

COUNCIL ROOM-----March 19, 2018

The Waukon City Council met in regular session on March 19, 2018 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: Arvid Hatlan; John Lydon, Ben Rausch, Dewey Jones, and Gayle Decker. Council members absent: None. Others present: City Manager Dean Hilgersen; Police Chief Phil Young; Street Superintendent Keith Burrett; Water/Sewer Superintendent Robert Campbell; Park, Rec & Wellness Director Jeremy Strub; City Attorney James Garrett; Ardie Kuhse – WEDC; Mallory Hanson- RC&D; Jim Bieber – Bieber Insurance; Joe Moses – The Standard; and citizens.

The Mayor called the meeting to order.

Moved by: Lydon

Seconded by: Hatlan

To approve the consent agenda.

Agenda

Minutes of March 5, 2018 regular session; March 12, 2018 special session.

Clerk/Treasurer Reports – February 2018.

Payment of Claims.

AFLAC	insurance	300.96
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	3,000.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	2,666.67
Allamakee Clayton Electric Coop	services	81.34
AT & T	services	309.33
Blue Cross Blue Shield	insurance	14,703.90
Bodensteiner Body Werks	repairs-ambulance	189.00
Bruening Rock Products Inc.	materials	2,721.91
Casey's General Stores, Inc.	fuel	322.52
Century Link	services	642.32
City Laundering Co.	mats	460.78
Cunningham Hardware & Rental	supplies	139.32
Dietrich's Custom Upholstery	repairs	120.00
Fehr Graham Engineering & Environmental	services	20,349.00
Harland Technology Services	maint. agreement	2,608.00
Hennessy Towing	services	125.00
James Garrett Law Office	legal fees	1,132.33
Jim's Full Service	fuel – ambulance	404.35
Johnson's Lawn Care	snow removal @ WWC	590.00
Ken Kerr Electric	services	67.50
Keystone Laboratories, Inc.	samples	78.00
Klocke's Emergency Vehicles	parts – ambulance	245.84
Kwik Trip Inc.	fuel	1,808.61
LnM Truck & Trailer Repair LLC	parts/labor	155.51
Leiran Auto Repair LLC	parts/labor	97.85
Martin Gardner Architecture	structural report	2,100.82
Mulgrew Oil Co.	fuel	757.04
Mulgrew Oil Co.	fuel – ambulance	612.60
News Publishing Co., Inc.	services	717.21
Olsgard Auto	plow install	6,450.00
Panther Uniforms, Inc.	supplies	349.97
Racom Corporation	install radio	175.50
Reiser Implement Inc.	parts/service	378.77
Ricoh USA, Inc.	copies	22.89
R.W. Pladsen, Inc.	parts/labor	103.97
State Hygienic Laboratory	testing	459.50
T & W Grinding	per agreement	2,125.00
Torkelson's	truck	25,880.00
Truck Country of Iowa	parts	142.96
US Cellular	services	505.74
Village Farm & Home	supplies	294.80
Paul Wagner	reimbursement	43.50
Waukon Tire Center Inc.	services – ambulance	200.13
West Side Waukon Lumber, Inc.	supplies	100.00
City of Waukon	petty cash	73.85
EFTPS	withholding	3,915.34
EFTPS	withholding	7,029.56
Farmers & Merchants Savings Bank	princ/int.-Gundersen Clinic	4,550.00
IPERS	withholding	4,371.81
IPERS	withholding	9,716.21
Marie Burington	deposit refund	150.00
Regular Payroll	Feb 25, 2018 – Mar 10, 2018	32,831.40
Treasurer – State of Iowa	state withholding	4,066.00
Treasurer – State of Iowa	sales tax	4,699.00
Waukon Postmaster	certified letters	69.00
Waukon Postmaster	stamps	250.00
Waukon State Bank	stop payment fee	20.00
Waukon State Bank	princ/int.-Gundersen Clinic	4,550.00

General:	32,895.21	Wellness Ctr:	6,637.12	Capital Improv:	25,880.00
Library:	6,587.23	TIF Fund:	5,666.67	Water:	16,689.76
RUT:	20,518.65	Gundersen Debt:	9,100.00	Sewer:	14,454.38
Spec.Rev.Empl:	12,254.59	Sewer Plant Imp:	20,349.00		

Yes: Lydon, Hatlan, Jones, Decker, Rausch No: 0
The Mayor declared the motion carried.

Under Departmental Reports: Police Chief Phil Young briefed that an officer has resigned. Street Superintendent Keith Burrett briefed that light pole on 11th Ave SW will be replaced and the storm sewer behind the Rossville Road car wash still needed to be looked at. Park, Rec & Wellness Director Jeremy Strub briefed that summer applications are being reviewed and the Park would open the first week of April.

Under City Manager's Report: City Manager Dean Hilgerson briefed that the DOT will be doing easements with the property owners for the sidewalk project and would have more information for the April 2nd meeting.

City Clerk Allen Lyon briefed the Council on a delinquent utility account where the account was in the renter's name. A deposit of \$150.00 was on file and the amount owed is \$167.28.

Moved by: Lydon Seconded by: Decker
To use the deposit of \$150.00 for the outstanding bill and to waive the remaining portion of \$17.28 and close the account.
Yes: 5 No: 0
The Mayor declared the motion carried.

Jerry Sweeney discussed with the Council the high water bill of \$786.43 for Village Farm & Home that was caused by a water line break. There was discussion about it being a private line and how the water lines were installed.

Moved by: Hatlan Seconded by: Lydon
To table action until the April 16th meeting to get more information regarding the water line.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Jones Seconded by: Lydon
To set the public hearing date of April 16, 2018 for the budget amendment #1 of the budget ending FYE June 30, 2018.

Yes: 5 No: 0
The Mayor declared the motion carried.

Mallory Hanson – RC&D presented a presentation of the art project for the downtown plaza and introduced the artist Cara Briggs Farmer who discussed the concept of the design. There was discussion on the criteria of the project, placement in the plaza, mounting of the final piece and who determines the size.

Moved by: Rausch Seconded by: Jones
To approve the contractual agreement with the artist and to have Councilmember Jones as the City's representative for the project.
Yes: 5 No: 0
The Mayor declared the motion carried.

Jim Bieber – Bieber Insurance briefed the Council on the City's property insurance and compared the premiums with previous year.

Moved by: Jones Seconded by: Lydon
To approve the premium payment of \$154,457.00 to Bieber Insurance for the City's annual property insurance coverage.
Yes: 5 No: 0
The Mayor declared the motion carried.

City Manager Dean Hilgerson briefed the Council on the Plaza project and the budget estimate of \$85,000.00. There was lengthy discussion about the plaza rewiring being included as part of the rewiring of the downtown street lights and traffic signal and the locations of the transformers. Councilmember Decker asked for a copy of the drawings of the Plaza design and was informed that WEDC had the design plans.
No Action Taken.

The Council discussed a request for a new plow truck for the Street Department and funding options for it.
No Action Taken.

City Manager Dean Hilgerson briefed the Council on the State Revolving Fund Planning and Design Loan for \$658,000.00 and the funds could be used for engineering design costs that have already been paid in designing the new Waste Treatment Facility.

Moved by: Lydon Seconded by: Jones
To apply for the grant.
Yes: 5 No: 0
The Mayor declared the motion carried.

