

The Waukon City Council met in regular session on March 2, 2020 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: Arvid Hatlan, Ben Rausch, Gayle Decker, John Lydon, and John Ellingson. Council members absent: None. Others present: Police Chief Paul Wagner; Library Director Cate St. Clair; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse; Fehr Graham- Lucas Elsbernd; Walk-On Waukon- Brooke Troendle; The Standard- Joe Moses; Upper Explorerland Regional Planning Commission (UERPC)- Rachelle Howe; and citizens.

The Mayor called the meeting to order. Item 10. c. and 10. g. were removed from the agenda.

Moved by: Lydon

Seconded by: Hatlan

To approve the consent agenda.

Agenda

Minutes of February 17, 2020 regular session.

Minutes of February 24, 2020 special session.

Approval of Class E Liquor License (LE) with Class B Wine Permit (Carryout Wine-Includes Native Wine) and with Class C Beer Permit (Carryout Beer) and with Sunday Sales for Hy-Vee, Inc. d/b/a Hy-Vee Waukon Dollar Fresh, 819 11th Avenue SW.

Resolution- Agreeing to transfer \$10,243.60 from the Wellness Center Operating Fund to the General Fund for the Wellness Center employee share-reimbursement for the February, 2020 payroll salaries. The Clerk assigned number 3551 to the resolution.

Resolution- Agreeing to transfer \$11,181.94 from General Fund (Hotel/Motel money received in February, 2020) to the Hotel/Motel (Park Improvements- 75%) Fund and the Hotel/Motel (Tourism/Economic Development- 25%) Fund. The Clerk assigned number 3552 to the resolution.

Resolution- Agreeing to transfer \$24,169.17 from the Sewer Revenue Fund to the Sewer Revenue Bond Sinking Fund for the principal/interest payment on the Sewer Revenue Bond, Series 2019. The Clerk assigned number 3553 to the resolution.

Resolution- Agreeing to transfer \$24,900.00 from the Special Revenue Employment Benefit Fund to the Library Fund. The Clerk assigned number 3554 to the resolution.

Resolution- Agreeing to transfer \$180,000.00 from Sewer Fund to the Sewer Operation Maintenance Fund for cost of new Hidden Creek Estates Lift Station. The Clerk assigned number 3555 to the resolution.

Resolution- Establishing stepped pay plan for non-union full time employees. The Clerk assigned number 3556 to the resolution.

Resolution- Implementing the full-time non-union employee pay plan for the City of Waukon. The Clerk assigned number 3557 to the resolution.

To accept renewal of the term for Jim Wadsworth, Airport Board for five years through March 16, 2025.

Payment of Claims

AFLAC	Insurance-March 2020	259.00
Allamakee County Treasurer	Tierney Bldg-March 2020 Property Tax	291.00
Alliant Energy	Services	17,553.25
Black Hills Energy	Services	2,206.38
Bodensteiner Implement Co.	Parts-Blower	237.96
Bruening Rock Products	Supplies/Sand	762.59
Robert Campbell	Consult Fees	250.00
City of Decorah	Leak Locate	200.00
City Laundering Co.	Services	631.48
Clark Tire	Vehicle Parts & Labor	332.45
Compass Minerals	Supplies/Salt	5,303.88
Cunningham Hardware & Rental	Cunningham Hardware & Rental, LLC	266.66
DASH Medical Gloves	Supplies	44.92
Electric Pump	Supplies	2,076.33
Gordon Flesch Company, Inc.	Annual Contract-Laserfiche	454.00
Graphics, Inc.	Supplies	10.00
Group Services, Inc.	Self Fund Request-February	1,087.22
HTM Sales Inc.	Parts	45.81
Intoximeters	Supplies	790.00
Iowa Dept of Natural Resources	Mark Benda/ Drinking Water Certificate	60.00
IA Municipal Finance Officer Assoc	Membership	50.00
Mark Benda	Exam Fee Reimbursement	30.00
Mediacom	Internet	176.90
Northeast Iowa Telephone Co.	Internet	59.95
Palmer Abstract, Inc.	Lien/Mayo Building	520.00
Quillins Food Ranch	UPS Charges/Supplies	393.82
Ed Schoenthal	Consult Fees	142.31
Sun Life Financial	Insurance-March 2020	198.00
TASC	COBRA Renewal/Admin Fees	272.23
Tri State Doors LLC	Tri State Doors LLC	850.00
USA Blue Book	Parts/Supplies	913.26

Waukon Economic Dev Corp	WEDC/Sign Reimbursement	66.09
Waukon Tire Center	Tires & Labor-Green Dump Truck	957.00
West Side Waukon Lumber, Inc.	Concrete	15.00
Treasurer-State of Iowa	WET Tax	2,050.00
EFTPS	Federal Withholding	3,599.70
EFTPS	Soc. Sec./ Medicare Withholding	7,752.44
Waukon Postmaster	Postage Stamps	550.00
Treasurer-State of Iowa	Sales Tax	4,074.00
Iowa Dept of Natural Resources	Environmental Lab Certificate	400.00
Wapasha Construction Co, Inc	Pay est #9-Waste Water Treatment Plant Project	577,149.72
City of Waukon	Petty Cash	80.93
Hampton Inn & Suites-Sioux City	Lodging- E. Schoenthal	537.60
Regular Payroll	Feb 9, 2020 – Feb 22, 2020	38,563.35

Park /Rec/Pool Claims

Allamakee County Extension	Spraying License	45.00
Black Hills	Pool Heater	31.54
Bodensteiner Machines	Park Supplies	299.56
Cardmember Services	Supplies	1,207.42
Iowa Dept of Inspection & Appeals	Concession License-Soccer Field & Park	300.00

Wellness Center Claims

Black Hills	Gas Bill	2,709.14
Cardmember Services	Supplies & Equipment	1,551.97
Dalco	Scrubber Equipment	48.90
Crexendo	Phone Services	1,666.64
Fastenal	Janitorial Supplies	116.88
Fareway	Supplies – Concessions	189.05
Multiline Long Distance	Long Distance	17.81

SEWER	610	\$ 14,081.32
SEWER PLANT IMP	301	\$ 577,149.72
WATER	600	\$ 16,718.46
GENERAL	001	\$ 41,599.36
RUT	110	\$ 15,798.95
LIBRARY	002	\$ 3,653.07
WELLNESS	119	\$ 8,533.26
SPECIAL REV EMPL	112	\$ 2,638.90
SELF FUND	113	\$ 280.97

Yes: Lydon, Hatlan, Ellingson, Rausch, Decker
The Mayor declared the motion carried.

No: 0

Under Public Comments: Ardie Kuhse- WEDC reminded all about the Waukon Chamber of Commerce banquet being held this Saturday. She informed all that there was no new Chamber director yet but the Board of Directors remains active.

Under Departmental Reports:

Library Director, Cate St. Clair, briefed that they have received their director recertification at level 4 (three year cycle) and the accreditation application has been completed for tier 3 (four year cycle). She shared a hand out and the library newsletter.

Water & Sewer Superintendent, Jim Cooper, briefed that Mark Benda has passed his Grade 1 water certification. Wyatt Blake will be attending classes in April for wastewater certification. Part of the oxidation ditch will be poured this week.

Street Superintendent, Keith Burrett, briefed that they are getting the sweeper ready so when temperatures improve, they are prepared. They have removed the plows for the season.

Police Chief, Paul Wagner, briefed that there is an online grant they are looking into which would replace the STEP grant. Last week eight applicants were reviewed for the Administrative Assistant position and letters will go out this week. Two PBTs (Preliminary Breath Testing equipment) were received through the STEP grant.

Mayor, Pat Stone, briefed that individuals have asked when the streets will be swept.

Moved by: Rausch

Seconded by: Lydon

To approve the first reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by adding an exception to the all night parking prohibition for a portion of Seventh Street SW.

Yes: Rausch, Decker, Lydon, Ellingson, Hatlan

No: 0

The Mayor declared the motion carried.

Moved by: Rausch

Seconded by: Lydon

To waive additional readings of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by adding an exception to the all night parking prohibition for a portion of Seventh Street SW.

Yes: Decker, Lydon, Ellingson, Hatlan, Rausch

No: 0

The Mayor declared the motion carried.

