

The Waukon City Council met in regular session on November 7, 2016 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Duane DeWalle presiding. Council members present: Dwight Jones, Ben Rausch, John Lydon and Don Steffens. Council members absent: Steve Wiedner. Others present: Street Superintendent Keith Burrett; Water/Sewer Superintendent Robert Campbell; Police Chief Phil Young; Park, Rec & Wellness Director Jeremy Strub; Lyle TeKippe – Fehr Graham Engineering; Val Reinke – ACED; City Attorney James Garrett; Ardie Kuhse – WEDC; Joe Moses – The Standard; and citizens.

The Mayor opened the meeting with prayer.

Moved by: Lydon

Seconded by: Jones

To approve the following consent agenda items:

Agenda

Minutes of October 17, 2016 regular session.

Payment of Claims

AT & T	services	46.78
Alliant Energy	services	1,088.15
Black Hills Energy	services	756.28
Allamakee Clayton Electric Coop	services	67.83
Bankers Trust	2015-G.O. bond int./fees	20,956.25
Bankers Trust	2011-G.O. bond int./fees	21,663.75
Bankers Trust	fees	500.00
Brown Supply Company	supplies	541.00
Bruening Rock Products, Inc.	supplies	99.20
Pat Burckart	reimbursement	5.00
Robert Campbell	reimbursement	6.00
Carquest Auto Parts	parts/supplies	802.48
Carquest Auto Parts	parts-ambulance	45.98
Casey's General Stores, Inc.	fuel	656.45
City Laundering Company	services	665.94
Croell, Inc.	supplies	465.00
Culligan Water Conditioning	service	35.00
Fehr Graham Engineering	service-NW Detention Basin	818.00
Fehr Graham Engineering	service-2016 Storm Sewer Proj.	4,487.50
Fehr Graham Engineering	serv.-WWTP-street-san.sewer	5,187.00
Group Services, Inc.	adm. fees-Nov.'16	261.05
Group Services, Inc.	self fund request-Nov.'16	45.46
Hi-Viz Safety	supplies	741.00
Iowa Department of Transportation	asphalt emulsion	367.50
Jim's Full Service	fuel	1,491.55
Jim's Full Service	fuel-ambulance	246.29
Ken Kerr Electric	parts/labor	749.50
Kerndt Trenching Service	backhoe	162.50
Keystone Laboratories, Inc.	samples	86.00
LnM Truck & Trailer Repair, LLC	parts/labor	192.75
Light Source Central LLC	light bulbs	441.68
Mulgrew Oil Co.	fuel-ambulance	309.59
News Publishing Co., Inc.	services	614.82
On Site Information Destruction	services	45.00
Palmer Repair	parts/labor	175.00
RACOM Corporation	parts/supplies	31.00
River City Paving	supplies	81.25
Shopko Stores	supplies	48.95
Sweeney Oil Company	fuel	132.21
Teamsters Local 238	union dues-Nov.'16	239.48
Test America	samples	1,212.30
Tri-State Doors	City Hall garage door	1,235.00
Truck Country of Iowa	parts/labor	584.44
Union Security Ins. Co.	ins.-Nov.'16	207.00
Waukon Postmaster	1 st class presort fee	215.00
USA BlueBook	parts	261.84
Waukon Economic Development Corporation	adm.-serv.-9-20-16	1,841.90
Waukon Tire Center, Inc.	parts/labor	1,818.58
Waukon Tire Center, Inc.	parts/labor-ambulance	345.50
Welch, Inc.	supplies	18.00
Waukon State Bank	princ./int.-Gundersen Debt	4,550.00
Farmers & Merchants Savings Bank	princ./int.-Gundersen Debt	4,550.00
John Hitner	digging bond refund	500.00
EFTPS	withholding	4,994.81
EFTPS	withholding	7,652.50
Waukon Postmaster	postage stamps	235.00
River City Paving	final pay-2016 HMA Street Proj.	1,793.66
Regular Payroll	October 9-October 16, 2016	31,398.17
EFTPS	withholding	6,755.48

EFTPS		withholding	4,174.85
Treasurer, State of Iowa		sales tax	4,238.00
Waukon Postmaster		postage	168.67
Town & Country Sanitation		services	17,751.00
General:	45,301.46	Wellness Ctr:	7,086.21
RUT:	15,129.99	Spec.Rev.Empl:	3,942.10
Water:	10,977.07	Debt Gundersen:	9,100.00
Sewer:	11,911.67	Street Fund:	4,972.66
Library:	4,015.75	TIF Debt:	33,802.50
		2011 Cap. Impr:	818.00
		2016 Cap. Impr:	4,987.50
		City Hall Impr:	1,235.00
		T&A Ins. Fund:	45.46
		Debt Service:	8,067.50
		Strm. Sewer Impr:	465.00
Yes: Lydon, Steffens, Jones, Rausch		No: 0	Absent: Wiedner

The Mayor declared the motion carried.

The Mayor announced that this was the time and place specified for holding a public hearing on the Annual Financial Report for Fiscal Year Ending June 30, 2016. Whereupon, the Mayor called for any oral or written comments and there were none; the City Clerk announced that no oral or written comments had been received. The Mayor declared the hearing closed

Under Public Comments Lynn Sorensen asked if anything was decided about RV Campers and was informed that more information was coming and it would be on the Nov 21st agenda.

Under Departmental Reports, Street Department Keith Burrett briefed that a boom truck was available for \$10,000 and asked that it be placed on the Nov 17th agenda. Police Chief Phil Young briefed the Council on several vandalism and break in issues. Rec & Wellness Director Jeremy Strub briefed that the Park and Campground have been winterized and the fall sports programs are winding down.

The Council discussed the agreement with WEDC and would have it on the Nov 21st agenda.

No Action Taken.

Moved by: Jones
 Seconded by: Steffens
 To approve the second reading of an ordinance amending the Code of Ordinances of the City of Waukon, Iowa 1998 by establishing a Storm and Surface Water Drainage System Utility.
 Yes: Steffens, Lydon, Rausch, Jones
 No: 0
 Absent: Wiedner
 The Mayor declared the motion carried.

Lyle TeKippe- Fehr Graham Engineering briefed the Council that work on the 2016 Trenched Storm Sewer Project should be starting this week.
 No Action Taken.

Moved by: Steffens
 Seconded by: Lydon
 To hire Anna Hoins as Assistant Payroll/Billing Clerk at a starting wage of \$11.00 per hour and a start date of Nov 8, 2016.
 Yes: 4
 No: 0
 Absent: 1
 The Mayor declared the motion carried.

Moved by: Jones
 Seconded by: Lydon
 To approve the Annual Financial Report for Fiscal Year Ending June 30, 2016.
 Yes: 4
 No: 0
 Absent: 1
 The Mayor declared the motion carried.

The Council discussed paving of boulevards and yards.
 Moved by: Lydon
 Seconded by: Rausch
 To refer the matter to the Planning & Zoning Commission for review.
 Yes: 4
 No: 0
 Absent: 1
 The Mayor declared the motion carried.

The discussed the Airport lease and the reduction of rented land due to the expansion of the compost pile earlier this year and the rent was \$240.00 per acre.
 Moved by: Lydon
 Seconded by: Jones
 To reduce the amount of tillable acreage from 12.8 acres to 11.8 acres for this year.
 Yes: 4
 No: 0
 Absent: 1
 The Mayor declared the motion carried.

Moved by: Rausch
 Seconded by: Jones
 To approve the Allamakee Community School District's request to close Highway 9 & 76 from 610 Rossville Rd to West Main St turning left going to 6th St NW turning right going to 3rd Ave NW turning left crossing Highway 76 to Waukon High School for Homecoming Parade on September 22, 2017 from 2:00 p.m. to 3:15 p.m.
 Yes: 4
 No: 0
 Absent: 1
 The Mayor declared the motion carried.

Moved by: Jones
 Seconded by: Lydon
 To set a public hearing date of December 5, 2016 for Budget Amendment #1 to the FY 2017 Budget.
 Yes: 4
 No: 0
 Absent: 1
 The Mayor declared the motion carried.

Moved by: Jones
To set a public hearing date of December 5, 2016 to add "Private Gymnasiums and Physical Fitness facilities" as a conditional use to the "M-1" Zoning District.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0
Absent: 1

Moved By: Jones
To approve the agreement with Allamakee County for professional services on the Green Valley Road Bridge.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0
Absent: 1

Moved by: Lydon
To approve resolution finally approving and accepting the John & Samantha Blake subdivision plat.
Yes: Jones, Lydon, Rausch, Steffens
The Mayor declared the resolution approved and the Clerk assigned number 3154 to the resolution.

Seconded by: Rausch
No: 0
Absent: Wiedner

Moved by: Lydon
To approve the variance request of 20 feet to the side yard setback and not to extend further south than the existing 4-H food stand for the Allamakee County Fair Board at 834 Allamakee Street.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch
No: 0
Absent: 1

Moved by: Lydon
To approve the variance request of 15 feet to the rear yard setback for Nancy Haberichter 315 1st Ave NE.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Jones
No: 0
Absent: 1

Lyle TeKippe – Fehr Graham Engineering briefed the Council on the sanitary sewer repairs and being so late in the construction season recommended they be looked at in the spring.
No Action Taken.

Lyle TeKippe – Fehr Graham Engineering briefed the Council on the two bids received for the Alley work between East Main Street and 1st Ave NE. Skyline Construction of Decorah with a bid of \$35,719.40 and Ray's Excavating of Edgewood with a bid of \$17,530.00.

Moved by: Steffens
To accept the bid of \$17,530.00 from Ray's Excavating of Edgewood, Iowa.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0
Absent: 1

The City Clerk briefed the Council on the Jeff Hanson delinquent utility bill of \$602.73 and the present procedures for delinquent utility bills.

Moved by: Lydon
To proceed with the delinquent utility bill in small claims court and to look into certifying delinquent utility bills against the property tax rolls.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Jones
No: 0
Absent: 1

Moved by: Lydon
To approve the resolution agreeing to transfer \$265,451.42 from the 2016 Capital Improvements Project Fund, from loan proceeds received, to pay back the Sewer Operation Maintenance Fund for costs of the Northwest Detention Basin.

Yes: Lydon, Steffens, Jones, Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3155 to the resolution.

Seconded by: Jones
No: 0
Absent: Wiedner

Moved by: Lydon
To approve the resolution agreeing to transfer \$22,788.75 from the 2016 Capital Improvements Project Fund, from loan proceeds received, to pay back the Street Improvement Fund for engineering costs for the Storm Sewer Improvement Project.

Yes: Lydon, Steffens, Jones, Rausch
The Mayor declared the resolution approved and the Clerk assigned number 3156 to the resolution.

Seconded by: Jones
No: 0
Absent: Wiedner

Moved by: Jones
To enter into closed session under Iowa Code Section 21.5(1)(j) to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the government body would have to pay for that property.

Yes: Steffens, Lydon, Rausch, Jones
The Mayor declared the motion carried and the Council entered into closed session.

Seconded by: Lydon
No: 0
Absent: Wiedner

Moved by: Lydon
To enter into open session.

Yes: 4
The Mayor declared the motion carried.

Seconded by: Steffens
No: 0
Absent: 1

Moved by: Rausch
To Adjourn.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Absent: 1

Allen D. Lyon
City Clerk