

COUNCIL ROOM-----August 5, 2019

The Waukon City Council met in regular session on August 5, 2019 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Ellingson, John Lydon, Gayle Decker, and Arvid Hatlan. Council members absent: Ben Rausch. Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Assistant Police Chief Paul Wagner; Park, Recreation & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; The Standard- Joe Moses; John Kerndt; Benzing Surveying, LLC.- Ryland Benzing; Gary Boden; Brian Sweeney; and citizens.

The Mayor called the meeting to order. The Mayor requested that item number 12 (City personnel performance review- Street Superintendent, City Clerk) be placed at number 27 (the end of the agenda).

Moved by: Lydon

Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of July 10, 2019 special session.

Minutes of July 15, 2019 regular session.

Minutes of July 22, 2019 special session called by majority of the Council.

Minutes of July 22, 2019 special session.

Minutes of July 25, 2019 special session.

Approval of Class C Liquor License (LC) (Commercial) with Sunday Sales for Fiesta Vallarta, Inc. dba Fiesta Vallarta, 9 E Main Street.

Payment of Claims

Alliant Energy	services	18,106.22
Beau Langland	repairs	120.00
Benjegerdes Machine, Inc.	services	15.36
Bieber Insurance & Real Estate	services	9,846.00
Black Hills Energy	services	478.82
Bodensteiner Implement Company	parts	36.35
Brown Supply Co.	paint & supplies	6,301.29
Bruening Rock Products Inc.	materials	703.26
Robert Campbell	consultation fees	285.00
Carquest Auto Parts	parts	48.61
Casper Plbg. & Htg., Inc.	services	168.75
CED/Culver Hahn Electric Supply	spare pole & light	548.88
City Laundering Co.	services	1,040.23
Clark Tire Pros	services	180.71
Culligan Water Conditioning	services	55.25
Electric Pump	parts	108.98
Darrek Elwood	reimbursement	6.19
First Supply LLC	supplies	1,515.36
Galls, LLC	supplies	355.43
Group Services, Inc.	adm. fees	295.10
Group Services, Inc.	self-fund request	61.74
Hausladen's Auto Supply	supplies	9.78
Hawkeye Environmental, LLC	asbestos inspection	1,345.00
Lucas Inglett	reimbursement	832.44
Iowa Department of Natural Resources	annual NPDES permit	1,275.00
Iowa Department of Transportation	asphalt emulsion	4,270.00
Iowa One Call	services	71.10
Jim's Full Service	fuel	1,558.80
Kathy Kleaned	services	396.00
Ken Kerr Electric	services	302.26
Matt Benda Concrete Construction	services-intake repair	950.00
Midwest Concrete Inc.	services-sidewalk extension	6,132.50
Midwest Patch/Hi-Viz Safety	supplies	918.00
Municipal Supply, Inc.	supplies	274.04
News Publishing Co., Inc.	services	804.60
Northeast Iowa Telephone Company	services	59.95
Penn Valley Pump Co., Inc.	supplies	121.70
Reiser Implement Inc.	parts	152.53
River City Paving	2019 HMA Street patching	31,687.50
Ed Schoenthal	reimbursement	221.65
Storey Kenworthy/Matt Parrott	supplies	96.49
TestAmerica Laboratories, Inc.	samples	1,192.50
Tri-State Business Machines	supplies	209.85
Union Security Insurance Company	insurance	200.90
USABlueBook	supplies	613.32
Usgaard and Smith Sales	supplies	374.31
Waukon Chamber of Commerce	Waukon Chamber Bucks	75.00
Waukon Economic Development Corp.	sign reimbursement	48.67
Waukon Tire Center Inc.	services	7.50
West Side Waukon Lumber, Inc.	supplies	54.27
Phil Young	reimbursement	308.50
Wapasha Construction Co.	pay est. #2-Wastewater Treatment Plant	291,230.74
Blue Cross Blue Shield	insurance	15,037.83
Dennis Lyons	digging bond refund	750.00

Moved by: Hatlan

Seconded by: Lydon

To accept the quotation from Skyline Construction, Inc. in the amount of \$55,600 for storm sewer repairs between 2nd Avenue NE and 3rd Avenue NE.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

There was a short discussion regarding the culvert on 7th Avenue SE.
No Action Taken.

Jim Garrett, City Attorney, briefed that he sent a letter to Cresco Building Service regarding the library roof. He looks forward to them contacting him and proposing taking care of the issue.
No Action Taken.

There was lengthy discussion regarding the Police department building. The City Manager is waiting on final bids to come in. Discussion included the need to obtain an easement on property on the North side and assessment of the entire building. A request was made to place the item on the next agenda.
No Action Taken.

Moved by: Hatlan

Seconded by: Lydon

To approve the purchase of a brush hog mower with the cost of \$1,700 to be split three ways between Park & Recreation, Water/Sewer, and Street Department.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Options were discussed for trash cans for the downtown area. WEDC- Ardie Kuhse was directed to research the options.
No Action Taken.

Moved by: Hatlan

Seconded by: Lydon

To accept the quotation from K & W Coatings, LLC. in the amount of \$10,400 to furnish and install an Avian Infrared Medium Intensity Dual LED System on the North water tower.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

In order to identify the location of the cul-de-sac, Ryland Benzing, Benzing Surveying, LLC., and Keith Burrett, Street Superintendent, will work together on staking out the cul-de-sac on 16th Avenue NW.
No Action Taken.

It was discussed regarding the 2019 Waukon Industrial Park Sidewalk Project on how to recover costs for sidewalks and who is responsible to maintain. There is a provision in the City Code regarding these items under Chapter 165.07, subsection 18.
No Action Taken.

Hilgerson requested that the Council members tour the upstairs of City Hall to suggest items to clean up the area.
No Action Taken.

Lana Snitker, City Clerk, notified the Council members that she would be attending the Iowa League of Cities Annual Conference in Dubuque in September. The item is part of the budget.
No Action Taken.

There was lengthy discussion regarding obtaining an easement from Brian Sweeney for the storm water at 560 Rossville Road.

Moved by: Ellingson

To direct the City Attorney to prepare an easement with Brian Sweeney for the storm sewer at 560 Rossville Road in exchange the City will put in a flat surface drain.

Motion died for lack of a second.

There was further discussion regarding the cost of putting a drain in. Brian Sweeney resolved he would take care of it on his own.
No Action Taken.

The City Manager updated on the Department of Transportation street project in his report. There was no further discussion.
No Action Taken.

Prior to discussion regarding City personnel performance review- Street Superintendent, City Clerk, Lydon requested to go into closed session. The City Clerk requested to remain in open session regarding her performance review. The City Manager noted that the Department Head evaluations were in their personnel files for review.

Moved by: Ellingson

Seconded by: Lydon

To table the discussion regarding personnel performance review for three department heads until the next meeting so that their evaluations/performance can be independently reviewed.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

It was requested that proposals for retirement for Phil Young and police chief position for City of Waukon be placed on the agenda for the next meeting.

Moved by: Ellingson

Seconded by: Lydon

To adjourn.

Yes: 4

Absent: 1

No: 0

The Mayor declared the motion carried.

Lana D. Snitker
City Clerk