

COUNCIL ROOM-----June 7, 2021

The Waukon City Council met in regular session on June 7, 2021 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. Council members present: John Ellingson, John Lydon, Gayle Decker and Ben Rausch. Council members absent: Arvid Hatlan. Others present: City Manager Gary Boden; Finance Director Lana Snitker; Police Chief Paul Wagner; Park, Rec and Wellness Center Director Jeremy Strub; Water & Sewer Superintendent Jim Cooper; Street Superintendent Keith Burrett; City Attorney Jeff Swartz; WEDC- Ardie Kuhse; Fehr Graham – Lyle Tekippe; The Standard- Joe Moses; Allamakee County Emergency Management Coordinator – Corey Snitker, Askew Scientific Consulting – Edward Askew and citizens.

The Mayor called the meeting to order. The Mayor requested the payment in claims for Tyler Sommer Excavating be taken off and also to pull the City Clerk's/Treasurer's Report from the consent agenda and discuss under Considerations/Requests for Direction under line item b.

Moved by: Rausch Seconded by: Lydon
To approve the consent agenda.

- Agenda
- Minutes of May 17, 2021 regular session and minutes of May 24, 2021 special session
- Resolution – Setting Date for Public Hearing Amending the Current Budget for the City of Waukon for the Fiscal Year ending June 30, 2021. The Clerk assigned number 3720 to the resolution.
- Resolution – Agreeing to the transfer of \$48,443.04 from the Sewer Revenue Fund to the Sewer Revenue Bond Sinking Fund for the principal/interest payment on the Sewer Revenue Bond, Series 2019 (\$43,598.13) and Series 2021 (\$4,844.91). The Clerk assigned number 3721 to the resolution.
- Resolution – Agreeing to the transfer of \$9,769.83 from the Wellness Center Operating Fund to the General fund for the Wellness Center employee share – reimbursement for May, 2021 payroll salaries. The Clerk assigned number 3722 to the resolution.
- Resolution – Agreeing to the transfer of \$875.95 from the Park Trust Tennis Court Sub Fund to the Park Trust Fund; and to close out the Park Trust Tennis Court Sub Fund. The Clerk assigned number 3723 to the resolution.
- Resolution – Agreeing to close the extension of Highway IA 76 and Iowa 9 from 610 Rossville Road (Hwy 9 & 76) to West Main (IA 76) turning left going to 6th Street NW turning right going to 3rd Avenue NW crossing IA 76 North to High School for the period beginning at 2:00 PM and ending at 3:15 PM on September 17, 2021 for the Allamakee CSD/Waukon High School Homecoming Parade. The Clerk assigned number 3724 to the resolution.
- Approval of Variances for 209 4th Ave. NE, 910 4th St. NW, 215 West St. SW
- Approval of Board Member Term Appointments/Renewals: Library, Linda Groe & Eileen Franks; Park & Rec, Wellness Board, Jesse Delaney & Eddie Frick
- Payment of Claims

Payment of Claims for: June 7, 2021

Allamakee County Assessor	Zoning Maps	31.50
Allamakee County Auditor	Fire Station-Interest Equalization	2,583.25
Allamakee County Sheriff	Answering Services - May	750.00
Alliant Energy	Electricity - May	15,591.36
Askew Scientific Consulting	Services - Sewer	2,650.60
Gary Boden	Reimburse - Council Meeting	97.17
Bodensteiner Implement	Repairs	1.21
Brown Supply Company	Supplies	72.00
Bruening Rock Products	Supplies	301.82
Carquest - Waukon	Supplies	247.68
City Laundering Company	Uniforms - May	1,009.52
Clark Tire Pros	Services	29.95
Culligan Water Conditioning	Services	35.00
Cunningham Hardware	Supplies	207.54
Dave's Complete Construction	Police Station - Pay app #8 = Final/Retainage	4,150.35
Fehr Graham Engineering	Engineering - SW Development	1,074.00
First Net / A T & T Mobility	Telephone	168.74
Five Star Telecom	Door Access - PD	8,200.98
Freedom Bank	Gund-Prin/Int	4,550.00
Hach Company	Supplies	203.09
Matt Hawkins Southside Rentals	Rent - June	1,000.00
Iowa Dept. of Public Safety	Terminal Billing - 2nd Qtr 2021	300.00
Iowa Dept. of Transportation	Supplies	2,395.00
Iowa League of Cities	Subscription	50.00
Iowa League of Cities	Workshop	50.00
Iowa One Call	Locates - Nov 2020 -April 2021	46.80
Jim's Full Service	Fuel	1,737.75
Keystone Laboratories	Testing	63.70
Lydon Electric Motors	Repairs	467.74
Martin Gardner Architecture	Police Station Project	129.92
Mediacom Business	Telephone/Internet	147.73
Midland Scientific	Equipment	4,210.77
News Publishing	Services	840.77
Northeast Iowa R C & D	Grant Writing - Tierney Building	750.00
Northeast Iowa Telephone Company	Internet - Council	59.95
Quillin's Food Ranch	UPS/Supplies	228.03
Reiser Implement, Inc.	Repairs	1,020.57
Roger's Lock & Key	Repairs	258.60

Storey Kenworthy	Supplies	940.54	
Sun Life Financial	Insurance - June	252.00	
Swartz Law Firm, PLLC	Legal Services - May	2,768.00	
T & W Grinding	Composting Contract - 2nd Qtr. 2021	2,210.00	
TASC	Cobra Admin Fee	100.23	
Team Lab	Supplies	423.50	
TestAmerica	Testing	1,070.50	
Town Country Sanitation	Services - Additional	3,249.60	
Tri-State Business Machines	Maintenance Contract	40.00	
Tri-State Business Machines	Maintenance Contract	76.41	
Upper Iowa Insurance	Insurance - Sewer	94.00	
Upper Iowa Insurance	Insurance - NICC/Wellness	61.00	
Veteran's Memorial Hospital	Services - Police	490.00	
Paul Wagner	Reimburse - Amazon-Paper Dispenser	25.63	
Paul Wagner	Reimburse - SimpliSafe - April	14.99	
Paul Wagner	Reimburse - SimpliSafe - May	14.99	
Paul Wagner	Reimburse - USPS - postage	10.15	
Waukon State Bank	Gund-Prin/Int	4,550.00	
West Side Waukon Lumber	Supplies	18.00	
Wright Way Computers	IT Services	232.50	
Ziegler, Inc.	Generator/Transfer Switch Inspection	523.56	
PAID -- Claims			
Regular Payroll	May 2 -15, 2021	44,285.77	
EFTPS	Federal Withholding	3,800.35	
EFTPS	SS/ Medicare Withholding	8,899.14	
Regular Payroll	May 16-29, 2021	46,920.80	
EFTPS	Federal Withholding	3,883.73	
EFTPS	SS/ Medicare Withholding	9,367.54	
EBS - Employee Benefits Systems	June Admin Fees	256.00	
EBS - Employee Benefits Systems	May Safe-T Fund	215.06	
Iowa Finance Authority-SRF	WWTP- Annual Princ/Int & Fees	376,006.16	
Miranda Hoffland	Water Deposit Refund	150.00	
Jonathan Hofschulte	Water Deposit Refund	150.00	
Janet Kaufman	Water Deposit Refund	150.00	
Celeste Marting	Water Deposit Refund	150.00	
Craig Mathis	Water Deposit Refund	150.00	
Town Country Sanitation	Services	18,046.00	
Treasurer State of Iowa	Sales Tax	2,694.00	
Treasurer State of Iowa	WET Tax	1,908.00	
Wapasha Construction	WWTP Pay App #24	238,829.99	
Peyton Waters	Water Deposit Refund	150.00	
Waukon Postmaster	Postage - Water Bills	201.29	
Wellmark BCBS	Insurance - June	23,327.42	
Wellness Claims:			
Crexendo	Telephone	183.77	
Waukon Park and Recreation	Reimburse Program Fees	810.00	
Park/Rec Claims:			
Benjegerdes Machine	Repairs - pool	104.91	
Bruening Rock Products	Supplies	24.75	
Cunningham Hardware	Repairs	107.98	
Fastenal	Supplies - pool	196.05	
Kurth Plumbing and Heating	Repairs - pool	3,972.97	
Myers Cox Company	Concessions	887.62	
Schultz Construction LLC	Park / Pool Repairs	5,106.79	
Sherwin Williams	Field Paint	189.70	
West Side Waukon Lumber	Repairs	1,182.86	
General:	117,516.60	Wellness:	993.77
Library:	9,306.17	Water:	24,949.05
RUT:	25,572.59	Sewer:	38,705.55
Employee Ben.:	20,643.73	Debt Gund.:	9,100.00
Sewer Plant.:	238,829.99	Debt Service:	<u>367,088.64</u>
2020 Municipal:	12,481.25	FUND TOTALS:	\$ 865,187.34

Yes: Lydon, Ellingson, Decker, Rausch
The Mayor declared the motion carried.

Absent: Hatlan

No: 0

Under Public Comments: There were no public comments

Under Department Reports: Park, Rec & Wellness Director, Jeremy Strub briefed that the summer events are in full swing. Music in the Park started last week and had a great turnout. He also noted that the Jaycee Shelter in the park needs repair. Water & Sewer Superintendent Jim Cooper briefed that the pool meters and meters for watering lawns have been used a lot so far. The sewer plant tie in will hopefully happen the end of this week or next week. Street Superintendent Keith Burrett briefed that he talked with the paint dealer and hoping they are able to get an order put in so they can start painting the crosswalks. Police Chef Paul Wagner briefed that there is an issue with humidity in the PD building.

City Manager Gary Boden invited Lyle Tekippe with Fehr Graham to speak regarding the upcoming street project. Lyle provided an update and stated that they are hoping progress will be underway in the next few weeks. It was discussed that easements are currently going out to homeowner's to sign.

Mayor Pat Stone briefed that Tony Baxter asked him to relay some information. He would like the city to review the 28E Agreement with the fire board. He requested for Arvid to attend the meetings or pick a different council member to attend. He also shared support for the meat packing plant. The Mayor also mentioned he has received comments about having a dog park and that someone from Aveka asked if there could be a contact person for them to get updates from.

Council member Rausch briefed that he has been fielding calls regarding the meat processing plant and reiterates to those residents that there has not been an update. He also checked in with some contacts in Lime Springs and heard from a couple of people who knowing what they know now, they would advise to not have the plant.

Allamakee County Emergency Management Coordinator Corey Snitker provided a follow up of the Hazard Mitigation Plan that the city previously discussed. He mentioned he plans to stop back in the fall to discuss it in further detail. No action taken.

Police Chief Wagner discussed the Tahoe purchase and status of the USDA grant.

Moved by: Lydon

Seconded by: Rausch

To approve the purchase of the vehicle through a Waukon dealership.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Council member Decker asked about the McMillan duplex expenditures in the City Clerk/Treasurer's Report from May, 2021.

Moved by: Decker

Seconded by: Lydon

To approve the City Clerk/Treasurer's Report from May 2021 excluding the McMillan expenditures.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

City Manager Boden discussed that no proposals were submitted for the "C Mart" Property. The council discussed next steps and requested to have this item on the agenda as a closed session item for the next meeting. No action taken.

Moved by: Lydon

Seconded by: Decker

To enter into closed session: Per Iowa Code Section 21.5 (1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Yes: Decker, Ellingson, Lydon, Rausch

Absent: Hatlan

No: 0

The Mayor declared the motion carried.

Moved by: Decker

Seconded by: Lydon

To exit closed session.

Yes: Decker, Ellingson, Lydon, Rausch

Absent: Hatlan

No: 0

The Mayor declared the motion carried.

City Clerk Snitker left the meeting.

Moved by: Decker

Seconded by: Lydon

To enter into closed session: Per Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary, to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Yes: Decker, Ellingson, Lydon, Rausch

Absent: Hatlan

No: 0

The Mayor declared the motion carried.

Moved by: Decker

Seconded by: Ellingson

To exit closed session.

Yes: Decker, Ellingson, Lydon, Rausch

Absent: Hatlan

No: 0

The Mayor declared the motion carried.

Moved by: Rausch

Seconded by: Lydon

To adjourn.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Sarah Snitker
City Clerk