Rausch, Arvid Hatlan, and Gayle Decker. Council members absent: John Ellingson. Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Water/Sewer Superintendent Robert Campbell; Park, Rec & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; City Attorney James Garrett; Ardie Kuhse – WEDC; Lyle TeKippe- Fehr Graham; Joe Moses – The Standard; and Citizens.

The Mayor called the meeting to order and announced the addition of “Sol-Smart” to the agenda.

Moved by: Lydon

Seconded by: Rausch

To approve the consent agenda.

Agenda

Minutes of May 21, 2018 regular session and May 29, 2018 special session.

Approval of Class C Liquor License (LC) (Commercial) with Class B Native Wine Permit,

Outdoor Service and Sunday Sales for Waukon Banquet Center LLC., d/b/a Waukon Banquet

Center LLC., 612 Rossville Rd.

Payment of Claims.

Allamakee County Sheriff	ans. services	750.00
Alliant Energy	services	13,830.85
AT & T	services	119.91
BAYCOM, Inc.	service	75.00
Black Hills Energy	services	1,022.16
Bodensteiner Body Werks	repairs	83.00
Bruening Rock Products Inc.	materials	221.00
CarQuest Auto Parts	supplies	879.02
CarQuest Auto Parts	supplies-Ambulance	34.97
Culligan Water Conditioning	services	65.60
Croell Inc.	materials	130.00
Dalaco	blade	181.39
Devon Baumgartner	reimbursement	270.53
Group Services, Inc.	adm. fees	272.40
Group Services, Inc.	self-fund request	653.62
Jim's Full Service	fuel	1,462.42
Ken Kerr Electric	services	174.57
Keystone Laboratories, Inc.	samples	64.00
Leiran Auto Repair LLC	repairs-Ambulance	1,132.37
Matt Benda Concrete Construction	services	4,769.10
McMillan Muffler	repairs	704.12
Mulgrew Oil & Propane	fuel	1,165.30
Mulgrew Oil & Propane	fuel-Ambulance	454.60
Northeast Iowa RC&D	LMI Survey	3,500.00
Northeast Iowa Telephone Company	services	59.95
Panther Uniforms, Inc.	supplies	106.49
River City Paving	1 <sup>st</sup> St SW cul-de-sac	9,601.50
Stanard & Associates, Inc.	tests/certificates	129.00
TASC-Client Invoices	admin fees	94.83
TestAmerica Laboratories, Inc.	samples	973.00
Verizon Wireless	services	150.00
Waukon Economic Development Corp.	sign reimbursement	42.38
Welch, Inc.	propane	42.00
Zarnoth Brush Works, Inc.	brooms	216.00
Ziegler Inc.	parts	338.98
Allamakee County Auditor	equalization payment	4,264.90
Blue Cross Blue Shield	insurance	15,094.43
City of Waukon	petty cash	69.04
EFTPS	withholding	3,990.35
EFTPS	withholding	7,562.68
Farmers & Merchants Savings Bank	princ/int.-Fire Station	8,592.50
Farmers & Merchants Savings Bank	princ/int.-Fire Truck	22,232.66
Susan Freese	deposit refund	150.00
Kevin & Stephanie Gordon	deposit refund	150.00
Regular Payroll	May 6 – May 19, 2018	35,137.94
Skyline Construction, Inc.	pay est. #3	47,819.03
Town & Country Sanitation	services	18,175.50
Waukon Postmaster	postage	191.24

**Fund Totals:**

General:	51,802.17	Library:	6,019.68	Street Improv:	9,601.50
RUT:	18,563.99	Wellness Ctr:	4,945.96	TIF Fund:	12,857.40
Water:	13,882.17	Spec.Rev.Empl:	7,324.66	Debt Service:	22,232.66
Sewer:	12,146.86	T&A Ins Fund:	4.25	Storm Sewer Imp:	47,819.03

Yes: Lydon, Hatlan, Decker, Rausch  
The Mayor declared the motion carried.

No: 0

Absent: Ellingson

Under Departmental Reports: Water/Sewer Superintendent Robert Campbell briefed that the a section of the sanitary sewer from the New Life Church was bowed when it was laid over the storm sewer and flow meters were being relocated to areas in the NW part of the city to locate where storm water is getting into the sanitary sewer system. Park, Rec & Wellness Director Jeremy Strub briefed that construction on the Park Amphitheater was in progress and the project was funded by a private donor and the Park would like to purchase a used UTV.

City Manager Dean Hilgerson briefed that he would be seeking requests for proposals on a new Police facility.

Lee & Kymm Hinkel discussed their high utility bill of \$742.31 and asked if the City could reduce the amount.

Moved by: Lydon

Seconded by: Decker

To allow three months to pay the amount with no interest or penalty.

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

The Council discussed the request from Bellino Enterprises to sell fireworks within the City limits, but the company did not provide proof that they had a state permit, bonded with the Iowa Secretary of State or had authority to do business in the State of Iowa.

Moved by: Hatlan

Seconded by: Rausch

To table action until the June 18<sup>th</sup> meeting.

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Brooke Troendle representing the "Walk-on Waukon" group briefed that they were unsuccessful for a \$40,000 grant for sidewalks and that there was a Healthy Hometown Sidewalk Audit on July 20<sup>th</sup> and encouraged the Council and public to attend.

No Action Taken.

Jayne McCormick briefed the council on the Iowa Walking College program and it can be used to gather information to assist in applying for grants.

No Action Taken.

Moved by: Rausch

Seconded by: Lydon

To approve the variance request for Leo & Joann Folsom – 423 & 429 9<sup>th</sup> St SW - Variance to Chap 165.22.4 Chap 166.20 (design standards for lots).

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Moved by: Hatlan

Seconded by: Rausch

To approve the variance for Annette Hansmeier – 808 2<sup>nd</sup> Ave SW – Variance request of 6 feet to the side yard setback.

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Moved by: Rausch

Seconded by: Lydon

To set July 2, 2018 as the Public Hearing Date for Debra Connor at 209 West St for rezoning from "B-2" to "R-3."

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

When the Council discussed the 2019 IDOT street project, Carole Goodale asked why were all the trees being removed and what were the plans for replanting them. There was lengthy discussion about trees in the right of way and that it was a state project for the resurfacing and sidewalk replacement and when were the citizens notified. It was discussed that there was a public presentation regarding the project and letters were sent out to the adjoining property owners. The Council discussed projects that needed to be completed prior to the IDOT project starting in 2019.

No Action Taken.

Lyle TeKippe- Fehr Graham briefed the Council on the results of the six random core outs on 1<sup>st</sup> Ave NW and that the depths of pavement varied from 2 ½ to 5 inches. And since the six blocks of street were going to be resurfaced, the sidewalks at the intersections needed to be made ADA compliant. There was discussion about replacing portions of the curb with a project estimate of \$250,000.00.

Moved by: Rausch

Seconded by: Lydon

To proceed with the design and cost estimates for the 1<sup>st</sup> Ave NW Street project and have Fehr Graham submit a professional services agreement.

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Moved by: Hatlan  
To replace the street signs that don't meet the new standards for \$10,543.00.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

Moved by: Hatlan  
To hire Alex Hergtes as a Police Officer starting June 5, 2018 at \$16.85 per hour.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

The Council discussed two bids received for repairs, seal coating and stripping three parking lots located behind Hartig Drug, south of Kwik Star, and the corner of Allamakee and 1<sup>st</sup> Ave NW. the bids were \$20,449.47 from Fahner Asphalt Sealers and \$11,575 from Driveway Specialist.  
Moved by: Decker  
To accept the bid of \$11,575 from Driveway Specialist.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

City Manager Dean Hilgerson briefed the Council on the cost analysis of using the existing downtown street light poles versus replacing them with new decorative poles was a \$117,000 but the costs of redoing the concrete bases wasn't known at this time as the State hadn't decided if they were going to be part of the sidewalk project cost or not and would try to have that information for the next meeting.  
No Action Taken.

The Council discussed nuisance abatement and the procedural changes for grass and weeds and would have it on the next agenda.

City Clerk Allen Lyon briefed the Council that the Planning & Zoning Board had two vacancies and a Board member expressed that they would not take another term when their term was up in September. There was discussion if the board could be reduced from seven to five members and if it was possible to combine the functions of the Planning & Zoning Board with that of the Board of Adjustment.  
No Action Taken.

The Council discussed if the testing requirements for WW Homestead Dairies could be reduced. Water/Sewer Superintendent Robert Campbell briefed that after talking to the engineers, the testing requirement for Ammonia could be reduced to twice a month, but the other tests could not. A new agreement would be on the June 18<sup>th</sup> agenda.  
No Action Taken.

Moved by: Rausch  
To provide two additional handicap parking spots on the east side of 5<sup>th</sup> St SW by St John's Lutheran Church.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

The Council discussed the parking problem in the 300 block of 8<sup>th</sup> Street NW and would have it on the June 18<sup>th</sup> meeting.  
No Action Taken.

Moved by: Lydon  
To approve the 2<sup>nd</sup> reading of the Ordinance amending the Code of Ordinances to permit leaves to be deposited on public streets at designated times.  
Yes: Hatlan, Rausch, Decker, Lydon No: 0 Absent: Ellingson  
The Mayor declared the motion carried.

Moved by: Lydon  
To waive additional readings and adopt the ordinance.  
Yes: Rausch, Decker, Lydon, Hatlan No: 0 Absent: Ellingson  
The Mayor declared the ordinance adopted and the Clerk assigned number 774 to the ordinance.

Corey Snitker – Allamakee County Emergency Management brief the Council on the City's portion of the county multi-hazard mitigation plan.  
Moved by: Rausch  
To approve a resolution adopting the Allamakee County Multi-Jurisdiction (MJ-7) Multi-Hazard Mitigation Plan.  
Yes: Hatlan, Rausch, Decker, Lydon No: 0 Absent: Ellingson  
The Mayor declared the resolution approved and the Clerk assigned number 3321 to the resolution.

The Personnel committee briefed the Council on the interview process for the Water/Sewer Superintendent position and wanted to hear a proposal for contractual services from People Services before making a recommendation to the Council.  
Moved by: Lydon  
To have People Services present a presentation to the Council.  
Yes: 4 No: 0 Absent: 1  
The Mayor declared the motion carried.

City Manager Dean Hilgerson briefed the Council that he wanted assign to Anna Hoins as the Assistant Zoning Administrator with a \$2.00 per hour raise starting June 5, 2018.

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

The Council discussed the land acquisition for the Waste Treatment Facility and that it wasn't moving forward at this time.

No Action Taken.

Council Member Rausch briefed the Council on the Sol-Smart Energy District and

Moved by: Lydon

Seconded by: Rausch

To have the Mayor sign a letter of support for the Sol-Smart Energy District.

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Under Other Matters: Councilmember Rausch discussed silt getting into the Park Pond. Street Superintendent Keith Burrett discussed that a lot of junk is being dumped off at the compost pile and that cameras have been installed.

Moved by: Rausch

Seconded by: Hatlan

To Adjourn.

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Allen D. Lyon  
City Clerk