COUNCIL ROOM----------January 2, 2018

The Waukon City Council met in regular session on January 2, 2018 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: Arvid Hatlan, Gayle Decker, Dwight Jones, and John Lydon. Council members absent: Ben Rausch. Others present: City Manager Dean Hilgerson (by phone); Street Superintendent Keith Burrett; Park, Rec & Wellness Director Jeremy Strub; Water/Sewer Superintendent Robert Campbell; Police Chief Phil Young; Lyle TeKippe – Fehr Graham Engineering; City Attorney James Garrett; Ardie Kuhse – WEDC; Joe Moses – The Standard; and Citizens.

The Mayor called the meeting to order.

Moved by: Lydon Seconded by: Jones

To approve the following consent agenda items:

Agenda

Minutes of December 18, 2017 regular session.

Payment of Claims

Allamakee Country Auditor	election costs	5,117.36
Allamakee County Sheriff	ans. services	750.00
Alliant Energy	services	12,609.00
Anderson Law Firm	services/negotiations	3,479.26
AT & T	services	42.48
Automatic Systems Co.	services	2,814.57
Black Hills Energy	services	2,195.67
Bodensteiner Implement Company	supplies	2,850.00
Clark Tire Pros	services	29.95
Compass Minerals	supplies	2,238.47
Galls, LLC	supplies	101.28
Grainger	parts	182.25
Jim's Full Service	fuel – ambulance	467.35
Ken Kerr Electric	services	147.26
Midwest Patch/Hi-Viz Safety	supplies	888.80
Municipal Supply, Inc.	supplies	1,437.90
Olsgard Auto	supplies	418.99
Simmering-Cory/Iowa Codification	services	1,224.00
TestAmerica Laboratories, Inc.	samples	908.00
The Standard	subscription renewal	42.00
Union Security Insurance Company	insurance	225.00
Paul Wagner	reimbursement	30.00
Waukon Area Fire Protection District	28E Agreement	21,250.00
Waukon Chamber of Commerce	sign expenses	927.90
Waukon Tire Center Inc.	parts	2,465.92
Teamsters Local 238	union dues	202.48
Blue Cross Blue Shield	insurance	15,999.93
EFTPS	withholding	5,115.97
EFTPS	withholding	7,549.20
Regular Payroll	Dec 3, 2017 – Dec 16, 2017	33,691.39
Skyline Construction, Inc.	pay est. #3-Final	2,697.66
Town & Country Sanitation	services	17,932.00
Waukon Postmaster	postage	157.42

General:	78,788.46	Sewer:	12,779.81	Spec.Rev.Empl:	8,369.71
RUT:	16,597.22	Library:	5,895.98	Sewer Op Maint:	2,697.66
Water:	16,288.34	Wellness Ctr:	4,816.28		

Yes: Lydon, Hatlan, Jones, Decker No: 0 Absent: Rausch

The Mayor declared the motion carried.

The Mayor announced that this was the time and place for the Public Hearing on the on the proposed Southeast Urban Renewal Plan amendment #20 for the Waste Water Treatment Facility with an amount not to exceed $3,500,000.00. The City Clerk stated that no oral or written comments had been received. The Mayor closed the public hearing.

The Mayor announced that this was the time and place for the Public Hearing on the designation of expanding the Southeast Urban Renewal Area and on the proposed Urban Renewal Plan amendment #21 for Reel-Core with an amount not to exceed $100,000.00. The City Clerk stated that no oral or written comments had been received. The Mayor closed the public hearing.

Under Public Comments, Kevin Welsh discussed the issues with Aveka and wanted to know when it would be resolved.

Under Departmental Reports, Water/Sewer Superintendent Robert Campbell briefed that there was a water main break due to the cold weather. Police Chief Phil Young briefed that he may need to request an additional officer and would have more information at the next Council meeting. Street Superintendent Keith Burrett briefed that a light pole was hit during Christmas. Park, Rec & Wellness Director Jeremy briefed that the Wellness Center heating unit needs repairs and there would be a public information meeting on the new Tennis Courts on Jan 9, 2018 at the Senior Citizen's Room. City Manager Dean Hilgerson (by phone) briefed on several projects.

Mayor Pat Stone announced his appointments for:
Mayor Pro Tem – Gayle Decker.
Police Chief – Phil Young; Assistant Police Chief – Paul Wagner.
Police Officers – Chris McCartney, Chad Dugan, David Burrett, Jeremy Wicks, Devon Baumgartner, Danielle McNally (Permanent Part-Time Officer), Luke Inglett (Permanent Part-Time Officer). Reserve Officers – Samantha Hancock, Eric Van Horn.
Street & Fairgrounds Committee – Chairman Ben Rausch, Dwight Jones.
Water & Sewer Committee – Chairman John Lydon, Arvid Hatlan.
Fire & Health Committee – Chairman Arvid Hatlan, John Lydon.
Finance & Budget Committee – Chairman Gayle Decker, Ben Rausch.
Ordinances Committee – Chairman Dwight Jones, Gayle Decker.
Moved by: Lydon Seconded by: Decker
To enter the Mayor's appointments into the record.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Decker
To appoint the following City employees.
City Manager – Dean Hilgerson.
City Clerk – Allen Lyon; City Clerk's Office – Rita Swenson, Cindy Leikvold, Anna Hoins.
Water/Sewer Superintendent – Robert Campbell; Water/Sewer Department – Brian Deeny, Coady Heiderscheit, Tyler Thesing.
Street Superintendent – Keith Burrett; Street Department – Pat Egan, Brent Johnson, Cory Huinker, Brian Cota.
Zoning Administrator – Dean Hilgerson.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

The Council discussed the Assistant City Attorney position as there were attorneys interested in the position.
Moved by: Decker Seconded by: Lydon
To appoint the following.
City Attorney – James Garrett; Assistant City Attorney – Nicole Winke Gentes.
Yes: 3 No: 1 Absent: 1
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Jones
To appoint Health Officer – Dr. Steve Perkins.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

The Council had discussion about changing the meetings from Monday night to Wednesday night.
Moved by: Decker Seconded by: Hatlan
To approve the first reading of the ordinance setting Council meetings to 6:00 o'clock p.m. and leave the date of regular Council meetings as the first and third Mondays of the month at City Hall, 101 Allamakee St.
Yes: Decker, Lydon, Jones, Hatlan No: 0 Absent: Rausch
The Mayor declared the motion carried.

Moved by: Jones Seconded by: Lydon
To waive any additional readings of the ordinance.
Yes: Decker, Lydon, Jones, Hatlan No: 0 Absent: Rausch
The Mayor declared the motion carried.

Moved by: Jones Seconded by: Hatlan
To adopt to ordinance.
Yes: Jones, Hatlan, Decker, Lydon No: 0 Absent: Rausch
The Mayor declared the ordinance adopted and the Clerk assigned the number 768 to the ordinance.

NOTE: On January 3, 2018 the Mayor notified the Council, City Clerk and City Attorney that he was going to exercise his veto authority regarding ordinance number 768 with the following statement:
I would like to veto the ordinance passed last night changing the meeting time from 7 to 6. The reason this was even brought up for discussion was we were trying to make it easier for one of the council members to be present for the meetings. After being in contact with one of the council members I found out that there may have been some misinformation as to the time frame when was the most convenient for this reason I think we should reconsider. I'm forwarding this to the city clerk and I would like him to forward it to the rest of the council members thanks, Pat Waukon city mayor

Moved by: Lydon Seconded by: Jones
To approve the agenda to be posted on the bulletin board at the City Hall entrance and the Waukon Standard be designated the official newspaper.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Jones Seconded by: Lydon
To approve the current financial investment policy.

Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Jones Seconded by: Lydon
To agree to a resolution to name the following financial institutions as approved depositories of City funds.

Depository Name	Max bal. under prior Resolution.	Max bal. under this Resolution.
Waukon State Bank	$8,000,000.00	$8,000,000.00
Farmers & Merchants Savings Bank	$8,000,000.00	$8,000,000.00
Kerndt Brothers Savings Bank	$0	$8,000,000.00
New Albin Savings Bank	$0	$8,000,000.00
Luana Savings Bank	$0	$8,000,000.00
Freedom Bank	$0	$8,000,000.00
Central State Bank	$0	$8,000,000.00
Interstate Federal Savings & Loan Assoc.	$0	$8,000,000.00
Viking State Bank & Trust	$0	$8,000,000.00
Decorah Bank & Trust	$0	$8,000,000.00
Citizens Savings Bank	$0	$8,000,000.00

Yes: Jones, Hatlan, Decker, Lydon No: 0 Absent: Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3280 to the resolution.

The Council discussed policies for economic development incentives and how to verify if conditions are being met.
Moved by: Lydon Seconded by: Jones
To agree to a resolution to adopt policies for providing economic development incentives in the City of Waukon, Iowa.
Yes: Hatlan, Decker, Lydon, Jones No: 0 Absent: 1
The Mayor declared the resolution approved and the Clerk assigned number 3281 to the resolution.

City Manager Dean Hilgerson (by phone) briefed the Council on a proposed catalyst grant application for the former Tierney building and that RC&D would be at the next meeting to discuss the grant.
No Action Taken.

Moved by: Lydon Seconded by: Jones
To approve the 1st reading of the ordinance to terminate the division of taxes levied on taxable property in the Quandahl Industrial Park Urban Renewal Area pursuant to Iowa Code Section 403.19.
Yes: Decker, Lydon, Jones, Hatlan No: 0 Absent: Rausch
The Mayor declared the motion carried.

Moved by: Jones Seconded by: Lydon
To waive any additional readings of the ordinance.
Yes: Lydon, Jones, Hatlan, Decker No: 0 Absent: Rausch
The Mayor declared the motion carried.

Moved by: Hatlan Seconded by: Decker
To adopt the ordinance.
Yes: Lydon, Jones, Hatlan, Decker No: 0 Absent: Rausch
The Mayor declared the ordinance adopted and the Clerk assigned number 769 to the ordinance.

City Attorney James Garrett briefed the Council on the WW Homestead Dairies and that he had received a copy of a letter from the State stating that WW Homestead Dairies had met all the requirements of the state forgivable loan and that it met the requirements of the City's $50,000.00 forgivable loan.
Moved by: Lydon Seconded by: Decker
To release the promissory note as the requirements of the loan have been met.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Hatlan
To agree to the resolution approving the First 2018 Amendment to the Southeast Urban Renewal Plan (Amendment # 20) by adding Wastewater System Improvements Project with a not to exceed amount of $3,500,000.00
Yes: Jones, Hatlan, Decker, Lydon No: 0 Absent: Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3282 to the resolution.

Moved by: Lydon Seconded by: Hatlan
To agree to the resolution to declare necessity and establish an Urban Renewal Area, pursuant to Iowa Code Section 403.4, and approve Urban Renewal Plan Amendment for the 2018 Addition to the Southeast Urban Renewal Area (Amendment # 21).
Yes: Hatlan, Decker, Lydon, Jones No: 0 Absent: Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3283 to the resolution.

Moved by: Jones Seconded by: Lydon
To approve the 1st reading of the ordinance providing for the division of taxes levied on taxable property in the 2018 Addition to the Southwest Urban Renewal Area pursuant to Iowa Code Section 403.19 (Amendment # 21).
Yes: Hatlan, Decker, Lydon, Jones No: 0 Absent: Rausch
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Hatlan
To waive any additional readings of the ordinance.

Yes: Lydon, Jones, Hatlan, Decker No: 0 Absent: Rausch
The Mayor declared the motion carried.

Moved by: Hatlan Seconded by: Lydon
To adopt the ordinance.
Yes: Jones, Hatlan, Decker, Lydon No: 0 Absent: Rausch
The Mayor declared the ordinance adopted and the Clerk assigned number 770 to the ordinance.

Moved by: Jones Seconded by: Lydon
To agree to a resolution authoring economic development grant to Reel-Core, Inc.
Yes: Decker, Lydon, Jones, Hatlan No: 0 Absent: Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3284 to the resolution.

Moved by: Jones Seconded by: Lydon
To agree to a resolution determining to issue Urban Renewal Tax Increment Revenue Debt obligation not to exceed $100,000.00 to Reel-Core, Inc.
Yes: Decker, Lydon, Jones, Hatlan No: 0 Absent: Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3285 to the resolution.

The Council discussed the process to review the applications that were received for the vacancy in the Water / Sewer Department.
Moved by: Lydon Seconded by: Decker
To have a committee of Mayor Stone, Councilmember Hatlan, Councilmember Lydon, City Manager Hilgerson and Water/Sewer Superintendent Campbell to handle the application review and interview and present the full Council with a recommendation.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

The Council reviewed the bids received for the 1995 Jeep Grand Cherokee. Mike Hennessy $151.00; Ricky Schnuelle $355.00; Andy Burke $226.00; Logan Donahue $529.00; Brian Cota $206.50; Darrell Troendle $652.00.
Moved by: Jones Seconded by: Lydon
To accept the bid from Darrell Troendle for $652.00.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Hatlan
To approve wage increase for Anna Hoins from $12.05 to $12.55 per hour effective January 1, 2018.
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Decker
To agree to a resolution to transfer $43,111.52 from the 2016 Capital Improvements Fund to the Storm Sewer Improvements Fund for project construction costs of the trenched storm sewer improvements.
Yes: Decker, Lydon, Jones, Hatlan No: 0 Absent: Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3286 to the resolution.

Moved by: Lydon Seconded by: Decker
To agree to a resolution to transfer $25,000.00 from the Special Revenue Employment Benefit Fund to the Library Fund.
Yes: Lydon, Jones, Hatlan, Decker No: 0 Absent: Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3287 to the resolution.

During Other Matters: City Clerk Allen Lyon briefed the Council on the budget process, and when it needs to be completed and filed with the state. There was discussion about upcoming work session dates.
No Action Taken.

Moved by: Lydon Seconded by: Jones
To Adjourn
Yes: 4 No: 0 Absent: 1
The Mayor declared the motion carried.

Allen D. Lyon
City Clerk