

The Waukon City Council met in regular session on October 21, 2013 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Loren Beneke presiding. Council members present: Trent Mitchell, Steve Wiedner, John Ellingson, Dave Sanderson and Joe Cunningham. Council members absent: none. Others present: City Attorney James Garrett, Police Chief Phil Young, Street Superintendent Randy Murphy, Water/Sewer Superintendent Robert Campbell, Development Officer/Zoning Administrator Allen Lyon, Lyle TeKippe-TeKippe Engineering, a Division of Fehr Graham Engineering and citizens.

The Mayor opened the meeting with prayer.

Moved by: Mitchell

Seconded by: Sanderson

To approve the following consent agenda items:

- Agenda
- Minutes of October 7, 2013
- Clerk/Treasurer Reports-September 2013
- Payment of claims

AT & T	service	316.60
Alliant Energy	service	5,683.25
Allamakee County Economic Development	2 <sup>nd</sup> qtr. contribution	3,098.25
Wellmark Blue Cross Blue Shield	ins.-Nov.'13	10,788.00
Brink's Tree Service	tree removal	1,925.00
Brown Supply Company	supplies	6,204.50
Bruening Rock Products	rock-Flood	906.46
Bruening Rock Products	supplies	36.84
Casey's General Store	fuel	402.21
Century Link	service	785.76
Cunningham Hardware & Rental	supplies	217.71
Electric Pump	control panel	7,505.00
EMC Insurance Company	workman's comp	115.51
Fehr Graham Engineering	services	2,794.75
Fehr Graham Engineering	services	1,143.75
Fehr Graham Engineering	services-2013 St.Impr.	21,202.00
Fehr Graham Engineering	services-easements	762.75
James Garrett	services-legal fees-Sept.'13	4,872.83
Hill's Plumbing & Heating	parts/labor	95.82
Innovative Energy	fuel-ambulance	511.66
Innovative Energy	fuel	1,285.92
Iowa Workforce Development	unemployment	565.00
Iowa One Call	service	47.70
Jim's Full Service	fuel-ambulance	243.45
Jim's Full Service	fuel	502.05
Keystone Laboratories, Inc.	samples	69.00
Kwik Trip, Inc.	fuel	631.00
Matt Benda Concrete Construction	curb/gutter-Flood	12,180.00
Ricoh USA, Inc.	copier contract	438.63
River City Paving	supplies	353.56
Teamsters Local 238	union dues-Oct.'13	310.96
Tyler Technologies, Inc.	security renewal	80.00
US Cellular	service	310.90
Upper Explorerland Regional Planning Commission	adm.fees-CDBG	2,258.69
USA BlueBook	parts	96.58
Village Farm & Home	supplies	149.14
Wiebke Fur Company	rifle	1,765.00
Cresco Building Service	pay est. #8-Library Exp. proj.	152,270.75
Fehr Graham Engineering	services-Library Exp.proj.	718.00
Martin Gardner Architecture	fees-Library Exp.proj.	1,703.89
Waukon Postmaster	postage stamps	46.00
Alyssa Petersburg	reimbursement	80.00
Iowa League of Cities	meeting	35.00
Lynette Paus	digging bond refund	500.00
EFTPS	soc./sec./medicare withholding	6,386.60
EFTPS	federal withholding	3,787.86
Waukon Postmaster	postage stamps	46.00
IPERS	withholding	3,755.77
IPERS	withholding	8,501.98
Treasurer, State of Iowa	state withholding	3,099.00
McCullick Trucking/Kathy McNamara	services-West Side proj.	1,505.00
Tri-State Heating & AC	services-West Side proj.	87.50
Howard Seibert	title transfer-West Side proj.	1,500.00
John Beisker/FMSB	title transfer-West Side proj.	1,500.00
Frank Magner	relocation-West Side proj.	1,000.00
Skyline Construction, Inc.	pay est. #3-2013 St.Imp.	220,432.86
Robert Campbell	reimbursement	8.99
Pat Burckart	reimbursement	10.08
Waukon State Bank	principal/interest	4,550.00
Farmers & Merchants Savings Bank	principal/interest	4,550.00
Waukon Postmaster	postage stamps	230.00
Regular Payroll	September 29-October 12, 2013	31,696.20

Fund Totals:	General:	35,398.29	Spec.Rev.Employ.Ben:	10,188.92
	RUT:	17,341.95	West Side Dev.Proj:	5,842.72
	Water:	16,813.51	Flood Fund:	13,086.46
	Sewer:	17,117.28	Adm.Costs sub fund:	87.50
	Library:	5,209.81	Library Expans. sub fund:	154,692.64
	Wellness:	5,769.83	Debt Gundersen Clinic:	9,100.00
	CDBG :	2,258.69	Capital Equip. Fund:	1,765.00
	Street Fund:	241,634.86	2011 Cap. Improv:	762.75
			Water Oper. Maint:	1,587.50

Yes: Ellingson, Wiedner, Mitchell, Cunningham, Sanderson No: 0

The Mayor declared the motion carried.

This being the time and place set for the Public Hearing on discussion of the status of funded activities for the City of Waukon CDBG Owner-Occupied Housing Project, funded in part through CDBG and the Housing and Urban Development Fund; the Mayor called for any oral or written comments and there were none. The Clerk announced that no written comments had been previously received and the Mayor declared the Public Hearing closed.

Sara Snitker, Upper Explorerland Regional Planning Commission, discussed the status of funded activities for the City of Waukon CDBG Owner-Occupied Housing Project.

Ellen Mellick and other concerned residents were present to address the Council about safety issues and the truck route along Fourth Street SE. The Council agreed to add this item to the November 18, 2013 Council meeting agenda.

Allen Lyon, City Agent for West Side Trailer Court Project, updated the Council on the project.

Moved by: Cunningham Secoded by: Mitchell

To authorize City Agent Allen Lyon to remove personal property from any remaining properties.

Yes: 5 No: 0

The Mayor declared the motion carried.

Dick Sullivan asked about possible water extension on Logan Street, stating that he had people interested in a couple lots. The Council asked Dick to provide plans and more information.

The Council tabled action on County Home Sewage Lagoon Agreement.

Moved by: Cunningham Secoded by: Wiedner

To approve the Third Avenue SE Water Main Extension Project plans and specifications and engineer cost estimate of \$52,100.00; Water Main Easement Agreement, subject to adding language to paragraph 6 which would impose a duty on the City to make sure the surface of the ground was restored in the event of future connections to the new main by individual homeowners; and Water Main Extension Cost Sharing Agreement with Brian Herman.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Cunningham Secoded by: Mitchell

To approve engineers cost estimate for Wastewater Treatment Plant Repairs-Building Heating-Remot Building Work Locations Project and to award the project to Ken Kerr for \$13,460.00.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Mitchell Secoded by: Sanderson

To approve change order #1 and payment estimate #1-\$34,183.17-Skyline Construction, Inc. for Northgate Storm Sewer Repairs Project.

Yes: 5 No: 0

The Mayor declared the motion carried.

The Council discussed Second Street SW and one-way traffic. No action taken.

Council member Joe Cunningham discussed with the Council Park FEMA projects.

Moved by: Wiedner Secoded by: Mitchell

To approve the professional engineering and surveying services from Fehr Graham Engineering for \$1,750.00 to measure and plot the current depth of the pond located in the Waukon City Park, with costs to be expended from the Hotel/Motel (Park Improvements) Fund.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Cunningham Secoded by: Wiedner

To approve request from Helping Services for Northeast Iowa to locate sign on public property.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Ellingson Secoded by: Wiedner

To proceed with Don Fruechte (Video Connection) special assessment-sidewalk repair project, pending consent of the property owner.

Yes: 5 No: 0

The Mayor declared the motion carried.

The Council discussed Local Option Sales Tax and agreed to add the resolution for special election to the November 4, 2013 Council meeting agenda.

The Council discussed the City medical insurance renewal plan.

Moved by: Cunningham

Seconded by: Sanderson

To approve the City's medical Insurance plan, effective December 1, 2013 – November 30, 2014.

Yes: 5

No: 0

The Mayor declared the motion carried.

No action taken on Jennifer Moose mortgage subordination.

Moved by: Cunningham

Seconded by: Sanderson

To approve CDBG-(Regan-Loan #4)-Pay request #2-to All Season Construction for \$7,375.00-Rehab + \$5,110.00-LHR = \$12,485.00; and CDBG-(Regan-Loan #4)-Lead Hazard reduction Homeowner relocation costs-\$500.00-Jane Regan.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Mitchell

Seconded by: Sanderson

To authorize the City Clerk to make payment of \$10,000.00 to Beverly J. Gray for the redemption of two \$5,000.00 City of Waukon General Obligation Hospital Bonds, issued September 1976.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Mitchell

Seconded by: Ellingson

To approve resolution agreeing to the transfer of \$10,000.00 from the General Fund (property taxes) to the Library Fund for Library expenses.

Yes: Ellingson, Sanderson, Mitchell, Wiedner, Cunningham

No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2741 to the resolution.

Moved by: Mitchell

Seconded by: Ellingson

To approve resolution agreeing to the transfer of \$47,269.63 from the 2011 Capital Improvements Fund to the 2013 Flood Fund.

Yes: Ellingson, Sanderson, Mitchell, Wiedner, Cunningham

No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2742 to the resolution.

Moved by: Mitchell

Seconded by: Ellingson

To approve resolution agreeing to the transfer of \$555.40 from the Economic Development Special Account Fund to the CDBG Housing Rehabilitation Fund for City share of grant.

Yes: Ellingson, Sanderson, Mitchell, Wiedner, Cunningham

No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2743 to the resolution.

Moved by: Mitchell

Seconded by: Ellingson

To approve resolution agreeing to the transfer of \$718.00 from the Tax Increment Financing Fund to the Library Expansion Project Tax Increment sub fund for City share of cost.

Yes: Ellingson, Sanderson, Mitchell, Wiedner, Cunningham

No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2744 to the resolution.

Moved by: Mitchell

Seconded by: Ellingson

To approve resolution agreeing to the transfer of \$4,750.00 from the DOT Project Tax Increment sub fund; \$358.40 from the Kitchen Krafts Tax Increment sub fund; \$18,120.00 from the Wellness Maintenance Tax Increment sub fund; \$50,000.00 from the WW Dairy Tax Increment sub fund; \$112,000.00 from the Library Expansion Tax Increment sub fund to the Southeast Tax Increment Fund for advancement repayments.

Yes: Ellingson, Sanderson, Mitchell, Wiedner, Cunningham

No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2745 to the resolution.

Moved by: Mitchell

Seconded by: Ellingson

To approve resolution agreeing to the internal loan transfer of \$87.50 from the SE Tax Increment Fund to the Administrative Costs sub fund.

Yes: Ellingson, Sanderson, Mitchell, Wiedner, Cunningham

No: 0

The Mayor declared the resolution approved and the Clerk assigned the number 2746 to the resolution.

Moved by: Ellingson

Seconded by: Wiedner

To change the meeting time of the November 4, 2013 Council meeting from 7:00 P.M. to 5:00 P.M.

Yes: 5

No: 0

The Mayor declared the motion carried.

No action taken on Bresnahan condemnation.

Moved by: Cunningham

Seconded by: Ellingson

To adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Diane Sweeney  
City Clerk

